

Office Open Days and Hours in Summer 2017

International Student Office
Nakano Research and Educational Support Office

◆ Office Hours 9 : 30~16 : 00 (Closed 11 : 30~12 : 30)

Surugadai / Nakano Campus

August

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
		○	○	○	○	
6	7	8	9	10	11	12
	✳	○	○	All school offices closed		
13	14	15	16	17	18	19
All school offices closed				○	○	
20	21	22	23	24	25	26
	○	○	○	○	○	
27	28	29	30	31		
	○	○	○	○		

September

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
					○	
3	4	5	6	7	8	9
	○	○	○	○	○	
10	11	12	13	14	15	16
	○	○	○	○	○	
17	18	19	20	21	22	23
	Public Holiday	○	Open as usual			
24	25	26	27	28	29	30
	Open as usual					

Izumi/Ikuta Campus

August

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
		○	○	○	○	
6	7	8	9	10	11	12
	Izumi and Ikuta Offices Closed			All school offices closed		
13	14	15	16	17	18	19
All school offices closed				Izumi and Ikuta Offices Closed		
20	21	22	23	24	25	26
	Izumi and Ikuta Offices Closed					
27	28	29	30	31		
	Izumi and Ikuta Offices Closed					

September

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
					○	
3	4	5	6	7	8	9
	○	○	Izumi and Ikuta Offices Closed			
10	11	12	13	14	15	16
	Izumi and Ikuta Offices Closed					
17	18	19	20	21	22	23
	Public Holiday	Izumi/Ikuta Offices Closed	Open as usual			
24	25	26	27	28	29	30
	Open as usual					

* On Monday, August 7, due to work circumstances we will be handling the Office at Surugadai Campus until 11: 30 AM.

* Study Abroad Counseling room at Izumi campus is closed on Saturdays, Sundays and public holidays from Tuesday, August 1 to Tuesday, September 19.

* All the offices are closed on Saturdays, Sundays and public holidays from Tuesday, August 1 to Tuesday, September 19.

* University is closed from Thursday, August 10 to Wednesday, August 16.

* International Lounge at Izumi and Ikuta Campuses are closed during summer vacation.

* International Lounge at Izumi Campus is closed from Monday, July 24 to Saturday, July 29 for regular examination.

* International Lounge at Nakano Campus (Self-Access Center) is open from 9:30 to 15:45 during summer vacation.

* International Lounge at Nakano Campus (Self-Access Center) is closed on the following dates:

Monday, August 21 and Monday, September 4 - Wednesday, September 13

● Application for Certificates

Since some certificates may take more than one day to be issued, please apply in advance.

● Scholarship

Please make sure to sign up for each scholarship during the pre-informed period. (See above for office hours.)

Further information is available on Meiji University's website.

■ International Student Office URL: <http://www.meiji.ac.jp/cip/> ■ Inquiries: 03-3296-4141・4144・4146 ✉ cip@mics.meiji.ac.jp