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| --- | --- |
| Research Business Trip Report※If multiple persons participated in the same trip, please make a single report as a group.Please provide all names of accompanying persons in the "Names of accompanying persons" below. | Date received |
| Year | Month | Date |
|  |  |  |
|  |
| Research Business Traveller | Affiliation | Position | Full name |
|  |  |  | (Seal) |
| Accompanying documents※If there were multiple people on the same trip, please have each person to submit the following documents. |
| 【①Trip by airplane】 Boarding passes or boarding pass stubs for both ways【②Trip by train】 Any of the followings or their equivalent: used tickets of regular or express train, verification of accommodation (e.g. receipts), or any receipt with the destination address and the date issued by local stores.【③Overseas trip】 Copies of the pages of your passport that show your facial photograph and immigration stamps. |
| Type of research | □ | Research Support Expenses |
| □ | Grants-in-Aid for Scientific Research (KAKENHI) |
| (Categories: |  | Name of PI: |  | ) |
| （Please check the appropriate box and fill in any required information.） | □ | Project to promote improvement of private university research <Large-scale research (Oh-gata kenkyu)> |
| (Name of PI: |  | ) |
| □ | Research Institute Research Funds ( Comprehensive / Focused / Special / Individual /Joint ) |
| □ | International Collaborative Research | □ | Collaboration Research with Grad. School |
| □ | Research for Creation New Areas | □ | Research by Young Researcher |
| □ | Commissioned Research | □ | Collaborative Research | □ | Donations for Academic Research |
| (Name of company： |  | ) |
| □ | Research Aids (Name of providing organization： |  | ) |
| □ | Other ( |  | ) |
| Project Title |  |
| Purpose of the Trip |  |
| Destination |  |
| Duration of the Trip | Departure Date: |  | Arrival Date: |  |
| Names of accompanying persons |  |
|  |
| Matters to report | ※Please provide summary of your trip, including your trip schedule, names of visits, brief explanation of results obtained from this trip. |
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