

## Appendix A

### Collaborative Research Planning

(1) **Research Title.**

Development of aaa by using bbb

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(2) **Research Purpose and Description.**

In order to develop aaa by using bbb, AAA will prepare trial products regarding aaa and analyze such products, and Meiji will give counsel on preparing such products and evaluate the analytical data.

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(3) **Research Term.**

From 1st April, 20xx through 31st March, 20yy

(4) **Collaborative Research Staff Members.**

Meiji: Saburo MEIJI, Professor, Department of ccc, School of Science and Technology

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AAA: Jirou IZUMI, Senior Chief Researcher

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(5) **Division of Roles in Research Program.**

Meiji: a) Theoretical study of aaa when using bbb

b) Analysis of operating data from a prototype of the new aaa method

c) \_\_\_\_\_

AAA: a) Arrangement and proposal of requirement specifications

b) Acquisition of operating data by prototype of new aaa method

c) \_\_\_\_\_

(6) **Schedule.**

		20xx'					20yy'						
		Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.
Meiji	a)	X	X	X	X	X							
	b)				X	X	X	X	X	X	X	X	X
	c)												
AAA	a)	X	X	X	X	X	X	X	X	X			
	b)						X	X	X	X	X	X	X
	c)												

(7) **Research Locations.**

Meiji: Department of ccc School of Science and Technology, Meiji University  
AAA: Central Research Laboratories, AAA Chemical Ltd.

(8) **Research Expenses.**

Total Amount of Direct Expenses	<i>ZZ,ZZZ,ZZZ</i>	JPY
General and Administrative Overheads*	<i>Z,ZZZ,ZZZ</i>	JPY
All National & Local Consumption Tax**	<b>[untaxable]</b>	JPY
<u>Total</u>	<u><i>ZZ,ZZZ,ZZZ</i></u>	<u>JPY</u>

\* General and Administrative Overheads shall be calculated as 10% of Total Amount of Research Expenses.

\*\* If AAA is an entity located in Japan, an amount equivalent to 10% of the sum of Total Amount of Direct Expenses and General and Administrative Overheads will be imposed. If AAA is a foreign entity located outside Japan, any consumption tax in Japan will not be imposed.