



School of  
Business Administration,  
Meiji University



School of Business Administration, Meiji University  
1-1 Kanda-Surugadai, Chiyoda-ku, Japan 101-8301



# About Our School

Our aim at the School of Business Administration is to produce graduates with well-rounded general learning in addition to expertise in their fields.

Students of the School of Business Administration are required to take a large number of general education and language courses through the 4-year curriculum. Specialist subjects, meanwhile, are taught in three discrete departments to enable students to delve more deeply into their chosen fields: the Department of Business Administration, the Department of Accounting and the Department of Public Management.

In addition, we hold practical exercise-based “seminar” courses in more than sixty subjects. Almost all students enroll in some seminars, which offer intensive study and small student-tutor ratios, and which students attend with their classmates and faculty. Seminar camps and parties are common, and provide wonderful opportunities for students to forge friendships that will last a lifetime.

Established in 1953, the Meiji University School of Business Administration was the first of its kind among privately-owned universities. As we contemplated our 60th birthday in 2013, we take immense pride in the success of our alumni who have made rewarding careers in the private sector (at for-profit and non-profit organizations) and government institutions, as well as in such specialized occupations as certified public accountants and tax accountants.

Equally impressive are the graduates who progress to the Graduate School of Business Administration and other post-graduate schools to pursue ever higher levels of expertise through master’s degrees and doctorates, with many going on to stellar careers as university lecturers and researchers.

Indeed, it is our mission to provide broad-ranging education so as to develop our students into competent adults with the potential to make a valuable contribution to global society.



Welcome to  
**Meiji University**  
**Business Administration**

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## History

- 1881** Meiji Law School established
- 1903** Name changed to Meiji University
- 1953** School of Business Administration established
- 1959** Graduate school of Business Administration (Master’s Degree Program and Doctoral Degree Program for Business Administration Major) established
- 2002** Department of Business Management  
Department of Accounting  
Department of Public Management established in the School of Business Administration

# Campuses

## Surugadai

The Surugadai Campus is the traditional base in Meiji University, and is home ground to juniors and seniors of the School of the Business Administration. The campus is located in the Kanda Surugadai area which, while retaining a strong atmosphere of a students' town, is located in proximity to Kasumigaseki, Otemachi, and other areas that are home to companies and government ministries and agencies that are pivotal to Japan's politics and economy.

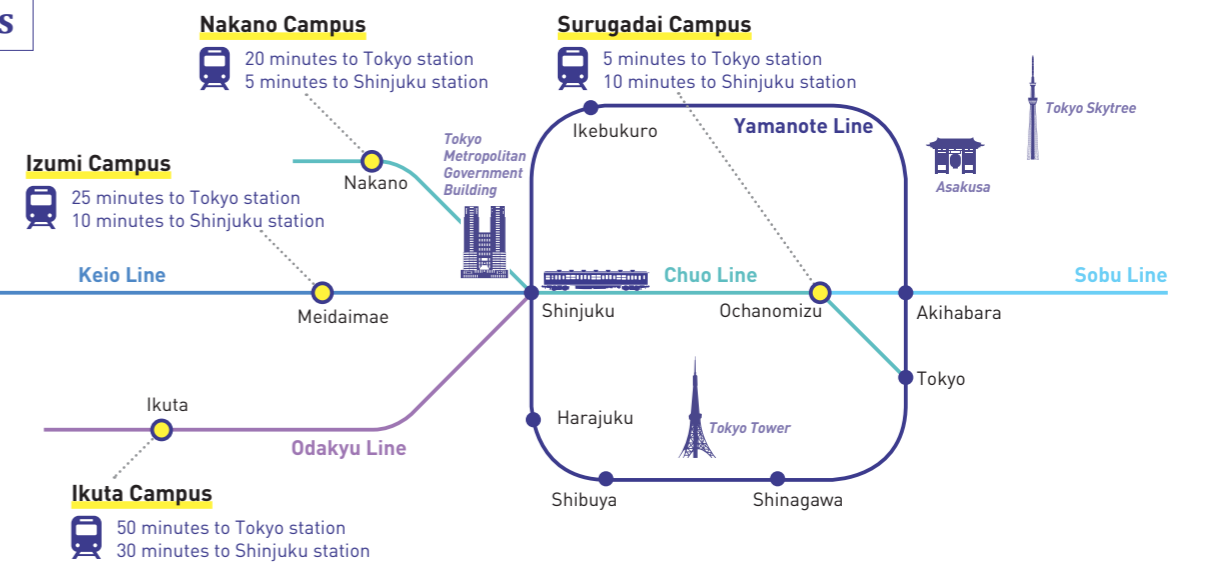


## Izumi

The Izumi Campus is a vibrant campus that is home ground to freshmen and sophomores of the School of the Business Administration. There is a Media Building equipped with the newest information technology facilities, a gym which students can use at any time, and a state-of-the-art library with an open atmosphere and various types of carrels. The campus is lush with green and close to areas that are the heart of youth culture, such as Shinjuku, Shibuya, and Kichijoji.



### Access



# Courses in English

\*All courses are subject to change. The latest information is on our website. (P.14)

## Spring Semester (April-July)

- Global Issues A
- Liberal Arts Seminar in Foreign Languages A/C
- TOEFL Reading
- TOEFL Listening
- TOEFL Preparation A
- English Exams A
- Speech and Debate
- Business English A
- Business Presentation A
- Strategic Business Communication A
- Fundamentals of Management A
- Basic Accounting A
- Applied Solution Approach to International Public Management
- Transcultural Business Communication A
- Corporate Social Responsibility
- Internet Business A
- Contents Business A
- Innovation Strategy in Japan A
- Strategic Marketing A
- International Management A
- Strategic Analysis of Japanese Companies A
- Transcultural Management A
- Special Lectures on Business Management C
- Financial Accounting A
- Management Accounting A
- Introduction to Public Management
- Social Impact Investment
- Tourism Management A

## Fall Semester (September-January)

- Global Issues B
- Liberal Arts Seminar in Foreign Languages B/D
- TOEFL Speaking
- TOEFL Writing
- TOEFL Preparation B
- English Exams B
- Speech and Debate
- Business English B
- Business Presentation B
- Strategic Business Communication B
- Fundamentals of Management B
- Basic Accounting B
- Basic Solution Approach to International Public Management
- Transcultural Business Communication B
- Japanese Economy
- American Culture
- Internet Business B
- Contents Business B
- Core Subjects Special Lectures B
- Innovation Strategy in Japan B
- Strategic Marketing B
- International Management B
- Strategic Analysis of Japanese Companies B
- Transcultural Management B
- Special Lectures on Business Management D
- Financial Accounting B
- Management Accounting B
- International Development
- Tourism Management B



# Seminars

## Well-organized small-class education

We offer seminar-style classes for students to delve deep into their specialized fields toward their dreams and goals instead of just tackling the given assignments. By enhancing presentation and discussion skills in interactive classes of 10 to 20 students led by one instructor, they can increase knowledge and ability needed for studies in the seminars of their special fields.

## Seminars actively accepting international students

The following seminars accept international exchange students regularly. Japanese students in these seminars may not speak excellent English, however, they are all looking forward to support international students during their stay in Japan. Participating in a seminar is a good opportunity for international students to not only study and consult with the organizer but also to make life-long friends with Japanese students. The latest seminar information is on our website.

**HAO Yan Shu** Professor  
Human Resources Management of Japanese Companies in China



**OISHI Yoshihiro** Professor  
Global Marketing, Global Brand



**ICHINOSE Masashi** Professor  
Exercise training for improving health and athletic performance. Cardiovascular, respiratory and body temperature regulation during exercise



**SHIMIZU Kazuyuki** Professor  
Corporate Governance, Corporate Social Responsibilities



**KATO Shizuko** Professor  
Business Management in Russia/Central and Eastern Europe



**SUMI Atsushi** Associate Professor  
Transcultural Management



**KIERNAN Patrick** Professor  
Intercultural Communication in Business



**TSUKAMOTO Ichiro** Professor  
Social Enterprises, Social Impact Investing and CSR



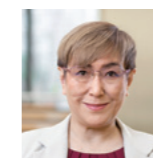
**KIKUCHI Masao** Professor  
Public Policy and Management from a Comparative Perspective



**USHIMARU Hajime** Professor  
The Corporate Behavior of Japanese Companies



**NAKANISHI Aki** Professor  
Humans, Organizations and Business in Knowledge Society



**YAMASHITA Yoshie** Professor  
Equip students with basic academic skills in English



# Learning Japanese

It takes a great deal of time and effort before international students are capable of participating in classes with Japanese students and fully understanding the course content in Japanese. In addition to improving their general Japanese communication skills (listening, speaking, reading, writing, etc.), international students must learn various things about Japan. Meiji University offers the following special courses to assist international students to study Japanese.



“Japanese Language Program for International Students: Japanese 1-8”

Undergraduate exchange students can register the course. The course is beginner to intermediate level. To register the course, students are required to take the placement test conducted by the Japanese Language Education Center.

## List of Japanese Courses

Course Category	Credit	Course Name	Intended Students	Office Handling the Course	
Course Offered by the Student's School	For credit (required, elective required)	Japanese	First and second-year undergraduates	Each school's office	
Japanese Language Program for International Students	For credit (elective)	Advanced Japanese	First to fourth-year undergraduates	International Student Office (Japanese Language Education Center)	
		Japanese 7,8			Exchange students
		Japanese 4-6			
		Japanese 1-3			

## Meiji University “e-Learning System”

Japanese Language Educational Center provides educational content for the incoming exchange students. This content may help incoming exchange students to know about school life in Japan from the starting line.

URL: <https://e-edu.muc.meiji.jp/contents/japaneseedu/>



# Student Life in Japan

## Accommodations (Location (the nearest station))

- Izumi International House (@ Meidaimae)
- Tokyo Female Students Dormitory (@ Nakano Fujimicho)
- DK HOUSE Tokyo Shinkoiwa (@ Shinkoiwa)
- Uni E'meal Meidaimae Global House (@ Meidaimae)
- Meiji Global Village (@ Meidaimae)

\* Izumi International House is residential facilities for both invited researchers and exchange students from our partner universities. Other facilities are only for exchange students.



## Living Expenses

Students must pay their own living expenses such as housing, transportation, food, utilities, insurance, and textbooks. The example below is an average expense estimate for one month.

International House (IH)	¥ 50,000 – ¥ 75,000 (Rent is subject to change.)	Phone bills	approximately ¥ 8,000
Housing facilities outside campus	approximately ¥ 75,000 or more	Student health insurance (per year)	¥ 3,000
Transportation	approximately ¥ 10,000 – ¥ 20,000	National health insurance (per month)	approximately ¥ 1,500
Food	approximately ¥ 30,000 or more	Books and textbooks	approximately ¥ 10,000 or more
Utilities (electricity, water, gas)	approximately ¥ 10,000 or more		

## International Lounges

The International Lounge is open for international students, exchange students and also students wishing to study abroad or make friends from other countries. The lounges are stocked with a wide variety of useful sources of information such as newspapers, magazines, and pamphlets for international students. It is also a place to relax and get to know other students. Here, Teaching Assistants (TA) offer Japanese language study support for international students.

## Campus Mate / SBA Student Supporter

Campus Mate is an international exchange group officially supported by the International Student Center in which you can make friends from around the world by attending a variety of international activities and events or supporting international students in their campus life. You are expected to enhance mutual understanding through cross-cultural experiences and may be able to make lifelong friends.

[https://www.meiji.ac.jp/cip/student\\_support/campusmate.html](https://www.meiji.ac.jp/cip/student_support/campusmate.html)

We also have SBA Student Supporters, who are students of School of Business Administration and volunteer to help international students. International students can do with their supporters: Asking about classes or course selection, going on campus tour, buying commuter pass, setting Wi-Fi and so on.

# Annual Events

\*All schedule of events are subject to change.



# Interview with Exchange Students



## Alexey Vinogradov

From: Plekhanov Russian University of Economics (Russia)

### 1. Why did you choose Meiji (or Japan)?

I have visited Japan several years ago, and it had a big impression on me. For me, studying in Japan is an opportunity to get to know the culture and the people closer and better, and get acquainted with the experience of Japanese business and management.

### 2. What are you studying while on exchange?

During my exchange program, I studied subjects connected with international management and work in teams of diversified background. Also, I had an opportunity to improve my presentational skills during the course of business presentation, get basic knowledge of public management and accounting. Another aspect which I studied is the history and the experience of innovations in Japanese companies.

### 3. How do you like living in Japan?

Japan is a unique country with its own culture and traditions, while living in Japan I was always welcomed by Japanese people, who were always ready to help, which makes the life easier. During my stay in Japan I had an opportunity to travel and see Japan from different angles. I visited the historical and natural places in Nikko, as well as big modern cities like Osaka.

### 4. My timetable

	1 <sup>st</sup> period	2 <sup>nd</sup> period	3 <sup>rd</sup> period	4 <sup>th</sup> period	5 <sup>th</sup> period	6 <sup>th</sup> period
Mon.						
Tue.	Business Presentation	Special Lectures on Business Management		International Management		
Wed.						
Thu.		Transcultural Management	Comparative Business Management	Introduction to Public Management		
Fri.		Basic Accounting		Innovation Strategy in Japan	Strategic analysis of Japanese companies	
Sat.						



## Kimberley Valdez

From: San Diego University (USA)

### 1. Why did you choose Meiji (or Japan)?

The father of one of my friends was an alumnus of Meiji and told me a lot about the academic standards of the school and I found it to sound like a great learning opportunity.

### 2. Message to students who are considering studying abroad.

Don't focus too much on what you can't do like speaking Japanese or making friends easily. Take a chance and you'll find it's not as difficult as you thought. It's one of the best learning opportunities academically and with regards to growing as an individual.



## Wenwei Liu

From: University of Victoria (Canada)

### 1. How do you like living in Japan?

I chose the Izumi International House when I studied in Meiji University. I really loved it. Although the most of my courses were held in Surugadai Campus, it provided me the opportunity to learn this city, Tokyo.

### 2. My timetable

	1 <sup>st</sup> period	2 <sup>nd</sup> period	3 <sup>rd</sup> period	4 <sup>th</sup> period	5 <sup>th</sup> period	6 <sup>th</sup> period
Mon.	Contents Business	Japanese 1-4		Innovation Strategy in Japan B	Strategic Analysis of Japanese Companies B	
Tue.			Transcultural Management Seminar			
Wed.						
Thu.	Japanese 1-4	Japanese 1-4		Web Business B		
Fri.	Japanese 1-4					
Sat.						



## Vikrant Singh

From: Rotterdam Business School (Netherlands)

### 1. How do you like living in Japan?

I absolutely loved living in Japan. From the big cities to more rural areas, every one of the places I went to was astonishing. I have visited: Tokyo, Osaka, Nagoya, Nara, Hakone, Kamakura, and Sarushima among many other places.

### 2. Message to students who are considering studying abroad.

Studying abroad in Japan is a wonderful experience! The country is safe, the people are super friendly, there are so many places to explore, the sights are amazing etc. I and all the other exchange students from that time are still friends and remember our time together in Japan. It was truly unforgettable.



## Ilina Zhuge

From: IPAG Business School (France)

### 1. Why did you choose Meiji (or Japan)?

I was very interested in Japanese culture and I got the opportunity to apply for the sole Japanese university in partnership with our school. I could achieve one of my dream to visit while enhancing my Japanese skills.






### 2. How do you like living in Japan?

The living cost is practically the same as in France, some things were cheaper but fruits were very expensive! I met new friends from the dormitory, and are still in touch! Japanese people are very kind and mannered, if I could, I would live there for the rest of my life. Japan is such a safe place that travelling alone as a woman is completely fine, I went by myself to Osaka and Kyoto and I had so much fun! There only aspect that I struggled every time was recycling, never really knew which burnable or non-burnable garbage was.

# International Partner Institutions of School of Business Administration

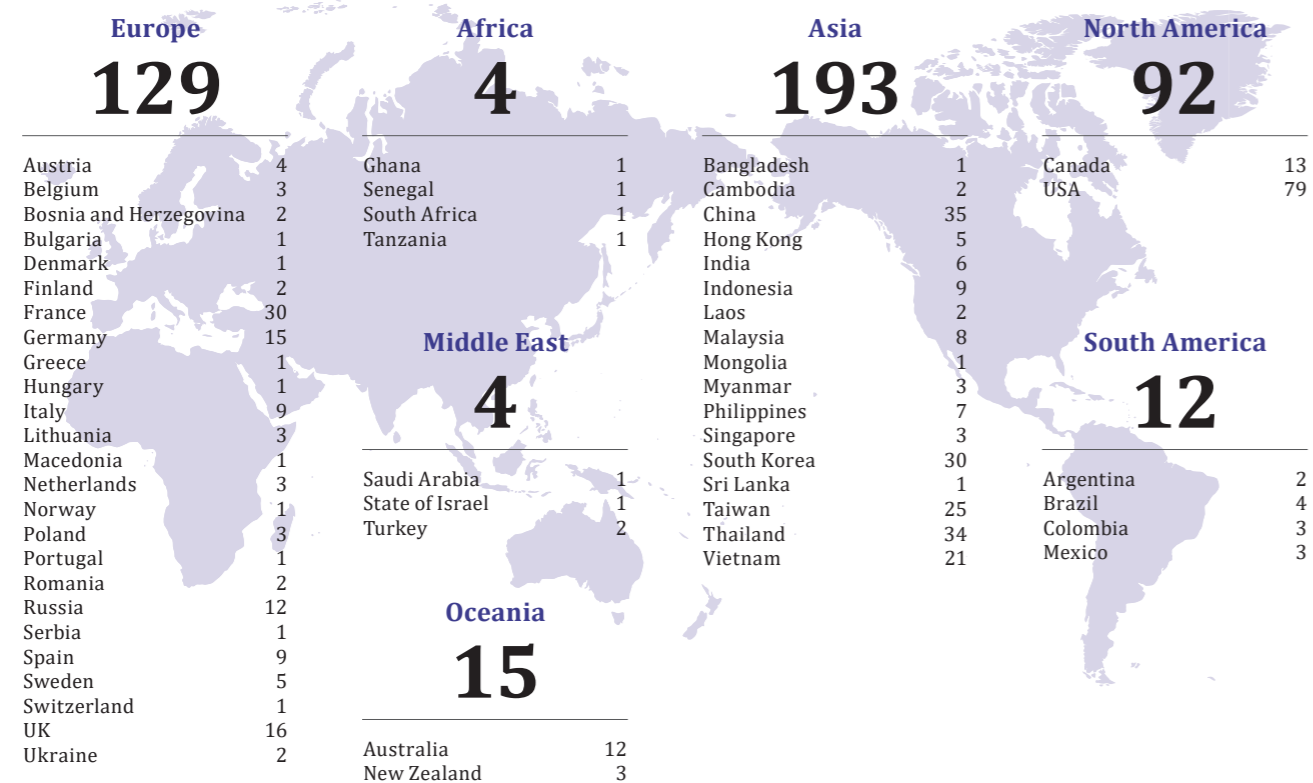
(As of Jan 2021)

 <b>CANADA</b>	<ul style="list-style-type: none"> <li>Gustavson School of Business, University of Victoria</li> </ul>
 <b>CHINA</b>	<ul style="list-style-type: none"> <li>Business School, University of International Business and Economics</li> </ul>
 <b>FINLAND</b>	<ul style="list-style-type: none"> <li>Faculty of Social Science and Business Studies, University of Eastern Finland</li> </ul>
 <b>FRANCE</b>	<ul style="list-style-type: none"> <li>ESCEM School of Business and Digital</li> <li>IPAG Business School</li> </ul>
 <b>GERMANY</b>	<ul style="list-style-type: none"> <li>Faculty of Business Management and Social Sciences, Osnabrück University of Applied Sciences</li> </ul>
 <b>HONG KONG</b>	<ul style="list-style-type: none"> <li>College of Business, City University of Hong Kong</li> </ul>

 <b>NETHERLANDS</b>	<ul style="list-style-type: none"> <li>Rotterdam Business School, Rotterdam University of Applied Sciences</li> </ul>
 <b>SOUTH KOREA</b>	<ul style="list-style-type: none"> <li>College of Business Administration, Seoul National University</li> </ul>
 <b>SPAIN</b>	<ul style="list-style-type: none"> <li>IE University</li> </ul>
 <b>THAILAND</b>	<ul style="list-style-type: none"> <li>Faculty of Economics, Srinakharinwirot University</li> <li>International College for Sustainability Studies, Srinakharinwirot University</li> </ul>
 <b>UNITED KINGDOM</b>	<ul style="list-style-type: none"> <li>Cardiff Business School, Cardiff University</li> </ul>

# Number of Agreements with International Partner Institutions of Meiji University

(As of Jan 2021)



# Contact

School of Business Administration Office, Meiji University

Address: 1-1 Kanda-Surugadai, Chiyoda-ku, Tokyo 101-8301, Japan

E-mail: sba@meiji.ac.jp

## For more information

Visit our Website:

<https://www.meiji.ac.jp/cip/english/undergraduate/business/exchange/index.html>

The latest information is on our website.

