

# 2026 Academic Year Exchange Student Application Guidelines



## 1. Inquiries about the Exchange Student Program

Exchange student program website	<a href="https://www.meiji.ac.jp/cip/english/admissions/exchange.html">https://www.meiji.ac.jp/cip/english/admissions/exchange.html</a>
For Inquiry	Global Front 2F, 1-1 Kanda-Surugadai, Chiyoda-ku, Tokyo, 101-8301, Japan Meiji University, International Student Office E-mail: <a href="mailto:exchange@meiji.ac.jp">exchange@meiji.ac.jp</a> TEL: 03-3296-4488 FAX: 03-3296-4360

## 2. Information for incoming exchange students

Please refer to the [Fact Sheet](#) for the following information.

Campus Information, Features of our exchange student program, Housing for Exchange Students, Academic Calendar, Curriculum, List of faculty members, Syllabus, Classes, Exams, Grades, Academic Transcripts, and Living Expenses.

## 3. Application Period / Acceptance Decision Period

<Schedule / How to apply>

<b>Step1.</b>  Send the nominee's information to <a href="mailto:exchange@meiji.ac.jp">exchange@meiji.ac.jp</a>	<April 2026 admission>
	August 18 to September 19, 2025
	<September 2026 admission>
	January 9 to February 27, 2026

**Step 1.** If there are any nominees from your university, please send the following information to [exchange@meiji.ac.jp](mailto:exchange@meiji.ac.jp).

- (1) Nominee's name in English
- (2) Proposed Undergraduate/Graduate School at Meiji
- (3) Proposed Study Period at Meiji
- (4) Universities that have two or more students applying to the School of Global Japanese Studies or Graduate School of Science and Technology, International Program in Architecture and Urban Design, should assign an order of priority to their applicants.



<b>Step 2.</b>  <b>Online application</b>  <a href="https://www.meiji.ac.jp/cip/exchange/">https://www.meiji.ac.jp/cip/exchange/</a>	<April 2026 admission>
	August 18 to September 19, 2025
	<September 2026 admission>
	January 9 to February 27, 2026

**Step 2.** Applicants must apply online from the website above.

After applying, a reply email that includes application ID will be automatically sent to the student and the Exchange Student Program Coordinator.

If you do not receive a reply, please contact [exchange@meiji.ac.jp](mailto:exchange@meiji.ac.jp).



<b>Step 3.</b>  <b>Meiji University Japanese Language Online Test</b> <b>&lt;Who should take the test?&gt;</b> <b>Only applicants to the Japanese Track</b> who cannot submit a Japanese Language Proficiency Test (JLPT) Certificate	<April 2026 admission>
	August 18 to September 26, 2025
	<September 2026 admission>
	January 9 to March 6, 2026

**Step 3. <Who should take the test?>**

Only applicants to the Japanese Track who cannot submit a Japanese Language Proficiency Test Certificate (for those who have passed a level other than N1, a notification of test results showing that they took and passed level N4 or higher on a test taken in either the 2024 or 2025 academic year is necessary)

**<How to take the test>**

Meiji University will send the information about the test to the Exchange Student Program Coordinator.

**\*\*Note\*\***

Applicants who can submit a Japanese Language Proficiency Test Certificate or who apply for undergraduate and graduate schools which offer classes in English are NOT required to take the test.



<b>Step 4.</b> <b>Submit the scanned copies of application materials Online</b> <a href="https://www.meiji.ac.jp/cip/exchange-upload">https://www.meiji.ac.jp/cip/exchange-upload</a>	<b>&lt;April 2026 admission&gt;</b>
	August 18 to October 3, 2025
	<b>&lt;September 2026 admission&gt;</b>
	January 9 to March 13, 2026

**Step 4. To complete the application, no later than the application period, applicants are required to submit scanned copies of their application materials (refer to page 8) after confirming the ID number mentioned in the automatic reply that you receive once completing Step 2.** After applying, an application completion email will be automatically sent to the student and the Exchange Student Program Coordinator. If you do not receive a reply, please contact [exchange@meiji.ac.jp](mailto:exchange@meiji.ac.jp).



<b>Step 5.</b> <b>Submit the Certificate of Eligibility application form (Excel document) online</b> <a href="http://www.meiji.ac.jp/cip/coe-application/">http://www.meiji.ac.jp/cip/coe-application/</a>	<b>&lt;April 2026 admission&gt;</b>
	August 18 to October 3, 2025
	<b>&lt;September 2026 admission&gt;</b>
	January 9 to March 13, 2026

**Step 5. Applicants must submit the application form for Certificate of Eligibility (Excel document) online. Those who have a valid Japanese Passport don't need to apply for the CoE.**



<b>Acceptance decision</b> Acceptance decision notification and pre-arrival materials, visa documents and acceptance letter will be sent to Exchange Student Program Coordinator.	<b>&lt;April 2026 admission&gt;</b>
	Mid-February 2026
	<b>&lt;September 2026 admission&gt;</b>
	Late July 2026



<b>Arrival and Exchange Student Housing Move-in dates</b>	<b>&lt;April 2026 admission&gt;</b>
	Week of March 23, 2026 (tentative)
	<b>&lt;September 2026 admission&gt;</b>
	Week of August 31, 2026 (tentative)

#### 4-1. Undergraduate and Graduate Schools which Offer Classes in Japanese (Japanese Track)

##### (1) Application Requirements

- ① Be a student at one of Meiji University's partner institutions.
- ② Must fulfill the conditions below.

Japanese Language Proficiency	Note
<b>N1</b>	Applicants must submit a certificate of test results. (regardless of the academic year)
<b>N2, N3, N4</b>	Applicants must submit a certificate of test results taken in either the <b>2024 or 2025</b> academic year.
<b>Others</b>	Applicants must take the Meiji University Japanese Language Online Test and be accepted by Meiji University as having Japanese-language skill equivalent level or higher.

<b>Undergraduate School</b>	<b>Japanese Language Proficiency Test</b>
School of Law	Level N3 or higher
School of Commerce	Level N3 or higher
School of Political Science and Economics	Level N3 or higher
School of Arts and Letters Japanese Literature, Literary Arts and Media, Western History, Contemporary Sociology	Level N2 or higher
School of Arts and Letters British and American Literature, Drama and Theatre Arts, Japanese History, Archaeology, Clinical Psychology, Philosophy	Level N3 or higher
School of Arts and Letters German Literature, French Literature, Asian History, Geography	Level N4 or higher
School of Science and Technology	Level N4 or higher
School of Agriculture	Level N3 or higher
School of Business Administration	Level N4 or higher
School of Information and Communication	Level N4 or higher
School of Global Japanese Studies (other than those applying to the English track)	Level N2 or higher
School of Interdisciplinary Mathematical Sciences	Level N4 or higher

<b>Graduate School</b>	<b>Japanese Language Proficiency Test</b> (Those who have passed a level other than N1 must have done so on a test taken in either the 2024 or 2025 academic year.)
Graduate School of Law	Level N3 or higher
Graduate School of Commerce	Level N2 or higher
Graduate School of Political Science and Economics	Level N4 or higher
Graduate School of Business Administration	Level N2 or higher
Graduate School of Arts and Letters Japanese Literature, Literary Arts and Media, History (Japanese, European) Clinical Psycho-Social Sciences (Contemporary Sociological, Education)	Level N2 or higher
Graduate School of Arts and Letters English Literature, Drama and Theatre Arts, History (Asian, Archaeology)	Level N3 or higher
Graduate School of Arts and Letters French Literature, German Literature, Geography	Level N4 or higher
Graduate School of Science and Technology (other than those applying to the International Program in Architecture and Urban Design)	Level N4 or higher
Graduate School of Agriculture	Level N4 or higher
Graduate School of Information and Communication	Level N2 or higher
Graduate School of Humanities	Level N2 or higher
Graduate School of Advanced Mathematical Sciences	Level N4 or higher
Graduate School of Global Japanese Studies Japanese linguistics and Japanese language education	N1
Graduate School of Global Japanese Studies Pop Culture, Japanese Social and Industrial Systems, Interculturalism and Intercultural Education, English language education, Culture and Thought	Level N2 or higher  Please note that Level N1 may be required in Culture and Thought program depending on supervisors.
Graduate School of Global Business	N1

## 4-2. Undergraduate and Graduate Schools which Offer Classes in English (English Track)

### (1) Application Requirements

- ① Student at one of Meiji University's partner institutions.
- ② Must fulfill the following conditions:
  - (a) Must have taken one of the following tests since September 2023 and be able to submit a valid official score. Must meet any other application requirements that may exist. If an applicant has any issues and questions about the submission of English language proficiency documents, please inquire the International Student Office **BEFORE** the application period.
  - (b) Applicants who underwent standard high school education or are undergoing standard university education conducted **entirely in English** are not required to submit an official score from one of the tests listed below.

Undergraduate School	TOEFL® iBT	TOEIC®	IELTS (Academic)	Cambridge ESOL	TOEFL® PBT	CEFR
School of Political Science and Economics (only taking classes conducted in English)	71 or higher	710 or higher	5.5 or higher	FCE or higher		B1 or higher
School of Arts and Letters (only taking classes conducted in English and Japanese Language Classes)	61 or higher	600 or higher	4.5 or higher		500 or higher	B1 or higher
School of Business Administration (only taking classes conducted in English)	80 or higher		6.0 or higher			
School of Global Japanese Studies (English Track)	80 or higher		6.0 or higher	Overall Score 169 or higher		B2 or higher
Graduate School	TOEFL® iBT	TOEIC®	IELTS (Academic)	Cambridge ESOL	TOEFL® PBT	Other Application Requirements
Graduate School of Business Administration (only taking classes conducted in English)	80 or higher	800 or higher	6.0 or higher	FCE or higher		Refer to #7 (page 6)
Graduate School of Science and Technology, International Program in Architecture and Urban Design	76 or higher	710 or higher	5.5 or higher	FCE or higher		Refer to #7 (page 6)
Graduate School of Global Governance (Doctor's Course)	79 or higher		6.0 or higher			
Graduate School of Governance Studies (English Track)	79 or higher		6.0 or higher		550 or higher	
Graduate School of Global Business (only taking classes conducted in English)	76 or higher		5.5 or higher			Refer to #7 (page 6)

## 5. Duration of exchange program

Duration must be decided before applying to the program, and it cannot be changed after the online application.

## 6. Number of Students Admitted

School of Global Japanese Studies (English track)	If there are a particularly large number of applicants, there may be a limit placed on the number of students admitted. Universities that have two or more students applying to the School of Global Japanese Studies should assign an order of priority to their applicants.
Graduate School of Science and Technology, International Program in Architecture and Urban Design	Annual enrollment capacity is 28 students per year. If the enrollment capacity for a particular year has already been reached, exchange students will not be accepted to this program for the 2026 academic year. Universities that have two or more students applying to the Graduate School of Science and Technology, International Program in Architecture and Urban Design should assign an order of priority to their applicants.
Graduate School of Governance Studies (English Track)	Annual enrollment capacity is 8 students. If 8 students are admitted in April 2026 and they all want to study in Japan for a full year, no additional students will be accepted to this program for enrollment in September 2026.

## 7. Other prerequisites and important notice for applying to the Graduate Schools

ALL Graduate Schools	Only Graduate School of Global Governance offers Doctor's course. Other Graduate Schools are Master's courses. Please note that all Graduate schools will not support Master's or Doctor's thesis writing.
Graduate School of Business Administration	Must understand and agree that exchange students will not be assigned a supervisor as a premise.
Graduate School of Science and Technology, International Program in Architecture and Urban Design	Must have a bachelor's degree related to architecture and must currently be enrolled in a program related to architecture.
Graduate School of Global Business	If you have taken GMAT, please submit an official score as a reference. (Optional) We offer 5 compulsory subjects and 60 elective subjects conducted in English, and the details of classes are to be referred to the <a href="#">Fact Sheet</a> .

## 8. Choice of Supervisor

- Applicants to the schools listed below in A and applicants who wish to study under the supervisor of the School of Agriculture are required to choose 3 preferred supervisors in the Study/Research Plan. Please note you are not necessarily assigned to the supervisor whom you chose. A supervisor is decided by your undergraduate/graduate school according to the interview held at Meiji University upon your arrival.
- Applicants to the schools listed below in B are NOT required to choose the preferred supervisors in the Study/Research Plan. An academic advisor will provide assistance in creating study plans after arrival.

	Undergraduate/Graduate school	
<b>A</b> <b>Required to choose the preferred supervisors</b>	Undergraduate schools	School of Science and Technology
	Graduate schools	Graduate School of Law, Graduate School of Commerce, Graduate School of Political Science and Economics, Graduate School of Arts and Letters, Graduate School of Science and Technology, Graduate School of Agriculture, Graduate School of Information and Communication, Graduate School of Humanities Graduate School of Advanced Mathematical Sciences, Graduate School of Global Japanese Studies, Graduate School of Global Governance, Graduate School of Governance Studies, Graduate School of Global Business,
<b>B</b> <b>NOT required to choose the preferred supervisors</b>	Undergraduate schools	School of Law, School of Commerce, School of Political Science and Economics, School of Arts and Letters, School of Business Administration, School of Information and Communication, School of Global Japanese Studies, School of Interdisciplinary Mathematical Sciences
	Graduate school	Graduate School of Business Administration
<b>C</b> <b>Required to choose the preferred supervisors <u>only if</u> they would like to study under them.</b>	Undergraduate schools	School of Agriculture

9. Application Documents Meiji's standard form can be downloaded at <https://www.meiji.ac.jp/cip/english/admissions/exchange.html>

How to submit	Documents		Deadlines
<b>【Required】</b>  <b>Step 2</b>  <b>Online</b>  <b>【Submission】</b> <a href="https://www.meiji.ac.jp/cip/exchange/">https://www.meiji.ac.jp/cip/exchange/</a>	(1)	Application Information Form <b>(Must be in the language of the track you have applied to)</b>	<div> <b>April 2026 admission</b>            Submit by            Sep 19, 2025         </div> <div> <b>September 2026 admission</b>            Submit by            February 27, 2026         </div>
	(2)	<b>【For Applicants to the JAPANESE Track】</b> A copy of your Japanese Language Proficiency Test MUST be prepared to upload the online application. <b>*Those who have passed a level aside from N1, must have done so on a test taken in either the 2024 or 2025 academic year. (for those who have passed N1, we accept all certificate regardless of the academic year of the test)</b> <b>Applicants who cannot submit this document must take the Japanese Language Online Test. See p.2 for more information about this test.</b> <b>【For Applicants to the ENGLISH Track】</b> Copy of valid official scores from one of the tests on Page.5 taken since September 2023 MUST be prepared to upload the online application. <b>*Applicants who underwent a standard high school education Entirely in English or are undergoing standard university education conducted Entirely in English are not required to submit it.</b>	
	(3)	Official Academic transcript <b>Official Transcript (with seal and signature of your university on it)</b> It has to be written in English or Japanese.	
	(4)	Study Plan for <b>undergraduate</b> school (use Meiji's standard form) Research Plan for <b>graduate</b> school (use Meiji's standard form) <b>(Must be in the language of the track you have applied to)</b> <b>Undergraduate: 1000-2000 Japanese characters or 400-800 English words</b> <b>Graduate: 1000-2000 Japanese characters or at least 1000 English words</b>	
	(5)	Certificate of Health (use Meiji's standard form) <b>*An X-ray examination is compulsory.</b>	
<b>【Required】</b>  <b>Step 4</b>  <b>Online</b>  <b>【Submission】</b> <a href="https://www.meiji.ac.jp/cip/exchange-upload">https://www.meiji.ac.jp/cip/exchange-upload</a>	(6)	ID photos (3 cm x 4 cm) taken within 3 months, as a .jpeg/.png file. <a href="https://www.meiji.ac.jp/cip/english/admissions/co7mm90000000461-att/ID_photo.pdf">https://www.meiji.ac.jp/cip/english/admissions/co7mm90000000461-att/ID_photo.pdf</a>	<div> <b>April 2026 admission</b>            Submit by            Oct 3, 2025         </div> <div> <b>September 2026 admission</b>            Submit by            March 13, 2026         </div>
	(7)	Copy of your passport (page of your photo) <b>*Its valid period needs to cover all the applicant's mobility at Meiji</b>	
<b>【If applicable】</b>  <b>Step 4</b>  <b>Email</b> <a href="mailto:exchange@meiji.ac.jp">exchange@meiji.ac.jp</a>	(8)	<b>【Only for applicants to the Graduate School of Science and Technology, Architecture Course, International Program in Architecture and Urban Design】</b> Portfolio Submit it as a PDF file via email. Any number of pages, either vertical or horizontal text, is allowed. When including group projects, specify the purpose and the areas for which you were responsible.	<div> <b>April 2026 admission</b>            Submit by            Oct 3, 2025         </div> <div> <b>September 2026 admission</b>            Submit by            March 13, 2026         </div>
	(9)	Application for Certificate of Eligibility in Excel document (use designated form)	
<b>【Required】</b>  <b>Step 5</b>  <b>Online</b>  <b>【Submission】</b> <a href="https://www.meiji.ac.jp/cip/coe-application/">https://www.meiji.ac.jp/cip/coe-application/</a>	(10)	Supporting document for the financial amount stated in the CoE application (any one of items 1 -4 below). *English or Japanese only. <ol style="list-style-type: none"> <li>1. A bank balance certificate or a copy of the applicant's account bankbook</li> <li>2. A bank balance certificate or a copy of the bankbook for the bank account of the person responsible for payment</li> <li>3. An income certificate of the person responsible for payment</li> <li>4. Certificate of scholarship funds received (Disbursement period must correspond to the duration of study abroad at Meiji.)</li> </ol>	<div> <b>April 2026 admission</b>            Submit by            Oct 3, 2025         </div> <div> <b>September 2026 admission</b>            Submit by            March 13, 2026         </div>



## 10. Notes

1. The classes conducted in the 2026AY have yet to be fixed at the time of the application since they will be finalized in late March 2026. The available classes for exchange students will be informed during the orientation week after their arrival. If applicants need to earn many credits during the mobility, please consult the International Student Office **before the application period starts**.
2. If an applicant requires special assistance when studying at Meiji University, please make sure to inquire with the International Student Office **before your application**. Meiji University will consider whether assistance is available. We may request additional documents if ever needed. Any inquiry/request about special assistance after your application, or in cases when we could not receive the necessary documents on time, we will not be able to give special assistance.