

**Application Guidelines**  
**for Meiji University International Students Incentive Scholarship Program**  
**for 2023 Admission**

**1. Objective**

Meiji University International Student Incentive Scholarship Program (hereinafter referred to as “the scholarship”) is a financial assistance program to provide an opportunity for young competent students with financial difficulties from target countries to study at Meiji University. Students honored with the scholarship are expected to take part in strengthening the relationship between Japan and their home country.

For 2023 Admission program, Meiji University set the target countries for the program as Appended 1; The countries that Ministry of Education, Culture, Sports, Science and Technology (MEXT) set as the target countries \*1 and listed on “The DAC List of ODA Recipients”.

\*1 ASEAN, Russia, CIS, Africa, Middle East, South Western Asia, East Asia, South America, USA, Central and Eastern Europe

**2. Eligibility**

To apply for the scholarship, all applicants must:

- (1) Have a citizenship of the target countries mentioned on Appended 1. Applicants with dual nationality are eligible only if ALL nationalities are from target countries.
- (2) Resides in the target countries at the time of application (Except students who are enrolled in Meiji University as a MEXT scholar).
- (3) Obtains an academic grade point total of 2.30 or above in their most recent one year of study (see conversion chart below).

Grading pattern	Grades				
4-level rating	-	Excellent	Good	Average	Fail
4-level rating	-	A	B	C	F
4-level rating	-	100~80	79~70	69~60	59~
5-level rating	S	A	B	C	F
5-level rating	A	B	C	D	F
5-level rating	100~90	89~80	79~70	69~60	59~
Grade point	3	3	2	1	0

### 【How to convert to grade points】

$$\frac{([\text{No. of GP3 Credits}] \times 3) + ([\text{No. of GP2 Credits}] \times 2) + ([\text{No. of GP1 Credits}] \times 1) + ([\text{No. of GP0 Credits}] \times 0)}{\text{Total number of Credits}}$$

- (4) Be admitted to Meiji University through admission exams designed for international students.
- (5) Plan to have resident status of “College Student”.
- (6) Does not receive any other scholarship.
- (7) Be motivated to join international networking activities for Meiji University students.

### 3. Slots

Several slots

### 4. Benefits

- (1) The amount equivalent to Examination Fee
- (2) The amount equivalent to Admission Fee
- (3) 100% or 50% waiver of following fees of the School / Graduate School the applicant is enrolled;  
Tuition Fee, Guidance with Major, Educational Development Fee,  
Experimental Lab Fee / Lab Fee  
\*Parents Association Fee (only undergraduate Students), Annual Alumni Society Fee (only undergraduate Students), Student Health Insurance Fee and Law Society Fee (only School of Law students) are ineligible for this scholarship.
- (4) Monthly stipend (JPY100,000)
- (5) Transportation to Japan upon enrollment; an economy-class airplane ticket to Narita / Tokyo International Airport from the nearest international airport from the applicant’s home address at the time of application.
- (6) Transportation from Japan upon completion of the degree program; an economy-class return airplane ticket of the route mentioned on (5)

### 5. Required Application Documents

All applicants must submit the following documents;

- (1) Application form for Meiji University International Students Incentive Scholarship Program for 2023 Admission (specified form)
- (2) Short essay
  - ✓ Current situation and career plans after graduation should be included.
  - ✓ Approx.700 words in English or 2,000 letters in Japanese, double-spaced.

(3) Income certification of applicant's guardian (financial sponsor)

- ✓ Submit original documents. (A notarized copy will be required if you cannot submit the original document.)
- ✓ The document should be in English or Japanese. (For documents in other languages, attach an English or Japanese translation notarized by an embassy or other public institution.)

(4) Letters of recommendation

- ✓ Two recommendations should be written by an academic advisor / employers you are currently belonged or graduated from are required.
- ✓ The letter should be written in English or Japanese, and contain "Title of the recommender", "Relations with the applicant", "Email address and telephone number of recommender", "Date" and signature.

(5) Copy of the Application Form for the admission exams

- ✓ Submit the photocopy of your Application Form which you submit to the School / Graduate School.

(6) Copy of Transcript from your school

- ✓ Submit the photocopy of academic transcript of institute you have recently attended which you submit to the School / Graduate School.

<How to submit application documents>

Other than (4): Applicants scan and Email PDF documents to the following Email address

(4): Recommenders scan and Email PDF documents to the following Email address

\*Please make sure all scanned documents are clear and sharp enough.

Email application documents to:

**iso@mics.meiji.ac.jp**

c/o Incentive Scholarship Program

International Student Office, Meiji University

## 6. Application Deadline

The same date as the application deadline of the admission exam you plan to apply. **Please NOTE that all application documents for the scholarship must be sent separately from admission application due by the admission deadline specified by each school.**

## 7. Selection Procedures

1<sup>st</sup> selection: Document screening

2<sup>nd</sup> selection: Online Interview

## 8. Result Announcement

The results of the scholarship screening will be sent together with the notification of acceptance and admission documents by Email.

If ever there is a change in the announcement schedule, information will be provided to the applicants beforehand. Please be aware scholarship screening results will only be notified to students who passed the admission exam.

## 9. Important Notes

- (1) The application for the scholarship and admission exams is different. You should take necessary actions for each application accordingly.
- (2) Grantees will be informed individually after a careful screening of each application. Waiver percentage for expenses mentioned on item4-(3) will be determined and informed to each grantee by Meiji University.
- (3) The Scholarship may be cancelled in any of the following cases;
  - If application documents are found incorrect or false.
  - If grantee shows poor academic performance
  - If grantee is deemed to be inappropriate for the scholarship award
- (4) We do not respond to any inquiries regarding selection results.
- (5) Please be careful that first monthly stipend for Spring Admission students will be paid in the end of April, and for Fall Admission students will be paid in the end of October.
- (6) Monthly stipend will be paid on condition that scholars sign on the prescribed form once each month to confirm their attendance. If the scholar fails to sign within the month, the scholarship for that month will not be paid.
- (7) As the scholar's responsibility, a submission of an annual "Study Report" and proactive participation in events or activities for international exchange held at Meiji University is required. (If scholars fail to fulfill this responsibility, s/he may lose eligibility as scholar for the succeeding year.)
- (8) Scholars may be required to apply for MEXT Scholarship if s/he meets the scholarship qualification.
- (9) Scholars must submit Income certification of guardian (financial sponsor) each year after the second academic year.

For inquiries, please contact; c/o Incentive Scholarship program International Student Office, Meiji University E-mail: iso@mics.meiji.ac.jp
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<b>Target Countries of Meiji University International Students Incentive Scholarship Program (as of April, 2022)</b>		
<b>A</b> Afghanistan	<b>H</b>	<b>S</b> Sao Tome and Principe
Albania	<b>I</b> India	Senegal
Algeria	Indonesia	Serbia
Angola	Iran	Sierra Leone
Argentina	Iraq	Somalia
Armenia	<b>J</b> Jordan	South Africa
Azerbaijan	<b>K</b> Kazakhstan	South Sudan
<b>B</b> Bangladesh	Kenya	Sri Lanka
Belarus	Kosovo	Sudan
Benin	Kyrgyzstan	Suriname
Bhutan	<b>L</b> Lao People's Democratic Republic	Syrian Arab Republic
Bolivia	Lebanon	<b>T</b> Tajikistan
Bosnia and Herzegovina	Lesotho	Tanzania
Botswana	Liberia	Thailand
Brazil	Libya	Togo
Burkina Faso	<b>M</b> Madagascar	Tunisia
Burundi	Malawi	Turkmenistan
<b>C</b> Cabo Verde	Malaysia	Turkey
Cambodia	Maldives	<b>U</b> Uganda
Cameroon	Mali	Ukraine
Central African Republic	Mauritania	Uzbekistan
Chad	Mauritius	<b>V</b> Venezuela
Colombia	Moldova	Viet Nam
Comoros	Mongolia	<b>W</b>
Congo	Montenegro	<b>X</b>
Cote d'Ivoire	Morocco	<b>Y</b> Yemen
<b>D</b> Democratic Republic of Congo	Mozambique	<b>Z</b> Zambia
Djibouti	Myanmar	Zimbabwe
<b>E</b> Ecuador	<b>N</b> Namibia	
Egypt	Nepal	
Equatorial Guinea	Niger	
Eswatini	Nigeria	
Eritrea	North Macedonia	
Ethiopia	<b>O</b>	
<b>F</b>	<b>P</b> Pakistan	
<b>G</b> Gabon	Paraguay	
Gambia	Peru	
Ghana	Philippines	
Guinea	<b>Q</b>	
Guinea-Bissau	<b>R</b> Rwanda	
Guyana		