

April, 2026

To All Applicants

Graduate School of Global Business  
Meiji University

### Notice on Obtaining a “Student” Visa

Regarding the acquisition of a student visa, please note the following. In all cases, please refer to the guidance from the International Student office, which will be communicated to prospective students, for details on required documents and procedures.

#### **I. Applicants who do not currently hold a status of residence in Japan (new entrants)**

To enter Japan, you are required to obtain a Student visa. The University will act as a proxy to apply for the Certificate of Eligibility (COE), which is necessary for the visa application. Detailed information regarding the required documents will be provided to successful applicants.

#### **[Process for Obtaining a Visa]**

- (1) Student ⇒ University: After admission is confirmed, please submit all required documents promptly.
- (2) University ⇒ Immigration: The University will submit a proxy application for the COE to the Tokyo Regional Immigration Services Bureau.
- (3) Immigration ⇒ University: Following examination, the COE will be issued.
- (4) University ⇒ Student: The COE will be sent to the student. Upon receipt, the student must apply for a visa at the local Japanese embassy or consulate.

Please note that no special arrangements (e.g., for classes) will be made if your arrival in Japan is delayed due to the issuance of the COE or visa.

The screening process may take a considerable amount of time. In particular, applicants admitted through the second round of entrance examinations may not be able to obtain the COE and visa before the start of classes. Therefore,

please complete the required procedures promptly after admission.

## **2. Applicants who currently hold a status of residence in Japan**

### **◆ If your current status is “Student”**

You may apply for an extension of your period of stay from three months prior to the expiration date of your current status.

If your affiliated institution (school) changes, you are required to submit a Notification of Affiliation with an Organization to the Immigration Services Agency within 14 days of the change.

### **◆ If your current status is other than “Student”**

If you wish to change your status to “Student,” you must apply for a change of status of residence.

It is possible to enroll while holding a status other than “Student”; however, many scholarships for international students require “Student” status.

In principle, a change of status from “Temporary Visitor” to “Student” is not permitted. In such cases, you must leave Japan and obtain a COE following the procedure outlined in Section 1 above.

The Letter of Admission required for the application procedures will be issued by the Professional Graduate School Office upon request after completion of the enrollment procedures.

Examinations for the issuance of the COE and for extensions or changes of status are conducted by the Immigration Services Agency. The University assumes no responsibility in the event that the application is denied or not approved.

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