**Graduate School of Governance Studies, Meiji University**

**Checklist for Application Documents**

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| **Name** |  |

\*In order to apply for the Graduate School of Governance Studies, you must meet the following application eligibility requirements. Please check the box if you are eligible.

|  |  |  |
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| **Application eligibility requirements** | | |
| **□** | (1) | I meet at least one of the educational requirements listed on the 6th page of the application guidelines. |
| **□** | (2) | I am able to show financial proof that I will be able to cover tuition and basic living expenses during the designated study terms. |
| **□** | (3) | I meet at least one of the language proficiency requirements listed on the 7th page of the application guidelines or my first language is English. |

\*Please check the box for the application documents that you have enclosed.

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| **By post** | **Email** | **Necessary documents** | |
| **□** |  | (1) | Checklist for Application Documents |
| **□** | **□** | (2) | Application Form (Form E-1) with Color ID photo attached  [for Non-Japanese students] |
| **□** | **□** | (3) | Application Form (Form E-1) with Color ID photo attached  [for Japanese students] |
| **□** |  | (4) | Application Form 2 (Form B-D) |
| **□** |  | (5) | Two color ID photos (4cm x 3cm)　\*For issuing Student ID card |
| **□** | **□** | (6) | Personal Statement |
| **□** |  | (7) | Original of Certificate(s) of (expected) Graduation and Degree |
| **□** |  | (8) | Original of Official Academic Transcript(s) |
| **□** |  | (9) | Letter of Recommendation from a supervisor at work or an academic supervisor of undergraduate program |
| **□** |  | (10) | Proof of English Language Proficiency □TOEFL-iBT  □IELTS |
| **□** |  | (11) | Photocopy of Your Passport [for Non-Japanese students] |
| **□** |  | (12) | Photocopy of Residence Card [for Non-Japanese students] |
| **□** |  | (13) | Evidence of Financial Support and Plan (Form 7) [for Non-Japanese students] |