

2020

Graduate School of Governance Studies

Syllabus

Meiji University

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Academic calendar of 2020 (Graduate School of Governance Studies)

【Spring semester】 April 1 to September 19

Orientation for newly - enrolled students	April 1 (Wed.)
Class starts	April 4 (Sat.)
Entrance ceremony (April intake students)	April 7 (Tue.)
Health check	Early April
Registration period	Early April
Distribution of the individual registration	Mid April
Period to review registrations	Mid April
Preliminary registration of the tentative title of research paper (September graduating students)	May 14 (Thu.) to 20 (Wed.)
Date of submission of research paper (September graduating students)	July 2 (Thu.) to July 4 (Sat.)
Thesis Defense (September graduating students)	July 18 (Sat.)
End of class	July 31 (Fri.)
Summer vacation	August 1 (Sat.) to September 19 (Sat.)
Graduation ceremony (September Graduating students)	September 19 (Sat.)

※ Date to be offered Classes held on national holidays : April 29 (Wed.)

【Fall semester】 September 20 to March 31

Orientation for newly - enrolled students	September 12 (Sat.)
Entrance ceremony (September intake students)	September 19 (Sat.)
Class starts	September 21 (Mon.)
Registration period	End September
Distribution of the individual registration	Early October
Period to review registrations	Early October
Preliminary registration of the tentative title of research paper (March graduating students)	October 15 (Thu.) to October 21 (Wed.)
Anniversary of university foundation (No class)	November 1 (Sun.)
Winter vacation	December 25 (Fri.) to January 7 (Thu.)
Date of submission of research paper (March graduating students)	January 14 (Thu.) to 16 (Sat.)
Anniversary of university foundation (No class)	January 17 (Sun.)
Thesis Defense (March graduating students)	January 31 (Sun.)
End of class	February 4 (Thu.)
Graduation ceremony (March Graduating students)	March 26 (Fri.)

※ Date to be offered Classes held on national holidays : September 21 (Mon.) ~ 22 (Tue.), November 23 (Mon.)

※ Temporary University holidays : October 31 (Sat.), November 2 (Mon.) ~ 6 (Fri.) , December 23 (Wed.) ~ 24 (Thu.), January 16 (Sat.)

Academic Credit Requirements

- Requirement for the completion of the Master's course are;
 - To earn 40 credits and complete a Master's thesis.
 - To earn 4 credits each from Field A and Field B.
 - To complete courses given by the supervisor: "Research Method 1" and "Research Method 2" in the first year and "Research Paper 1" and "Research Paper 2" in the second year.
 - In addition to the above, students are required to earn 2 credits at least of the courses given by the supervisor.
- The maximum number of credits that can be registered in any one year is 36.

Courses and Teaching Staff

This syllabus collection includes English-track courses that require field trips. Students who register for such courses but are not supported by the JDS scholarship will have to cover the cost for participating in such field trips out of their pocket.

Courses Title	Credit	Title	Name	Page	FT Expense
Field A : Basic subject - Policy, administration, management					
Governance Studies	2	Professor	RYU KYOKO	6	
Intergovernmental Relations	2	Professor	RYU KYOKO	8	
Urban Spatial Policy	2		—		
Introduction to Public Policy Analysis	2	Professor	MATSUURA MASAHIRO	10	
Evaluation Theory and Practice	2	Professor	MINAMOTO YURIKO	12	
Comparative Local Government	2	Lecturer	TAKADA HIROFUMI	14	
TQM in Public Sector	2	Professor	NISHIDE JUNRO	16	
QM in Japanese Public Sector	2	Professor	NISHIDE JUNRO	18	○
Spatial Planning	2	Professor	KOBAYASHI KIYOSHI	19	
Negotiation in the Public Sector	2	Professor	MATSUURA MASAHIRO	21	
Government and Politics in Developing Countries	2	Professor	SASAOKA YUICHI	23	
Global Governance (Theory)	2		—		
Global Governance (Institutions)	2	Professor	SASAOKA YUICHI	25	
NGO/NPO Policy	2		—		
NGO/NPO Management	2		—		
Field B : Basic subject - Economic, finance, development					
Public Financial Management	2	Professor	TANAKA HIDEAKI	27	
Public Finance	2		—		
Macroeconomics A	2		—		
Macroeconomics B	2	Professor	KATO RAY RYUTA	30	
Microeconomics A	2	Professor	KATO RAY RYUTA	32	
Microeconomics B	2		—		
Econometrics A	2	Professor	KATO RAY RYUTA	34	
Econometrics B	2	Professor	KATO RAY RYUTA	36	
Politics and Economics in East Asia	2		—		
Environment and Economics	2	Lecturer	NINOMIYA KOSUKE	38	
Social Policy	2	Lecturer	LARATTA ROSARIO	40	
Social Development	2		—		
Tax Policy and Tax Administration	2	Professor	KANEMURA TAKAFUMI	43	
Social Welfare System	2		—		
Field C : Applied Policy Study					
Policy, evaluation					
Current Development in Public Policy and Management	2	Professor	MINAMOTO YURIKO	45	
Consensus Building in the Public Sector	2	Professor	MATSUURA MASAHIRO	47	
Public Policy	2	Lecturer	TAIRA NOBUHISA	49	
Policy Evaluation	2	Lecturer	TAIRA NOBUHISA	51	
Public administration management					
Comparative Public Administration	2		—		
Comparative Study of Corruption	2		—		
Human Resource Management	2		—		
Leadership Theory and Practice	2	Lecturer	SASAKI KAZUYUKI	53	○
Local government					
Japanese Local Government (Management)	2	Professor	KIMURA SHUNSUKE	55	
Japanese Local Government (Finance)	2		—		
Urban design					
Urban Design	2		—		
Introducing Spatial Planning in Tokyo	2	Professor	KOBAYASHI KIYOSHI	57	
Crisis management					
Terrorism and Political Violence	2	Professor	KOBAYASHI YOSHIKI	59	
Crisis Management and Public Administration	2	Lecturer	TSUKADA KEISUKE	61	
National Security and Intelligence	2	Professor	KOBAYASHI YOSHIKI	62	
Economics, finance					
Japanese Economy in International Environment	2		—		
Japanese Economic Policy	2	Professor	KATSU ETSUKO	64	

Courses Title	Credit	Title	Name	Page	FT Expense
Community/Regional development					
Community Engagement and Facilitation	2	Professor	NAGAHATA MAKOTO	66	
Community Welfare Service	2	Professor	OKABE TAKU	68	
Environment					
Environmental Governance	2	Professor	TSUJI MASAMI	70	
Environmental Management	2	Professor	TSUJI MASAMI	72	
Environmental Assessment	2	Professor	TSUJI MASAMI	74	
Education					
Comparative and International Education	2	Assistant Professor	HAYASHI AKIKO	76	
Japanese Education in Comparative Perspective	2	Assistant Professor	HAYASHI AKIKO	78	
International issues					
Japanese Foreign and Development Policy	2	Professor	SASAOKA YUICHI	80	
Political Economy of Development	2	Professor	HORIKANE YUMI	82	
Theories and Experience of the Developmental State	2	Professor	HORIKANE YUMI	84	
SDGs and International Peace Studies	2	Lecturer	MATSUZAWA TOMOKO	86	
Business					
Private Sector Development	2	Lecturer	KAMEYAMA TAKUJI	88	
Business, Policy and Environment	2		—		
Field D : Practical seminars					
Social Research Method	2	Lecturer	YONEHARA AKI	91	
Introductory Statistics for Social Research	2	Lecturer	YONEHARA AKI	93	
Qualitative Research Methods	2	Assistant Professor	HAYASHI AKIKO	95	
Masters Thesis Development	2	Assistant Professor	HAYASHI AKIKO	97	
Analyzing and Writing in Qualitative Research	2	Assistant Professor	HAYASHI AKIKO	99	
Elementary Academic English	2	Professor	NAOUMI EVELYN JOYCE	101	
Intermediate Academic English (Writing)	2	Professor	NAOUMI EVELYN JOYCE	103	
Intermediate Academic English (Communication)	2	Professor	NAOUMI EVELYN JOYCE	105	
Advanced Academic English	2	Professor	NAOUMI EVELYN JOYCE	107	
Research Method 1	2		—		
Research Method 1	2	Professor	RYU KYOKO	109	
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Research Paper 2	2	Professor	KIMURA SHUNSUKE	161	
Research Paper 2	2	Professor	KATO RAY RYUTA	162	
Research Paper 2	2	Professor	NISHIDE JUNRO	164	
Research Paper 2	2	Professor	TSUJI MASAMI	165	

Subject number : (GS)POL528E	
Name of Subject	Name of Professor
Governance Studies	RYU KYOKO
Course description and Attainment target	
<p>The purpose of this course is to take a basic view of governance in international context. The last thirty years have witnessed a transformation of the state in many industrial democracies. This transformation is described as one from government to governance, that is, bureaucracy to markets and non-profit private networks. The term governance is not new, but now it is used to capture this new pattern of governing.</p> <p>This course will examine governance by looking at some different aspects of it, although the concept is still slippery. The course will begin to deal with factors caused to change government's role. The class will examine the impact of a New Public Management and its implication for the society. Upon completion of this course, students will be able to understand what is governance, how should we explain its emergence, what are its implications for public policy and democracy. In the class, comparative analysis is highly valued. Therefore students are encouraged to contribute to the class discussion by bringing out the similar examples or cases of the country they are from. Also students are required to report on the situation of Governance in their country.</p>	
Course content	
<p>Week 1 Orientation</p> <p>Week 2 History of Libelasim</p> <p>Week 3 From Government to Governance/ From Welfare State to Sustainable Welfare State</p> <p>Week 4 Economic context of Governance</p> <p>Week 5 Political context of Governance</p> <p>Week 6 Administrative context of Governance</p> <p>Week 7 Public choice theory & Rational choice theory</p> <p>Week 8 Privatization and now</p> <p>Week 9 Deregulation and now</p> <p>Week 10 New Public Management and now</p> <p>Week 11 Presentation and discussion on concrete case of Governance (1)</p> <p>Week 12 Presentation and discussion on concrete case of Governance (2)</p> <p>Week 13 Presentation and discussion on concrete case of Governance (3)</p> <p>Week 14 Presentation and discussion on concrete case of Governance (4)</p>	
Prerequisites and registration requirements	
<p>All students are expected to do two things</p> <ol style="list-style-type: none"> 1. one presentation about the topics you chose. 2. speak and discuss at the class 	
Preparation for the course	
Instruct in the class	
Textbooks	
None	

Suggested readings

Bevir, M. Governance: A Very Short Introduction, 2012.

Christensen T et al. (eds.), The Ashgate Reserch Companion to New Public Management, Ashgate, 2011.

Ashworth, R. Boyne, G. and Entwistle, T., Public Service Improvement. Theories and Evidence., Oxford u.p. 2010.

Walker, R., Boyne, G. and Brewer A., Public Management and Performance, Combridge U.P. 2010.

Bell, S & Hindmoor, A. (2009), Rethinking Governance : The Centrality of the State in Modern Society, Combridge. U.R.

Laegried, P. & Verhoest, K. (eds.), (2010), Governance of Public Sector Organizations : Proliferation, Autonomy and Performance, Palgrare Macmillan.

Osborne, S. (ed.), (2010), The New Public Governance ? : Emerging perspectives on the theory and practice of public governance, Routledge.

Dooren, W.V., Bouckaert, G., & Halligan, J., (2010), Performance Management in the public sector, Routledge.

Donahue D. & Zeckhauser, (2011), Collaborative Governance: Private Roles for Public Goals in Turbulent Times, Princetou u.p.

Pierre, J. ed., (2000), Debating Governance, Oxford University Press.

Kettle, D.F., (2002), The Transformation of Governance: Public Administration for Twenty-First Century America, The Johns Hopkins U. P.

Peters, G.B. and Pierre, J. eds., (2004), Politicization of the Civil Service in Comparative Perspective, Routledge.

Hood, C.C., (1991), "A Public Management for All Seasons?", Public Administration vol.69.

Bovaird, T. and Loeffler E., eds., (2015), Public Management and Governance, Routledge.

Kooiman, J., (2003), Governing As Governance, Sage Pubns.

Ingraham, P.W., (2003), Government Performance: Why Government Matters?, John Hopkins U.P.

Lynn L.E., (2005), Public Management Old and New, Routledge.

Hood, C.C. and Lodge, M., (2006), The Politics of Service Bargains, Oxford U.P.

Boyne, G.A, Meier K.J., O'Tode, L.J., & Walker, R.M. eds., (2006), Public Service Performance: Perspectives on Measurement and Management, Cambridge U.P.

Grading policy

1. presentation 60%

2. contribution to the class 40%

Other

Subject number : (GS)POL528E	
Name of Subject	Name of Professor
Intergovernmental Relations	RYU KYOKO
Course description and Attainment target	
<p>The purpose of this course is to take a broad view of Intergovernmental Relations (IGR) both in theory and practice in comparative and international context. IGR concerns the coordination/cooperation of local, regional/state and national/federal governments to achieve a common goal by public policies. Local governments and regional/state governments are spheres of government in their own right, but at the same time they are components of one sovereign state. How they work together on decision making and coordinate budgets, policies, and activities. IGR as the theory has an origin in USA, but developed worldwide. When we see the IGR in European states, Students are encouraged to contribute to the class discussion by bringing out the examples or cases of the country they are from. Also students are required to report on IGR of their own country.</p>	
Course content	
Week 1	Orientation
Week 2	Origi of IGR: Formation of Nation State
Week 3	Two prototype of IGR in 19th century
Week 4	Continental type
Week 5	Anglo-American Type
Week 6	Development of the state and integration of 2types in 20th century
Week 7	Development 1: Welfare State
Week 8	Development 2: Sustainable Welfare state
Week 9	Integration Pattern 1: Cotinental Type towrd Anglo-American Type Japanese case
Week10	Integration Pattern 2: Anglo-American Type to Continental Type UK case
Week11	Federal System and Unitary System
Week12	Large city system
Week13	Political dimension of IGR
Week14	IGR in developing countries
Prerequisites and registration requirements	
<p>All students are expected to do two things</p> <ol style="list-style-type: none"> 1. one presentation about the IGR of his/her own country. 2. speak and discuss at the class 	
Preparation for the course	
Instruct in the class	
Textbooks	
None	

Suggested readings

L. J. O'Toole Jr. & R K.Christensen eds. *American Intergovernmental Relations*, Sage, 2013.

E.Ongaro, A.Massey, M.Holzer, E.Wayenberg eds. *Policy, Performance and Management in Governance and Intergovernmental Relations*, Edward Elgar, 2011.

E.Ongaro, A.Massey, M.Holzer, E.Wayenberg eds. *Governance and Intergovernmental Relations in the European Union and the United States*, Edward Elgar, 2010.

Mark Turner eds. *Central-Local Relations in Asia-Pacific*, Macmillan Press, 1999.

Grading policy

1. presentation 60%
2. observation papers 20%
3. discussion 20%

Other

Subject number : (GS)POL518E		
Name of Subject		Name of Professor
Introduction to Public Policy Analysis		MATSUURA MASAHIRO
Course description and Attainment target		
<p>This course provides an introduction to theoretical frameworks for analyzing policy processes. It starts with an overview of canonical theories on policy processes, such as problem definition, incrementalism, agenda setting, implementation, and bureaucracy. We will also discuss the influence of cultural and institutional contexts and the role of knowledge in the policy process. This course will also cover recent trends, such as policy networks, advocacy coalition, policy transfer, and deliberative democracy. The course will discuss the practice of policy-making in Japan as well. The course is structured around pre-class readings and in-class discussions. Students are asked to present a synthesized summary of their assigned readings in the class.</p>		
Course content		
Week	Theme	Contents
Week 1	Introduction	
Week 2	Incrementalism	Lindblom, C. (1959). The Science of “Muddling Through”, Public Administration Review, 19 (2), pp. 79-88.
Week 3	Path dependence	David, P. (1985) Clio and the Economics of QWERTY, The American Economic Review, 75 (2), pp. 332-337.
Week 4	Agenda setting	Kingdon, J. (1995). Agendas, Alternatives, and Public Policies (2nd Ed.). New York, NY: Addison-Wesley. Chapter 9.
Week 5	Problem definition	Stone, D. (1988). Policy Paradox: the art of political decision making. New York, NY: W.W. Norton. Chapter 6.
Week 6	Institutions (1)	Argyris, C. (1992). On Organizational Learning. Cambridge, MA: Blackwell. Chapter 1.
Week 7	Institutions (2)	Ostrom, E. (1990). Governing the Commons. New York, NY: Univ. of Cambridge. Chapter 3.
Week 8	Policy transfer and lesson drawing	Dolowitz, D. and Marsh, D. (2000). Learning from Abroad: The Role of Policy Transfer in Contemporary Policy-Making, Governance, 13 (1), pp. 5-23. Rose, R. (1991). What is Lesson-Drawing, Journal of Public Policy, 11, pp. 3-30.
Week 9	Scientific advice	Stirling, A. (2010). Keep it complex. Nature 468, pp. 1029-1031
Week 10	Japanese policy processes	Freeman, L.A. (2000). Closing the Shop: Information cartels and Japan’s Mass Media. Princeton, NJ: Princeton Univ. Press. Chapter 3. Schwartz, F. and Pharr, S. (eds.) (2003). The State of Civil Society in Japan. Cambridge, UK: Cambridge University Press. Introduction.

Week 11	Public participation	Arnstein, S (1969). A Ladder of Citizen Participation. Journal of the American Institute of Planners, 35, pp.216-224.
Week 12	Deliberative democracy	Reich, R. (ed.) (1988). The Power of Public Ideas. Cambridge, MA: Harvard Univ. Chapter 6.
Week 13	Collaborative governance	Carpenter, S.L., & Kennedy, W.J.D. (1988). Managing Public Disputes: A practical guide to handling conflict and reaching agreements. San Francisco, CA: Jossey-Bass. Chapter 2 [no need to review the case descriptions]
Week 14	Wrap-up (Final exam)	
Prerequisites and registration requirements		
None.		
Preparation for the course		
Each student should read these reading materials before the class and be able to discuss his or her lessons from reading them. One of the students will be assigned to provide a short summary (20 min.) of the material at the beginning of each class. Students are then asked to discuss how the lessons can be applied to analyzing various instances of policy-making in recent years.		
Textbooks		
Reading materials will be provided at the outset of the course.		
Suggested readings		
None.		
Grading policy		
Class participation 30%, Short quiz 40%, Final exam 15%, Short essay (2 pages, single spaced) 15%		
Other		

Subject number : (GS)POL528E		
Name of Subject		Name of Professor
Evaluation Theory and Practice		MINAMOTO YURIKO
Course description and Attainment target		
<p>This course serves as an introduction to “Program Evaluation”, evaluation methodologies commonly used in public sector to contribute to solving various social problems in society. “Program evaluation” is widely used evaluation theory and is a critical component in formulating and operating policies and programs. Evaluations can provide information to policy makers, program managers or citizens that can assist them in making decisions, ensuring accountability and program improvement. Students will become familiar with the concepts, various methods and their applications in policy arena, and be able to propose an appropriate evaluation design to assess policies and programs. Various case studies and exercises of evaluation practice are incorporated in class discussions.</p>		
Course content		
Week	Theme	Contents
1st	Introduction to Program Evaluation	Discussion on basic concepts of evaluation: history, definition, domain, objectives and contribution of evaluation/who are evaluators.
2nd	Program theory	One of critical step of program evaluation is to understand the program to be evaluated (evaluand). Learning of program theory model as a tool to understand and clarify the logic of the program.
3rd	Developing evaluation questions and evaluation criteria	Discussion on key elements to be considered in formulating evaluation questions.
4th	Evaluation indicators and data collection methods	Learning key issues to identify good indicators for evaluation and various data collection methods responding to indicators.
5th	Data analysis	Discussion on characteristics of both quantitative and qualitative data analysis methods with some exercises.
6th	Theory evaluation and Process evaluation	Learning theories and practice of Theory evaluation and Process evaluation that will play a significant role in formative evaluation.
7th	Impact evaluation (1)	Measuring impact of program intervention is one of major concern for decision makers. Learning characteristics of impact evaluation design with some case examples.
8th	Impact evaluation (2)	(cont'd.)
9th	Participatory evaluation	Learning theory of participatory evaluation that involves various stakeholders in evaluation process.
10th	Reporting evaluation results	Discussion on critical elements of quality reporting for utilization of evaluation results.
11th	Case study (1)	Developing evaluation design.
12th	Case study (2)	Metaevaluation of evaluation reports.
13th	Presentations by participants (1)	

14th	Presentations by participants (2)
Prerequisites and registration requirements	
There is no specific policy or sector focus to this course, as evaluation tools are used in all policy areas. Students are encouraged to relate the general material of the course to their specific policy interests.	
Preparation for the course	
The students are required to read through the handout materials before the class.	
Textbooks	
Copies of reading materials will be distributed in the class.	
Suggested readings	
<p>Patton M.Q. (2001) Utilization-Focused Evaluation, The New Century Text, 3rd edition, Sage Publications</p> <p>Rossi, Peter H., Freeman, Howard E., and Lipsey, Mark W. (2003) Evaluation: a systematic approach, 7th ed., Sage</p> <p>Weiss, C. H. (1998) Evaluation, 2nd ed. Prentice-Hall</p>	
Grading policy	
<p>Class participation and contribution to the discussions: 20%</p> <p>Quize: 20%</p> <p>Term paper: 60%</p>	
Other	

Subject number : (GS)POL548E		
Name of Subject		Name of Professor
Comparative Local Government		TAKADA HIROFUMI
Course description and Attainment target		
<p>This course aims to furnish students with a deep understanding and practical knowledge of local administration and finance with a focus on local governance and intergovernmental relationship in a comparative perspective.</p> <p>The lecture will begin with providing students with information on the system and operation of local government in different countries including Japan. Then, the students will be given opportunities to make a short presentation on local government of their respective countries from a comparative point of view, thus enabling them to enrich and enlarge their idea and knowledge of local governance. Finally, broad trends of issues such as decentralization and administrative reforms will be further explored.</p>		
Course content		
Week	Theme	Contents
1st	Orientation and introduction	Why “comparative” perspective is important?
2nd & 3rd	Outline of local government in Japan from a comparative perspective	Students will be provided with a comparative view on local government in Japan in various aspects.
4th & 5th	Local government in selected countries	Lecturer will give lectures on local governance in some developed countries.
6th - 8th	Presentations by students on local government in selected countries	Each students are requested to make a presentation on a selected country, and discussion follows. Number of classes for this part may be changed depending on the number of participating students.
9th - 11th	Presentations by students on local government in their home countries	Each students are requested to make a presentation on his/her home country, and discussion follows. Number of classes for this part may be changed depending on the number of participating students.
12th - 14th	Further discussions on selected issues and challenges	Such topics or issues as decentralization, administrative reforms and participation will be further discussed.
(Class order may be changed due to circumstances.)		
Prerequisites and registration requirements		
<p>In this course, a greater focus will be put on practical and institutional aspects of local government or governance rather than on theoretical analysis.</p>		
Preparation for the course		
<p>Students are advised to obtain information and data on local government in their respective countries.</p>		

Textbooks
No required textbook. Handouts will be distributed.
Suggested readings
None.
Grading policy
Class participation (40%) Presentation (30%) Term paper (30%) : Details on term paper will be announced in the class.
Other

Subject number : (GS)POL528E	
Name of Subject	Name of Professor
TQM in Public Sector	NISHIDE JUNRO
Course description and Attainment target	
<p>As in many Western countries, result-oriented or goal-oriented management became very popular among national and local governments in Japan. Performance evaluation was institutionalized by law in the central government agencies in 2002, led by some of the local public bodies which had started introducing outcome-based evaluation systems in 1990's. Following these movements, more attentions came to be paid to "quality management" in public organizations. It is important for government administrators to explain their level of productivity, namely, the ratio of the amount of tax money spent for a set of government actions to the level of goals attained by them. But it is even more important to enable upgrading the level of productivity by improving the quality of management. This course aims to give students insights on these attempts to establish quality management systems in public sector. Students will learn how the latest concepts and practices of the quality management have been developed in the private sector. They will also learn how those theories and techniques must be modified in applying to public sector management.</p>	
Course content	
<ol style="list-style-type: none"> 1. The Importance of Problem Solving 2 - 3. What is the QC Problem-Solving Approach 4 - 5. The QC View Point 6 - 7. The QC Seven-Step Formula and 8 - 9. The QC Tools 10. Some Examples of the QC Problem-Solving 11-14. Examples of TQM Application to Public Organizations 	
Prerequisites and registration requirements	
<p>Students are required to have work experiences more than three years in public sector. Students are required to make oral reports on the assigned chapters of textbooks.</p>	
Preparation for the course	
<p>Every student is required to read and understand the chapters of the textbooks before attending to the presentation session of those chapters.</p>	
Textbooks	
<p>Hosotani, Katsuya (1992) The QC Problem Solving Approach: Solving Workplace Problems the Japanese Way, 3A Corporation Morgan, Colin, Stephen Murgatroyd (1994) Total Quality Management in the Public Sector: An International Perspective, Open University Press</p>	
Suggested readings	
<p>None.</p>	

Grading policy
Oral Reports on Assigned Readings (60%) Participation to Classroom Discussions (20%) Term Papers (20%)
Other

Subject number : (GS)POL528E	
Name of Subject	Name of Professor
QM in Japanese Public Sector	NISHIDE JUNRO
Course description and Attainment target	
<p>This course aims to provide students with concrete ideas of QM (Quality Management) practices in Public Sector through a field research. The class will visit some of the leading public organizations in quality management to learn from their management staff on the effectiveness of the system and to observe actual activities in these organizations. Goal-oriented management is getting popular among many public sector organizations in Japan. Along with this trend, some of the public organizations including national and local governments had started introducing new systems which include quality circle movements and other elements of quality management. It is important for public managers to be accountable about their organization productivity, but it is even more important to be able to improve their productivity continuously. Through the field research in this course, students are expected to get insights on those actual programs carried out to establish quality management systems in public sector. (Students are highly recommended to take up "TQM in Public Sector" together with this field research course.)</p>	
Course content	
<p>Major aims of the field research are :</p> <ul style="list-style-type: none"> A. Understanding QM B. Understanding major difficulties in QM in Japanese public sector C. Learning the process of introducing QM system in leading public organizations D. Learning the effectiveness and problems in using Tthe systems through observation of actual situation in typical examples of QM applications public organizations in Japan 	
Prerequisites and registration requirements	
The precise schedule will be announced before the end of the spring semester.	
Preparation for the course	
Details of required preparation before participating the field research will be explained in the orientation session held on the first day in a classroom.	
Textbooks	
The students are expected to read the text book and handout materials before the class.	
Suggested readings	
None.	
Grading policy	
Contribution to the class (40%) Term paper (60%)	
Other	
The fee (around ¥ 40,000) for the field research is to be paid by attendants by themselves basically.	

Subject number : (GS)POL528E	
Name of Subject	Name of Professor
Spatial Planning	KOBAYASHI KIYOSHI
Course description and Attainment target	
<p>The “Spatial Planning” is a relatively brand-new concept. It is a sort of the technique or the art influencing the distribution of people and activities in space. The “Spatial Planning” is also considered as a Euro-English term, neither solely British nor American. In the United States and the UK, we have been familiar with city, urban, regional, and country planning. While these planning have been mainly focusing on land use and zoning, the “Spatial Planning” has much broader meaning as follows:</p> <p>Firstly, I would point out that the “Spatial Planning” includes the strategic driver and the decision process affecting development.</p> <p>Secondly, it is more spatial than traditional planning, and it has good planning framework where development is carried out.</p> <p>And finally, it pays attention to the management of resources integrated with other strategies as well.</p> <p>So we can it comprehensive planning. It consists of urban, welfare, transportation, educational, job creating, and other kind of planning. In this class lecture on the planning of various eras, countries and fields. I also have a plan to invite guest speakers and discuss planning openly.</p>	
Course content	
<ul style="list-style-type: none"> A. General principles on spatial planning B. Japanese planning and Tokyo Metropolitan Government planning C. London Plan and The European Spatial Development Perspective D. Floor area ratio and Townscape E. Social inclusion F. Smart growth, Compact city, and Sustainable development G. Town centre management H. Tokyo Vision for Arts and Culture I. Housing planning J. The influence of economic liberalization on privatization K. Financial planning L. Crisis management and disaster prevention M. Public private partnership N. Environmental concerns O. Urban Planning of Tokyo 	

Prerequisites and registration requirements
<p>I have a plan to take students on educational visits to all sorts of places in Tokyo. The visit schedule will be adjusted to suit the convenience of the host.</p> <p>October 2020 - Tuesday 27th - field work November 2020 - Tuesday 17th - field work</p> <p>- A lecture on New York City Urban Planning November 7 SAT, 14:00 - 17:00 November 8 SUN, 14:00 - 17:00 November 9 MON, 19:00 - 22:00</p> <p>Students are highly recommended to take up “Introducing Spatial Planning in Tokyo” together with this field research course.</p>
Preparation for the course
I will indicate by that time.
Textbooks
None.
Suggested readings
None.
Grading policy
Participation and discussions in the class and Field Studies (60%) Term paper (40%)
Other

Subject number : (GS)POL518E		
Name of Subject		Name of Professor
Negotiation in the Public Sector		MATSUURA MASAHIRO
Course description and Attainment target		
<p>Negotiation is an integral part of everyday business. Even in the public sector, you will have to negotiate with a wide varieties of stakeholders, both inside and outside the office, in various stages of policy-making and implementation. Theory and practice of negotiation has been explored particularly in the US for the last thirty years and they have been taught at most professional schools (e.g., public policy and business schools). This course follows the same format.</p> <p>The course will provide an overview of theories and techniques for negotiation analysis and also opportunities for the students to test and horn their practical skills through simulated negotiations.</p>		
Course content		
Week	Theme	Contents
Week 1	Introduction	-Introduction to the course
Week 2	Position and Interests, BATNA	-Separating positions and interests -Best Alternative to a Negotiated Agreement
Week 3	Distributive bargaining	-Single-issue negotiation that tends to end up In competitive strategies
Week 4	Negotiation exercise (1)	-Simulated negotiation of distributive bargaining between a pair of students
Week 5	Integrative Bargaining	-Multiple-issue negotiation that enables value creation (Win-Win) for both sides
Week 6	Negotiation exercise (2)	-Simulated negotiation of integrative bargaining between a pair of students
Week 7	Multi-party negotiation	-Resolving public policy disputes often involves a number of stakeholders -Multi-party negotiation requires stakeholder identification and process management
Week 8	Negotiation exercise (3)	-Simulated negotiation of multi-party negotiation
Week 9	Facilitating dialogue	-Learn practical techniques for facilitating dialogues for negotiation
Week 10	Negotiation exercise (4)	-Simulated negotiation involving the facilitator's role
Week 11	Fairness in distributing value	-Challenges of creating and claiming value and theoretical discussions about the "fair" distribution of added values
Week 12	Value-laden disputes	-Public policy disputes are often entrenched by value-laden discourses that cannot be negotiated for a resolution, but how can we deal with them?
Week 13	Negotiation exercise (5)	-Simulated negotiation of value-laden issues
Week 14	Wrap-up	-Final exam and wrap-up

Prerequisites and registration requirements
None.
Preparation for the course
Each student should reflect on lectures by the instructor and apply and test the skills during the simulated negotiation exercises.
Textbooks
Fisher, R. and Ury, W. (1991). Getting to Yes, Penguin.
Suggested readings
Lax, D. and Sebenius, J. (1987). Manager as Negotiator, Free Press.
Grading policy
Class participation 40%, Five essays reflecting the exercise 40%, Final exam 20%
Other
This course will NOT provide instructions for psychological tactics and positional “hard” bargaining.

Subject number : (GS)POL531E	
Name of Subject	Name of Professor
Government and Politics in Developing Countries	SASAOKA YUICHI
Course description and Attainment target	
<p>This course is about the government and politics in the developing countries. Structural and cultural factors are also investigated.</p> <p>Today we are witnessing a transformative change both in the politics of what has conventionally been referred to as the Third World (comprising much of Asia, Africa, Latin and Central America, the Caribbean and the Middle East) and in the way we usually consider about the political changes and transformation. Based on this recognition, this course can serve as an optimal course to governance and politics, which covers structural conditions and constraints (states), dynamic process (civil society and private sector) and externally-driven development processes (external interests and donors).</p> <p>The fifth edition textbook identifies and analyses these processes of changes that are transforming the politics of the Third World. It reveals central political themes and issues in the developing world, such as globalization, inequality, identify, religion the military, democracy, the environment, and policy development. First several chapters deal with theoretical issues, and then more applied analyses of state, society, regime and policy are deepened in concrete cases including country analyses. Students need to understand theoretical backgrounds of governance and politics in developing countries, and to get familiar with several academic jargons so that they can analyze daily issues more deeply by themselves.</p>	
Course content	
<ol style="list-style-type: none"> 1. Introduction 2. Approaches and Global Context (1) 3. Approaches and Global Context (2) 4. Society and State 5. State and Society 6. Policy Issues 7. Regime Change 8. Fragile verses Strong States 9. Development and Human Rights (1) 10. Development and Human Rights (2) 11. Country Cases (1) 12. Country Cases (2) 13. South-South Relations 14. Summary/Conclusive Part 	
Prerequisites and registration requirements	
<p>Students are expected to read the textbook and references before attending the class and participate actively in the discussions.</p>	
Preparation for the course	
<p>As mentioned in the prerequisites.</p>	

Textbooks
<p>Peter Burnell, Vicky Rabdall and Lise Ranker (2017) "Politics in the Developing World", fifth edition. Oxford University Press.</p>
Suggested readings
<p>Alex Thompson (2010) "An Introduction to African Politics", third edition. Routledge.</p>
Grading policy
<p>Regular class attendance, participation, and completion of required readings prior to the class are expected. Grades will be determined based on the following criteria: course participation (40%); reporting (50%); and memo (10%).</p>
Other

Subject number : (GS)POL531E	
Name of Subject	Name of Professor
Global Governance (Institutions)	SASAKA YUICHI
Course description and Attainment target	
<p>This course provides an overview of the structure and functions of global governance, especially multilateral institutions, which cover not only current issues but also theoretical and identity issues. There are a lot of networks and partnerships and related discussions on the global issue today. Global governance can be a task or an issue beyond just being a member of the inter-state system. This fact reminds you that the nation state system alone cannot cope with numerous issues that you face in the globalized world.</p> <p>Textbook author's (Ian Hurd) view is that the conceptual and legal space of all international organizations exist between state sovereignty and legal obligation, and these organizations are created by the commitments made by the sovereign states and their purpose is to bind those states to their commitments. He discusses three factors in world politics: i) the commitments states make to international organizations, ii) the choices states make regarding compliances and non-compliance with those commitments, and iii) the powers of enforcement held by each international organization.</p> <p>The primary objectives of this course are two-fold: (1) to understand theoretical background of global governance, globalization and multilateral organizations including regional; and (2) to master basic analytical perspectives. This course provides actor oriented analyses/views on international institutions and requires pro-active thinking in the context of contemporary world.</p>	
Course content	
<ol style="list-style-type: none"> 1. Introduction 2. Theory, methods, and international organizations 3. The World Trade Organization 4. IMF and the World Bank 5. The United Nations I: law and administration 6. The United Nations II: international peace and security 7. The International Labor organization 8. The International Court of Justics 9. The International Criminal Court 10. The European Union and regional organizations 11. Reforming the United Nations: Lessons from a History of Progress 12. The Resurgent Idea of World Government 13. The International Solidarity Tax and related policy movements 14. The Unruled World 	
Prerequisites and registration requirements	
<p>Students are expected to read the textbook before attending the class and actively participate in the class discussions.</p>	
Preparation for the course	
<p>As mentioned in the prerequisites.</p>	

Textbooks
<p>Ian Hurd (2014) <i>International Organizations - Politics, Law, Practice</i>, second edition, Cambridge University Press.</p> <p>Paul F. Diehl and Brian Frederking (2010) "The Politics of Global Governance-International Organizations in an Independent World", Lynne Rienner Publication Inc. and Paperback.</p> <p>Stewart Patrick (2014) "The Unruled World— The Case for Good Enough Global Governance", <i>Foreign Affairs</i> Jan/Feb, pp. 58-73.</p>
Suggested readings
<p>A copy of the international research articles are to be distributed.</p>
Grading policy
<p>Regular class attendance, participation, and completion of required readings prior to the class are expected. Grades will be determined based on the following criteria: participation (40%); reporting (40%); and memo (20%). Regarding reporting, it is to be held a few times.</p>
Other

Subject number : (GS)ECN558E		
Name of Subject		Name of Professor
Public Financial Management		TANAKA HIDEAKI
Course description and Attainment target		
<p>Course description and attainment target</p> <p>This course is intended to provide a framework for thinking about how governments can attain sound fiscal performance and to give guidance on the key elements of a well-performing public financial management (PFM). PFM is concerned with the planning, management, control and accountability of public financial resources and typically includes budgeting, financial management, accounting and auditing. The course presents the theoretical and practical setting for the management of financial resources in the government sector. Students can learn best practices on PFM in the world.</p> <p>Across the world, recent reforms have seen the transfer of management authority from central government to line agencies, and budget and accounting systems adopt more commercially focused models. It is so called, "New Public Management". The course will also examine the idea of NPM critically, and discuss the transformation of public sector and public governance in the wider sense. The course will focus on not only experiences in developed countries including Japan but also those in developing countries. Students will be encouraged to discuss and analyze issues and problems in their own countries.</p> <p>This course is aimed at officials in the public sector and those who are interested in managing government finances.</p> <p>The first part (class No. 1-3) introduces the framework of public financial management. The second part (class No. 4-13) discusses financial management, budgeting and accounting. The last part (class No.14) covers wider issues and reform of budgetary institutions.</p>		
Course content		
Week	Theme	Contents
[Week 1]	Introduction	Objective and outline of course Scope of government Public financial management, budget and political institutions
[Week 2]	Political economy of public finance and fiscal institutions	Nature and problems of government finance including common pool problem Budget and fiscal institutions, political institutions and electoral system Determination of deficit and debt
[Week 3]	Fiscal policy and rules	Overall fiscal trend in OECD (general government balance and debt) Macroeconomic framework of government finance Fiscal policy and roles of fiscal rules Good and bad rules, conditions for making fiscal rules effective in keeping fiscal discipline
[Week 4]	Medium-term fiscal framework	How to manage medium-term fiscal framework (MTFF)

[Week 5]	Evaluation and performance/Basics	Theories of evaluation and performance measurement Logic model
[Week 6]	Evaluation and performance/Practice	Policy evaluation and performance measurement
[Week 7]	Evaluation and performance/Practice	Strategic plan and management
[Week 8]	Performance budgeting	Theories and practices of performance budgeting How to link evaluation and resource allocation
[Week 9]	State own enterprise and privatization	Nature and classification of goods and services Pros and Cons of SOE and Government corporations Development of privatization
[Week 10]	Agency, outsourcing and PFI/PPP	Unbundle of government services Alternatives to provide public services Private Finance Initiative (PFI) / Public Private Partnership (PPP)
[Week 11]	Procurement and corruption	Some countries have been reforming procurement system in terms of VFM. Privatization and decentralization are likely to cause corruption, so the importance of protecting public money should be strengthened.
[Week 12]	Public sector accounting and audit	Role of accounting, budgetary accounting and financial accounting, Activity-based cost management Accounting system and standard, cash and accrual accounting
[Week 13]	New public management and public sector governance	Theories and ideas of NPM, pros and cons of NPM Understanding public administration and civil service system Relevance of other countries' reform to your countries Public governance and accountability Beyond NPM and agenda for modernizing government Promote fiscal responsibility, assessing budgetary institutions Transparency, citizens participation Legislature and independent fiscal institutions
[Week 14]	Conclusion	Summary and conclusion of the course

Prerequisites and registration requirements

Preparation for the course

Each class is basically organized as follows.

1. All of students are expected to read some of references before a class and are required to have short presentations on a few references from the list or other research questions except the first few classes.
2. The instructor makes comments on students' presentation and provides further information and knowledge, in particular actual examples and experiences. Students are expected to contribute to each session through discussing issues and problems on each topic.

Textbooks
No textbook, but the list of references is provided at the first class.
Suggested readings
The list of references is provided at the first class.
Grading policy
<p>Participation and discussions: 30%, Presentation at class: 30%, Term paper: 40%</p> <p>A presentation summarizes the content of references above in which a student is interested. They can also choose other references based on the lecturer's approval. Score of a presentation depends on the following criteria.</p> <ol style="list-style-type: none"> (1) Are major points summarized clearly? (2) A longer presentation may lose points for score. It should be completed within 20 minutes in principle. <p>A term paper will be due on a date after the week 158, which will be suggested later. Students are recommended to turn in a paper which describes an outline they are going to write by the end of this course in order to direct them to a term paper. A student is suggested to choose a theme from the following examples. He or she can choose other topic which is relevant to the lectures based on lecturer's approval.</p> <ol style="list-style-type: none"> (1) To assess PEM, fiscal transparency and other fiscal or budget institution of your country with a standard which international organizations provided. (2) To describe the nature and characteristics of one or a few of following areas in your country and analyze major problems of it; budgeting, resource allocation, accounting, audit, financial management, privatization and outsourcing. administration, agency or state-owned enterprise) and propose a reform plan. (3) To describe a NPM-type reform in your country and assess it critically. (4) To compare your country's budgeting and financial management with Japanese or other countries' one. <p>Score of a term paper depends on the following criteria.</p> <ol style="list-style-type: none"> (1) Are an objective and theme clearly addressed? (2) Are issues and problems explained and analyzed with a theoretical framework? (3) Is what you learned at classes referred? (4) Is a conclusion consistent to main explanations and analysis? (5) Are references quoted precisely?
Other

Subject number : (GS)ECN511E		
Name of Subject		Name of Professor
Macroeconomics B		KATO RAY RYUTA
Course description and Attainment target		
<p>Based on certain understanding of materials taught in Macroeconomics A, the course expands the analytical framework to explicitly consider the role of money. Then, the impacts of government activities such as government expenditure, taxes and public debt are explored. Furthermore, the course will cover a popular analytical tool in dynamic macroeconomics at the graduate/research level, which is called the overlapping generations model and a different continuous dynamic macro model.</p>		
Course content		
Week	Theme	Contents
1st:	Money and Prices	An introduction of Money to an equilibrium business cycle model
2nd:	Inflation, Money Growth, and Interest Rates	Inflation, real and nominal variables
3rd:	Money and Business Cycle I	Sticky Price of goods and non-neutrality of money in the short run
4th:	Money and Business Cycle II	The New Keynesian Model
5th:	World Markets in Goods and Credit	International Macroeconomics
6th:	Exchange Rates	Different currencies in the World Market
7th:	Government Activities I	Government Expenditure
8th:	Government Activities II	Taxes in Macroeconomics
9th:	Government Activities III	Public Debt
10th:	Overlapping Generations Model I	The Structure of the OLG model
11th:	Overlapping Generations Model II	Government in the OLG model
12th:	Overlapping Generations Model III	Government Bonds in the OLG model
13th:	Continuous Dynamic Models	The Solow Model Reconsidered
14th:	Final exam and answers	Final exam and provision of answers
Prerequisites and registration requirements		
<p>There is no specific prerequisite. However, interests in economics and enthusiasm to try to use the economics framework to tackle social problems in our real world are both required. If economics background is relatively weak, strong efforts to get familiar with mathematical tools are also essential.</p>		
Preparation for the course		
<p>Students are strongly suggested to go through suggested study materials such as supplementary textbooks prior to each session. If the background in economics and/or mathematical tools is relatively weak, additional materials will be introduced, which should also be studied before attending the session.</p>		

Textbooks
<p>Barro, Robert J., Angus C. Chu, and Guido Cozzi (2017), <i>Intermediate Macroeconomics</i>, 1st Edition, Cengage ISBN-13: 9781473725096 ISBN-10: 1473725097</p> <p>Since a very high discount rate for a purchase is applicable only through the instructor, students should contact the instructor before students intend to purchase it.</p>
Suggested readings
<p>While any textbook on macroeconomics is useful to understand this course, the following book is suggested to go through.</p> <p>McCandless, George T Jr. with Neil Wallace (1992) <i>Introduction to Dynamic Macroeconomic Theory: An Overlapping Generations Approach</i>, Harvard University Press ISBN-10: 0674461118, ISBN-13: 978-0674461116</p> <p>McCandless, George (2008) <i>The ABCs of RBCs: An Introduction to Dynamic Macroeconomic Models</i>, Harvard University Press ISBN-10: 0674028147, ISBN-13: 978-0674028142</p>
Grading policy
<p>Two written exams (midterm and final exams) : 80%</p> <p>Two assignments : 20%</p> <p>Note: Two written exams (midterm and final) are both open exams.</p>
Other

Subject number : (GS)ECN511E		
Name of Subject		Name of Professor
Microeconomics A		KATO RAY RYUTA
Course description and Attainment target		
<p>The aims of this course are to introduce the fundamental framework of microeconomics to students who are not familiar with microeconomics. Thus, no background in economics is required. While use of mathematical tools will be minimized, several key mathematical tools will be taught to help students understand analytical methods. One of the purposes of this course is to let students understand how much the microeconomic framework is useful to tackle many problems in our society, and thus, in particular, focus will be given on applications of the analytical tools common in microeconomics to lots of issues related to public policies. The goal of this course is to let students understand how much the economics framework can be used for actual issues, and also use the framework to explore several hot issues in our society. Thus, students are expected to equip themselves with analytical tools which are getting more and more common in the social science.</p>		
Course content		
Week	Theme	Contents
1st:	Economic Models I	Chapter 1
2nd:	Economic Models II	Chapter 1
3rd:	Preferences, Choices and Utility Maximization I	Chapter 2
4th:	Preferences, Choices and Utility Maximization II	Chapter 2
5th:	Demand Curves and Elasticity I	Chapter 3
6th:	Demand Curves and Elasticity II	Chapter 3
7th:	Production I	Chapter 6
8th:	Production II	Chapter 6
9th:	Cost Functions I	Chapter 7
10th:	Cost Functions II	Chapter 7
11th:	Profit Maximization and Supply I	Chapter 8
12th:	Profit Maximization and Supply II	Chapter 8
13th:	Perfect Competition	Chapter 9
14th:	Final exam and answers	Final exam and provision of answers
Prerequisites and registration requirements		
<p>There is no specific prerequisite. However, interests in economics and enthusiasm to try to use the economics framework to tackle social problems in our real world are both required. If economics background is relatively weak, strong efforts to get familiar with mathematical tools are also essential.</p>		
Preparation for the course		
<p>Students are strongly suggested to go through suggested study materials such as supplementary textbooks prior to each session. If the background in economics and/or mathematical tools is relatively weak, additional materials will be introduced, which should also be studied before attending the session.</p>		

Textbooks

Nicholson, Walter, and Christopher Snyder (2015), *Intermediate Microeconomics and Its Application*, 12th Edition, Cengage

ISBN-13: 9781133189022 | ISBN-10: 1133189024

Since a very high discount rate for a purchase is applicable only through the instructor, students should contact the instructor before students intend to purchase it.

Suggested readings

While any textbook on microeconomics is useful to understand this course, the following book is suggested to go through.

Varian, Hal R (2014) *Intermediate Microeconomics with Calculus: A Modern Approach*, WW Norton & Co

ISBN-10: 0393937143; ISBN-13: 978-039393714537143

Grading policy

Two written exams (midterm and final exams) : 80%

Two assignments : 20%

Note: Two written exams (midterm and final) are both open exams.

Other

Subject number : (GS)ECN518E		
Name of Subject		Name of Professor
Econometrics A		KATO RAY RYUTA
Course description and Attainment target		
<p>This course introduces basic numerical tools from a very introductory level to students. This course first introduces basic statistics which is needed for understanding econometrics, and then it moves onto basic econometrics. The final goal of this course is to equip students who have no background on numerical tools with basic understanding and numerical methods in econometrics, which could be helpful for them to crystalize their research paper. The course basically consists of two sessions for each topic: The first session will be used to understand numerical methods theoretically, and then the second session will be devoted to computing with actual data, where Excel, EViews, and Stata will be used. No experience for such computer software is required. The course thus will be given in a computer room. This course does not assume any background on statistics or econometrics.</p>		
Course content		
Week	Theme	Contents
1st:	Easy Mathematics	Simple Mathematics for the course
2nd:	Basic Statistics 1	Defining and Collecting Data
3rd:	Basic Statistics 2	Visualization of Data
4th:	Basic Statistics 3	Descriptive Statistics
5th:	Basic Statistics 4	Probability
6th:	Basic Statistics 5	Probability Distribution I
7th:	Basic Statistics 6	Probability Distribution II
8th:	Basic Statistics 7	Hypothesis Testing I
9th:	Basic Statistics 8	Hypothesis Testing II
10th:	Simple Linear Regression Model I	Theory behind
11th:	Simple Linear Regression Model II	Computing
12th:	Interval Estimation and Hypothesis Testing I	Theory behind
13th:	Interval Estimation and Hypothesis Testing II	Computing
14th:	Review of the course	Theory and computing
Prerequisites and registration requirements		
<p>There is no specific prerequisite. However, interests in data analysis and enthusiasm to try to use the numerical tools in analysis/research are both required.</p>		
Preparation for the course		
<p>Students are strongly suggested to go though the textbook and also supplementary textbooks. In particular, in order to get familiar with numerical methods, students are asked to use software used in the course as much as possible.</p>		

Textbooks
<p>Statistics Part: Levine, David M, Kathryn A Szabat, and David F Stephan (2019), Business Statistics: A First Course, 8th edition, Pearson (Print or E-Book)</p> <p>Econometrics Part: Hill, R Carter, William E Griffiths, and Guay C Lim (2017), Principles of Econometrics, 5th edition, Wiley (Print or E-Book)</p>
Suggested readings
<p>Briand, Benevieve, and R Carter Hill (2017), Using Excel for Principles of Econometrics, 5th edition, Wiley (E-book)</p> <p>Griffiths, William E, and R Carter Hill (2017), Using EViews for Principles of Econometrics, 5th edition, Wiley (E-book)</p> <p>Adkins, Lee C, and R Carter Hill (2017), Using Stata for Principles of Econometrics, 5th edition, Wiley (E-book)</p>
Grading policy
<p>Two written exams (midterm and final exams) : 80%</p> <p>Two assignments : 20%</p> <p>Note: Two written exams (midterm and final) are both open exams.</p>
Other

Subject number : (GS)ECN518E		
Name of Subject		Name of Professor
Econometrics B		KATO RAY RYUTA
Course description and Attainment target		
<p>Based on understanding of the contents of Econometrics A, this course continues to introduce other estimation tools in econometrics. The final goal of this course is to equip students who have no background on numerical tools with basic understanding and numerical methods in econometrics, which could be helpful for them to crystalize their research paper. The course basically consists of two sessions for each topic: The first session will be used to understand numerical methods theoretically, and then the second session will be devoted to computing with actual data, where Excel, EViews, and Stata will be used. No experience for such computer software is required. The course thus will be given in a computer room. This course assumes that students took Econometrics A.</p>		
Course content		
Week	Theme	Contents
1st:	Prediction, Goodness-of-Fit, and Modelling Issues I	Theory behind
2nd:	Prediction, Goodness-of-Fit, and Modelling Issues II	Computing
3rd:	Multiple Regression I	Theory behind
4th:	Multiple Regression II	Computing
5th:	Further Inference in the Multiple Regression I	Theory behind
6th:	Further Inference in the Multiple Regression II	Computing
7th:	Using Indicator Variables I	Theory behind
8th:	Using Indicator Variables II	Computing
9th:	Heteroskedasticity I	Theory behind
10th:	Heteroskedasticity II	Computing
11th:	Regression with Time-Series Data I	Theory behind
12th:	Regression with Time-Series Data II	Computing
13th:	Panel Data Models I	Theory behind
14th:	Panel Data Models II	Computing
Prerequisites and registration requirements		
<p>Econometrics A should be taken before this course. Or students who have basic knowledge of econometrics can take this course.</p>		
Preparation for the course		
<p>Students are strongly suggested to go through the textbook and also supplementary textbooks. In particular, in order to get familiar with numerical methods, students are asked to use software used in the course as much as possible.</p>		
Textbooks		
<p>Hill, R Carter, William E Griffiths, and Guay C Lim (2017), Principles of Econometrics, 5th edition, Wiley (Print or E-Book)</p>		

Suggested readings

Briand, Benevieve, and R Carter Hill (2017), Using Excel for Principles of Econometrics, 5th edition, Wiley (E-book)

Griffiths, William E, and R Carter Hill (2017), Using EViews for Principles of Econometrics, 5th edition, Wiley (E-book)

Adkins, Lee C, and R Carter Hill (2017), Using Stata for Principles of Econometrics, 5th edition, Wiley (E-book)

Grading policy

Two written exams (midterm and final exams) : 80%

Two assignments : 20%

Note: Two written exams (midterm and final) are both open exams.

Other

Subject number : (GS)ECN541E		
Name of Subject		Name of Professor
Environment and Economics		NINOMIYA KOSUKE
Course description and Attainment target		
<p>Sustainable development is a common interest of this classe. To understand what sustainable development is and how it works, we will study on the followings in “Environment and Economics.”</p> <ol style="list-style-type: none"> 1. Focus on basic theory of Environmental Economics, following the text book. 2. Study the significant features of Japanese environmental issues; such as Japan’s experience of severe pollution during its high-growth period. <p>Schedule will be changed depending on the number of students and variety of their background.</p>		
Course content		
Week	Theme	Contents
1st	INTRODUCTION	Overview the whole contents and make sure the schedule of the class.
2nd	BASIC IDEA OF ENVIRONMENT AND ECONOMICS	Understand the basic points of view of the environmental economics covering Ch.1.
3rd	ENVIRONMENT & ETHICS	Focus on ethical aspect of environmental issues and share ideas among the class. Cover Ch.2.
4th	POPULATION, ECONOMIC GROWTH AND SUSTAINABILITY	Study basic concept of the “Sustainable Development” and its relationship with economic and population growth covering Ch.3 & 4.
5th	MARKET SYSTEM AND ENVIRONMENT	Read essence of Ch.5, 10, 11 & 12 and understand advantages and disadvantages of market system for solving environmental issues.
6th	GOVERNMENT’S ROLL FOR ENVIRONMENT AND ITS FAILURE	Government needs to play important roll to provide public goods like well controlled natural environment. But government often fails to do so. We try to find out the reason why covering Ch.6.
7th	HOW GOVERNMENTS FAIL? JAPANESE EXPERIENCES	Following Japanese experience to develop rural areas during ‘60s - ‘80s understand how government fails to protect or enhance the environmental value.
8th	COST AND BENEFIT OF ENVIRONMENT	Covering Ch.7 understand basic idea of Cost and Benefit Analysis.
9th	HOW MUCH IS THE ENVIRONMENT?	How to count the cost or benefit of environmental factor? Covering Ch.8 & 9 take a look at some techniques and measures to count environmental value.
10th	MINAMATA DESEASE, JAPANESE EXPERIENCE	Japan experienced devastating Minamata Disease during ‘60s-’ 70s. Watching at DVD about the incident, we discuss the issue in terms of economical and ethical points of view.

11th	ECONOMIC GROWTH AND ENVIRONMENT IN DEVELOPING COUNTRIES	Based on the study at the week 10th take a look at some environmental pollution cases happening in developing world.
12th	FINAL PRESENTATION BY STUDENTS (1) --detail will be announced at the 1st week class.	
13th	FINAL PRESENTATION BY STUDENTS (2) --detail will be announced at the 1st week class.	
14th	WRAP UP OF THE CLASS	
Prerequisites and registration requirements		
Students should read the relevant chapter of the textbook prior to the class. Active participation is welcome.		
Preparation for the course		
Photo copies of the reading assignments will be provided a week before each class.		
Textbooks		
R. Kerry Turner, David Pearce & Ian Bateman, Environmental Economics: An Elementary Introduction, The Johns Hopkins University Press		
Suggested readings		
TBA		
Grading policy		
Final Presentation (paper based references have to be submitted) : 50%		
Participation and Attitude : 50%		
Other		

Subject number : (GS)POL521E	
Name of Subject	Name of Professor
Social Policy	LARATTA ROSARIO
Course description and Attainment target	
<p>Course Description :</p> <p>This course is divided in two parts. In the first segment we will look at the policy and administration practice in social services (including health, education, and community care) as well as at the traditional models of welfare (corporatist, social democratic, and liberal regimes). In the second part, we will focus specifically on the forms of service delivery (targeting, rationing, discretion, and empowering users). Here we will argue that the provision of services takes place through a variety of forms, direct government provision being only one of them. Increasingly, nonprofit and for-profit organizations, businesses, and government contractors deliver services in partnership with government. However, those partnerships often fail to make the most of the wide range of users' assets that could help to transform services and improve outcomes. Best practices from around the world will be used to gain new knowledge of the processes for deciding when and how to engage users in service delivery.</p> <p>Course Objectives :</p> <p>By the end of this course students will know how i) to apply social policy theory learnt in the class to solve the real-world social problems ; ii) to harness the potential of collaborative approaches in the service delivery by empowering users ; iii) service users and the public sector come together in new creative, innovative and collaborative ways to make better use of each other's assets and resources to achieve better outcomes and improve efficiency.</p>	
Course content	
<p>Class 1 : Orientation Class</p> <p>Self-introductions, decision about content of the course, Introduction : "What is Social Policy? "</p> <p>Class 2 : Welfare System</p> <p>What do we mean by a "Welfare System" ? What is it for? How it works? Is there only one Welfare System or each country has its own? Who defines a Welfare System?</p> <p>Material to be assigned the week before lecture</p> <p>Class 3 : Sectors/Actors in a Welfare System</p> <p>Who are the actors in a welfare system? How actors' goals differ from one to another? How can we define a sector in a welfare system? What are those sectors for?</p> <p>Material to be assigned the week before lecture</p> <p>Class 4 : Supplementary mode vs. Complementary mode of services provision</p> <p>How the roles of actors have changed during the years? What is a supplementary mode? What is a complementary mode? What do we mean by contracting-out? How we define Public-Private-Partnerships? What are the challenges of those changing roles?</p> <p>Material to be assigned the week before lecture</p> <p>Class 5 : Voluntarism</p> <ul style="list-style-type: none"> • Welfare reforms-Japan vs. UK • Privatization vs. Local Area Agreements • Effects of Privatization • Tensions between State Accountability and Voluntary Sector Autonomy 	

- Ethical orientations of public officials and nonprofit executives

Material to be assigned the week before lecture

Class 6 : Managerialism

- From New Public Management to New Public Governance
- Corporate Social Responsibility
- Efficiency & Performance measures
- Incentives and Rewards

Material to be assigned the week before lecture

Class 7 : Paternalism

- Quantity vs. Quality of services providers
- Top-down provision
- Assistentialism vs. Self-organizing

Material to be assigned the week before lecture

Midterm Test

Class 8 : Co-production of public services

What is?

How it is initiated?

What are the challenges of Co-production?

Material to be assigned the week before lecture

Class 9 : Forms of Co-production

Co-commissioning

Co-designing

Co-delivering

Co-assessing

Material to be assigned the week before lecture

Class 10 : Co-commissioning

Case Studies in Co-commissioning (Presentations)

Case Studies to be assigned the week before

Class 11 :

Participatory Budgeting

- Participatory Budgeting-a special form of Co-commissioning
- An 8-step guide to start up a Participatory Budgeting

Material to be assigned the week before

Class 12 : Co-designing

Case Studies in Co-designing (Presentations)

Case Studies to be assigned the week before lecture

Class 13 : Co-delivering

Case Studies in Co-delivering (Presentations)

Case Studies to be assigned the week before

Class 14 : Co-assessing

Case Studies in Co-assessing (Presentations)

Case Studies to be assigned the week before

Prerequisites and registration requirements
<p>Students are expected to participate actively in class discussions and in critiques of each other's presentations and reports. A signup sheet for presentations and reports will be passed around on the second class of the course. Based on this, schedules for presentations and reports will be clearly defined. At that point, each student can see who will also be presenting/reporting on the same week.</p>
Preparation for the course
<p>Instructions will be given during the first class.</p>
Textbooks
<p>For this course a dropbox will be created online. During the first class students will be given a password and an ID to access online to this dropbox. From there they will be able to download all the readings for each week.</p>
Suggested readings
<p>Students will be asked to read peer-reviewed articles published in the Cambridge Journal of Social Policy and Society as well as papers from the Journal of Policy and Society, a leading journal in the field of Social Policy.</p>
Grading policy
<ol style="list-style-type: none"> 1) Class participation (20%) 2) Presentation (40%) 3) Midterm Test (20%) 4) Final Test (20%)
Other

Subject number : (GS)ECN551E	
Name of Subject	Name of Professor
Tax Policy and Tax Administration	KANEMURA TAKAFUMI
Course description and Attainment target	
<p>This course is to provide students with basic knowledge of the Japanese tax policy and administration system. The Japanese tax system is characterized by the Shoup recommendation that focused on the equity principle of taxation and direct taxation (especially in the tax on individual income). The recommendation is enacted in 1950 and established the framework of the present tax system. Field trips will be organized to tax offices in the national tax agency and prefecture and municipal taxation division offices to give Japanese tax collection strategies and techniques. The administration of the national tax system is under the Ministry of Finance that has regional taxation bureaus (Kokuzei-Kyoku) and tax offices (Zeimu-sho) are responsible for national tax assessment and collection. And prefecture and municipal taxation division offices are collecting the local taxes. These tax collection bodies have a good technique and knowledge. The work in this course requires practical research design.</p>	
Course content	
I. Lecture on Tax Theory and Administration	
1.	General tax theory
2.	Practice in tax administration
3.	Comparative tax policy and administration
4.	History and basic structure of Japanese tax system
5.	National tax system in Japan
6.	Local tax system in Japan
II. Field Trip to Tax Offices	
7.	Visit to national tax bureau (1)
8.	Visit to national tax bureau (2)
9.	Visit to municipal tax department (1)
10.	Visit to municipal tax department (2)
11.	Visit to municipal financial division (1)
12.	Visit to municipal financial division (2)
III. Presentation by students	
13.	Presentation by students assigned case studies
14.	Summing up
Prerequisites and registration requirements	
This course is intended to visit tax offices and to learn Japanese tax officials.	
Preparation for the course	
Students are required to make such preparations for each class as directed by the teacher	

Textbooks
Some important materials will be distributed and introduced in class
Suggested readings
<ul style="list-style-type: none"> * Report on Japanese Taxation by the Shoup Mission (http://homepage1.nifty.com/kybs/shoup/shoupr01.html) * Comprehensive Handbook of Japanese Taxes 2010 (http://www.mof.go) * National Tax Agency Report 2012 (http://www.nta.go.jp)
Grading policy
<p>Class participation and discussion 60%</p> <p>Term paper 40%</p>
Other

Subject number : (GS)POL628M	
Name of Subject	Name of Professor
Current Development in Public Policy and Management	MINAMOTO YURIKO
Course description and Attainment target	
<p>This course focuses on some of the most significant developments in the field of public policy and public management today, introducing innovative measures in these fields with theoretical explication. We mainly take up current developments in public sector or non profit sector in Japan though some related cases of overseas. Outstanding public officers, politicians and relevant practitioners in private sectors will be invited as guest lecturers to provide the latest information and their observations. At the same time, each faculty member in charge of the session gives introduction, comprehensive explanation, theoretical overview, and analytical commentary. Another important purpose of this course is to provide the platform to both Japanese and international students to exchange the information, opinions through discussions on such questions as: What kind of approach could be taken to the similar kinds of issues in public sector in respective home nation of international students?</p> <p>In order to take the best advantage of the Graduate School of Governance Studies, in which majority of Japanese/International students have rich, practical experiences in the fields of public services, translators (English and Japanese) will attend at all the class meetings to support students to enjoy active discussion beyond the difference of language. The course is offered as a four-day intensive course and each session is conducted by 4 faculty members.</p>	
Course content	
1	Introduction/ Lecture1 : Policy Evaluation and Co-production (tentative) (Prof. Minamoto)
2	Case study 1
3	Group discussion and Presentation
4	Lecture 2: Globalization of Crime and Governance: How to Balance Security, Human Rights and Costs? (Prof. Kobayashi)
5	Case study 2
6	Group discussion
7	Presentation
8	Lecture 3: Recent Trends in Public Management (tentative) (Prof. Nishide)
9	Case study 3
10	Group discussion
11	Presentation
12	Lecture 4: Child Poverty in Japan- What is possible by Governmental Agencies? (Prof. Kimura)
13	Case study 4
14	Group discussion
15	Presentation/Summing up

Prerequisites and registration requirements
This course is open for both Japanese and International students. Since professional translators support the classes, Japanese language skill is not required.
Preparation for the course
Thorough review based on hand out materials is required to submit the paper for each session.
Textbooks
(no textbooks assigned)
Suggested readings
References and hand outs will be distributed in each class.
Grading policy
Contribution to class discussions: 20% Report for each sessions: 80% (20%× 4)
Other

Subject number : (GS)POL618E		
Name of Subject		Name of Professor
Consensus Building in the Public Sector		MATSUURA MASAHIRO
Course description and Attainment target		
<p>Consensus building is an integral part of policy-making and project-management in any parts of the world. Not just land owners and influential politicians, public officials and project sponsors have to negotiate with a wide varieties of stakeholders, including community groups and environmental organizations, towards planning and implementing public policies and projects. In order to maximize the efficiency and minimize the risk of surprises, policy-makers and managers are asked to prepare participatory processes and strategies in advance. Meanwhile, new modes of public engagement have been explored, in addition to conventional formal political processes, in developed countries for improving their democratic governance. In recent cases, randomly sampled citizens are asked to deliberate on highly political value-laden issues in “mini-publics” format.</p> <p>This course will review such varieties of participatory processes and provide instructions for process design. It is aimed at nurturing student’s skills of designing and managing appropriate processes for public participation and consensus building in different settings.</p>		
Course content		
Week	Theme	Contents
Week 1	Introduction	-Introduction to the course
Week 2	Overview of participatory processes	-Historical review of participatory practices around the world -Theoretical review of consensus building and other participatory processes
Week 3	Public participation and its problems	-Representation problems in pluralistic politics -Participation and social movements
Week 4 and 5	Student Presentations	-Each student provides a short presentation about public policy disputes and controversies with their own experience.
Week 6	Consensus building processes	-Five-step model of consensus building
Week 7	Stakeholder analysis	-Practical techniques for identifying stakeholders to be involved and issues to be negotiated
Week 8	Cases from Japan	-Learning from a project stories
Week 9	Joint fact-finding	-Processes and arrangements for adopting scientific and expert advice
Week 10	Consensus building in Asia	-Challenges in adopting consensual and participatory processes in Asian public policy context
Week 11	Deliberative democracy	-An emerging form of democratic engagement of citizens in policy-making
Week 12	Process design exercise	-Each student will choose a case and develop a proposal for consensus building processes to a project sponsor.
Week 13 and 14	Process design proposal presentation	-Each student presents a design of participatory processes for their own policy issue.

Prerequisites and registration requirements
None
Preparation for the course
Each student should reflect on instructor's lectures and use the knowledge in preparing presentations, particularly the last one about their own proposal for participatory processes.
Textbooks
Susskind, L. and Cruikshank, J. (2006). <i>Breaking Robert's Rule</i> . Oxford University Press.
Suggested readings
Susskind, L. and Cruikshank, J. (1987). <i>Breaking the Impasse</i> . Basic Books.
Grading policy
Class participation 50%, Student presentation 15%, Process design exercise 20%, Final short essay (3 pages, single spaced) 15%.
Other

Subject number : (GS)POL511E	
Name of Subject	Name of Professor
Public Policy	TAIRA NOBUHISA
Course description and Attainment target	
<p>This class aims to discuss basic knowledge of policy evaluation and to learn some evaluation methods. Policy evaluation is now one of the key issues in the studies of public policies. This is also one of the most important agenda for Japanese governments both at local and national levels on the background of progress of devolution, increase in budget deficit, citizen awareness to government activities, and so on.</p> <p>One qualitative evaluation method and one quantitative evaluation method are discussed at the class. For understanding of the quantitative method, its foundation of public economics is also discussed.</p> <p>The goal of this class is to be able to explain general idea of policy evaluation and to evaluate public policies in a quantitative manner.</p>	
Course content	
<ol style="list-style-type: none"> 1) Policy Evaluation (Background of Policy Evaluation) 2) Policy Evaluation (Objectives and Effects of Policy Evaluation, Methods of Policy Evaluation) 3) Policy Evaluation (Methods of Policy Evaluation, Case Study) 4) Logic Model (Introduction to Logic Models, Developing a Basic Logic Model) (student presentation) 5) Logic Model (Developing a Theory-of-Change Logic Model, Using Logic Model to Plan for Evaluation) (student presentation) 6) Social Efficiency 7) Consumer Surplus/Supplier Surplus 8) Cost-Benefit Analysis (Outline of Cost Benefit Analysis, Scope of Benefits and Costs, Estimation Method of Benefits, Present Value and Discount Rate) 9) Cost-Benefit Analysis (Priority of Investment, Limitation and Issues of Cost Benefit Analysis) 10) Benefit Indices Matrix 11) Benefit Indices Matrix (case study) 12) Impact Assessment (Problem Identification, Objective Definition, Development of Policy Options) 13) Impact Assessment (Analysis of Impacts of Options, Comparison of Options) 14) Case Study (student presentation) 	
Prerequisites and registration requirements	
English is the common language in this class.	
Preparation for the course	
Students should read reference in advance and review handouts.	
Textbooks	
None	
Suggested readings	
<p>Stiglitz, J. E. "Economics of the Public Policy," New York and London, W.W.Norton & Company, 1986</p> <p>W.K. Kellogg Foundation, "Logic Model Development Guide," 2004</p> <p>European Union, "Impact Assessment Guidelines," 2009</p>	

Grading policy
Class Participation (30%), and Term Paper + its Presentation (70%)
Other
None

Subject number : (GS)POL511E	
Name of Subject	Name of Professor
Policy Evaluation	TAIRA NOBUHISA
Course description and Attainment target	
<p>To understand the concept of “publicness (public sphere)” is the first step to analyze public policies. The concept has modified historically with change in the coverage of social class. The pollution trials in the late 1960's triggered the argument between traditional publicness and individual human rights in Japan. Increase in voluntary activities and budget deficit of governments has generated discussion of players to support publicness. In such a situation, Japanese society has been trying to create “new publicness.” This issue is heavily related to important agenda for public policies like citizen participation and public private partnership. Besides these topics, necessity of public policies is discussed from the economic viewpoint at the class. Also, criteria, coverage, structure, and cycle of public policies are referred in relation to publicness.</p> <p>The goal of this class is to be able to explain general idea of public policies and to evaluate them in a qualitative manner.</p>	
Course content	
<ol style="list-style-type: none"> 1) Introduction of Public Policy 2) Meaning of Publicness (Meaning and History of Publicness, Public and Private) 3) Meaning of Publicness (Definition of Publicness, Publicness and Freedom, Publicness and Community) 4) Meaning of Publicness (Players in charge of Publicness, Publicness in the field of Urban Planning) 5) Necessity of Public Policy (Public Goods) 6) Necessity of Public Policy (Externalities, Natural Monopoly, Imbalance of Information) 7) Criteria of Public Policy 8) Case Study (Growth Management Policies in USA) 9) Coverage and Structure of Public Policy 10) Cycle of Public Policy (Public Problems and Problem Finding, Agenda Setting) 11) Cycle of Public Policy (Problem Analysis, Policy Making, Decision of Policy, Policy Implementation, Policy Evaluation and Feedback) 12) Citizen Participation & Collaboration 13) Public Private Partnership 14) Case Study (student presentation) 	
Prerequisites and registration requirements	
English is the common language in this class.	
Preparation for the course	
Students should read reference in advance and review handouts.	
Textbooks	
None	

Suggested readings
<p>John W. Frece, Symposium 2005: Twenty Lessons From Maryland's Smart Growth Initiative, "Vermont Journal of Environmental Law," Volume 6 2004-2005</p> <p>Stiglitz, J. E. "Economics of the Public Sector," New York and London, W.W. Norton & Company, 1986</p> <p>Stone, Deborah, "Policy Paradox," New York, W.W. Norton & Company, 2002</p> <p>Theodoulou, S.Z. and Chan. M.A. (ed.), "Public Policy The Essential Reading," New Jersey, Prentice Hall, 1995</p> <p>Taira, Nobuhisa. "Is it possible to create co-production (collaboration) society?" City Planning Institute of Japan, 2001</p>
Grading policy
Class participation (30%), and Term Paper + its Presentation (70%)
Other
None

Subject number : (GS)MAN678E	
Name of Subject	Name of Professor
Leadership Theory and Practice	SASAKI KAZUYUKI
Course description and Attainment target	
<p>This course explores various models of leadership that have been developed from both a theoretical and practical perspective. The learning objectives are twofold: First, students gain an understanding of the major leadership theories. For each model studied, students are expected to understand the theoretical basis of the model, the strengths and weaknesses of said model, and how to apply the model to practical situations. Second, students explore their personal leadership style through a series of assignments and classroom activities. These activities enable students to reflect on how they view leadership as both a subordinate and a leader. By the end of this course, students will have developed a well-rounded understanding of leadership concepts for use in their own leadership situations.</p>	
Course content	
<p>1st Introduction Introduction to the study of leadership</p> <p>2nd Theories on Leadership 1 Trait Approach</p> <p>3rd Theories on Leadership 2 Skills Approach</p> <p>4th Theories on Leadership 3 Behavioral Approach</p> <p>5th Theory on Leadership 4 Situational Approach</p> <p>6th Theory on Leadership 5 Path-Goal Theory</p> <p>7th Theory on Leadership 6 Leader-Member Exchange Theory</p> <p>8th Theory on Leadership 7 Transformational Leadership</p> <p>9th Theory on Leadership 8 Authentic Leadership</p> <p>10th Theory on Leadership 9 Servant Leadership</p> <p>11th Theory on Leadership 10 Gender and Leadership</p> <p>12th Theory on Leadership 11 Culture and Leadership</p> <p>13th Theory on Leadership 12 Evaluation of Leadership</p> <p>14th Case Study of Public Leadership</p>	

Prerequisites and registration requirements
<p>Attendance: Class attendance is strongly encouraged. Any unexcused absence (s) will be reflected in the reduction of overall grade. Presentations: Each student will be expected to research and present orally. Specific assignments will be made in class.</p> <p>This syllabus may be modified at the instructor's discretion as necessary to meet the needs of the course.</p>
Preparation for the course
<p>Readings: Students are required to complete the necessary reading assignments prior to the session.</p>
Textbooks
<p>Hart P. and Tummers. L. (2019) <i>Understanding Public Leadership (2nd Edition)</i>. Red Globe Press. Northouse, R. (2018) <i>Leadership: Theory and Practice (8th Edition)</i>, California: SAGE Publication.</p>
Suggested readings
<p>Antonakis J. and Day D. (eds.) (2017) <i>The Nature of Leadership</i>. Sage. Brown A. (2014) <i>The Myth of the Strong Leader: Political Leadership in the Modern Age</i>. Basic Books. Eagly A. and Carli L. (2007) <i>Through the Labyrinth: The Truth about How Women become leaders</i>. Harvard Business School Press. Haslam A., Reicher S. and Platow M. (2010) <i>The New Psychology of Leadership: Identity, Influence and Power</i>. Psychology Press. Heifetz R. (1994) <i>Leadership without Easy Answers</i>. Harvard University Press. Ignatieff (2013) <i>Fire and Ashes: Success and Failure in Politics</i>. Harvard University Press. Keohane N. (2010) <i>Thinking about Leadership</i>. Princeton University Press. Rainey, H. (2014) <i>Understanding and Managing Public Organizations (Essential Texts for Nonprofit and Public Leadership and Management: (5th Edition)</i> Jossey-Bass. Selznick P. (2011) <i>Leadership in Administration: A Sociological Interpretation</i>. Quid Pro Books. Terry L. (2015) <i>Leadership of Public Bureaucracies: The Administrator as Conservator</i>. Routledge. Van Wart, M. (2012) <i>Leadership in Public Organizations: An Introduction (2nd Edition)</i> Routledge. Van Wart, M. (2014) <i>Dynamics of Leadership in Public Service: Theory and Practice (2nd Edition)</i> Routledge.</p>
Grading policy
<p>Presentation at the class (30%) Participation in class discussion (20%) Term paper (50%)</p>
Other
<p>A field trip might be arranged in the end of the semester. The attendance for the trip is not mandatory and the fee (around ¥ 25,000) for the trip is to be paid by attendants by themselves basically.</p>

Subject number : (GS)POL621E	
Name of Subject	Name of Professor
Japanese Local Government (Management)	KIMURA SHUNSUKE
Course description and Attainment target	
<p>This course is intended to introduce and analyze various aspects of the system and the practice of Japanese central and local administrative systems.</p> <p>In the standpoint of public administration, a comparative analysis of the central government structure and the local government structure is very effective. On this course we firstly focus on the central government structure; the cabinet system, a political party system and such. Secondly we focus on the human resource development for the local officers. Thirdly we focus on the local administrative system. Especially we pick up the relationship between the central government and the local governments.</p> <p>Fourth we focus on the administrative planning in several public fields; local government administrative plan, regional development and smartcity.</p> <p>When you consider your home country's appropriate governmental structure, a study of the dynamism of local administration and the inter-governmental relationship is a key point. The basis of a home civil service is the local public administration.</p> <p>This course will be taught generally by lectures, but discussion among participants will be combined.</p>	
Course content	
<p>(1) Overview of Japanese governmental system; Central government and Local governments (Cabinet system, Political Party system, Governmental structure, and such.)</p> <p>(2) Inter-governmental relationship between Central government and Local Governments</p> <p>(3) Human resource system ; Central Government and Local Government. (Characteristics of system and pressing problems (development human resources, corruption prevention, etc)</p> <p>(4) Local Government (1) ; Chief executive ; Functions, origin of power, and pressing issues concerning chief executive</p> <p>(5) Local Government (2) ; Local assembly ; Assembly's checking functions and the recent reform</p> <p>(6) Local Government (3) ; Relationship between assembly and chief executive (Check and Balance System)</p> <p>(7) Local direct participation system and local referendums</p> <p>(8) Municipal merger movements ; Driving powers of municipal mergers and effects</p> <p>(9) Local Administrative Reform</p> <p>(10) Use of Private Sector for Public Services</p> <p>(11) Functional decentralization ; The outline of the transition of administrative powers from central government to local governments</p> <p>(12) Local government planning</p> <p>(13) Regional development and planning</p> <p>(14) Smart City and planning</p> <p>Additionally the study outdoor is planned (*e.g. Musashino City)</p> <p>※ Additionally, a field trip to a local government is planned.</p>	

Prerequisites and registration requirements
Read the materials before the class and participate the discussion.
Preparation for the course
I would recommend that you pick up the objects which you are interested in and study the related reference books.
Textbooks
The materials are distributed in advance.
Suggested readings
<ul style="list-style-type: none"> • Michio Muramatsu, et al eds. “Local Government Development in Post-War Japan”, Oxford University Press, 2001 • Kurt Steiner, “Local Government in Japan”, Stanford University Press, 1965 <The following materials are stored in the Assistant Lecturer’s Room in the 14th bld. > • Shunsuke Kimura, Regional Administration in Japan, Routledge, 2017. • Shunsuke Kimura, ‘Outlook for Facility Management in Urban Local Governments -Fiscal Challenges and the Future Social Landscape-’, “Meiji Journal of Governance Studies Vol.4,2019”, Meiji University, 2019. • Shunsuke Kimura, ‘Goals and Reforms of Current Japanese Local Tax System’ • Shunsuke Kimura, ‘A Multi-layered Check-and-balance System; Trends of a Dual Representative System in Japanese Local Administration’ • Shunsuke Kimura ‘Community Development and Local Public Transportation Systems’ • Shunsuke Kimura ‘Local Administration in Japan’
Grading policy
Participation in discussions (40%), Term Paper (60%)
Other
These days, a lot of countries have the common agendas. In consideration of those issues, let’s have the comparative study of the current governmental activities and the dynamism of the home civil service.

Subject number : (GS)POL628E																	
Name of Subject	Name of Professor																
Introducing Spatial Planning in Tokyo	KOBAYASHI KIYOSHI																
Course description and Attainment target																	
<p>This course aims to provide students with concrete ideas of Spatial Planning in Tokyo. Spatial Planning refers to the methods used largely by the public sector to influence the future distribution of activities in space. It is undertaken with the aims of creating a more rational territorial organization of land uses and the linkages between them, to balance demands for development with the need to protect the environment, and to achieve social and economic objectives. Spatial Planning embraces measures to co-ordinate the spatial impacts of other sector policies, to achieve a more even distribution of economic development between regions than would otherwise be created by market forces, and to regulate the conversion of land property uses. The class will visit some of the leading project (district or building) in Tokyo to learn from their management staff on the effectiveness of Spatial Planning.</p>																	
Course content																	
<p>The Example of the Lecture and Field Research.</p> <table border="0"> <tr> <td>A. Maru-no-uchi, Ote-machi</td> <td>I. Waterfront area</td> </tr> <tr> <td>B. Nihonbashi</td> <td>J. Tokyo Metropolitan Government Office</td> </tr> <tr> <td>C. Yuraku-cho</td> <td>K. Shibuya</td> </tr> <tr> <td>D. Roppongi, Akasaka</td> <td>L. Ikebukuro</td> </tr> <tr> <td>E. Toranomom, Shiodome</td> <td>M. Olympic Site</td> </tr> <tr> <td>F. Ueno,Ryogoku (Metropolitan Cultural Institutions)</td> <td>N. Olympic Athlete Village</td> </tr> <tr> <td>G. Shinjuku</td> <td>O. Tokyo sky tree</td> </tr> <tr> <td>H. Shinagawa</td> <td></td> </tr> </table>		A. Maru-no-uchi, Ote-machi	I. Waterfront area	B. Nihonbashi	J. Tokyo Metropolitan Government Office	C. Yuraku-cho	K. Shibuya	D. Roppongi, Akasaka	L. Ikebukuro	E. Toranomom, Shiodome	M. Olympic Site	F. Ueno,Ryogoku (Metropolitan Cultural Institutions)	N. Olympic Athlete Village	G. Shinjuku	O. Tokyo sky tree	H. Shinagawa	
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G. Shinjuku	O. Tokyo sky tree																
H. Shinagawa																	
Prerequisites and registration requirements																	
<p>I have a plan to take students on educational visits to all sorts of places in Tokyo. The visits schedule will be adjusted to suit the convenience of the host.</p> <p>May2020 - Tuesday 26th - Field Work June2020 - Tuesday 2th - Field Work - A lecture on Olympic and Cities July 18 SAT, 14:00-17:00 July 19 SUN, 14:00-17:00 July 20 MON, 19:00-22:00</p> <p>Students are highly recommended to take up “Spatial Planning” together with this field research course.</p>																	
Preparation for the course																	
I will indicate by that time																	
Textbooks																	
None																	
Suggested readings																	
None																	

Grading policy
Participation and discussions in the class and Field Studies (60%) Term paper (40%)
Other

Subject number : (GS)POL698E	
Name of Subject	Name of Professor
Terrorism and Political Violence	KOBAYASHI YOSHIKI
Course description and Attainment target	
<p><COURSE DESCRIPTION> This course is an introduction to terrorism and counterterrorism policies. The course will explore various academic theories and frameworks regarding terrorism-related issues such as definition, causes, tactics, organizations, and countermeasure, mainly from the U.S. and Western perspectives.</p> <p><ATTAINMENT TARGET> By the end of this course, students will be able to - (i) understand and explain basic theoretical concepts and terms on terrorism studies, (ii) understand and explain major questions about terrorism studies for scholars and practitioners, (iii) understand and explain backgrounds behind daily media reports on terror incidents based on theoretical frameworks, and (iv) make policy recommendations on counterterrorism based on appropriate theoretical frameworks.</p> <p><METHODOLOGIES> The course consists of lectures by the instructor as well as class discussions with students. While the instructor delivers a brief lecture in a each class on the designated topics based on the below-mentioned text books, students are expected to participate in class discussions.</p>	
Course content	
<p><INTRODUCTION> (01) Syllabus (02) Terrorism threat assessment on 2020 Tokyo Olympic Games and issues</p> <p><BASIC THEORIES> (03) Primer on terrorism: definition, nature, and etc. (Sandler 1 & 6; Bakker 1; Martin 1; Forest 1) (04) History of terrorism (Bakker 2; Martin 2; Forest 2) (05) Causes of terrorism (Sandler 2; Bakker 4; Martin 2; Forest 3) (06) Terrorist Environment (i) Asymmetries and terrorism (Sandler 5) (07) Terrorist Environment (ii) Terrorist Groups (Sandler 3) (08) Counterterrorism (Sandler 4, Bakker 5; Martin 10 & 11)</p> <p><MID-TERM PRESENTATIONS> (09) Students' mid-term presentations on research proposals</p> <p><PRACTICAL ISSUES> (10) Al-Qaida and ISIS (Martin 7; Forest 11 &12) (11) Domestic Terrorism in the United States / Right-wing Terrorism (Martin 9; Forest 10) (12) The Future of terrorism and terrorism studies (Sandler 7; Bakker 6; Martin 12; Forest 19)</p> <p><SUMMARY AND FINAL PRESENTATIONS> (13) Summary and Conclusions (14) Students' final presentations</p>	
Prerequisites and registration requirements	
No prerequisite knowledge or experiences are required.	

Preparation for the course
<p><READING ASSIGNMENTS></p> <p>All students are expected to complete reading assignments (in particular, assigned chapters of the below-mentioned textbooks) prior to an each class, getting prepared for class discussions on assigned topics.</p> <p><NEWS DISCUSSIONS></p> <p>In an each class, the first 15-20 minutes will be allocated to casual discussions on the current news topics related to terrorism or international politics. All students are encouraged to pay attention to relevant news topics in daily life, and to get prepared for class discussions. (This is a part of the grading and evaluation.)</p> <p><Class Notes></p> <p>After an each class, all students are expected to submit short comments (e.g. new findings, questions and etc) within 24 hours through DISCUSSION Function of Oh-Meiji Class web page. All students' comments as well as instructor's responses will be shared among registered students. (This is a part of the grading and evaluation.)</p>
Textbooks
<ul style="list-style-type: none"> • Sandler, Todd (2018), <i>Terrorism - What Everyone Needs to know</i> (Oxford University Press) • Bakker, Edwin (2015), <i>Terrorism and Counterterrorism Studies - Comparing Theory and Practice</i> (Leiden University Press)
Suggested readings
<ul style="list-style-type: none"> • Forest, James (2019), <i>Terrorism Lectures (Third Edition)</i> (Nortia Press) • Martin, Gus (2019), <i>Essentials of Terrorism: Concepts and Controversies (Fifth Edition)</i> (SAGE Publications) • Hoffman, Bruce (2017), <i>Inside Terrorism (Third Edition)</i> (Columbia University Press))
Grading policy
<ul style="list-style-type: none"> • Class Participation: 30% (This includes the above-mentioned News Discussions and Class Notes.) • Individual Class Presentation (2 times): 30% • Individual Term Paper: 40%
Other

Subject number : (GS)POL628E	
Name of Subject	Name of Professor
Crisis Management and Public Administration	TSUKADA KEISUKE
Course description and Attainment target	
<p>This intensive three day course will inform students on crisis management in the government sector, and will prepare them for leadership positions in times of disaster. More specifically, it will examine the structure of the existing crisis management system, and explore how the system actually worked in response to the tragic March 11th earthquake and tsunami. The course will involve both lectures and fieldtrips to facilities that are involved in disaster management. The lecturer will utilize first-hand knowledge from his experiences as the Director General of the Civil Protection and Disaster Management in order to expose students to real-life lessons from past emergencies, while familiarizing students with the essence of Japan's disaster management system- "the national mobilization of local forces."</p>	
Course content	
<p>Day 1 : An introductory lecture Day 2 : Followed by *a trip to the FDMA (Fire and Disaster Management Agency) The lecturer will introduce the command room, where he directed disaster management efforts in the wake of the Great East Japan Earthquake. Day 3 : A Lecture followed by *a trip to the Tokyo Metropolitan Fire Department. (*The plan for field trips this year is to be announced later.)</p>	
Prerequisites and registration requirements	
Preparation for the course	
To be advised specifically in class.	
Textbooks	
None.	
Suggested readings	
None.	
Grading policy	
Participation 100%	
Other	

Subject number : (GS)POL698E	
Name of Subject	Name of Professor
National Security and Intelligence	KOBAYASHI YOSHIKI
Course description and Attainment target	
<p><COURSE DESCRIPTION> This course deals with the topics related to national intelligence systems. "Intelligence" in this course could be defined as follows; (i) Products of knowledge processed and analyzed from information, which are provided to policy-makers in order to help their decision-making on national security matters, (ii) Governmental procedure and mechanism to produce such products.</p> <p><ATTAINMENT TARGET> The objective of this course is to study the basic academic theories of intelligence and national security. By the end of this course, students will be able to -</p> <ul style="list-style-type: none"> (i) understand and explain basic theoretical concepts and terms on intelligence studies, (ii) understand and explain major questions about intelligence studies for scholars and practitioners, (iii) understand and explain backgrounds behind daily media reports on intelligence matters based on theoretical frameworks, and (iv) make policy recommendations on intelligence matters based on appropriate theoretical frameworks. <p><METHODOLOGIES> The course consists of lectures by the instructor as well as class discussions with students. While the instructor delivers a brief lecture in a each class on the designated topics based on the below-mentioned text book, students are expected to participate in class discussions.</p>	
Course content	
<p><INTRODUCTION> (01) Syllabus, Introduction to National Security and Intelligence</p> <p><BASIC THEORIES> (02) Intelligence: Definition & Functions (Lowenthal Chapter 1 & 4) (03) Intelligence: Definition & Functions (Lowenthal Chapter 1 & 4) (04) Intelligence Process (Lowenthal Chapter 1 & 4) (05) Intelligence Community (Lowenthal Chapter 2, 3 & 14) (06) Collection (Lowenthal Chapter 5) (07) Analysis (Lowenthal Chapter 6) (08) Other Functions – Covert Action and Counter Intelligence (Lowenthal Chapter 7, 8 & 13) (09) Democratic Oversight of Intelligence Community (Lowenthal Chapter 10)</p> <p><MID-TERM PRESENTATIONS> (10) Students' mid-term presentations on research proposals</p> <p><ADVANCED THEORETICAL ISSUES> (11) New Issues of Intelligence (Lowenthal Chapter 11 & 12) (12) Intelligence Services in Different Countries (Lowenthal Chapter 14)</p> <p><SUMMARY AND FINAL PRESENTATIONS> (13) Summary and Conclusions (14) Students' final presentations</p>	

Prerequisites and registration requirements

No prerequisite knowledge or experiences are required. Since intelligence is a critical part of governmental national security functions, those students who are interested in national security and public safety are welcomed to participate in. However, students without strong background or knowledge of these areas are also welcomed.

Preparation for the course

<READING ASSIGNMENTS>

All students are expected to complete reading assignments (in particular, assigned chapters of Lowenthal's textbook) prior to an each class, getting prepared for class discussions on assigned topics.

<NEWS DISCUSSIONS>

In an each class, the first 15-20 minutes will be allocated to casual discussions on the current news topics related to intelligence matters or international politics. All students are encouraged to pay attention to relevant news topics in daily life, and to get prepared for class discussions. (This is a part of the grading and evaluation.)

<Class Notes>

After an each class, all students are expected to submit short comments (e.g. new findings, questions and etc) within 24 hours through **DISCUSSION Function of Oh-Meiji Class web page**. All students' comments as well as instructor's responses will be shared among registered students. (This is a part of the grading and evaluation.)

Textbooks

Lowenthal, M. (2019), *Intelligence - From Secrets to Policy, Eighth Edition* (CQ Press)

(* The new edition was published in November, 2019.)

Suggested readings

Grading policy

- Class Participation: 30% (This include the above-mentioned News Discussions and Class Notes.)
- Individual Class Presentation (2 times): 30%
- Individual Term Paper: 40%

Other

Subject number : (GS)ECN591E	
Name of Subject	Name of Professor
Japanese Economic Policy	KATSU ETSUKO
Course description and Attainment target	
<p>This course covers various topics in Japanese Economy, from a perspective of history, theory, and system. Students will understand the Japan's system well to engage in an active debate on the various issues on Japanese Economy and complete papers.</p>	
Course content	
<p>This course covers topics in Japanese Economy with an emphasis on the causes and consequences of structural changes in Japanese system. And explores the historical roots of current economic issues, such as Japanese banking crisis, monetary policy, yen appreciation and fiscal policy.</p> <p>This course examines abenomics especially from a perspective of monetary policy, financial system and corporate governance. It focuses on liberalization of international capital restrictions, the shareholders tend to be internationalized and this made harmonize internationally corporate governance, which differs from country to country because of their historical background and business practices. These phenomena make a drastic change in Japanese system, especially in so-called main bank system. The lectures will be based on material in a book manuscript. Reading list, by class, are displayed at the beginning of the course.</p> <ol style="list-style-type: none"> 1. Introduction 2. Overview of the Japanese Economy and Abenomics 3. Bubble burst and financial crisis in 1990's (1) 4. Bubble burst and financial crisis in 1990's (2) 5. Prudential regulations in Japan (1) 6. Harmonization of prudential regulation and Lehman shock 7. Deflation and monetary policy up to 2000's 8. Monetary policy in Abenomics and Kurodanomics 9. Fiscal policy and Abenomics 10. Japan Revitalization Strategy 11. Change in Labor markets 12. Labor markets and change in corporate governance 13. Internationalization and Abenomics 14. Japanese Economy in the future 	
Prerequisites and registration requirements	
<p>This course seeks to make analysis of macro economic policy including monetary policy and fiscal policy. The participants need to have knowledge of basic macro economics and finance theory.</p>	
Preparation for the course	
<p>Students should read the papers on the topic of Japanese Economy in advance, and prepare for the discussion.</p>	
Textbooks	
<p>Botman, Dennis P.J., Stephan Danninger, and Gerald Alan Schiff (2015) <i>Can Abenomics Succeed?: Overcoming the Legacy of Japan's Lost Decades</i>, IMF</p>	

Suggested readings
Wakatabe, Masazumi (2016), <i>Japan's Great stagnation and abenomics</i> Ito, Takatoshi (1992), <i>The Japanese Economy</i> , MIT Press. Masahiko Aoki and Hugh Patrick (1994), <i>The Japanese main bank system: its relevance for developing and transforming economies</i> , Oxford University Press.
Grading policy
Evaluation is by class participation and by the students' presentation.
Other

Subject number : (GS)POL698E	
Name of Subject	Name of Professor
Community Engagement and Facilitation	NAGAHATA MAKOTO
Course description and Attainment target	
<p>No one can deny that participatory development is one of key elements for good local governance. How the local people can actively take part in the process of local development is a major concern for all the practitioners and policy makers. In addition, collaboration or “co-production” among public institutions and private organizations (including non-profit sector and community-based organizations) is also considered to be one of important issues for public service delivery in all over the world. In order to achieve active participation of community people in the development process, and to promote active collaboration among various stakeholders, “facilitation” is an important theory and skills that all the concerned persons should know and utilize. In the course, theory and skill of facilitation will be given primary focus in order to accelerate active community engagement in development process. In addition, macro process of community based development through collaboration among various stakeholders will also be studied. There will be an opportunity of field visit to a local community in Japan where the students will be able to learn from Japanese experiences of community-based development. Throughout the course, the participating students will be expected to acquire basic knowledge on facilitation theory and collaborative management of community engagement.</p>	
Course content	
<p>DAY I</p> <p><u>What is “local community”?</u> At first, let us discuss and define the very basic concept of local community and its meaning for human life.</p> <p><u>Change of local community</u> Historical changes of the roles of community, and the stakeholders in community development will be discussed.</p> <p><u>Roles of outsiders in community development</u> There are some groups of people who come from outside to be involved in community development. Who are they? What are their roles? What are difficulties for them to promote participatory development?</p> <p>DAY II</p> <p><u>Introduction of FACT Method (Facilitative Action with Community in Transition)</u> What is facilitation? Why it is required in community development? What is “participatory development”?</p> <p><u>Basic theory of facilitation</u> How can a person take initiative to do something? Based on insights of human behavior and interaction, basic theory of facilitation will be introduced.</p> <p><u>Basic Theory of community facilitation (1)</u> Partnership building is a key for starting community facilitation.</p> <p><u>Basic Theory of community facilitation (2)</u> Facilitative listening in conversation (FALCON) is another key elements of community facilitation.</p> <p>DAY III (Field visit)</p> <p><u>Observing a local community</u> We will visit an urban local community in Yokohama city and observe the situation.</p> <p><u>Lecture by CBO leaders</u> Leaders of a community-based organization in the community will give lectures on their activities.</p>	

<p><u>Practice of facilitation skills</u></p> <p>Skills of facilitation (<i>partnership building and facilitative listening</i>) will be practiced in the community.</p> <p><u>Feedback</u></p> <p>Findings from the field work will be presented and shared with the community leaders.</p> <p>DAY IV</p> <p><u>Case study of community facilitation (1)</u></p> <p>A good practice case study of community facilitation in community development will be introduced.</p> <p><u>Collaborative Management (1) (2)</u></p> <p>Management skills of collaboration among various stakeholders will be introduced. It is one of key skills for development practitioners and policy makers.</p> <p><u>Overall Synthesis</u></p> <p>The participating students will review the course and extract learning from what they found by themselves.</p>
<p>Prerequisites and registration requirements</p>
<p>As the course is held with “workshop” type method in intensive schedule, the students are required to take part in the discussions actively. At the last of the course, they are asked to prepare for presentation on what they learned and how they can utilize it.</p>
<p>Preparation for the course</p>
<p>The students are expected to reflect what he/she learned in the class based on own experience in order that the learning will become more practical one.</p>
<p>Textbooks</p>
<p>Reading materials will be distributed.</p>
<p>Suggested readings</p>
<p>The relevant documents will be suggested accordingly.</p>
<p>Grading policy</p>
<p>Contribution to the class (30%) Participation in discussion (40%) Final Report (30%)</p>
<p>Other</p>

Subject number : (GS)POL648M		
Name of Subject		Name of Professor
Community Welfare Service		OKABE TAKU
Course description and Attainment target		
<p>The course is offered as a four-day intensive course including field trips to institutions, facilities, and organizations implementing various community social welfare services in Japan. The aim of the course is to provide opportunities to observe the real field of social welfare in Japanese local communities and to listen to the persons involved in the activities, thus the students are expected to learn current issues and future perspectives of community-based welfare services.</p> <p>The place of field visits will be introduced at the first day of the course.</p> <p>In order to take the best advantage of the Graduate School of Governance Studies, in which majority of Japanese/International students have rich, practical experiences in the fields of public services, translators (English and Japanese) will attend at all the class meetings to support students to enjoy active discussion beyond the difference of language.</p>		
Course content		
Week	Theme	Contents
1st	Introductory lectures and workshops	To introduce institutions, facilities, and organizations to be targets of the field trips, and also give brief explanation of each sites including basis laws and regulations.
2nd	Field Trip (1)	To visit institutions, facilities, and organizations involved in community social welfare, observe their activities, and listen to the resource persons there.
3rd	Field Trip (2)	To visit institutions, facilities, and organizations involved in community social welfare, observe their activities, and listen to the resource persons there.
4th	Final workshop	To review the findings from the field trips, discuss the learnings for each participant, and exchange views on the current issues and future perspectives of community-based welfare services.
Prerequisites and registration requirements		
Preparation for the course		
<p>Participating students are required to prepare basic information about current issues of community social welfare in his/her own country.</p>		
Textbooks		
None.		
Suggested readings		
None.		

Grading policy
Participation in the discussion (40%) Report for each session (60%)
Other
Details of each day of the course will be introduced at the beginning of Fall Semester

Subject number : (GS)POL621E		
Name of Subject		Name of Professor
Environmental Governance		TSUJI MASAMI
Course description and Attainment target		
<p>In the past, environmental protection was regarded as an inhibition factor to economic development. Later, recognition that economic development should be in harmony with environmental protection became prevalent. Further changes of the view are occurring, from the harmony to “win-win” relationship of those, as symbolized by ESG investment. On the other hand, we are facing a critical situation of environmental issues such as global warming. In this course, environmental governance by various stakeholders and approaches is discussed.</p> <p>The targets of this course are to: (i) obtain knowledge of principles, approaches, and ongoing activities of various stakeholders, and (ii) build capacity to propose better environmental governance scheme.</p>		
Course content		
Week	Theme	Contents
1st	Introduction	Principles of environmental governance
2nd	Policy approach (I): Regulations	Ambient environmental quality standards, emission standards, other regulatory approaches
3rd	Policy approach (II): Economic approach (1)	Tax, levy, subsidy
4th	Policy approach (III): Economic approach (2)	Creation of markets, Principles for Responsible Investment, ESG investment, green bond
5th	Policy approach (IV): Voluntary approach	Environmental protection agreement, CSR, CSV
6th	Policy approach (V): Information approach	Environmental reporting, ecological footprint, ecolabeling, ISO, life-cycle assessment
7th	Policy approach (VI): Framework approach	PRTR, manifest system for industrial wastes, environmental assessment
8th	Policy approach (VII): Project approach	Public works, PPP, wise use of resources
9th	Actors and systems (I): United Nations	Initiatives by the United nations including 2030 Agenda for Sustainable Development
10th	Actors and systems (II): International treaties	UNFCCC, UNCBD, and other conventions
11th	Actors and systems (III): International Financing Institutions	World Bank, regional development banks including Asian Development Bank, bilateral agencies including Japan International Cooperation agency
12th	Actors and systems (IV): NGOs and community groups	Various NGOs and community groups

13th	Actors and systems (V): Cooperation among various actors	Cases to consolidate and converge efforts of various stakeholders
14th	Group discussion	
Prerequisites and registration requirements		
Active participation in the classes is expected.		
Preparation for the course		
Students are required to complete reading assignments prior to classes.		
Textbooks		
Materials will be given at the class.		
Suggested readings		
To be instructed at the class.		
Grading policy		
Participation in discussion (50%) Term paper (50%)		
Other		
None.		

Subject number : (GS)POL621E		
Name of Subject		Name of Professor
Environmental Management		TSUJI MASAMI
Course description and Attainment target		
<p>Environmental issues are widely recognized as major challenges for sustainable development. However, causes, effects and measures for individual issues are sometimes not well-understood. Moreover, it is difficult to understand linkages between global environmental issues and implications of local environmental issues. In this course, those aspects of environmental issues such as air, water, solid wastes, toxic materials, natural environment, climate change are clarified, and their management approaches are discussed.</p> <p>Through this course, students are expected to obtain knowledge on those aspects to be able to develop appropriate policy measures.</p>		
Course content		
Week	Theme	Contents
1st	Introduction	Environmental issues and measures
2nd	Air (I): Air pollution	Dust, sulfur oxides, nitrogen oxides
3rd	Air (II): Transboundary air pollution	Acid rain, photochemical oxidants, PM2.5
4th	Air (III): Ozone layer depletion	Ultraviolet rays, chlorofluorocarbons, ozone layer protection
5th	Water (I): Freshwater resources	Water demand, availability, water use, international rivers
6th	Water (II): Water supply and sanitation	Drinking water, domestic wastewater treatment (off-site sewage treatment and on-site treatment)
7th	Water (III): Water pollution and soil pollution	Industrial wastewater, eutrophication, soil pollution
8th	Noise and odor	Noise, odor, daily life nuisance
9th	Solid wastes	Municipal wastes, their treatment and disposal
10th	Industrial wastes, Sound Material-Cycle (SMC) society	
11th	Toxic materials	Chemical substances, heavy metals, health and safety
12th	Natural environment	Ecosystem management, protected areas, biodiversity, endangered species
13th	Climate change (I): Past, present, future	Mechanism, prediction based on scenarios
14th	Climate change (II): Measures	Mitigation, adaptation

Prerequisites and registration requirements
Students with limited knowledge on environmental science are also welcomed. While the course will discuss scientific aspects of environmental issues as well, discussion on detailed chemical reactions and equations will be minimized and thus basic knowledge on science is sufficient.
Preparation for the course
Students are required to complete reading assignments prior to classes.
Textbooks
Materials will be given at the class.
Suggested readings
To be instructed at the class.
Grading policy
Participation in discussion (50%) Term paper (50%)
Other
None.

Subject number : (GS)POL621E		
Name of Subject		Name of Professor
Environmental Assessment		TSUJI MASAMI
Course description and Attainment target		
<p>In order to promote economic development and ensure capacity to manage increasing population, infrastructure development such as roads, power plants, water supply and sanitation facilities is indispensable. For preparation, implementation, and operation of such development projects in a sustainable manner with respect to environmental and social aspects, it is required to establish and enforce a proper environmental assessment (EA) system. In this regard, many countries established laws for EA, and international financing institutions (IFIs) established policies for environmental and social safeguards including EA.</p> <p>While most of the infrastructure projects are implemented and operated without causing major adverse environmental impacts, there are cases that caused environmental problems. Some of those are originated from lack of proper EA requirements. Some others are from insufficient enforcement of the system. For students, it is expected to learn how such problems are prevented, and how sustainable development is ensured through appropriate EA system and its enforcement.</p> <p>This course will discuss: (i) brief history of EA system in international community and countries, (ii) major environmental and social aspects that should be covered by EA, (iii) important procedures to carry out EA, (iv) characteristics of EA laws in various countries and of safeguard policies in IFIs, (v) case studies on application of EA, and (vi) future actions to improve EA system and its enforcement.</p> <p>The course is designed for those students who have basic knowledge on policy making. By taking this course, students are expected to: (i) Obtain basic knowledge required for EA preparation and review in both procedure and substance, (ii) Understand how to review EA documents, and eventually (iii) Promote sustainable development through implementation and operation of various kinds of infrastructure projects with the process of EA.</p>		
Course content		
Week	Theme	Contents
1st	Introduction and overview	History, basic concepts, and policy principles of EA
2nd	Major environmental and social aspects (I)	Physical and chemical elements
3rd	Major environmental and social aspects (II)	Natural environment
4th	Major environmental and social aspects (III)	Social aspects
5th	Procedures (I)	Screening, scoping, survey, prediction, alternatives analysis, evaluation, management and monitoring plan
6th	Procedures (II)	Public consultations, information disclosure, grievance redress mechanism
7th	Group discussion	To be decided based in consultation with students
8th	Laws, policies, guidelines	EA laws in countries, safeguard policies in IFIs
9th	Cases of EA application (I)	Energy sector

10th	Cases of EA application (II)	Transport sector
11th	Cases of EA application (III)	Urban sector and water sector
12th	Accountability mechanism	Problem solving function, compliance review function
13th	New trends and changes	Improvement in EA system in countries and IFIs
14th	Group discussion	For better system and enforcement
Prerequisites and registration requirements		
Active participation in the classes is expected.		
Preparation for the course		
Students are required to complete reading assignments prior to classes.		
Textbooks		
Materials will be given at the class.		
Suggested readings		
World Bank (2017): The Environmental and Social Framework World Bank (2017): Emerging Lessons Series No.3 – Environmental Assessment		
Grading policy		
Participation in discussion (50%) Term paper (50%)		
Other		
None.		

Subject number : (GS)IND515E	
Name of Subject	Name of Professor
Comparative and International Education	HAYASHI AKIKO
Course description and Attainment target	
<p>This course will cover issues of globalization and localization in education, cultural factors in education, and development and education (e.g. expanding education in developing countries, rural girls' education in China, etc.). This class also focuses on conceptual and methodological issues in comparative education.</p>	
Course content	
1	Introduction of the course
2	Theoretical Approaches to Conducting Comparative Studies 1
3	Theoretical Approaches 2
4	Methodological Approaches to Conducting Comparative Studies 1
5	Methodological Approaches 2
6	Globalization and Localization 1
7	Globalization and Localization 2
8	Area Specific 1 East Asia (China)
9	Area Specific 2 Africa
10	Area Specific 3 South America
11	Area Specific 4 South Asia
12	Students' Presentation
13	Students' Presentation
14	Closing
Prerequisites and registration requirements	
<p>Course requirements include readings, comment cards, final report, and student presentations. Active participation in classes and proper citation in papers are required.</p>	
Preparation for the course	
<p>Students are expected to read assigned reading each week and be prepared for discussion. Before or after the class, students will write comments based on their understanding of each topic/theme/class.</p>	
Textbooks	
<p>To be announced in the class.</p>	

Suggested readings

Collins, R. (2000). Comparative and Historical Patterns of Education. In M. T. Hallinan (Ed.), *Handbook of the Sociology of Education* (pp. 213-239). New York: Kluwer Academic/Plenum Publishers.

Manzon, M. (2018). Comparative education histories: a postscript. *Comparative Education*, 1-14.

Phillips, D. C., & Schweisfurth, M. (2014). *Comparative and International Education: An Introduction to Theory, Method and Practice* (2nd ed.). London: Continuum.

Sharpes, D. (Ed.) (2016). *Handbook on Comparative and International Studies in Education*. Information Age Publishing.

Grading policy

Class Participation 40%

Final Report 30%

Final Presentation 30%

Other

Subject number : (GS)IND515E	
Name of Subject	Name of Professor
Japanese Education in Comparative Perspective	HAYASHI AKIKO
Course description and Attainment target	
<p>Japanese schoolchildren have traditionally, since the 1980's, placed high among advanced nations in international tests of math and science. However, more recently, as Japan has gone through a series of educational reforms that have shifted the curriculum back and forth between more academic and more relaxed approaches, achievement scores have been more mixed. We will read and analyze research on aspects of Japanese education including particularly grouping and tracking practices, mentoring, and lesson study research. We will read sociological, anthropological, and comparative perspectives studies of educational reforms in Japan, as seen from both Western and Japanese educational researchers.</p>	
Course content	
1	Introduction of the course
2	Cultural values in Japanese education
3	Students' sense of belonging
4	Characteristics of preschool and early childhood
5	Hoikuen vs. Yochien
6	Birthrate
7	Socialization
8	Characteristics of primary school
9	Characteristics of secondary school
10	Teacher professional development
11	Testing
12	Students' Presentation
13	Students' Presentation
14	Closing
Prerequisites and registration requirements	
<p>Course requirements include readings, comment cards, final report, and student presentations. Active participation in classes and proper citation in papers are required.</p>	
Preparation for the course	
<p>Students are expected to read the assigned readings and be prepared for class discussion. Before or after the class, students will write comments based on their understanding of each topic/theme/class.</p>	
Textbooks	
<p>To be announced in the class.</p>	

Suggested readings

Bjork Christopher (2016). *High Stakes Schooling: What We Can Learn From Japan's Experiences with Testing, Accountability, and Education Reform*. Chicago: University of Chicago Press.

Catherine Lewis (1995). *Educating Hearts and Minds: Reflections on Japanese Preschool and Elementary Education*. Cambridge University Press.

Gerald Letendre (2000). *Learning to be Adolescent: Growing Up in U.S. and Japanese Middle Schools*. Yale University Press.

Hayashi, Akiko., and Tobin, Joseph (2015). *Teaching Embodied: Cultural Practice in Japanese Preschools*. Chicago: University of Chicago Press.

Tobin, Joseph J., Yeh Hsueh, Mayumi Karasawa (2009). *Preschool in three cultures revisited: China, Japan, and the United States*. Chicago: University of Chicago Press.

Grading policy

Class Participation 40%

Final Report 30%

Final Presentation 30%

Other

Subject number : (GS)POL631E	
Name of Subject	Name of Professor
Japanese Foreign and Development Policy	SASAOKA YUICHI
Course description and Attainment target	
<p>This course aims at deepening the understanding of thematic perspectives on Japanese foreign and development policy. For several years, the lecturer used the textbook by Soderberg and Nelson (2010) focusing on Yoshida Doctrine versus Koizumi Doctrine and development issues linked with the changing roles of Self Defense Forces. The lecturer has tried to make a change on this style and more emphasis is placed on the Japanese Foreign Policy in general and its key bilateral relations with other countries, like China, South Korea and ASEAN countries. From that perspective, The lecturer decided to choose Brown and Kingston (2018)'s book. This book contains good and new contents, and covers a wider area related to Japanese foreign and development policy. This course tries to help students get familiar with general understanding of the Japanese foreign policy related to regional security issues and development topics. Not only its past trends and achievements but also the present tasks, future roles and potential partnerships with Japan are to be examined.</p>	
Course content	
<ol style="list-style-type: none"> 1. Introduction 2. Foundations 3. Regional themes (1): self-defense; US-Japan alliance 4. Regional (2): disarmament; China's maritime strategy 5. Regional (3): inherency; naval diplomacy 6. Regional (4): soft power; Japan's multilateralism 7. Regional (5): reconciliation; rivalry with China 8. Bilateral relations (1): China 9. Bilateral (2): Taiwan; South Korea 10. Bilateral (3): North Korea; Russia 11. Bilateral (4): Indonesia and Thai 12. Bilateral (5): Myanmar and Philippines 13. Bilateral (6): Vietnam and India 14. Summary/ Conclusive part 	
Prerequisites and registration requirements	
<p>Students are expected to read the textbook before the class and actively participate in the class discussions. The course contents and class style may be changed due to the number of students, their backgrounds and needs.</p>	
Preparation for the course	
<p>As mentioned in the prerequisites.</p>	
Textbooks	
<p>James Brown and Jeff Kingston (2018) "Japan's Foreign Relations in Asia", Routledge.</p>	

Suggested readings

1. Marie Soderberg and Patricia A. Nelson (eds.) Japan's Politics and Economy, Routledge: London and New York, 2010.
2. Christopher B. Roberts (eds.) ASEAN Regionalism - Cooperation, values and institutionalization, Roulledge, 2012.
3. Takashi Inoguchi A call for a new Japanese foreign policy: the dilemmas of a stakeholder state, International Affairs 90:4, 2014.
and several other articles.

Grading policy

Regular class attendance, participation, and completion of required readings prior to the class are expected. Grades will be determined based on the following criteria: participation (40%); reporting on the articles (50%); and memos (10%). Reporting may be evaluated based on the understanding of basic analytical perspectives and analysis of specific cases.

Other

Subject number : (GS)POL51 1E	
Name of Subject	Name of Professor
Political Economy of Development	HORIKANE YUMI
Course description and Attainment target	
<p>Development has been one of the most critical issues and largest challenges that most of the post-war newly independent states had to face. Having been understood to be an issue of economic growth, however, the task to tackle this initially went predominantly to economists. However, the process in fact was very political. This course looks at such a process of social and economic development from political economy perspective. It is an introduction to the studies of comparative political economy of development with a focus on the role of the state.</p>	
Course content	
<ol style="list-style-type: none"> 1. Introduction 2. Development in the post-war international politics and economy 3. "Political economy" approach 4. Role of the state vs. market in development (1) 5. Role of the state vs. market in development (2) 6. State capacity and development (1) 7. State capacity and development (2) 8. State capacity and development (3) 9. Effectiveness of the state 10. Discussions on the industrial policy 11. State building (1) 12. State building (2) 13. State building (3) 14. Paper presentations by the students and wrapping up 	
Prerequisites and registration requirements	
<p>The class will be operated in a very participatory manner. Your active participation will be highly expected.</p> <p>In addition, each student will be required to write an essay on a related theme and present it to the class toward the end of the course.</p>	
Preparation for the course	
<p>Rather than merely attending and listening to the lecture, students are expected to read the papers, chapters or articles on the reading list in advance every time, and participate in the discussion in the class</p>	
Textbooks	
<p>A reading list will be provided on the first day from which the text books and/or articles will be chosen depending on the interests of the participants.</p>	
Suggested readings	
<p>A reading list will be provided on the first day.</p>	

Grading policy
Attendance (30%) Class participation (30%) Presentation and the term paper (40%)
Other

Subject number : (GS)POL51 1E	
Name of Subject	Name of Professor
Theories and Experience of the Developmental State	HORIKANE YUMI
Course description and Attainment target	
<p>This is a course on the political economy of development with a focus on the concept of the developmental state. Following the discussion on the basic concept and the original model, this course looks at the political economy of East Asian development in comparative historical perspective. After working on East Asian cases, we would move onto authoritarian regimes in other regions, and would also deal with other issues such as democratic transition and state capacity.</p>	
Course content	
<ol style="list-style-type: none"> 1. Introduction 2. The developmental state: the concept 3. The developmental state: the keys 4. The original model: Japan and the MITI 5. The East Asian developmental state (1) South Korea as Asia's Next Giant 6. The East Asian developmental state (2) Taiwan: Governing the Market? 7. The developmental state in comparative perspective (1) 8. The developmental state in comparative perspective (2) 9. State capacity and development 10. Corruption and development 11. Authoritarianism and democratic transition 12. Competitive authoritarianism 13. Case presentations by the students 14. Wrapping up 	
Prerequisites and registration requirements	
<p>The class will be operated in a very participatory manner. Your active participation will be highly expected.</p> <p>In addition, each student will be required to write an essay on a related theme and present it to the class toward the end of the course.</p>	
Preparation for the course	
<p>Rather than merely attending and listening to the lecture, students are expected to read the papers, chapters or articles on the reading list in advance every week and participate in the discussion in the class.</p>	
Textbooks	
<p>A reading list will be provided on the first day, from which the best books and/or articles will be chosen depending on the interests of the participants.</p>	
Suggested readings	
<p>A list will be provided on the first day.</p>	

Grading policy
Attendance (30%) Class participation (30%) Presentation and the term paper (40%)
Other

Subject number : (GS)POL631E		
Name of Subject		Name of Professor
SDGs and International Peace Studies		MATSUZAWA TOMOKO
Course description and Attainment target		
<p>In the global world, familiarization with global issues is prerequisite for those who are responsible for governance. Out of many global issues, this course focuses on international human rights/humanitarian issues and international peace cooperation which are closely linked with poverty, education and discrimination against vulnerable populations such as children and women. While these issues are also related with Sustainable Development Goals (SDGs) which have called for response by all countries- developed and developing- in a global partnership, sensitization to and actions from both political and field level need to be further enhanced.</p> <p>By deepening knowledge and understanding in these areas not only through theoretical approach but also through practical approach, this course is aimed to provide the opportunity for students to acquire realistic point of view on possible solution to tackle these issues.</p> <p>This course is particularly suitable for government officials as well as those who seek career opportunities in international organizations.</p> <p>Lectures are composed of theoretical concept and practical field knowledge/ experience of the instructor, which to be followed by class discussion. In order to experience key stakeholders' point of view, short role play exercises and scenario-based exercises will be also conducted.</p>		
Course content		
Week	Theme	Contents
1st	Introduction of SDGs and Peace Studies	Objective and outline of the course, introduction of SDGs
2nd	The nature of conflict today and new challenges	Changed nature of conflict, profile of victims and their challenges
3rd	The United Nations: its organization and decision-making process	Objectives and principles of the UN, its main organs, the UN diplomacy
4th	International human rights: concept and issues	Concept, issues, international human rights mechanism, the UN Human Rights Council
5th	International legal framework on peace and conflict	Basic International Human Rights Law/ International Humanitarian Law, challenges in implementation
6th	Human rights and humanitarian actors: its objectives and roles	Its principles, working modality and challenges in their activities
7th	Role play and scenario-based exercise I	
8th	United Nations Peacekeeping: its objectives and operations in protection of civilians	History and background of UNPKO, mandate and challenges in the field
9th	Root causes of conflict: how would it link with SDGs?	Poverty, education, gender equality and Peace/justice in relation with SDGs

10th	Vulnerable people in developing countries and conflict	Children, women: why and how there are vulnerable, risk and impact
11th	Conflict related sexual violence	Background, concept, stakeholders and protection mechanism
12th	Cooperation and coordination among key actors in the conflict	Central/local government, community, military, police etc – challenge in cooperation/coordination
13th	Role play and scenario-based exercise II	
14th	Conclusion – Review of the Course	
Prerequisites and registration requirements		
Preparation for the course		
From Week 3, students are expected to pick up one article (online news or newspapers) which is relevant to the Course Theme of the following week and to make a short oral presentation. More details to be given during Week 1 and 2.		
Textbooks		
Suggested readings		
The link to suggested readings for the Course Theme of the following week to be provided at the end of each class.		
Grading policy		
Performance/contribution during discussions/ role play exercises: 50%, Presentation: 50%		
Other		

Subject number : (GS)ECN641E		
Name of Subject		Name of Professor
Private Sector Development		KAMEYAMA TAKUJI
Course description and Attainment target		
<p>In the era of globalization, international community has been reaching a broad consensus that Private Investment can be a major driving force for economic growth and poverty alleviation. Indeed Private Investment in particular Foreign Direct Investment (FDI) can bring capital, enhance international trade and transfer higher technology as well as generate employment. In this regard, most countries are competing each other to attract more FDI. Therefore, <u>the critical challenge is how to attract more valuable investment by improving Investment Climate, the policy and business environment that fosters entrepreneurship and private sector development.</u></p> <p><u>The objective of this course is to explore the practical approaches to improve Investment Climate to stimulate private sector activities by discussing theories and practices through various articles and case materials in both developed and developing countries.</u> However, the course will focus more on developing countries that badly need capital and technology.</p> <p>This course consists of three parts. The first introductory part will discuss the critical factors and policy measures to attract investment, particularly FDI. The second part will examine key 10 issues on investment climate such as infrastructure, business formalization, international trade, financial access and flexible labour market. Finally, students will make presentation to analyze one of the issues covered by the course for particular country (ies) and make recommendations with a view to improving Investment Climate and promote investment in the country (ies) concerned.</p>		
Course content		
Week	Theme	Contents
<The 1st Class>	Course Overview : Why private sector development?	In this first class, students will be introduced course overview.
<The 2nd Class>	FDI Theory	<ul style="list-style-type: none"> • Why FDI matters? • Why firms invest abroad?
<The 3rd Class>	Key Issue (1) : Entrepreneurship (Business Start Up)	<ul style="list-style-type: none"> • Benefits of Entrepreneurship • Regulatory issues • Case Study
<The 4th Class>	Key Issue (2) : Business Linkage between MNCs and SMEs	<ul style="list-style-type: none"> • Why business linkage needed? • Importance of SMEs • Case Study
<The 5th Class>	Key Issue (3) : Financial Access	<ul style="list-style-type: none"> • Financial access cost • Regulatory issues • Case Study
<The 6th Class>	Key Issue (4) : Trade and Logistics	<ul style="list-style-type: none"> • Cross border transaction/logistic cost • Regulatory issues • Case Study
<The 7th Class>	Key Issue (5) : Labour	<ul style="list-style-type: none"> • Important issues for labour • Case Study

〈The 8th Class〉	Key Issue (6) : Public Privat Partnership (PPP)	<ul style="list-style-type: none"> • Key infrastructure development • Concept of PPP • Case Study
〈The 9th Class〉	Key Issue (7) : Special Economic Zone (SEZ)	<ul style="list-style-type: none"> • Land acquisition and registration • Industrial Parks and SEZ • Case Study
〈The 10th Class〉	Key Issue (8) : Regulatory Reform	<ul style="list-style-type: none"> • Why regulatory reform is needed? • Regulatory Impact Assessment (RIA) • Best practices for regulatory reform
〈The 11th Class〉	Key Issue (9) : Sustainable Tourism	<ul style="list-style-type: none"> • Why tourism? • How to promote Sustainable Tourism • Case Study
〈The 12th Class〉	Key Issue (10) : Social Impact Investment	<ul style="list-style-type: none"> • SDGs and Social Impact Investment • Case Study
〈The 13th Class〉	Case Study : Examples of Private Sector Development Projects by Japan International Cooperation Agency (JICA)	In this class, some of JICA's technical cooperation project in Private Sector Development will be introduced and discussed.
〈The 14th Class〉	Presentation	On completing this course, students will make presentation of specific country (ies)'s case to promote private sector development by improving investment climate. Students can focus any of the issues in this course and discuss the strategy and methodology how to practically solve the problems.

Prerequisites and registration requirements

Class Participation and Class Preparation

Reading cases and course materials in advance are absolute requirement. Students' active participation of class discussion is strongly encouraged.

Preparation for the course

Students are requested to read cases and make critical summaries in accordance with the instruction of the lecturer.

Textbooks

World Bank, *World Development Report 2005 : A Better Investment Climate for Everyone*, World Bank and Oxford University Press.

OECD, *Policy Framework for Investment*, 2017 Edition

Students will be distributed other materials in class.

Suggested readings

-Gudrun Kochendorfer-Lucius and Boris Pleskovic Ed., *Investment Climate, Growth, and Poverty*, Berlin Workshop Series 2005, World Bank

World Bank, *Doing Business 2020*

Further reading will be announced.

Grading policy
Class Participation : 50% Presentation : 50%
Other

Subject number : (GS)SOC598E	
Name of Subject	Name of Professor
Social Research Method	YONEHARA AKI
Course description and Attainment target	
<p>Course Summary:</p> <p>When finding a research question, how can we approach to it? How can we make it a “scientific” and “academic” research? This course provides you with the general understanding of social research and its methods in academics. Social research methods depend on two major types of data: qualitative and quantitative data. In other words, appropriate methods should be selected by the data to be analyzed, and appropriate data should be collected according to the research question. Therefore, it is critically important for students to understand the connection among (1) setting a research question, (2) building a hypothesis, (3) identifying the types of necessary data, (4) applying appropriate methods, and (5) conducting appropriate analyses.</p> <p>This course aims at helping you understand about this connection with a particular focus on social research methods. In this course, you will experience some practical exercises, such as comparative readings of qualitative and quantitative literature, a group project on social survey, some practical training of interview, and introductory practice of statistical software. This course is conducted by the PBL (Project Based Learning). Therefore, your active participation and contribution to class activities are highly expected.</p> <p>Course Objectives:</p> <ul style="list-style-type: none"> * To learn general and theoretical framework of social research. * To develop the skill to create survey instruments (e.g. questionnaire, interview sheet). * To develop the skill to analyze qualitative/quantitative data. * To develop the skill to apply social research methods to your own research in future. * To develop the skill of team work for social research. 	
Course content	
<p>Course Contents and Schedule:</p> <p>* The schedule below is subject to change.</p> <ol style="list-style-type: none"> 1. Introduction of the course: What is “research”? 2. Before starting social research: Literature review & citation style 3. Theory of social research: What is “social research”? 4. Construction of research question and hypothesis: Social research for what? 5. Process of social research: How does “social research” go? 6. Conceptual framework and research design: How to specify your research? 7. Qualitative analysis: What is qualitative analysis? 8. Qualitative analysis: How to conduct qualitative analysis? 9. Data collection and questionnaire development: How to launch your research? 10. Survey process: How to implement survey? 11. Discussion on a “good” questionnaire: How to collect quality data? 12. How to use SPSS: Introduction 13. Final presentation (1) 14. Final presentation (2) 	

Prerequisites and registration requirements
<ul style="list-style-type: none"> * This course is recommended for the first-semester students. * Active participation is highly expected. * Confirm your personal access to University PC and internet (all class-meetings will be held in a PC room).
Preparation for the course
<ul style="list-style-type: none"> * The group project largely depends on your out-class work. Autonomous preparation for the group project is required.
Textbooks
To be announced in class.
Suggested readings
<p>Brady, H.E., & Collier, D. (2004). Rethinking social inquiry: Diverse tools, shared standards. Rowman & Littlefield.</p> <p>Bryman, A. (2012). Social research methods (4th ed.). NY: Oxford University Press.</p> <p>Creswell, J.W., & Clark, V.L.P. (2007). Designing and conducting mixed methods research. CA: Sage publications.</p> <p>Gay, L.R., & Mills, G. (2011). Educational research: Competencies for analysis and applications. Cambridge: Pearson Publishing.</p> <p>King, G., Keohane, R.O., & Verba, S. (1994). Designing social inquiry: Scientific inference in qualitative research. Princeton University Press.</p> <p>Kirk, R.E. (2007). Statistics: An introduction (5th ed.). CA: Wadsworth Publishing Company.</p> <p>Punch, K.F. (2006). Introduction to social research: Quantitative and qualitative approaches. CA: Sage Publications.</p> <p>Winkle-Wagner, R., Hunter, C.A., & Ortloff, D.H. (Eds.). (2009). Bridging the gap between theory and practice in educational research: Methods at the margins. NY: Palgrave Macmillan.</p> <p>Yin, R.K. (2009). Case study research: Design and methods. CA: Sage Publications.</p>
Grading policy
<p>Class participation: 20%</p> <p>Group presentations: 50%</p> <p>Final presentation: 30%</p>
Other

Subject number : (GS)SOC598E	
Name of Subject	Name of Professor
Introductory Statistics for Social Research	YONEHARA AKI
Course description and Attainment target	
<p>Course Summary:</p> <p>For those who got more interested in a quantitative approach after taking <i>Social Research Method</i> or equivalent, this course will offer the lectures and exercises focused on quantitative methods. In this quantitative-focused course, you will start with introductory statistics, learn some statistical methods, and practice the data analyses with using statistical programs of MS-Excel and SPSS. If you have your own data for Master's thesis, it will be welcomed to bring into the class. If not, you will have a chance to create your own database from the secondary data during class exercise. Through the PBL (Project Based Learning), you will gain the basic concepts of statistics and the practical applications of social statistics.</p> <p>Course Objectives:</p> <ul style="list-style-type: none"> * To understand introductory statistics. * To learn quantitative analysis methods. * To experience the general process of quantitative analyses. * To learn how to use MS-Excel and SPSS for data analyses. 	
Course content	
<p>Course Contents and Schedule:</p> <ul style="list-style-type: none"> * The schedule is subject to change. 1. Misunderstandings of statistics 2. Introductory statistics (1): Basic concepts, frequency, and distributions 3. Introductory statistics (2): Central tendency and dispersion measures 4. Database construction by EXCEL 5. Introduction of SPSS 6. Quantitative method & related readings (1): Alpha-test and t-test 7. Quantitative method & related readings (2): Correlation 8. Quantitative method & related readings (3): Regression 9. Quantitative method & related readings (4): Day of practice 10. Application (1): Case introduction and alpha test 11. Application (2): Correlation and t-test 12. Application (3): Quantitative approach for project evaluation 13. Final presentation (1) 14. Final presentation (2) 	
Prerequisites and registration requirements	
<ul style="list-style-type: none"> * Desirable to complete "Social Research Method" or equivalent before taking this course. * Strongly recommend to review high-school level mathematics before the course starts. * Confirm your personal access to University PC and internet (all class-meetings will be held in a PC room). 	

Preparation for the course
* The group project largely depends on your out-class work. Autonomous preparation for the group project is required.
Textbooks
To be announced in class.
Suggested readings
<p>Abelson, R.P. (1995). <i>Statistics as principled argument</i>. Lawrence Erlbaum Associates.</p> <p>Grimm, L., & Yarnold, P. (2004). <i>Reading and understanding multivariate statistics</i>. American Psychological Association.</p> <p>Grimm, L., & Yarnold, P. (2004). <i>Reading and understanding more multivariate statistics</i>. American Psychological Association.</p> <p>Kirk, R.E. (2007). <i>Statistics</i>. CA: Wadsworth Publishing Company.</p> <p>Tabachnick, B., & Fidell, L. (2012). <i>Using multivariate statistics</i>. NJ: Prentice Hall.</p> <p>Yonehara, A. (2009). Quantitative approaches as a bridge from the invisible to the visible: The case of basic education policy in a disadvantaged nation. In R. Winkle-Wagner, C.A. Hunter & D.H. Ortloff (Eds.), <i>Bridging the gap between theory and practice in educational research: Methods at the margins</i>. Palgrave Macmillan.</p>
Grading policy
<p>Class participation: 30%</p> <p>Intermediate presentations: 30%</p> <p>Final presentation: 40%</p>
Other

Subject number : (GS)IND515E		
Name of Subject		Name of Professor
Qualitative Research Methods		HAYASHI AKIKO
Course description and Attainment target		
<p>This course aims to develop students' knowledge of qualitative research methods and their ability to apply these methods to conduct a masters thesis research project. The course covers various approaches and methods of qualitative research including interviewing, observation, ethnography, and narrative inquiry.</p> <p>Because most of the students in the class will be preparing to write a masters thesis, attention in each class session will be given to hands-on activities that will give students the opportunity to experience how each method works and to get a sense of which of these methods would be the best fit for their research question.</p>		
Course content		
Week	Theme	Contents
1st	Introduction of the course	What is qualitative research? Qualitative research paradigms; Relationship of qualitative to quantitative approaches: Qualitative vs. Quantitative Qualitative or Quantitative Qualitative and Quantitative
2nd	Interviewing 1	Interview formats
3rd	Interviewing 2	Interview structure Cued-responses formats
4th	Observation 1	Types of observation: Participant observation Naturalistic observation Time sampling Event sampling
5th	Observation 2	Subjectivity and Objectivity
6th	Ethnography 1	What makes an Ethnography Ethnographic?
7th	Ethnography 2	Video/Visual ethnography Educational ethnography Classroom ethnography Multi-context/Multi-sited ethnography
8th	Narrative Inquiry 1	Qualitative research writing as story telling
9th	Narrative Inquiry 2	
10th	Case Study 1	What is a case?
11th	Case Study 2	
12th	Students' Presentations	Presentation on mini-research project (final paper) conducted by students

13th	Students' Presentations	Presentation on mini-research project (final paper) conducted by students
14th	Closing	Course wrap-up
Prerequisites and registration requirements		
The final paper requires students to conduct a qualitative mini-research project by using the qualitative research methods we covered in the class.		
Preparation for the course		
This course is designed for students to come to understand qualitative methods through collaborative, collective experience. I therefore expect and value preparation to participate in the class discussions and hands-on activities.		
Textbooks		
To be announced in the class.		
Suggested readings		
Teaching Embodied: Cultural Practice in Japanese Preschools (2015), Hayashi and Tobin, The University of Chicago Press Other reading materials to be announced in the class.		
Grading policy		
Class Participation (50%) Research project paper (30%) Class Presentation (20%)		
Other		

Subject number : (GS)IND515E		
Name of Subject		Name of Professor
Masters Thesis Development		HAYASHI AKIKO
Course description and Attainment target		
<p>The central focus of this class is working collaboratively to develop each student's masters thesis. The format of the class is a writing seminar. Each week, in addition to giving each other feedback on drafts of some parts of masters thesis, we will read and discuss examples of research and attempts by scholars to define what makes for an effective masters thesis.</p>		
Course content		
Week	Theme	Contents
1st	Introduction of the course	
2nd	What is a masters thesis	What is your research interest?
3rd	Structure of the masters thesis	Explore masters theses written in Governance Studies
4th	Section One	Introduction: topic and research question
5th	Section One	Introduction Writing
6th	Section Two	How to choose an appropriate research method
7th	Section Two	Method Writing
8th	Section Three	Choosing a conceptual framework
9th	Section Three	Conceptual Framework Writing
10th	Section Four	How to do a literature review
11th	Section Four	Literature Review Writing
12th	Students' Presentation	Introduction, Method, Conceptual framework, Literature review writing
13th	Students' Presentation	Introduction, Method, Conceptual framework, Literature review writing
14th	Closing	Course wrap-up
Prerequisites and registration requirements		
This class is recommended for the first-year students.		
Preparation for the course		
Students are required to read assigned readings before the class.		
Textbooks		
To be announced in the class.		
Suggested readings		
To be announced in the class.		

Grading policy
Class Participation (50%) Final paper (30%) Class Presentation (20%)
Other

Subject number : (GS)IND515E		
Name of Subject		Name of Professor
Analyzing and Writing in Qualitative Research		HAYASHI AKIKO
Course description and Attainment target		
<p>This course is about the analysis and interpretation of qualitative research data such as transcripts from interviews, public documents, and other texts. We will read theory and method pieces from the humanities and the social/political sciences. We will use theory and method to make sense of things people say to us when we interview them as well as in other contexts. This course deals not only with how to analyze qualitative research data but also with how to write your masters thesis.</p>		
Course content		
Week	Theme	Contents
1st	Introduction of the course	
2nd	Reviewing your masters thesis	Research Question and Method
3rd	Approaching your data	Getting to know your data
4th	Interpretive Strategies 1	Interpretive Tools
5th	Interpretive Strategies 2	Exercise: Students' transcript
6th	Coding 1	The logic behind coding; using coding software
7th	Coding 2	Exercise: Coding students' transcripts
8th	Analysis Section Writing 1	In-class writing workshop
9th	Analysis Section Writing 2	In-class writing workshop
10th	Theories	Theories from the humanities, social sciences, etc.
11th	Interpretation Section Writing	In-class writing workshop
12th	Students' Presentation	The Analysis and Interpretation section of your masters thesis
13th	Students' Presentation	The Analysis and Interpretation section of your masters thesis
14th	Closing	Course wrap-up
Prerequisites and registration requirements		
This class is aimed at those students who already have data to analyze to use in their masters thesis.		
Preparation for the course		
<p>Students are required to read assigned readings before the class. Students are required to bring your data for practicing to analyze data.</p>		
Textbooks		
To be announced in the class.		
Suggested readings		
To be announced in the class.		

Grading policy
Class Participation (50%) Final paper (30%) Class Presentation (20%)
Other

Subject number : (GS)LAN512E		
Name of Subject		Name of Professor
Elementary Academic English		NAOUMI EVELYN JOYCE
Course description and Attainment target		
This course is designed to review basic academic writing skills. It offers students an opportunity to revisit their academic experiences through short writing assignments which reflect the conventions of academic writing. At the end of the course students must submit an 800 word writing assignment on a topic of their choice. The paper should conform to the expectations of an academic paper by being written in an academic style and by being adequately supported by other sources, which are correctly cited and referenced.		
Course content		
Week	Theme	Contents
1st	What is academic writing?	This introduces the features of academic writing that will be covered by the course.
2nd	The paragraph - the building block of academic writing	Students will analyze the structure of academic sentences and paragraphs
3rd	Different types of paragraph	Introduction to description, process, opinion, comparison and contrast paragraphs
4th	Essay structure	Important elements in introductions, body paragraphs and conclusions
5th	Essay types 1 – Description and process	Analyzing description and process essays - the importance of outlines - Assignment 1
6th	What are your areas of difficulty in academic writing?	Common errors in academic writing
7th	Essay types 2 – opinion	Analyzing opinion essays – the difference between fact and opinion – Assignment 2
8th	Summary and paraphrase	In class worksheets
9th	Citation and reference	In class worksheets
10th	Describing visuals	In class worksheets
11th	Essay types 3 – comparison and contrast	Analyzing comparison and contrast essays – cohesion and coherence – Assignment 3
12th	Narrowing topics – using sources more effectively	In class worksheets – Final Assignment
13th	Checking the first draft	Common errors in academic writing – the importance of checklists
14th	What have you learnt about academic writing?	In class worksheets
Prerequisites and registration requirements		
None.		

Preparation for the course
All materials given by the instructor must be previewed and assigned tasks completed before and after class.
Textbooks
All materials will be provided by the instructor.
Suggested readings
A list of references will be provided by the instructor.
Grading policy
In class participation and worksheets 40%; assignments 1,2 and 3 35%; Final paper 25%.
Other
None.

Subject number : (GS)LAN512E		
Name of Subject		Name of Professor
Intermediate Academic English (Writing)		NAOUMI EVELYN JOYCE
Course description and Attainment target		
This class offers students the opportunity to practice more advanced writing skills necessary for writing up research. By the end of the course students will have written a 2,000 word research paper that introduces a problem, evaluates objectively alternative solutions and concludes with a recommendation. There will be an emphasis on effective paraphrasing and summarizing skills and the importance of critical thinking.		
Course content		
Week	Theme	Contents
1st	Academic writing basics	Review of basic academic writing conventions - Assignment 1
2nd	Research writing skills	Critical reading and effective note-taking and citation and referencing
3rd	Avoiding plagiarism	Quotation, paraphrase and summary - in class worksheets
4th	Stance	Critical reviews - Assignment 2
5th	Describing problems	Analyzing cause and effect in introducing problems
6th	Background and previous research	Analyzing the use of background information and previous research
7th	The cause and effect essay	Analyzing a cause and effect essay – Assignment 3 - 800 word cause and effect essay
8th	Evaluating alternative solutions	Analyzing different ways of presenting arguments
9th	Support	Data description, fact versus opinion and taking a stance towards solutions
10th	Writing recommendations	Hedges and boosters - how well is the recommendation supported?
11th	Planning a paper	Revising outlines – submit an outline for the final paper
12th	Revising a paper 1	The first draft – revisiting stance, support and avoiding plagiarism
13th	Revising a paper 2	Proof reading and editing
14th	Presenting a paper	Presentation of paper content
Prerequisites and registration requirements		
Students need to be familiar with the basics of academic writing conventions, including summary, citation and reference as this course assumes a basic grasp of these.		
Preparation for the course		
Students are expected to preview and review the materials assigned by the instructor. Students are expected to use the skills taught in this course in research and writing their paper.		

Textbooks
The instructor will provide all materials.
Suggested readings
The instructor will recommend materials
Grading policy
In class participation and assigned tasks 40%; critical review 25%; final paper 35%.
Other
Students are expected to resubmit revisions of assignments.

Subject number : (GS)LAN512E		
Name of Subject		Name of Professor
Intermediate Academic English (Communication)		NAOUMI EVELYN JOYCE
Course description and Attainment target		
<p>This course develops communication skills in academic settings. Listening and note-taking skills, skills for more effective participation in seminars, and research presentation skills are all problematic areas for students studying specialized content through the medium of English. The materials used in this course offer students the opportunity to develop their skills by engaging with stimulating content and reflecting on their performance. By the end of the course students should be able to lead and participate more effectively in seminars, make effective presentations and evaluate their progress.</p>		
Course content		
Week	Theme	Contents
1st	Introductions	Introduction to the course, self introductions and introducing others
2nd	Interaction in English	Language for discussion, cultural issues
3rd	Replicating lectures 1	Listening and note-taking skills, discussion based on content
4th	Replicating lectures 2	Use of visuals, discussion
5th	Five-slide presentation 1	Focused presentations - Q&A - Presentation 1
6th	Five-slide presentation 2	Student presentations - preparation for discussion on criteria for evaluating presentations
7th	What is an effective presentation?	Presentation criteria
8th	Reading for seminars	Exchanging articles - summary skills
9th	Discussion	Student led discussion and written summary
10th	Discussion	Student led discussion and written summary
11th	Problem-solution presentation	Revising presentations – Presentation 2
12th	Student presentations	Feedback
13th	Revised Student presentations	self- assessment task
14th	What have I learnt this semester?	Discussion
Prerequisites and registration requirements		
Open for all students.		
Preparation for the course		
Students must prepare for class by doing the assigned pre-class assignments and follow up tasks.		
Textbooks		
All materials will be provided by the instructor.		

Suggested readings
Reference materials will be recommended by the instructor.
Grading policy
Participation and in class presentations 50%; individual assignments 40%; self -evaluation 10%.
Other
None.

Subject number : (GS)LAN512E		
Name of Subject		Name of Professor
Advanced Academic English		NAOUMI EVELYN JOYCE
Course description and Attainment target		
<p>Listening to lectures, effective note-taking skills and the ability to summarize and recall lectures have been identified as problematic for students taking English medium courses. Students then use the information obtained from the listening materials in discussions and short in - class presentations in the first part of the course. The second part focusses more on research presentations and developing presentation skills. By the end of the course students should have more confidence in discussing and presenting their research.</p>		
Course content		
Week	Theme	Contents
1st	Introductions	Introduction to the course, self-introductions and introducing others
2nd	Lecture	Listening to lectures, note-taking and recall, language for group interaction
3rd	The 5-slide presentation	Presentation skills - focus and structure
4th	The 5-slide presentation	Student presentations
5th	Lecture	Listening to lectures, note-taking and recall, language for group interaction
6th	What makes a good presentation?	In class discussion – criteria for evaluating presentations
7th	Presentation	Students evaluate a presentation
8th	Lecture	Students use the lecture to make their own presentations
9th	Presentation skill development 1	Delivery skills and Q&E
10th	Presentation skill development 2	Using visuals effectively
11th	Poster presentations	How to make an effective poster
12th	Going it alone	Student presentations and feedback
13th	Revised presentations and feedback	
14th	Self-evaluation	Discussion activity
Prerequisites and registration requirements		
<p>Students with less confidence in their English interactive skills are recommended to take an intermediate academic English course focusing on communication in academic settings before this course.</p>		
Preparation for the course		
<p>Students are expected to review materials assigned by the instructor before class and to practice the skills taught in this class in their other classes. Students will be given the lecture theme the week before and are expected to familiarize themselves with it. There will be reflection activities after class.</p>		

Textbooks
All materials will be provided by the instructor.
Suggested readings
None.
Grading policy
Participation and preparation 50%; assignments 40%; self-evaluation 10%.
Other
The course may be tailored to suit student needs.

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 1	RYU KYOKO
Course description and Attainment target	
<p>This course aims to provide an insight into fundamentals for conducting research.</p> <p>The students will acquire the basic understanding of tools and rules of scientific inference of theory and hypothesis. The course will also include the philosophy of research, qualitative and quantitative research, professional ethics, and technical aspects to write a research paper.</p>	
Course content	
1. Introduction	
2. What is a Good Theory?	
3. How can Theories be Made and Tested?	
4. Quantitative Research and Qualitative Research	
5. What are Case Studies?	
6. How to Write a Research Paper	
Prerequisites and registration requirements	
Preparation for the course	
Instruct in the class	
Textbooks	
None	
Suggested readings	
<p>G. King, R.O. Keohane and S.Verba, <i>Designing Social Inquiry: Scientific Inference in Quantitative Research</i>, Princeton U.P. 1994</p> <p>Evera, S.V., <i>Guide to Methods for Students of Political Science</i>, Cornell University Press, 1997</p> <p>Turabian, K.L., Grossman, J.& Bennett, A., <i>A Manual for Writers of Term Papers, These, and Dissertations</i>. 6th ed., Chicago: University of Chicago Press, 1996</p> <p>Yin. R.K., <i>Case Study Research: Design and Methods</i>. 3rd ed., Sage Publications, 2002</p>	
Grading policy	
Achievement (70%)	
Contribution to the class (30%)	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 1	MINAMOTO YURIKO
Course description and Attainment target	
<p>This course aims to provide an insight into fundamentals for conducting research. The students will acquire the basic understanding of tools and rules of scientific inference of theory and hypothesis and logical development of doing research. The course will also include the philosophy of research, qualitative and quantitative research, professional ethics, and technical aspects to write a thesis. The students will start literature reviews of the related topic.</p>	
Course content	
<p>The class is consisted of the following content.</p> <ol style="list-style-type: none"> 1. What is research? - elements of a research proposal will be explained such as research question, research methodology, research framework and logical thinking. 2. Discussions of research interest/research theme of each student 3. Presentation of literature reviews by each student - each student will critically review the related literatures to their own research interest and present in the class. 	
Prerequisites and registration requirements	
N/A	
Preparation for the course	
The students are expected to read the suggested readings or handout materials before the class.	
Textbooks	
Handouts will be distributed.	
Suggested readings	
<p>Evera, S.V., Guide to Methods for Students of Political Science, Cornell University Press, 1997 Turabian, K.L., Grossman, J. & Bennett, A., A Manual for writes of term Papers, These, and Dissertations. 6th ed., Chicago: University of Chicago Press, 1996 Yin. R.K., Case Study Research: Design and Methods. 3rd., Sage Publications, 2002 (Several other references will be suggested responding to individual research interest and theme.)</p>	
Grading policy	
Contribution to the class discussions (50%) In-class presentation (50%)	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 1	SASAKA YUICHI
Course description and Attainment target	
<p>This course provides graduate school students with a broad basis for theories and methods for social science research in the fields of international affairs. Any social research requires appropriate methodology that outlines how you conduct a research to answer a certain set of research questions, let alone having research objectives and questions. Good frameworks and tools are inevitable to analyze the results from the data.</p> <p>The primary objectives of this course are two-fold: (1) to understand theoretical background of social research and an overview of various social research methods; and (2) to master basic qualitative research methods in data collection and analysis. This course is divided into three parts, namely, construction of a research framework, qualitative methods, and methods for students of political science. It will cover setting a linkage between theories and methods, sampling methodologies, questionnaire design, interviewing, observation methods and methods of political science.</p> <p>It is important for each student to become able to set one's own research questions and design a research method based on the questions. Students are required to submit one's own research plan at the end of the class.</p>	
Course content	
I. Introduction (2 weeks)	
II. Setting A Research Framework	
1. introduction	
2. construction of a research framework	
3. logics of social survey methods	
III. Qualitative Research Methods	
1. interviewing methods	
2. observation methods	
3. coding schemes	
4. participatory research methods	
IV. Quantitative Research Methods	
V. Methods of Political Science	
1. Hypotheses, Laws, and Theories	
2. What are Case Studies	
3. What is a political science dissertation	
4. Helpful Hints on Writing a dissertation	
5. Dissertation Proposal	

Prerequisites and registration requirements
Students are expected to read the references before the class and actively participate in the discussions. The course contents and class style are subject to the number of students and the needs of the students.
Preparation for the course
Positive participation and prior reading are mandatory.
Textbooks
From I to IV, lecture is conducted with textbook and hand-out presentations. Bridget Somekh and Cathy Lewin (2011) Theory and Methods in Social Research, SAGE.
Suggested readings
Stephen Van Evera (1997) Guide to Methods for Students of Political Science, Cornell University Press. Tim May (2001) Social Research: Issues, Methods and Process, U.K. Open UP.
Grading policy
Regular class attendance, participation, and completion of required readings prior to the class are expected. Several assignments will be given in addition to the final report. Grades will be determined based on the following criteria: participation (40%), reading assignments (50%) and presentation (10%).
Other

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 1	NAGAHATA MAKOTO
Course description and Attainment target	
<p>This course is designed for the first year students who will start own research paper preparation. It aims at providing the students with the basic skills and knowledge for conducting research as well as giving professional and academic advice for setting research theme by each student. The course will also include the philosophy of research, qualitative and quantitative approaches, and technical aspects to write a research paper.</p>	
Course content	
<p>The actual contents of the class will be arranged according to the backgrounds, experiences, interests, and research themes of each participating student. Therefore, the detail of the course will be discussed and fixed in the first day of the class. However, it is recommended that the students attend the class regularly and take part in the discussions actively so that they can find out important points by themselves through interaction with the teacher and the students.</p>	
Prerequisites and registration requirements	
<p>As the course is held with “workshop” type method, the students are required to take part in the discussions actively.</p>	
Preparation for the course	
<p>The students are requested to prepare for basic concepts of own research (problem statement, objective, research questions, and methodology) for inquiry and discussion in the class.</p>	
Textbooks	
<p>Reading materials will be distributed when necessary.</p>	
Suggested readings	
<p>The relevant documents will be suggested accordingly.</p>	
Grading policy	
<p>Contribution to the class (30%) Participation in discussion (30%) In-class presentation (40%)</p>	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 1	TANAKA HIDEAKI
Course description and Attainment target	
<p>This is an introductory course for students who are required to write and submit a master thesis at the end of the second year. The course aims to provide basic skills and knowledge necessary for research of political science and technique to write a research paper. It covers such topic as planning research, rules and ethics of academic research, research design, conceptualization, data and measurement, analysis and quantitative and qualitative methods, case studies.</p> <p>In addition to that, students are expected to write a research proposal which describes an outline of thesis, including objective, theoretical foundation, hypothesis, method of analysis. They are required to go through relevant literatures.</p> <p>A class normally goes like bilateral discussion between students and lecturer, or presentation and discussion, thus tutorial approach is emphasized. In the end, students are expected to acquire research literacy.</p> <p>Subjects for tutorial together with “Research Method 2” are issues which are discussed on the courses of “Public Financial Management” and “Public Finance”. For instance, public sector reform, civil service system, governance, politics and administration, public expenditure management, budget reform, performance budgeting, evaluation, NPM, privatization, PFI/PPP, procurement, outsourcing, public enterprise, accounting, audit, public finance, taxation, intergovernmental fiscal relation, social policy, pension, health care, education are possible topics.</p>	
Course content	
<p>The course consists of both individual consultancy by the teacher and the whole class presentation or discussion. The actual schedule of the course will be arranged according to the progress of each student’s research. In general, week No. 1-5 discuss academic writing skills, week No. 6-10 discuss literature reviews, and week 11-14 discuss research topics of student.</p>	
Prerequisites and registration requirements	
<p>Each student is required to prepare for and make presentaion on the progress report of their own research, and active participation in the discussion is recommended.</p>	
Preparation for the course	
<p>Students are expected to read a lot of papers which are relevant to their interests.</p>	
Textbooks	
<p>Stephen Bailey, 2011, Academic Writing: A Handbook for International Students, Third edition, Routledge</p> <p>John W. Creswell, 2008, Research Design: Qualitative, Quantitative, and Mixed Methods Approaches, Third edition, SAGA Publications</p> <p>Kate L. Turabian et al., 2007, A Manual for Writers of Research Papers, Theses, and Dissertations: Chicago Style for Students and Researchers, Seventh edition, University of Chicago Press</p>	
Suggested readings	
<p>Readings and references will be provided on an as-needed basis.</p>	

Grading policy
Participation and discussions: 20%, Presentation at class: 30%, Research proposal (preliminary): 50%
Details of assessment will be provided at the beginning of course.
Other

Subject number : (GS)IND612E		
Name of Subject		Name of Professor
Research Method 1		MATSUURA MASAHIRO
Course description and Attainment target		
<p>This is an introductory methods course for the first year students. It orients incoming students with various research methods, particularly qualitative ones, for social science and humanities research. While government organizations and private institutions often conduct their “research” for specific purposes, academic research (particularly Master’s and doctoral thesis) is substantially different. Therefore the goal of this course is to develop a basic understanding of academic research, available methods, and existing body of literature. In particular, my course will focus on negotiation, deliberation, public participation, consensus building, and various forms of democracy in policy-processes.</p>		
Course content		
Week	Theme	Contents
1st	Introduction	-Introduction
2nd	Exploring your research subject	-What brought you here? What issues are you interested in? Why do you think are they important?
3rd	Reading academic papers	-Read two well-cited articles for getting acquainted with academic writings. -Share your thoughts in the class with fellow students
4th	Hypothesis and research question	-Turning your interests into a testable hypothesis or a researchable academic question
5th	Case study method	-Various types of case study method for exploring your research question
6th	Qualitative analysis	-Open coding for qualitative analysis
7th	Quantitative analysis	-Brief introduction to multivariate analysis
8th	Academic integrity and ethical review	-What you should NOT do in academic writing and what you should DO in conducting research involving human subjects
9-13th	Literature review and writing	-Start reading chapters and articles that would be useful for upgrading your preliminary research questions.
		-Learn to develop skills for finding and citing appropriate literature for your research.
		-Start writing a preliminary research proposal and ask if there’s anything you should do during the break.
14th	Wrap-up	
Prerequisites and registration requirements		
Preparation for the course		
<p>Students are asked to prepare their own research proposals / plans during the course and receive feedbacks from the instructor.</p>		

Textbooks
None.
Suggested readings
Strunk and White, The Elements of Style.; Whyte, Learning from the Field.; Yin, Case Study Research.
Grading policy
Class participation 75%, Preliminary research proposal 25%
Other

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 1	KIMURA SHUNSUKE
Course description and Attainment target	
<p>This course is designed for the second year students who intend to write a research paper. The course is to supervise the students who conduct their own research for preparation of writing their master thesis. The students are required to prepare data, information and references based on their research proposal and then analyze them. Finally, they start to write a research paper.</p> <p>A class normally goes like bilateral discussion between students and lecturer, or presentation and discussion, thus tutorial approach is emphasized.</p> <p>Subjects : Decentralization, Deconcentration, Local administrative reform, Local autonomy, NPM in local governments, Intermunicipal cooperation, Intergovernmental relation, Redevelopment policy and such.</p>	
Course content	
<p>The course consists of both individual consultancy by the teacher and the whole class presentation or discussion. The actual schedule of the course will be arranged according to the progress of each student's research.</p>	
Prerequisites and registration requirements	
<p>Each student is required to prepare for and make presentaion on the progress report of their own research, and active participation in the discussion is recommended.</p>	
Preparation for the course	
<p>Each student is required to prepare for and make presentaion on the progress report of their own research.</p>	
Textbooks	
<p>Stephen Bailey, 2011, Academic Writing: A Handbook for International Students, Third edition, Routledge</p>	
Suggested readings	
<p>None.</p>	
Grading policy	
<p>Class contribution: 20%, Presentation at class: 30%, Paper writing: 50% Details of assessment will be provided at the beginning of course.</p>	
Other	
<p></p>	

Subject number : (GS)IND612E		
Name of Subject		Name of Professor
Research Method 1		KATO RAY RYUTA
Course description and Attainment target		
<p>This course tries to provide students with basic numerical skills and methods at the introductory level, to let students finally complete their thesis successfully. This course is designed for students who want to write their research paper within the economics framework, and in particular the numerical method with statistics and econometrics tools based on the economics framework is introduced in addition to supervision for letting students find their own research topic. Thus, a first half of this course is devoted to lectures of statistics and econometrics. The main concern of this course is to let students prepare for their research paper, which uses data as an evidence based on the scientific approach. The main final goal of this course is to let students get familiar with the numerical method which is getting more and more common in the social science.</p>		
Course content		
Week	Theme	Contents
1st	Analytical methods for data	Basic Statistics
2nd	Analytical methods for data	Basic Statistics
3rd	Analytical methods for data	Basic Statistics
4th	Analytical methods for data	Basic Statistics
5th	Analytical methods for data	Introductory Econometrics
6th	Analytical methods for data	Introductory Econometrics
7th	Analytical methods for data	Introductory Econometrics
8th	Analytical methods for data	Introductory Econometrics
9th	Preparation for thesis writing with numerical data	Individual consultation for thesis writing and presentation by students
10th	Preparation for thesis writing with numerical data	Individual consultation for thesis writing and presentation by students
11th	Preparation for thesis writing with numerical data	Individual consultation for thesis writing and presentation by students
12th	Preparation for thesis writing with numerical data	Individual consultation for thesis writing and presentation by students
13th	Preparation for thesis writing with numerical data	Individual consultation for thesis writing and presentation by students
14th	Preparation for thesis writing with numerical data	Individual consultation for thesis writing and presentation by students
Prerequisites and registration requirements		
<p>There is no specific prerequisite. However, interest in data analysis with statistics and econometrics and enthusiasm to try to properly use data are highly required. If background in data analysis is relatively weak, strong effort to get familiar with numerical methods is also essential.</p>		

Preparation for the course
<p>Students are strongly suggested to go through suggested study materials such as supplementary textbooks prior to each session. If the background in statistics and econometrics is relatively weak, additional materials will be introduced, which should also be studied before attending the session. The first half of this course is devoted to lectures of the fundamental statistics and econometrics, which will be useful for a numerically sophisticated research paper.</p>
Textbooks
<p>No specific textbook is used. Lecture notes will be distributed in each session.</p>
Suggested readings
<p>Depending upon the background in statistics and econometrics participating students have, several suggested reading materials will be introduced.</p>
Grading policy
<p>Since the first half of this course is devoted to lecturing, the written exam is given for the first half of this course, which counts for 50% of the final grading, and another half counts for students' effort to prepare for their research paper.</p>
Other

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 1	NISHIDE JUNRO
Course description and Attainment target	
<p>This course aims to provide an insight into fundamentals for conducting research. The students will acquire the basic understanding of tools and rules of scientific inference of theory and hypothesis and logical development of doing research. The course will also include the philosophy of research, qualitative and quantitative research, professional ethics, and technical aspects to write a thesis. The students will start literature reviews of the related topic</p>	
Course content	
<p>The class is consisted of the following content.</p> <ol style="list-style-type: none"> 1. What is research? - elements of a research proposal will be explained such as research question, research methodology, research framework and logical thinking. 2. Discussions of research interest/research theme of each student 3. Presentation of literature reviews by each student - each student will critically review the related literatures to their own research interest and present in the class. 	
Prerequisites and registration requirements	
Preparation for the course	
The students are expected to read the text book and handout materials before the class.	
Textbooks	
Evera, S.V., Guide to Methods for Students of Political Science, Cornell University Press, 1997	
Suggested readings	
<p>Turabian, K.L., Grossman, J. & Bennett, A., A Manual for writes of term Papers, These, and Dissertations. 6th ed., Chicago: University of Chicago Press, 1996</p> <p>Yin. R.K., Case Study Research: Design and Methods. 3rd., Sage Publications, 2002</p> <p>(Several other references will be suggested responding to individual research interest and theme.)</p>	
Grading policy	
<p>Participation in class discussions (50%)</p> <p>In-class presentation (50%)</p>	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 1	TSUJI MASAMI
Course description and Attainment target	
This course is designed for those students who will start to prepare a research paper related to environmental issues. It will strengthen skills for finding research theme and getting understanding on technical aspects to prepare a research paper.	
Course content	
The course will be organized basically as seminar-type classes with presentation and discussion, complemented by lecture of the advisor. Consultations with individual students will also be arranged in case it is regarded necessary.	
Prerequisites and registration requirements	
Active participation in the class is required.	
Preparation for the course	
Students are expected to bring basic concept of own research (issues, research questions, possible logical flow of research paper, and own challenges) for discussion at the class.	
Textbooks	
Handouts will be distributed when necessary.	
Suggested readings	
Relevant reading materials will be suggested accordingly.	
Grading policy	
Participation in discussion (50%) In-class presentations (50%)	
Other	
None.	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 1	KOBAYASHI YOSHIKI
Course description and Attainment target	
<p><COURSE DESCRIPTION></p> <p>The objective of this course is that students will learn and acquire the knowledge and skills necessary for writing master research papers in the final semester, such as a basic format of academic papers, methodologies of literature reviews, data collection and analysis, and so on. In this course, students are also expected to start writing provisional research proposal papers, based on the knowledge and skills learned in the class.</p> <p>Master research papers required at this program is a kind of academic theses, which are different from term-papers in regular classes or project papers in ordinary work places. To be recognized as academic theses, research papers should be written based on certain academic formats and manners. <u>Completing a good research proposal by the end of the first year is really crucial for successfully writing master research paper in the second year.</u></p> <p><ATTAINMENT TARGET></p> <p>In the end of the semester, <u>each student is supposed to submit his/her own provisional research proposal paper</u> which contains specific and clear research objective(s), research question(s), hypothesis, methodology (future research plans and schedule), expected outcome(s), and etc.</p> <p>Each student is also expected to present his/her research proposal in the final class of the semester.</p> <p><METHODOLOGY></p> <p>The course will be taught in a seminar style so that each student is expected to be <u>proactively</u> engaged in exploring his/her own research topics, collecting necessary data and preceding literature, and improving his/her own writing skills.</p>	
Course content	
<p>Blow is a tentative basic schedule of the course, which is subject to change depending on the level of knowledge and skills of the students.</p> <p>(1)-(5) : Learning Basic skills of academic theses</p> <p>(6)-(10) : Exploring research topics with literature review</p> <p>(11)-(14): Writing provisional research proposals</p>	
Prerequisites and registration requirements	
No prerequisite knowledge or experiences are required.	
Preparation for the course	
In each class, all students are expected to get fully prepared for the assignments which are usually announced in the previous class. Class Absence without advance notices to the instructor would affect grading and evaluation.	

Textbooks
<p><u>Each student is strongly encouraged to obtain the following textbook and to keep it at hand.</u></p> <ul style="list-style-type: none"> • Turabian, K.L., Booth, W.C., Colomb, G.G., Williams, J. M., and Bizup, J. (eds.) (2018), <i>A Manual for Writers of Research Papers, Theses, and Dissertations: Chicago Style for Students and Researchers (Ninth Edition)</i> (University of Chicago Press)
Suggested readings
<ul style="list-style-type: none"> • Booth, W.C., Colomb, G.G., Williams, J.M., Bizup, J., and Fitzgerald, W.T. (eds.) (2016), <i>The Craft of Research (Chicago Guides to Writing, Editing, and Publishing) (Forth Edition)</i> (University of Chicago Press) • Gary King, G., Keohane, R.O., and Verba, S. (1994), <i>Designing Social Inquiry: Scientific Inference in Qualitative Research</i> (Princeton Univ Press) • Everam, S.V. (1997), <i>Guide to Methods for Students of Political Science</i> (Cornell University Press) • Creswell, J. (2018), <i>Research Design: Qualitative, Quantitative, and Mixed Methods Approaches</i> (SAGE Publications)
Grading policy
<ul style="list-style-type: none"> • Class Participation: 30% • Proactive Preparation for preceding literature and research data: 30% • Quality of research proposal (format, logic and etc): 40% <p>As was mentioned above, in the end of the semester, each student is supposed to submit his/her own <u>provisional research proposal paper</u> which contains specific and clear research objective(s), research question(s), hypothesis, methodology (future research plans and schedule), expected outcome(s), and etc. Each student is also expected to present his/her research proposal in the final class of the semester.</p>
Other

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 2	KANEMURA TAKAFUMI
Course description and Attainment target	
<p>Based upon the general and basic knowledge acquired during the course of “Research Method 1,” this second stage course aims at urging the students to move on their own research. According to their individual interest, students are to start reading basic literature on the theme and refine their knowledge and interest, expecting to reach good and well-focused research theme and questions. The students will also need to think about the appropriate approach and methods in the research, and some additional lectures or seminars would be arranged in order to deepen their knowledge about some specific theories, approaches and methods as required.</p>	
Course content	
This class will be continued to focus on research subject and conduct classes as in the previous term.	
Prerequisites and registration requirements	
Preparation for the course	
Students are required to make such preparations for each class as directed by the teacher.	
Textbooks	
None.	
Suggested readings	
None.	
Grading policy	
Class participation (20%) Presentation for research progress (30%) Research proposal (20%)	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 2	RYU KYOKO
Course description and Attainment target	
<p>On the basic knowledge and skills of social science research, this course aims at supporting students to identify their own research theme. They also need to find appropriate research approaches and methods to prepare for the paper writing.</p> <p>Students are required to perform a literature survey on their topic, and to reach well-focused research theme and questions. The final outcome of the course is to construct a research proposal including a strategy and time plan for completion of research.</p>	
Course content	
<p>In the class, students are required to present progress report on their research design periodically, and relevance and feasibility of research proposal will be discussed with fellow students and a professor. It means students are also required to positively involve and contribute to the research of other students. In the subsequent tutorials, individual guidance to each research will be given by the professor separately.</p>	
Prerequisites and registration requirements	
Preparation for the course	
Instruct in the class	
Textbooks	
None	
Suggested readings	
<p>Evera, S.V., Guide to Methods for Students of Political Science, Cornell University Press, 1997</p> <p>G. King, R.O. Keohane and S. Verba, Designing Social Inquiry: Scientific Inference in Quantitative Research, Princeton U.P.1994</p> <p>Turabian, K.L., Grossman, J. & Bennett, A., A Manual for Writers of Term Papers, These, and Dissertations. 6th ed., Chicago: University of Chicago Press, 1996</p> <p>Yin. R.K., Case Study Research: Design and Methods. 3rd ed., Sage Publications, 2002</p>	
Grading policy	
<p>Achievement (70%)</p> <p>Contribution to the class (30%)</p>	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 2	MINAMOTO YURIKO
Course description and Attainment target	
<p>With the basic knowledge and skills of social science research, this course aims at supporting students to identify their own research theme. Students are required to perform a literature survey on their topic, and to reach well-focused research theme and questions. They also need to find appropriate research approaches and methods to prepare for the paper writing. The final outcome of the course is to construct a research proposal including a strategy and time plan for completion of research.</p>	
Course content	
<p>The class discussion as well as individual meetings will be arranged accordingly. In the class, students are required to present progress report on their research design, and relevance and feasibility of research proposal will be discussed with fellow students. At individual meetings, specific advice and additional hints on writing a social science paper of respective area will be provided.</p>	
Prerequisites and registration requirements	
N/A	
Preparation for the course	
The students are expected to prepare critical review papers on their research theme.	
Textbooks	
(N/A)	
Suggested readings	
<p>According to an area of individual research, the relevant reference materials will be guided. Turabian, K.L., Grossman, J. & Bennett, A., A Manual for Writers of Term Papers, Theses, and Dissertations. 6th ed., Chicago: University of Chicago Press, 1996</p>	
Grading policy	
<p>Contribution to the class discussions (20%) In-class presentation for research progress (30%) Research proposal (50%)</p>	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 2	SASAOKA YUICHI
Course description and Attainment target	
<p>With the basic knowledge and skills of social science research, this course aims at supporting students to identify their own research theme. While assisting their own research activities, this course provides students with a comprehensive analysis of research methods using case studies and typological theory. The final outcome of the course is to submit a research proposal including a methodology, strategy and time framework for the completion of the research.</p>	
Course content	
<p>Course Discription and Course Schedule (tentative)</p> <ol style="list-style-type: none"> 1 Introduction 2 What is Research ? 3 Hypotheses, Laws, and Theories 4 Case Studies: What are Case Studies ? 5 Case studies and Theory Development 6 Case Study Methods on the Interdemocratic Peace. 7 Testing and Creating Theoies with Case Studies 8 Alternative Methods and Select Issues (1) Case Studies and the Philosophy of Science 9 (2) Comparative Methods: Controlled Comparison and Within-Case Analysis 10 (3) Congruence Method 11 (4) Process Tracing and Historical Explanation 12 (5) Integrating Comparative and Within-Case Analysis: Typological Theory 13 Political Science Dissertation 14 Helpful Hints on Writing a Dissertation 	
Prerequisites and registration requirements	
<p>Students are expected to read the references before the class and actively participate in the discussions. Students are required to present interim report on their research design and critically reflect on its relevance and feasibility in discussions. The course contents and class style are subject to the number of students and the progress of the course.</p>	
Preparation for the course	
<p>As mentioned in the prerequisites.</p>	
Textbooks	
<p>Alexander L. George and Andrew Bennett (2005) Case Studies and Theory Development in the Social Sciences, Cambridge: The MIT Press.</p> <p>Suggested reading materials are announced in due course.</p>	
Suggested readings	
<p>In the class, lecturer can refer to suggested readings.</p>	

Grading policy

Regular class attendance, participation, and completion of required readings prior to the class are expected. Several assignments will be given in addition to the final report. Grades will be determined based on the following criteria: participation (40%) and reading assignments (60%). Each student will be required to make reporting several times.

Other

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 2	NAGAHATA MAKOTO
Course description and Attainment target	
<p>With the basic knowledge and skills for conducting research, this course is designed for providing necessary guidance and advice to the students for identifying their own research theme. It is also required to conduct literature review on their topics in order to find out appropriate research frameworks and approaches. The final outcome of the course is to prepare for a research proposal with a clear plan for completion of the research.</p>	
Course content	
<p>The participating students are requested to prepare and present progress report on their research design as well as the results of literature survey or other information collections. Thus, a part of the course will be held on individual basis (individual consultation), and sometimes presentation and discussion in the whole class will be held. Actual way of having classes will be discussed and decided in the first or second days of the course.</p>	
Prerequisites and registration requirements	
<p>When a presentation and discussion session is held, active participation of the students is highly required.</p>	
Preparation for the course	
<p>The students are expected to start literature review and survey design (if necessary) in this course.</p>	
Textbooks	
<p>Reading materials will be distributed when necessary.</p>	
Suggested readings	
<p>The relevant documents will be suggested accordingly.</p>	
Grading policy	
<p>Participation in discussion (30%) In-class presentation (30%) Contents of research proposal (40%)</p>	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 2	TANAKA HIDEAKI
Course description and Attainment target	
<p>This is the continuation to develop research and writing skills before writing a master thesis. Based upon the general and basic skills and knowledge acquired through the course of “Research Method 1”, this course aims to write a research proposal. According to student’s individual interest, a student is required to start reading relevant literatures on his or her topic and define an issue which is discussed in a paper. It is expected that a student could reach a good and well-focused research theme and questions. A student will also need to think about an appropriate approach and method in his or her research. Research literacy skill would be enhanced after this course.</p>	
Course content	
<p>The course consists of both individual consultancy by the teacher and the whole class presentation or discussion. The actual schedule of the course will be arranged according to the progress of each student’s research. In general, week No. 1–5 discuss literature reviews, week 6–10 discuss research topics of each student, and week 11–14 discuss research proposals.</p>	
Prerequisites and registration requirements	
<p>Each student is required to prepare for and make presentaion on the progress report of their own research, and active participation in the discussion is recommended.</p>	
Preparation for the course	
<p>Students are expected to read a lot of papers which are relevant to their interests.</p>	
Textbooks	
<p>Stephen Bailey, 2011, Academic Writing: A Handbook for International Students, Third edition, Routledge John W. Creswell, 2008, Research Design: Qualitative, Quantitative, and Mixed Methods Approaches, Third edition, SAGA Publications Kate L. Turabian et al., 2007, A Manual for Writers of Research Papers, Theses, and Dissertations: Chicago Style for Students and Researchers, Seventh edition, University of Chicago Press</p>	
Suggested readings	
<p>Readings and references will be provided on an as-needed basis.</p>	
Grading policy	
<p>Participation and discussions: 20%, Presentation at class: 30%, Research proposal: 50% Details of assessment will be provided at the beginning of course.</p>	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 2	MATSUURA MASAHIRO
Course description and Attainment target	
<p>This is the second semester of research plan development for the first year students. By the end of the course, students will finish writing up their research proposals (plans) for thesis writing. Meanwhile, students will conduct a comprehensive literature review for the thesis. Data collection plan will be also crucial for the research during the summer break.</p>	
Course content	
1-3	Review each student's preliminary research proposal
4-6	Reporting on theoretical framework
7-9	Reporting on literature review
9-12	Reporting on data collection plan and literature review
13-14	Wrapping-up each student's complete research proposal
Prerequisites and registration requirements	
Research Method 1	
Preparation for the course	
<p>Each student will conduct their own research (literature review, [preparation for] data collection, and theory development) before the seminar.</p>	
Textbooks	
None.	
Suggested readings	
None.	
Grading policy	
Grading will be made by the research proposal developed through this course.	
Other	
None.	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 2	KIMURA SHUNSUKE
Course description and Attainment target	
<p>This course is designed for the second year students who intend to write a research paper. The course is to supervise the students who conduct their own research for preparation of writing their master thesis. The students are required to prepare data, information and references based on their research proposal and then analyze them. Finally, they start to write a research paper.</p> <p>A class normally goes like bilateral discussion between students and lecturer, or presentation and discussion, thus tutorial approach is emphasized.</p> <p>Subjects : Decentralization, Deconcentration, Local administrative reform, Local autonomy, NPM in local governments, Intermunicipal cooperation, Intergovernmental relation, Redevelopment policy and such.</p>	
Course content	
<p>The course consists of both individual consultancy by the teacher and the whole class presentation or discussion. The actual schedule of the course will be arranged according to the progress of each student's research.</p>	
Prerequisites and registration requirements	
<p>Each student is required to prepare for and make presentaion on the progress report of their own research, and active participation in the discussion is recommended.</p>	
Preparation for the course	
<p>Each student is required to prepare for and make presentaion on the progress report of their own research.</p>	
Textbooks	
<p>Stephen Bailey, 2011, Academic Writing: A Handbook for International Students, Third edition, Routledge</p>	
Suggested readings	
<p>None.</p>	
Grading policy	
<p>Class contribution: 20%, Presentation at class: 30%, Paper writing: 50% Details of assessment will be provided at the beginning of course.</p>	
Other	

Subject number : (GS)IND612E		
Name of Subject		Name of Professor
Research Method 2		KATO RAY RYUTA
Course description and Attainment target		
<p>Based on the fundamental analytical skills and knowledge provided in Research Method 1, This course tries to further provide students with numerical skills and methods for writing a research paper. This course is designed for students who want to write their research paper within the economics framework. In particular the numerical methods are introduced based on the research topic students want to explore. The main concern of this course is to let students prepare for their research paper, which uses data as an evidence based on the scientific approach. The main final goal of this course is to let students get familiar with the numerical method which is getting more and more common in the social science.</p>		
Course content		
Week	Theme	Contents
1st	More analytical methods for data	Studies on numerical methods
2nd	More analytical methods for data	Studies on numerical methods
3rd	More analytical methods for data	Studies on numerical methods
4th	More analytical methods for data	Studies on numerical methods
5th	More analytical methods for data	Studies on numerical methods
6th	More analytical methods for data	Studies on numerical methods
7th	More analytical methods for data	Studies on numerical methods
8th	More analytical methods for data	Studies on numerical methods
9th	Examination of related academic papers	Individual consultation for thesis writing and presentation by students
10th	Examination of related academic papers	Individual consultation for thesis writing and presentation by students
11th	Examination of related academic papers	Individual consultation for thesis writing and presentation by students
12th	Examination of related academic papers	Individual consultation for thesis writing and presentation by students
13th	Examination of related academic papers	Individual consultation for thesis writing and presentation by students

14th	Examination of related academic papers	Individual consultation for thesis writing and presentation by students
Prerequisites and registration requirements		
<p>There is no specific prerequisite. However, interest in data analysis with statistics and econometrics and enthusiasm to try to properly use data are highly required. If background in data analysis is relatively weak, strong effort to get familiar with numerical methods is also essential.</p>		
Preparation for the course		
<p>Students are strongly suggested to go through suggested study materials such as supplementary textbooks prior to each session. If the background in statistics and econometrics is relatively weak, additional materials will be introduced, which should also be studied before attending the session. The first half of this course is devoted to lectures of the fundamental statistics and econometrics, which will be useful for a numerically sophisticated research paper.</p>		
Textbooks		
<p>No specific textbook is used. Lecture notes will be distributed in each session.</p>		
Suggested readings		
<p>Depending upon the background in statistics and econometrics participating students have, several suggested reading materials will be introduced.</p>		
Grading policy		
<p>Since the first half of this course is devoted to lecturing, the written exam is given for the first half of this course, which counts for 50% of the final grading, and another half counts for students' effort to prepare for their research paper.</p>		
Other		
<p></p>		

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 2	NISHIDE JUNRO
Course description and Attainment target	
This is the course to develop the final research plan for the first year students. The students are required to draft a paper.	
Course content	
The students are required to make presentations of thier research plan, develop the plan and conduct research according to the plan, discussions and feedback in the class.	
Prerequisites and registration requirements	
NA	
Preparation for the course	
The students are expected to prepare their own basic reserch plan.	
Textbooks	
NA	
Suggested readings	
NA	
Grading policy	
Participation in class discussions (50%) In-class presentation (50%)	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 2	TSUJI MASAMI
Course description and Attainment target	
Based on the basic knowledge and skills for conducting research, which are obtained through the course of Research Method 1, this course is to guide students for identifying a research theme, and developing a research proposal with clear and practical methodology, strategy, and timeframe.	
Course content	
During the course, students will conduct literature survey for consideration of their research theme and approaches. Based on the survey results, students will have discussion with fellow students and the advisor on the materials surveyed as well as research methodologies and strategies to be adopted by students. In the class, students are required to present progress reports periodically.	
Prerequisites and registration requirements	
Active participation in discussion at the classes is expected to students.	
Preparation for the course	
Students should ensure that they are ready to fully utilize the knowledge and skills that they obtained in Research Method 1.	
Textbooks	
Handouts will be distributed when necessary.	
Suggested readings	
Relevant reading materials will be suggested accordingly.	
Grading policy	
Participation in discussion (20%) In-class presentations (30%) Research Proposal (50%)	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 2	KOBAYASHI YOSHIKI
Course description and Attainment target	
<p><COURSE DESCRIPTION></p> <p>The objective of this course is that each student will <u>complete his/her own research proposal</u> which is prerequisite for writing a master research paper in the final semester. In this course, each student is supposed to start writing his/her own final research proposal based on the knowledge and skills learned in “Research Method 1” as well as conducting intensive literature reviews on his/her own research topic.</p> <p>As was discussed in “Research Method 1,” master research papers required at this program is a kind of academic theses, which are different from term-papers in regular classes or project papers in ordinary work places. To be recognized as academic theses, research papers should be written based on certain academic formats and manners. <u>Completing a good research proposal by the end of the first year is really crucial for a successful master research paper in the second year.</u></p> <p><ATTAINMENT TARGET></p> <p>In the end of the semester, <u>each student is supposed to complete and submit his/her own final research proposal paper</u> which contains specific and clear research objective(s), research question(s), hypothesis, methodology (future research plans and schedule), expected outcome(s), and etc.</p> <p>Each student is also expected to present his/her research proposal in the final class of the semester.</p> <p><METHODOLOGY></p> <p>The course consists of bilateral discussions between each student and the instructor as well as class presentations and discussions. <u>Each student is expected to proactively consider his/her own research schedule. In each individual tutorial session, each student is also expected to prepare his/her own discussion outline.</u></p>	
Course content	
<p>The class schedule could be flexible depending on the situation of students’ research progress. In general, week No. 1-5 will discuss research outline, week 6-10 will discuss data collections, and week 11-14 will finalize research proposals.</p>	
Prerequisites and registration requirements	
<p>This course is the continuation of “Research Method 1” in the previous semester.</p>	
Preparation for the course	
<p>Each student is strongly encouraged to <u>PROACTIVELY</u> conduct his/her own research, based on his/her own research interests, as well as consider and manage his/her own research schedule.</p> <p><u>In each individual tutorial session, each student is expected to get fully prepared for discussing the assignment topics which are usually agreed in the previous session.</u> Class Absence without advance notices to the instructor would affect grading and evaluation.</p>	

Textbooks
<p><u>Each student is strongly encouraged to obtain the following textbook and to keep it at hand.</u></p> <ul style="list-style-type: none"> • Turabian, K.L., Booth, W.C., Colomb, G.G., Williams, J.M., and Bizup, J. (eds.) (2018), <i>A Manual for Writers of Research Papers, Theses, and Dissertations: Chicago Style for Students and Researchers (Ninth Edition)</i> (University of Chicago Press)
Suggested readings
<ul style="list-style-type: none"> • Booth, W. C., Colomb, G. G., Williams, J. M., Bizup, J., and Fitzgerald, W. T. (eds.) (2016), <i>The Craft of Research (Chicago Guides to Writing, Editing, and Publishing) (Forth Edition)</i> (University of Chicago Press) • Gary King, G., Keohane, R.O., and Verba, S. (1994), <i>Designing Social Inquiry: Scientific Inference in Qualitative Research</i> (Princeton Univ Press) • Everam, S.V. (1997), <i>Guide to Methods for Students of Political Science</i> (Cornell University Press) • Creswell, J. (2018), <i>Research Design: Qualitative, Quantitative, and Mixed Methods Approaches</i> (SAGE Publications)
Grading policy
<ul style="list-style-type: none"> • Class Participation: 30% • Proactive Preparation for preceding literature and research data: 30% • Quality of research proposal (format, logic and etc): 40% <p>As was mentioned above, in the end of the semester, <u>each student is supposed to submit his/her own final research proposal paper</u> which contains specific and clear research objective(s), research question(s), hypothesis, methodology (future research plans and schedule), expected outcome(s), and etc. Each student is also expected to present his/her research proposal in the final class of the semester.</p>
Other

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 1	KANEMURA TAKAFUMI
Course description and Attainment target	
<p>Research paper 1 and Research paper 2 are to supervise the whole process, from planning to writing up, of the research for the Master's thesis to be submitted at the end of the second academic year. Research paper 1 mainly deals with the initial and main stages of the research-students are to refine research questions and conduct research accordingly on the basis of the theories and methods they learned in "Research Method 1, 2" the previous year.</p> <p>Both group and individual teaching methods will be applied: In the group class, each students will present their research to their fellow students, to be followed by overall discussions, while the individual one will be deep and concentrated discussions between the teacher and the student about the student's research.</p>	
Course content	
The course will be arranged by the progress of master thesis of each student.	
Prerequisites and registration requirements	
Preparation for the course	
Students are required to make such preparations for each class as directed by the teacher.	
Textbooks	
None.	
Suggested readings	
None.	
Grading policy	
Class participation in discussions (20%) Presentation of research progress (30%) Progress report (50%)	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 1	RYU KYOKO
Course description and Attainment target	
This course aims at helping the students to set up their own theme of Master's thesis.	
Course content	
<p>The students are required to present their ideas of research theme repeatedly. They must show what is their hypothesis, and how the data will be collected and analyzed. Through the test researches and the class discussion, the students will shape up their own feasible research theme.</p> <p>This course will also include qualitative and quantitative research methods, and technical aspects to write a Master's thesis.</p>	
Prerequisites and registration requirements	
Preparation for the course	
Instruct in the class	
Textbooks	
None	
Suggested readings	
The relevant references related to research theme of individual student will be suggested accordingly.	
Grading policy	
Achievement (70%) Contribution to the class (30%)	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 1	MINAMOTO YURIKO
Course description and Attainment target	
<p>This course is to supervise the students to conduct their own research. The students are required to present research progress to fellow students, and overall discussions will be followed to provide some perspectives to refine their way of research, outlining and drafting a paper. The class discussions as well as individual meetings will be arranged accordingly.</p>	
Course content	
<ol style="list-style-type: none"> 1. Presentations of the research proposal and research framework based on the literature reviews in the 1st year. 2. Working on individual research. 3. Presentations of research progress. 	
Prerequisites and registration requirements	
N/A	
Preparation for the course	
The students should be ready to start drafting papers based on their research framework.	
Textbooks	
Handouts will be prepared.	
Suggested readings	
The relevant references related to research theme of individual student will be suggested accordingly.	
Grading policy	
Contribution to the class discussions (20%) In-class presentation of research progress (30%) Progress Report (50%)	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 1	SASAKA YUICHI
Course description and Attainment target	
<p>The students are required to present research draft to the faculty and fellow students, and join the review discussion which will be useful for all the participants. The class discussions and individual meetings will be arranged alternately.</p> <p>This course is to supervise the students to conduct their own research, and exchange the views on the progress of each student's research activities with the fellow students.</p>	
Course content	
<p>Tentative Contents:</p> <ol style="list-style-type: none"> 1. Research Questions (1) 2. Research Questions (2) 3. Research Background, Significance and Limitation 4. Research Methods (1) 5. Research Methods (2) 6. Feedback 7. Drafting the Plan (1) 8. Drafting the Plan (2) 9. Summarizing the Comments 10. Redrafting (1) 11. Redrafting (2) 12. Writing Chapter 1 (1) 13. Writing Chapter 1 (2) 14. Writing Draft Summary Chapter 2 	
Prerequisites and registration requirements	
<p>Students are expected to submit the initial drafts and related documents and participate in the discussions. The course contents and class style are subject to the number of students and the progress of the course.</p>	
Preparation for the course	
<p>Close communication and doing homework are mandatory.</p>	
Textbooks	
<p>Reading materials will be suggested in due course.</p>	
Suggested readings	
<p>Depending on the subject, lecturer can recommend suggested readings.</p>	
Grading policy	
<p>Regular class attendance, participation, and completion of initial draft of research paper are expected. Grades will be determined based on the following criteria: participation and discussions (50%); in-class presentation of initial draft of research plan and a few chapters (50%).</p>	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 1	NAGAHATA MAKOTO
Course description and Attainment target	
<p>This course is designed for the second year students who intend to write a research paper. The course is to supervise the students who conduct their own research for preparation of writing their master thesis. The students are required to present research progress to the fellow students, and overall discussions will be followed to provide necessary advice and perspectives to improve the contents of the research paper.</p>	
Course content	
<p>The course consists of both individual consultancy by the teacher and the whole class presentation / discussion. The actual schedule of the course will be arranged according to the progress of each student's research.</p>	
Prerequisites and registration requirements	
<p>Each student is requested to prepare for and make presentation on the progress report of their own research, therefore, active participation in the discussion is recommended. In the individual consultation, each student feel free to ask any questions and acquire necessary advices.</p>	
Preparation for the course	
<p>The students are expected to start writing draft of the paper before the semester.</p>	
Textbooks	
<p>Reading materials will be distributed when necessary.</p>	
Suggested readings	
<p>None.</p>	
Grading policy	
<p>Class participation in discussions (30%) Presentation of research progress (30%) Research efforts and attempts (40%)</p>	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 1	TANAKA HIDEAKI
Course description and Attainment target	
<p>This course is designed for the second year students who intend to write a research paper. The course is to supervise the students who conduct their own research for preparation of writing their master thesis. The students are required to prepare data, information and references based on their research proposal and then analyze them. Finally, they start to write a research paper.</p> <p>A class normally goes like bilateral discussion between students and lecturer, or presentation and discussion, thus tutorial approach is emphasized.</p> <p>Subjects for tutorial together with “Research Paper 2” are issues which are discussed on the courses of “Public Financial Management” and “Public Finance”. For instance, public sector reform, civil service system, governance, politics and administration, public expenditure management, budget reform, performance budgeting, evaluation, NPM, privatization, PFI/PPP, procurement, outsourcing, public enterprise, accounting, audit, public finance, taxation, intergovernmental fiscal relation, social policy, pension, health care, education are possible topics.</p>	
Course content	
<p>The course consists of both individual consultancy by the teacher and the whole class presentation or discussion. The actual schedule of the course will be arranged according to the progress of each student’s research. In general, week No. 1–5 discuss research proposals, week 6–10 discuss data collections, and week 11–14 discuss finalise an research outline.</p>	
Prerequisites and registration requirements	
<p>Each student is required to prepare for and make presentaion on the progress report of their own research, and active participation in the discussion is recommended.</p>	
Preparation for the course	
<p>Students are expected to draft their paper in advance and discuss based on it in the class.</p>	
Textbooks	
<p>Stephen Bailey, 2011, Academic Writing: A Handbook for International Students, Third edition, Routledge</p> <p>John W. Creswell, 2008, Research Design: Qualitative, Quantitative, and Mixed Methods Approaches, Third edition, SAGA Publications</p> <p>Kate L. Turabian et al., 2007, A Manual for Writers of Research Papers, Theses, and Dissertations: Chicago Style for Students and Researchers, Seventh edition, University of Chicago Press</p>	
Suggested readings	
<p>Readings and references will be provided on an as-needed basis.</p>	
Grading policy	
<p>Participation and discussions: 20%, Presentation at class: 30%, Paper writing: 50%</p> <p>Details of assessment will be provided at the beginning of course.</p>	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 1	MATSUURA MASAHIRO
Course description and Attainment target	
This is a supervised thesis-writing course. Students will engage in data collection, analysis, and writing throughout the semester under the supervision of the instructor.	
Course content	
Every week students are asked to report the status of writing.	
Prerequisites and registration requirements	
Research Method 1 & 2.	
Preparation for the course	
Students will conduct their own research for research paper outside the classroom.	
Textbooks	
None.	
Suggested readings	
None.	
Grading policy	
Grading will be made by the status of thesis writing at the end of the semester.	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 1	KIMURA SHUNSUKE
Course description and Attainment target	
<p>This course is designed for the second year students who intend to write a research paper. The course is to supervise the students who conduct their own research for preparation of writing their master thesis. The students are required to prepare data, information and references based on their research proposal and then analyze them. Finally, they start to write a research paper.</p> <p>A class normally goes like bilateral discussion between students and lecturer, or presentation and discussion, thus tutorial approach is emphasized.</p> <p>Subjects: Decentralization, Deconcentration, Local administrative reform, Local autonomy, NPM in local governments, Intermunicipal cooperation, Intergovernmental relation, Redevelopment policy and such.</p>	
Course content	
<p>The course consists of both individual consultancy by the teacher and the whole class presentation or discussion. The actual schedule of the course will be arranged according to the progress of each student's research.</p>	
Prerequisites and registration requirements	
<p>Each student is required to prepare for and make presentation on the progress report of their own research, and active participation in the discussion is recommended.</p>	
Preparation for the course	
<p>Each student is required to prepare for and make presentation on the progress report of their own research, and active participation in the discussion is recommended.</p>	
Textbooks	
<p>Stephen Bailey, 2011, Academic Writing: A Handbook for International Students, Third edition, Routledge Robert K Yin, 2014, Case Study Research, Design and Methods, 5 edition, SAGE</p>	
Suggested readings	
<p>None.</p>	
Grading policy	
<p>Class contribution: 20%, Presentation at class: 30%, Paper writing: 50% Details of assessment will be provided at the beginning of course.</p>	
Other	
<p></p>	

Subject number : (GS)IND612E		
Name of Subject		Name of Professor
Research Paper 1		KATO RAY RYUTA
Course description and Attainment target		
<p>In this course, supervision will be provided to students in order for them to successfully complete their research paper. Not only class discussion but also individual research meetings will be arranged according to students' improvement. In particular, students will be supervised on how to narrow their own research topic, and also on how to construct a research paper. This course is designed for students who want to write their research paper within the economics framework. This course is designed to let students prepare for their successful research paper.</p>		
Course content		
Week	Theme	Contents
1st	How to narrow a research topic	Review of numerical methods
2nd	How to narrow a research topic	Review of numerical methods
3rd	How to narrow a research topic	Review of numerical methods
4th	How to construct the structure of a research paper	Review of numerical methods
5th	How to construct the structure of a research paper	Review of numerical methods
6th	How to construct the structure of a research paper	Review of numerical methods
7th	How to construct the structure of a research paper	Review of numerical methods
8th	Review of related research fields	Individual consultation for thesis writing and presentation by students
9th	Review of related research fields	Individual consultation for thesis writing and presentation by students
10th	Review of related research fields	Individual consultation for thesis writing and presentation by students
11th	Review of related research fields	Individual consultation for thesis writing and presentation by students
12th	Review of related research fields	Individual consultation for thesis writing and presentation by students
13th	Preparation for a research paper	Individual consultation for thesis writing and presentation by students

14th	Preparation for a research paper	Individual consultation for thesis writing and presentation by students
Prerequisites and registration requirements		
<p>There is no specific prerequisite. However, interest in data analysis with statistics and econometrics and enthusiasm to try to properly use data are highly required. If background in data analysis is relatively weak, strong effort to get familiar with numerical methods is also essential.</p>		
Preparation for the course		
<p>Students are strongly suggested to go through suggested study materials such as supplementary textbooks prior to each session. If the background in statistics and econometrics is relatively weak, additional materials will be introduced, which should also be studied before attending the session. The first half of this course is devoted to lectures of the fundamental statistics and econometrics, which will be useful for a numerically sophisticated research paper.</p>		
Textbooks		
<p>No specific textbook is used. Lecture notes will be distributed in each session.</p>		
Suggested readings		
<p>Depending upon the background in statistics and econometrics participating students have, several suggested reading materials will be introduced.</p>		
Grading policy		
<p>Since the first half of this course is devoted to lecturing, the written exam is given for the first half of this course, which counts for 50% of the final grading, and another half counts for students' effort to prepare for their research paper.</p>		
Other		
<p></p>		

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 1	NISHIDE JUNRO
Course description and Attainment target	
The students are required to conduct their own research and to finish up the first draft.	
Course content	
The students are required to make presentations of thier research and develop it reflecting on their research plan, discussions and feedback in the class.	
Prerequisites and registration requirements	
NA	
Preparation for the course	
The students are expected to finish up conducting data collection and the analysis.	
Textbooks	
NA	
Suggested readings	
NA	
Grading policy	
Participation in class discussions (50%) In-class presentation (50%)	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 1	TSUJI MASAMI
Course description and Attainment target	
Based on the outputs and outcome, which are obtained through Research Method 1 and 2, this course is for students to conduct their own research. Class discussions as well as individual meetings will be arranged.	
Course content	
At the classes, students will present the progress of draft research paper for discussion with fellow students and the advisor. At individual meetings, students will have instructions from the advisor on how further research activities should be undertaken.	
Prerequisites and registration requirements	
Active participation in discussion at the classes, and preparation of revised materials for further discussion are expected to students.	
Preparation for the course	
For discussion, students should prepare materials that are to be used for research paper.	
Textbooks	
Handouts will be distributed when necessary.	
Suggested readings	
Relevant reading materials will be suggested accordingly.	
Grading policy	
Participation in discussion (20%) In-class presentations (30%) Research outputs (50%)	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 1	KOBAYASHI YOSHIKI
Course description and Attainment target	
<p><COURSE DESCRIPTION></p> <p>The objective of this course is that each student will <u>start writing his/her own research paper</u> based on research proposal completed by the end of the previous semester.</p> <p>As was discussed in “Research Method 1,” and “Research Method” 2, master research papers required at this program is a kind of academic theses, which are different from term-papers in regular classes or project papers in ordinary work places. To be recognized as academic theses, research papers should be written based on certain academic formats and manners.</p> <p><ATTAINMENT TARGET></p> <p>In the end of the semester, <u>each student is supposed to submit his/her own draft research paper</u> which contains specific and clear research objective(s), research question(s), hypothesis, methodology, analysis, conclusion, and etc.</p> <p>Each student is also expected to present his/her draft research paper in the final class of the semester.</p> <p><METHODOLOGY></p> <p>The course consists of bilateral discussions between each student and the instructor as well as class presentations and discussions. <u>Each student is expected to proactively consider his/her own research schedule. In each individual tutorial session, each student is also expected to prepare his/her own discussion outline.</u></p>	
Course content	
<p>The class schedule could be flexible depending on the situation of students’ research progress. In general, week No. 1-5 will discuss research outline, week 6-10 will discuss data collections, and week 11-14 will finalize draft research papers.</p>	
Prerequisites and registration requirements	
<p>This course is the continuation of “Research Method 1 & 2” in the first year.</p>	
Preparation for the course	
<p><u>Completing a good research proposal by the end of the first year is really crucial for a successful master research paper in the second year.</u></p> <p>Each student is strongly encouraged to PROACTIVELY conduct his/her own research, based on his/her own research interests, as well as consider and manage his/her own research schedule.</p> <p><u>In each individual tutorial session, each student is expected to get fully prepared for discussing the assignment topics which are usually agreed in the previous session.</u> Class Absence without advance notices to the instructor would affect grading and evaluation.</p>	

Textbooks
<p><u>Each student is strongly encouraged to obtain the following textbook and to keep it at hand.</u></p> <ul style="list-style-type: none"> • Turabian, K.L., Booth, W.C., Colomb, G.G., Williams, J.M., and Bizup, J. (eds.) (2018), <i>A Manual for Writers of Research Papers, Theses, and Dissertations: Chicago Style for Students and Researchers (Ninth Edition)</i> (University of Chicago Press)
Suggested readings
<ul style="list-style-type: none"> • Booth, W.C., Colomb, G. G., Williams, J. M., Bizup, J., and Fitzgerald, W. T. (eds.) (2016), <i>The Craft of Research (Chicago Guides to Writing, Editing, and Publishing) (Forth Edition)</i> (University of Chicago Press) • Gary King, G., Keohane, R.O., and Verba, S. (1994), <i>Designing Social Inquiry: Scientific Inference in Qualitative Research</i> (Princeton Univ Press) • Everam, S.V. (1997), <i>Guide to Methods for Students of Political Science</i> (Cornell University Press) • Creswell, J. (2018), <i>Research Design: Qualitative, Quantitative, and Mixed Methods Approaches</i> (SAGE Publications)
Grading policy
<ul style="list-style-type: none"> • Class Participation: 30% • Proactive Preparation for preceding literature and research data: 30% • Quality of research proposal (format, logic and etc): 40% <p>As was mentioned above, in the end of the semester, <u>each student is supposed to submit his/her own draft research paper</u> which contains specific and clear research objective(s), research question(s), hypothesis, methodology, analysis, conclusion, and etc. Each student is also expected to present his/her draft research paper in the final class of the semester.</p>
Other

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 2	KANEMURA TAKAFUMI
Course description and Attainment target	
<p>Following the course Research Paper 1, this course will deal with the final writing-up stage of the research. As such, most of the teaching will be individual face to face one, while there will also be some opportunities for group presentations and discussions among students to widen students' perspectives on various issues. Any individual meeting will presuppose substantial preparation-mostly writing-on the side of the students and then reading of it in advance on the side of the teacher. The purposes of such meetings are to identify some necessities for further research, to clarify facts logical sequences and to improve the overall argument in the paper.</p>	
Course content	
<p>The course will be presented for finalizing student master thesis. Thrash this research courses, there are arranged according to the needs and progress of each student.</p>	
Prerequisites and registration requirements	
Preparation for the course	
<p>Students are required to make such preparations for each class as directed by the teacher.</p>	
Textbooks	
<p>None.</p>	
Suggested readings	
<p>None.</p>	
Grading policy	
<p>Research efforts and attempts (30%) Assessment of quality of research paper (70%)</p>	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 2	RYU KYOKO
Course description and Attainment target	
This course is supervise the students to writing their own Master's thesis.	
Course content	
The teaching will be based on individual meeting, although presentations and discussions at the class will also be arranged periodically. Both opportunities are expected to function for providing the students with wider perspectives as well as necessity of the further research, to improve logical sequence and argument in the paper.	
Prerequisites and registration requirements	
Preparation for the course	
Instruct in the class	
Textbooks	
None	
Suggested readings	
The relevant references related to research theme of individual student will be suggested accordingly.	
Grading policy	
Research efforts and achievement (100%)	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 2	MINAMOTO YURIKO
Course description and Attainment target	
<p>This is the final stage of the master thesis writing and the most of the teaching will be based on individual meeting, although presentations and discussions among students will also be arranged time to time. Both opportunities are expected to function for providing the students with wider perspectives as well as necessity of the further research, to improve sequence and argument in the paper.</p>	
Course content	
<ol style="list-style-type: none"> 1. Presentations of the research progress. 2. Revisions of draft chapters. 3. Presentations of final draft papers. 	
Prerequisites and registration requirements	
N/A	
Preparation for the course	
The students should be ready to start drafting papers based on their research framework.	
Textbooks	
Handouts will be prepared.	
Suggested readings	
The relevant references related to research theme of individual student will be suggested accordingly.	
Grading policy	
Contribution to the class discussions (30%) In-class presentation of research progress (30%) Research efforts and attempts (40%)	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 2	SASAKA YUICHI
Course description and Attainment target	
<p>Most of the course is based on individual meetings, but at some points, the student is required to present research draft to the faculty and fellow students, and join the review discussion which will be useful for all the participants.</p> <p>This course is the second phase of master thesis writing. Just like Research Paper 1, this course is to supervise the students to conduct their own research, and exchange the views on the progress of each student's research activities with the fellow students.</p>	
Course content	
Students decides research questions, research metod and others. In each state, advisor provides suggestions, hints and some references.	
Prerequisites and registration requirements	
Students are expected to submit the initial drafts and participate in the discussions. Zealous participation and patience are necessary to accomplish the work.	
Preparation for the course	
As mentioned in the prerequisites.	
Textbooks	
Reading materials will be suggested in due course.	
Suggested readings	
Depending on the subject, lecturer can suggest recommended readings.	
Grading policy	
Participation and discussions (40%) and In-class presentation of research outcomes (60%).	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 2	NAGAHATA MAKOTO
Course description and Attainment target	
<p>This is the final stage of the master thesis writing based on the research conducted by the students. The course aims at providing necessary advice to the students for improving and completing their research paper. It is also expected that through class discussions, the students will be able to acquire wider perspectives as well as necessity of the further research in order to improve logical sequence and argument in the paper.</p>	
Course content	
<p>Most of the teaching will be based on individual meetings, although presentations and discussions among the students will also be arranged from time to time. The details of the schedule will be arranged according to the needs and progress of each student.</p>	
Prerequisites and registration requirements	
<p>In the class presentation and discussions, active participation in the discussion by each student is highly requested.</p>	
Preparation for the course	
<p>The students are expected to complete draft of the research paper, and finalize it.</p>	
Textbooks	
<p>None.</p>	
Suggested readings	
<p>None.</p>	
Grading policy	
<p>Class participation in discussions (30%) Presentation of research progress (30%) Research efforts and attempts (40%)</p>	
Other	
<p></p>	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 2	TANAKA HIDEAKI
Course description and Attainment target	
<p>Following the course of Research Paper 1, this course will deal with the final writing-up stage of the research. Most of the tutorial will be done individually face to face, while there will also be some opportunities for group presentations and discussions among students to clarify students' paper.</p>	
Course content	
<p>The course consists of both individual consultancy by the teacher and the whole class presentation or discussion. The actual schedule of the course will be arranged according to the progress of each student's research. In general, week No. 1-5 draft a preliminary paper, week 6-10 re examine a final paper, and week 11-14 complete it.</p>	
Prerequisites and registration requirements	
<p>Each student is required to prepare for and make presentaion on the progress report of their own research, and active participation in the discussion is recommended.</p>	
Preparation for the course	
<p>Students are expected to draft their paper in advance and discuss based on it in the class.</p>	
Textbooks	
<p>Stephen Bailey, 2011, Academic Writing: A Handbook for International Students, Third edition, Routledge John W. Creswell, 2008, Research Design: Qualitative, Quantitative, and Mixed Methods Approaches, Third edition, SAGA Publications Kate L. Turabian et al., 2007, A Manual for Writers of Research Papers, Theses, and Dissertations: Chicago Style for Students and Researchers, Seventh edition, University of Chicago Press</p>	
Suggested readings	
<p>Readings and references will be provided on an as-needed basis.</p>	
Grading policy	
<p>Research efforts and attempts: 30%, Assessment of quality of Master's thesis: 70%</p>	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 2	MATSUURA MASAHIRO
Course description and Attainment target	
This is a supervised thesis-writing course. Students will concentrate on drafting, writing and finalizing their thesis throughout the semester under the supervision of the instructor.	
Course content	
Every week students are asked to report the status of thesis-writing.	
Prerequisites and registration requirements	
Research Method 1 & 2 and Research Paper 1.	
Preparation for the course	
Students will prepare their research paper outside the classroom.	
Textbooks	
None.	
Suggested readings	
None.	
Grading policy	
Grading will be made by the status of thesis writing at the end of the semester.	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 2	KIMURA SHUNSUKE
Course description and Attainment target	
<p>This course is designed for the second year students who intend to write a research paper. The course is to supervise the students who conduct their own research for preparation of writing their master thesis. The students are required to prepare data, information and references based on their research proposal and then analyze them. Finally, they start to write a research paper.</p> <p>A class normally goes like bilateral discussion between students and lecturer, or presentation and discussion, thus tutorial approach is emphasized.</p> <p>Subjects: Decentralization, Deconcentration, Local administrative reform, Local autonomy, NPM in local governments, Intermunicipal cooperation, Intergovernmental relation, Redevelopment policy and such.</p>	
Course content	
<p>The course consists of both individual consultancy by the teacher and the whole class presentation or discussion. The actual schedule of the course will be arranged according to the progress of each student's research.</p>	
Prerequisites and registration requirements	
<p>Each student is required to prepare for and make presentation on the progress report of their own research, and active participation in the discussion is recommended.</p>	
Preparation for the course	
<p>Each student is required to prepare for and make presentation on the progress report of their own research, and active participation in the discussion is recommended.</p>	
Textbooks	
<p>Stephen Bailey, 2011, Academic Writing: A Handbook for International Students, Third edition, Routledge</p>	
Suggested readings	
<p>None.</p>	
Grading policy	
<p>Class contribution: 20%, Presentation at class: 30%, Paper writing: 50%</p> <p>Details of assessment will be provided at the beginning of course.</p>	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 2	KATO RAY RYUTA
Course description and Attainment target	
<p>Based on the supervision provided in Research Paper 1, continuous supervision will be given to students. In particular, in Research Paper 2, more focus will be given to crystallizing students' research paper. If satisfactory data is not obtained, then, an alternative data, or methods could be discussed. Numerical methods used in students' research paper will also be polished to improve their research paper.</p>	
Course content	
1st	Literature Review 1
2nd	Literature Review 2
3rd	Discussion on existing literature
4th	Data Examination 1
5th	Data Examination 2
6th	Data Examination 3
7th	Numerical methods 1
8th	Numerical methods 2
9th	Numerical methods 3
10th	Estimation evaluation 1
11th	Estimation evaluation 2
12th	Presentation 1
13th	Presentation 2
14th	Final modification
Prerequisites and registration requirements	
<p>Since this course is made for finalizing students' research paper, it is assumed that Research Paper 1 was taken.</p>	
Preparation for the course	
<p>Students' strong effort to crystallize their own research paper is required. When students cannot get any enough data, then they are also required to search for another data sets.</p>	
Textbooks	
Suggested readings	

Grading policy

Evaluation is given based on to the extent how much they can respond to my requests in supervision, when they are asked to revise their research paper.

Other

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 2	NISHIDE JUNRO
Course description and Attainment target	
The students are required to conduct their own research and to complete their own Master paper.	
Course content	
The students are required to make presentations of thier reserch and improve it reflecting on their developed reserch plan, discussions and feedback in the class.	
Prerequisites and registration requirements	
NA	
Preparation for the course	
Instruct in the class.	
Textbooks	
NA	
Suggested readings	
NA	
Grading policy	
Participation in class discussions (10%), In-class presentation (20%), and Reserch Achievement (70%)	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 2	TSUJI MASAMI
Course description and Attainment target	
This course is to develop the research paper through discussion with the advisor and classmates.	
Course content	
Students will prepare and submit materials for discussion before each class, and give presentation at the class on the progress of preparatory work and the substance of the draft research paper. Based on the presentation, discussion will be held. The discussion is basically individual between the student and the advisor, while group discussion involving other students is also organized occasionally. For further improvement of the paper, students are expected to revise the draft taking comments from the advisor and classmates into consideration.	
Prerequisites and registration requirements	
Those who have completed Research Method 1, Research Method 2, and Research Paper 1 are eligible for the course.	
Preparation for the course	
For presenting and discussing substance of the draft research paper, students should be ready for making full use of what they obtained through the courses above.	
Textbooks	
None.	
Suggested readings	
None.	
Grading policy	
Research efforts and attempts (30%) Quality of the research paper (70%)	
Other	