

# Graduate School of Global Governance

## Checklist for Application Documents

<b>Name</b>	
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\*Please check(✓) the box for the application documents that you prepared.

Necessary Documents	
<input type="checkbox"/>	(1) Checklist for Application Documents
<input type="checkbox"/>	(2) Application Form 1 with ID-photo attached [for international students] [for Japanese students]
<input type="checkbox"/>	(3) Appendix to Application Form 1
<input type="checkbox"/>	(4) Application Form 2 (Form B-D)
<input type="checkbox"/>	(5) ID Photo <small>※Need to submit another ID-photo besides the one attached to Application Form 1</small>
<input type="checkbox"/>	(6) Research Proposal
<input type="checkbox"/>	(7) Official Certificates of (Expected) Graduation and Degree <small>※CHSI applicants should fill in the "Application Date" below.</small>
<input type="checkbox"/>	(8) Official Academic Transcripts <small>※CHSI or CHSI Agency in Japan applicants should fill in the "Application Date" below.</small>
<input type="checkbox"/>	(9) Copy of Master's Thesis
<input type="checkbox"/>	(10) Summary of Master's Thesis (three copies)
<input type="checkbox"/>	(11) Copy of Peer-Reviewed Publication in Academic Journals [NOT Mandatory] <small>※Submission is not indispensable but highly recommended</small>
<input type="checkbox"/>	(12) Proof of English Language Proficiency [for applicants whose first language is not English] <small>※TOEFL applicants should fill in the "Test Date", "Application Date" and "Appointment Number(Registration Number)" below.</small>
<input type="checkbox"/>	(13) Two Letters of Recommendation (SEALED) <small>※Recommenders must directly send the letters to the Graduate School of Meiji University.</small>
<input type="checkbox"/>	(14) Copy of Passport [for International students]
<input type="checkbox"/>	(15) Copy of Residence Card (both front and back) [for international students residing in Japan]
<input type="checkbox"/>	(16) Statement of Financial Resources [for international students]
<input type="checkbox"/>	(17) Copy of Application for Remittance [for those who remit screening fee from overseas]
<input type="checkbox"/>	(18) Certificate of Dispatched Applicants [for applicants from official institutions]

Please check and fill the information if you use TOEF iBT score.

	Name of Certificate	Test Date	Application Date	Appointment Number (Registration Number)
<input type="checkbox"/>	Official (Institutional) Score Report			

Please check and fill the information of verification if you ask Certificate Institution to issue certificates.

	Name of Certificate	Application Date
<input type="checkbox"/>	Graduation and Degree Certificates <b>【CHSI】</b>	
<input type="checkbox"/>	Academic Transcripts <b>【CHSI】or 【CHSI Agency in Japan】</b>	