Meiji University, School of Business Administration

Exchange Student Program Application Checklist

Please check in the box before submitting to your home university to make sure if all documents are prepared.

|  |  |  |
| --- | --- | --- |
| **No.** | **Document** | **check** |
| 1 | **Exchange Student Program Application Checklist (This sheet)** |[ ]
| 2 | **Signature of Applicant and Exchange Student Program Coordinator** |[ ]
| 3 | **Copy of Passport** |[ ]
| 4 | **Academic Transcript** |[ ]
| 5 | **Certificate of Health** |[ ]
| 6 | **Housing Request Form**  |[ ]
| 7 | **Identical Color Photograph Data**  |[ ]
| 8 | **English proof document** |[ ]

[ ] I checked application guideline and all documents are prepared correctly.

**Name:**

**Home University:**

**Date:**

**Signature:**