

Meiji University International Guest Researcher

Application Guideline

Headquarter of International Collaboration
Meiji University

1. OBJECTIVE

This guideline is for international guest researcher who visits Meiji University for research, under the official regulation “Meiji University International Researcher”. International guest researcher shall conduct collaborative research with Meiji faculty (non-tenured included, hereinafter called host faculty).

2. INTERNATIONAL RESEARCHER / STATUS

International guest researcher is given following either of these statuses.

(1) Guest Professor

Works full time at university or institution outside Japan and must have achievements equivalent to professor in university.

(2) Guest Scholar

Belongs to university or institution outside Japan and is not applicable to (1) above.

3. ELIGIBILITY

Ensure that international guest researcher;

(1) Meets the status of guest professor or scholar, and should hold Master’s degree at least.

(2) Receives grant or financial support from institution where international guest researcher belongs or third party for covering travel and living cost.

*Only self-funding is not permitted in principle.

4. TERM OF RESEARCH

Duration of research ranges from 1 month to 1 year. If there is a need to extend the program, however, he/she can apply for the extension once by submitting following documents.

*Extended duration should be 1 month to 1 year as well as primary condition.

- (1) Extension letter to president of Meiji from the head of university/institution international guest researcher belongs
- (2) Certificate of financial support for term of extension

5. BENEFITS

International guest researcher gets benefits below.

- (1) Meiji University International Guest Researcher ID
- (2) Library Card
- (3) MIND account (internet access account)
- (4) Use of university accommodation (up to 1 year)

6. APPLICATION

Prospective international guest researcher sends all original materials below to host faculty at Meiji to get a signature on the application form. Host faculty forwards them to International Collaboration Office.

- (1) Meiji University International Guest Researcher Application Form
- (2) Curriculum Vitae (CV)
- (3) Recommendation letter to president of Meiji from the head of university/institution international guest researcher belongs.
- (4) Certificate of financial support

NOTE; All materials should be prepared in Japanese or English. Please attach Japanese translation if the other languages are used.

7. DEADLINE

3 months before your planned arrival date.

*4 months is ideal for international guest researcher from countries where obtaining visa takes time.

8. VISA

Please consult and proceed with host faculty at Meiji. Should you have anything concern, please contact International Collaboration Office.

CONTACT

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