For a student living in Japan

To International students who will enroll in April 2027

Residence Card Procedures

International Student Office, Meiji University

*The guidance materials are different for applicants living in Japan and those living abroad, so please check the top right corner of this page.

1. Confirm required procedures

★If your visa status is **"Student"**

→ 【All eligible】Notification the accepting organization
【Eligible students only】Application for Extension of Period of Stay

★If your visa status is **other than "Student"** (e.g., Dependent)

→ 【Only if you want to】Application for Change of Status of Residence

* Whether a change of status is required depends on your individual circumstances. If you wish to change your status to "Student", or if you currently hold a work-related status or Designated Activities status, please consult our affiliated administrative scrivener's office (p.2).

*If your visa status is "Temporary Visitor", in general, you cannot change it to "Student" visa in Japan. You need to apply for COE and obtain a visa in your home country.

* Many scholarships for international students are available only to students holding "Student" status. Students with other statuses of residence may not be eligible.

2. Submitting "Notification of the accepting organization"

(*This is necessary regardless of your period of stay.)

When students with "Student" visa change their schools due to enrollment, graduation, or withdrawal, they are required to submit this notification to the Immigration by themselves within 14 days of the change. This notification can be submitted online or by postal mail.

<Notes>

・If you do not submit this notification, it may affect the examination of various applications of residence.

・If you enter Meiji University after withdrawing from your previous school, please be sure to complete the withdrawal procedures prior to enrollment at Meiji University.

・You do not need to submit this to us university.

★Details: Immigration Service Agency “Notification regarding the organization of affiliation (activity)”

https://www.moj.go.jp/isa/applications/procedures/nyuukokukanri10_00014.html?hl=en

◆Please fill in the following information for Meiji University.

【Corporate number（13 digits）】9010005002362

【Address of the organization】

If you will study at Izumi Campus

1-9-1 Eifuku, Suginami-ku, Tokyo 168-8555

TEL：03-5300-1477

If you will study at Surugadai Campus

1-1 Kanda Surugadai, Chiyoda-ku, Tokyo 101-8301

TEL：03-3296-4141

If you will study at Nakano Campus

4-21-1 Nakano, Nakano-ku, Tokyo 164-8525

TEL：03-3296-4141

If you will study at Ikuta Campus

1-1-1 Higashimita, Tama-ku, Kawasaki-shi, Kanagawa 214-8571

TEL：044-934-7700

3. Application for Residence Status Renewal / Change of Status of Residence

For students scheduled to enroll in April 2027, please apply through our affiliated administrative scrivener's office, “Support Gyoseishoshi Law Firm Co.Ltd”. Students wishing to apply should carefully read the guidance materials below and follow the instructions provided by the administrative scrivener office.

【Guidance Materials】

Residence Status Renewal / Change of Status of Residence — Procedures

4. Application Period

◆Start date: **Tuesday, December 1, 2026**

◆Period for Application: From 3 months to 3 weeks before the expiration date of your period of stay

5. Contact Information

please first refer to the guidance materials provided by the administrative scrivener office.

For visa application procedures:

Support Gyoseishoshi Law Firm (Meiji_U@shigyo.co.jp)

For other matters such as enrollment procedures and course registration:

International Student Office at Meiji University (coe@meiji.ac.jp)