To international students
who will enroll in April, 2027

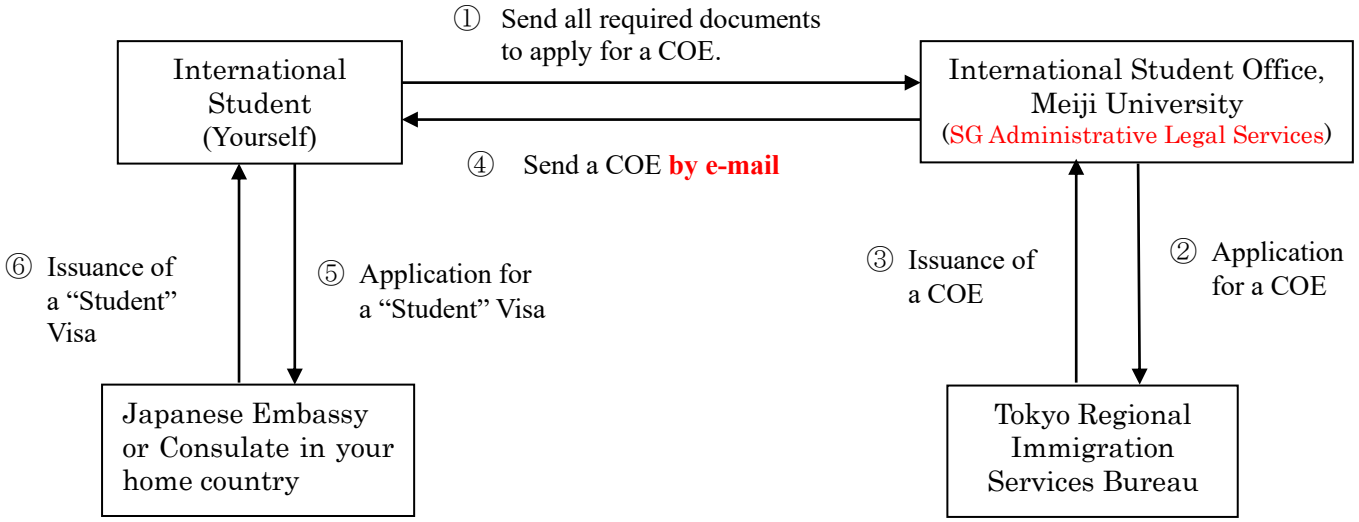
Meiji University
International Student Office

How to get a “Student” Visa

In order to obtain a “Student” visa, you need to apply for a “**Certificate of Eligibility (COE)**”. Meiji University can apply for a COE on behalf of students abroad at the Tokyo Regional Immigration Services Bureau (this is a proxy application). You need to apply for a “Student” visa at the Japanese embassy or consulate in your home country using the COE sent by e-mail.

The examination for COE application takes around 2 to 3 months, so please prepare required documents as soon as you decide to enroll in Meiji University.

＜Flow for obtaining a “Student” Visa>



★COE will **be issued via e-mail**.
Reference: Immigration Services Agency “About digitizing the Certificate of Eligibility”
https://www.moj.go.jp/isa/applications/procedures/10_00136.html?hl=en

＜How to apply for a COE>

For students scheduled for April 2027 enrollment, please apply through our affiliated administrative scrivener's office, “Support Gyoseishoshi Law Firm Co.Ltd”.

After you have decided to enroll in Meiji University, send an e-mail to Meiji_U@shigyo.co.jp including the information below.

*There have been many cases where emails do not arrive to the office due to typing errors in the address. Please copy and paste the address above when requesting your COE application.

[Information to include in your e-mail]

- Your full name
- Your email address
- Statement that you are a privately financed student
- Statement that you want to request COE application support
- Language of Instruction (whether your University classes will be taught in Japanese or English)

(Sample e-mail)
Title: [Meiji University] Request for COE application

To whom may it concern,

This is【★Enter Your Name】, who is a new privately financed student at Meiji University in April, 2027.

As I would like to kindly request for your COE application support for international students,
please inform me of the specific procedures and application materials by replying to me at【★Enter Your E-mail address】.
The language of instruction in my program is【Japanese / English】.

Thank you in advance for your support.

Best regards,

After you send an e-mail, you will receive instructions directly from the affiliated office.
Please follow their guidance carefully and submit the required documents to them.

＜Notes＞

1. The examination for the COE application is conducted by the Immigration Services Bureau. In case the issuance of COE is delayed or denied, Meiji University shall not assume any responsibility.
2. If your application lacks any of the documents, we cannot apply for a COE on behalf of you. Please make sure that there are no lacking documents before submission.
3. The COE is valid for 3 months from the date of issue. Please apply for a "Student" visa at a Japanese Embassy or Consulate in your home country immediately once you receive the COE.
4. In case you enter Japan with “Temporary Visitor” visa, the Immigration Bureau does not accept the application for change of status of residence to “Student”, in general. When there are unavoidable reasons, please contact the International Student Office (coe@meiji.ac.jp) in advance.

＜Contact information about the COE application＞

SG Administrative Legal Services Meiji University Team
E-mail : Meiji_U@shigyo.co.jp
TEL : 03-5325-1355
Website : https://www.shigyo.co.jp/