

# Application Guidelines for the Meiji University Scholarship for Privately Financed International Students 【Spring Selection in AY 2024】

## 1. Eligibility (Students who meet the all conditions of A,B,C below)

**A Privately-financed international student enrolled in a degree program.**

**(Excluding those who are exempted from tuition fee such as exchange students)**

**B** Graduate student or Professional graduate student who enrolled in September and are expected to graduate in September 2024.

*<Important Note>*

Application guidelines of Fall selection for the all undergraduate students as well as graduate/professional graduate students of Spring intake will be available in late July 2024.

**C Other requirements (All of the following must be fulfilled)**

- (1) Students with high motivation, outstanding academic results but who have difficulties in attending school for financial reasons
- (2) Students who have valid "Student" residence status as of April 26th, 2024.  
\*If you do not have valid "Student" residence status as of April 26th, 2024, you must meet one of the following requirements
  - (a) Students who have applied for COE at the International Student Office by 17:00 on April 26th, 2024.
  - (b) Students who have taken the necessary procedures related to gaining "Student" resident status at the International Student Office by 17:00 on April 26th, 2024. (E.g., Renewing validity period, Changing resident status).
 \*Students who don't have "Student" residence status due to having participated in study abroad programs organized/approved by Meiji University are eligible.
- (3) Students who attain scores for their latest cumulative GPA as set out below;
  - Graduate students: **3.00** or above  
(1.70 or above: only for the Graduate School of Professional Accountancy)
- (4) Students who haven't repeated the same grade in AY2024 and who didn't take/will NOT be taking a leave of absence in AY 2024.  
\*Note: Students repeating the same grade caused by a leave of absence in the previous academic year may be eligible. Please consult with the International Student Office in advance in that case.
- (5) Students who are not subject to disciplinary action in AY 2024  
\*Those who were the subject of disciplinary actions such as removal from the school register, expulsion, withdrawal, etc. after applying will not be eligible for selection.  
\*Once you have been removed from the school register in the year when you applied, even if your removal is canceled, you will not be eligible for selection in that year.
- (6) 【For scholars of the Meiji University Scholarship for Privately Financed International Students in AY 2023】  
Students who submitted a report by the designated deadline.
- (7) Students who don't receive a stipend more than 25,000JPY per month from other scholarships in AY 2024.  
\*Note1 : **Those receiving "MONBUKAGAKUSHO Honors Scholarship" are NOT eligible.**  
\*Note 2: Those receiving "Meiji University Special Grant for Privately Financed International Students" are eligible for this Scholarship.
- (8) Students who are **NOT scholars of the "研究奨励助成金" ("Graduate School Research Scholarship" etc.)** (including previous years)
- (9) Students who are NOT scholars of the "Meiji University International Students Incentive Scholarship Program"

## ※FAQ (Frequently Asked Questions)

● Please read the FAQ about the application procedures before making inquiries at the office in order to avoid asking the same or similar questions.

FAQ: [https://www.meiji.ac.jp/cip/student\\_support/funding/mkmht0000002ebdo.html](https://www.meiji.ac.jp/cip/student_support/funding/mkmht0000002ebdo.html)

- Should you have any questions not listed on the FAQ, please feel free to ask the International Student Office by e-mail at [iso@mics.meiji.ac.jp](mailto:iso@mics.meiji.ac.jp). (No queries over the phone are accepted)

## 2. Online Application Period / Documents to be submitted

Online Application Period	<p><b>[Application Period] April 15<sup>th</sup> (Mon) 11:00 ~ April 26<sup>th</sup> (Fri) 17:00</b></p> <p>Apply through the webpage below. (<a href="https://forms.office.com/r/xchN20xEb5">https://forms.office.com/r/xchN20xEb5</a>)</p> <ul style="list-style-type: none"><li>● The URL above is available only during the application period.</li><li>● Applicants must <u>complete and submit</u> the application form during the above period. Please prepare for the application well in advance.</li><li>● Applications after the deadline will not be accepted under any circumstances. Note that no queries will be accepted after the end of the application period. Please be sure to complete your inquiries well before then.</li><li>● If you are not able to apply online due to network issues, etc. please consult with the International Student Office by e-mail by 17:00 on April 25th.</li><li>● Changes can be made only during the online application period.</li><li>● If you receive an automatic reply email, it means that your application has been accepted.</li><li>● No applications submitted by postal mail nor at the counter are accepted. Please be sure to apply online.</li></ul>						
Documents to be submitted	<p>The following documents need to be submitted during online application. Please make sure to prepare them in advance. If you have any documents that you cannot submit due to special circumstances, <u>please consult with the International Student Office in advance by e-mail</u> and submit the document(s) as instructed.</p> <p>(1) <b>Photocopies/Scanned data of the <u>front and back</u> of your resident card proving your visa status as "Student".</b></p> <table border="1" data-bbox="296 1245 1334 1440"><thead><tr><th colspan="2">Do you have the valid visa status of "Student" as of April 26<sup>th</sup>?</th></tr></thead><tbody><tr><td>Yes</td><td>Submit photocopies/scanned data of the front and back of your resident card through the online application form.</td></tr><tr><td>No</td><td>Select your current visa status from the application online options. (Example, I have already applied for a COE for the status of "Student" at the International Student Office.</td></tr></tbody></table> <p>(2) <b>Photocopies/Scanned data of the cover and facing pages of your bankbook (An *Eco bankbook is also accepted)</b></p> <ul style="list-style-type: none"><li>● Bank accounts that have been submitted cannot be changed after the submission.</li><li>● Only bankbooks for bank accounts in Japan are acceptable.</li><li>● If you don't have a bank account in Japan, you don't have to submit one at the time of application. You will be asked to provide one if you are awarded the scholarship.</li></ul> <p>[Important notes on your bank account]</p> <p>First, make sure that your bank account is either "Resident" or "Non-resident".</p> <p>If it is for "Non-resident", please be sure to change it to "Resident" <u>BEFORE the online application</u>.</p> <p>When a foreign student opens a bank account after having lived in Japan for a short period of time, the bank account is designated as "Non-resident". However, once you have lived in Japan for more than 6 months, you can change the status from "Non-resident" to "Resident" at the bank.</p> <p>For further information, please refer to "Important information about accounts for Foreign Student's Scholarship Transfers." at the URL below.</p>	Do you have the valid visa status of "Student" as of April 26 <sup>th</sup> ?		Yes	Submit photocopies/scanned data of the front and back of your resident card through the online application form.	No	Select your current visa status from the application online options. (Example, I have already applied for a COE for the status of "Student" at the International Student Office.
Do you have the valid visa status of "Student" as of April 26 <sup>th</sup> ?							
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	<a href="https://www.meiji.ac.jp/cip/student_support/funding/mkmht0000002ebdo.html">https://www.meiji.ac.jp/cip/student_support/funding/mkmht0000002ebdo.html</a>  <b>(3)Study / Research Plan</b> Download the format from the web site below, describe your “Study/Research Plan” on it, and upload it to the application form. (You must complete this before making an online application.) <a href="https://www.meiji.ac.jp/cip/student_support/funding/mkmht0000002ebdo.html">https://www.meiji.ac.jp/cip/student_support/funding/mkmht0000002ebdo.html</a>
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### 3. Overview of the scholarship

<b>Stipend</b>	50,000 JPY / month
<b>Payment period</b>	Six months (April 2024 to September 2024)
<b>Payment method</b>	Transferred to the recipient's bank account (Lump-sum transfer of six months' worth of payments is scheduled in late July.)
<b>Number of scholars</b>	160 in total (Spring selection plus Fall selection)
<b>Cancellation of Scholarship</b>	The decision to award the scholarship may be cancelled or the award may be suspended and the scholarship may be returned if any of the following apply (1) When the recipient's student resident status changes to another status * Recipients will be required to re-present their residence card after being selected. (2) When the recipient takes a leave of absence or leaves the university. (3) When false declarations are found. (4) When the recipient is deemed to be an inappropriate recipient for the scholarship award for any reason. (5) When the recipient is punished by the university.
<b>Obligations</b>	All recipients are required to submit a “Study Report (designated form)” during the designated period. Those who fail to submit it by the designated deadline will lose eligibility to apply for this scholarship for the next academic year. (The details will be announced later.)

### 4. Screening

<b>Criteria for selection</b>	Based on the applicant's academic record up to the Fall Semester AY 2023.
<b>Announcement of Results</b>	All applicants will be informed of their results through Oh-o! Meiji system in late June. *Recipients are required to submit a pledge. The details will be announced later.

### 5. Handling of Personal Information

Meiji University will use any submitted personal information only for the purpose of scholarship related matters, including screening, the decision-making process, and related office work. This is in compliance with the Meiji University Educational Foundation Personal Information Protection Policy and the Personal Information Protection Law and Regulations. Personal information will only be provided to a third party in compliance with laws and regulations, and never be used for other purposes.
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### 6. Notes

- (1) Any applicants who are found to be ineligible after completing the application procedure will be disqualified from the screening.
- (2) Meiji University will contact students via the Oh-o! Meiji system. Please make sure to check it frequently.
- (3) No inquiries about the selection results are accepted.