




**Meiji University Tuition Assistance (Reduction) Program for Privately Financed International Students AY2023 FAQ  
(As of March 22, 2023)**

**1. Submitting Documents**

Type	Question	Answer
General	The document is written in a language other than Japanese or English, what should I do?	Please provide a Japanese or English translation made by the applicant.
(2) Certificate of income	If my financial supporter have already retired, what should I prepare for the income certificate ?	If your financial supporter is receiving a pension or other benefits, please submit a certificate of receipt.
(2) Certificate of income	I cannot submit the certificate of income because my supporter is self-employed (or other reasons). What should I do?	Please contact the International Student Office by e-mail. (Email:iso@meics.meiji.ac.jp)
(2) Certificate of income	Certificate of Income for FY2022 cannot be issued yet. What should I do?	In this case, Certificate of Income for FY2021 is acceptable.
(3) Study/Research Plan	Does Undergraduate students have to submit the research plan?	No. Only Graduate school students of Master/Doctor courses are required to submit the research plan.
(4) Bank Book	What kind of photo data should I prepare for the bankbook?	Please refer to the following.
	<p>【For regular bankbook】</p> <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;"> <p>【Cover】</p>  </div> <div style="text-align: center;"> <p>【The 1st facing page】</p>  </div> </div> <p>【For ECO bankbook】</p> 	
(4) Bank Book	Does the bank have to be one of Yu-cho Bank?	No, it can be any bank in Japan.
(4) Bank Book	I only have a cash card and do not have my bank book. What should I do?	Please submit the photo of the front side of your cash card.
(4) Bank Book	I have an account in Japan that is not in my name, can I submit that information instead?	We can only accept the bank account of the applicant him/herself.
(4) Bank Book	I have an account with a different name from my current name because I changed my name. What should I do ?	Please enter your account information before changing your name. Please submit the "Certificate of Name Change" to the International Student Office by e-mail.(iso@meics.meiji.ac.jp)
Others	Do I have to submit my academic report?	No. Students do not have to submit their academic report. International Student Office will check each students' grade directly when screening.

**2. Eligibility Application Form**

Type	Question	Answer
Eligibility	I have not yet obtained the resident status of "Student". Can I apply? (Also the case COE has not been issued, being in Japan with a short stay visa, etc.).	The requirements for resident status are as follows: Those who have a valid resident status of "Student" as of Wednesday, April 26, 2023.  *If the student does not hold a valid resident status of "Student" as of Wednesday, April 26, 2023, the student must meet one of the following conditions (a) Those who have applied for COE to International Student Office by 5:00 p.m. on Wednesday, April 26, 2023. (b) Those who have completed the procedures for obtaining the resident status of "Student" by 5:00 p.m. on Wednesday, April 26, 2023 (extension of period of stay, change of status of residence).  <b>* Students who do not hold the resident status of "Student" may still apply if they have applied for a COE at the International Student Office or have completed the procedures for obtaining the status of "Student" by 5:00 p.m. on Wednesday, April 26.</b> (For details, please refer to the application guideline.)
Eligibility	I am extending/changing my resident status now. Do I have to submit the application slip from the Immigration?	No you don't have.
Eligibility	Can I apply with a resident status other than "Student"?	No, you cannot. You will need to have "Student" status to apply. However, if you are in the process of changing your status to "Student", you are eligible. For details, please check the application guidelines.
Eligibility	How is my status of residence card checked?	We will check the residence card submitted in the online application form. Please note that if you do not submit it to the online application form, you will not be eligible.
Eligibility	I have repeated a year due to a leave of absence but can I apply?	Students who repeat a year due to a leave of absence in the previous academic year may be eligible. Please consult International Student Office by email in advance.(iso@meics.meiji.ac.jp)
Eligibility	I delayed the payment of my school expenses, but can I apply?	Yes you can. Delaying the payment will not affect the screening.
Eligibility	I will be taking a leave of absence for the spring semester of 2023, can I still apply?	If you are taking a leave of absence for the spring semester of 2023 and will return to school for the fall semester of 2023, please apply for the fall semester tuition assistance program, which will be announced around October.
Application Form	I want to change the answers which I have already submitted.	Students can answer the application only once. Students are not able to change their answers after it is submitted, so please prepare your application well in advance.
Application Form 【Financial Supporter Information】 part	What should I enter for the financial supporter's annual income, if my financial supporter has retired?	Please enter the amount of pensions, etc. that your financial supporter receives in one year.
Application Form 【Financial Supporter Information】 part	I am receiving allowance all at once instead of receiving monthly. How should I calculate my monthly allowance?	Divide the total amount of allowance with the months you used that allowance. e.g.) receiving 200000yen for living expense for 3 month: 200000/3 = 67000yen
Application Form 【Financial Supporter Information】 part	My parent is paying my rent apart from the allowance I receive. How should I calculate my monthly allowance?	Please include the amount of rent paid by the parents in the amount of monthly allowance.
Application Form 【Bank Account Information】 part	My application is under review by the bank so I don't have a bankbook yet. What should I do?	In the question "Have you acquired a bank account in Japan?", please select "No". After all scholars are decided, we will contact to those who haven't submitted the bank book.
Application Form 【Bank Account Information】 part	I lost my bankbook and am reissuing it now. What should I do?	If you know your bank name and account number, please select "Yes" in the question "Have you acquired a bank account in Japan?"; and enter the information. If you do not know the information, select "No" in the question "Have you acquired a bank account in Japan?".
Others	Can I submit my application at the counter?	No, applications will only be accepted through the online form.
Others	How can I check if my application has been completed?	We will not accept inquiries about whether your application has been completed or not. If you receive an automatic reply email, your application is complete.
Others	When will the results be announced?	Please refer to "4. Screening" in the application guidelines.
Others	Are all new students eligible for tuition assistance if they apply?	Please note that not all applicants are eligible, but only those students who meet the selection criteria. *Even in the case of new students, if your documents are incomplete or do not meet the eligibility requirements, you will not be eligible.

**3. For those who are currently outside of Japan (or will newly enter Japan)**

Type	Question	Answer
Eligibility	I still haven't entered Japan, but can I apply?	Yes you can. You can apply online regardless of your country of residence.
Eligibility	Is there any disadvantages in not being able to enter Japan yet?	Although there are some differences in the eligibility, the selection process is the same regardless of your country of residence. You will not be disadvantaged by the fact that you have not yet entered Japan.
Application Form 【Basic Information】 part	I still haven't entered Japan. What should I enter for phone number?	Please enter a phone number that can be used to contact you regardless of country. Be sure to enter the country code first if you use phone number other than Japan.
Application Form 【Financial Supporter Information】 part	I haven't entered Japan yet. How should I enter the amount of allowance?	Please enter the amount of allowance you plan to receive after you arrive in Japan.
Application Form 【Bank Account Information】 part	I haven't entered Japan and don't have a Japanese bank account. What should I do?	In the question "Have you acquired a bank account in Japan?", please select "No". After all scholars are decided, we will contact to those who have not submitted the bank book.