

## ❑ What is MIND?

**M**eiji University **I**ntegrated **N**etwork **D**omain  
→ General term for Meiji Univ's information network

❑ Access to Meiji University network is available.

Please refer to the following links and follow the rules for using MIND.

➤ [Guidelines and Conditions](#)

➤ [Introduction Leaflet](#)



- ❑ Please access link below and complete e-learning program to start using the university network.

<https://www.meiji.ac.jp/mind/en/seminar/schedule.html>

**Period; From Sep. 20 – Oct. 6** ※This period is subject to change.

## How to take a course

All 4 Campus (Surugadai • Izumi • Ikuta • Nakano)

**Please access the e-learning website from this Link and then choose Meiji ID authentication.**

The course will be delivered online via Panopto.

Please Take the course at the following URL: **MIND講習会 Introductory Course : Panopto**

**Learning Period: April 6 (Sun.) - May 6 (Tue.)**

Freshmen of the Spring Semester AY 2025 are automatically deemed to have completed the course by May 6, 2025, the grace period immediately after entering the school.

Regardless of the actual status of the course, they can connect their smartphones and PCs to Wi-Fi and use the Internet from classroom PCs, etc.

Be sure to complete the course during this period.

**If you do not complete this course by May 7, you will no longer be able to use the Internet. The video of the seminar will be continuously distributed after May 7, so please prepare the internet environment by yourself and take the course.**

(Note)

\*It will take approximately 2-3 business days to complete the registration process after you finish the course.

\*If your progress does not reach 100% and you do not achieve a perfect score on the confirmation test, you will be considered as not having



## ❑ Please Choose Meiji ID authentication.

以下から認証方法を選択してください。  
Select an authentication method from the following.

◆学生・教員の方 For students and teachers

 Meiji ID認証 Meiji ID authentication

[IDの形式 ID format]

学生の方: 学生番号@meiji.ac.jp  
For students: 'student number'@meiji.ac.jp

教員の方: 教職員番号@meiji.ac.jp  
For teachers: 'teacher number'@meiji.ac.jp

◆職員の方 For staff

 Staff Mail認証 Staff Mail authentication

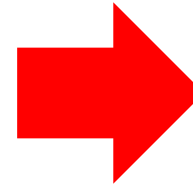
[IDの形式 ID format]

職員メールアドレス  
StaffMail email address

◆従来の認証方法 For previous authentication method

..... 共通認証 'Kyotu-Ninsho' ID authentication

\*この認証方式は2025/3/2に廃止されます。  
\*This authentication method will be deprecated on 2/3/2025.



Please enter your Meiji ID.

明治大学  
MEIJI UNIVERSITY

### サインイン

メール、電話、Skype

アカウントにアクセスできない場合

次へ

アクセスできません」と表示され  
要です。以下のマニュアル  
を参照して設定してください。  
<https://www.meiji.ac.jp/isc/mm-mfa/>



## □ 【Meiji ID】

**10 digits of your student ID number + @meiji.ac.jp**

e.g.) 1110256599@meiji.ac.jp

## □ 【Initial password】 9 digits

**1<sup>st</sup> letter of your family name & birthday**

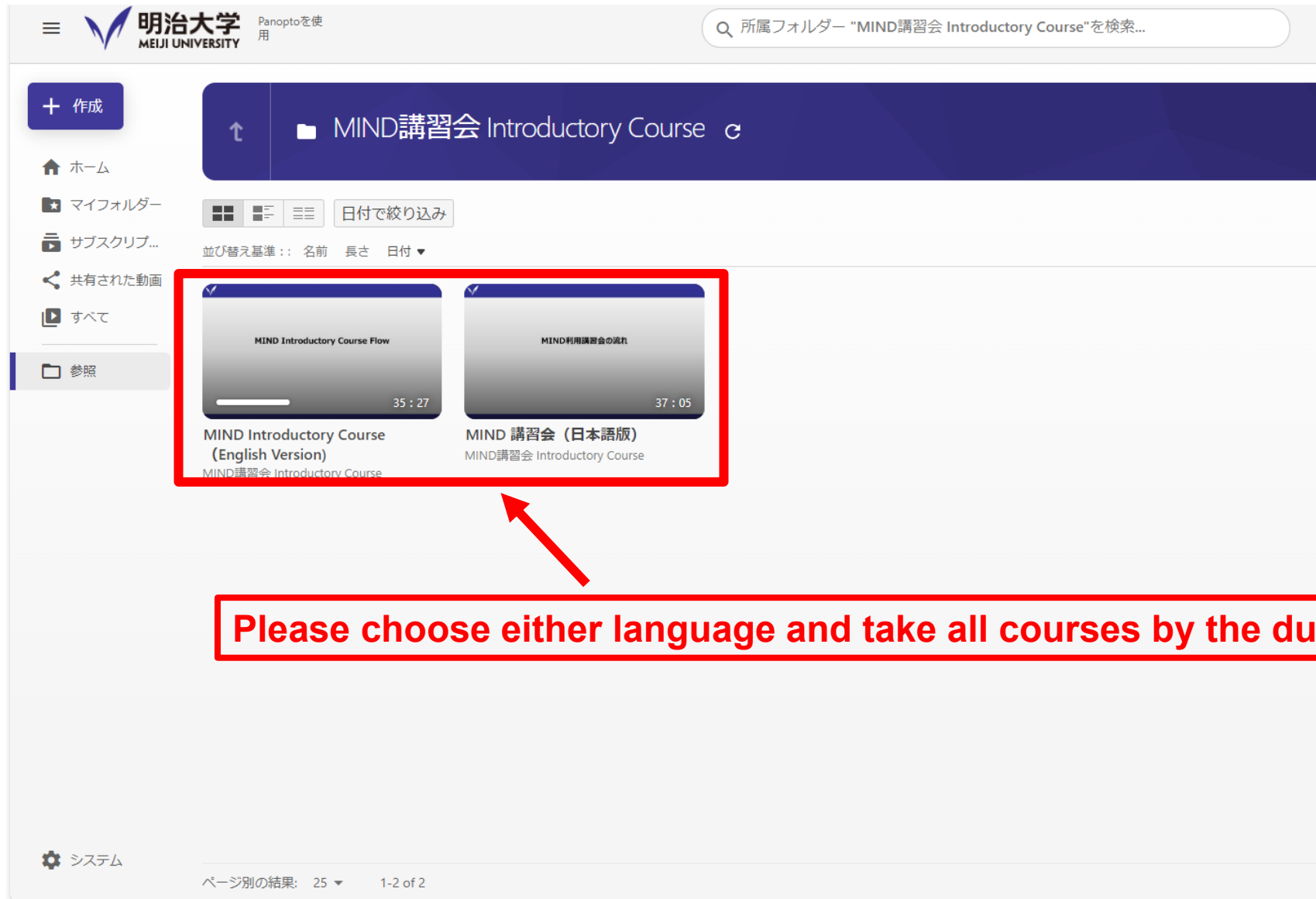
e.g.) MEIJI,Taro / born in 1990, Jan 1st

⇒ **M19900101**

\* If your password doesn't work, please contact your **School Office**.

\* **Change your password** when you log-in for the first time.





The screenshot shows the Meiji University MIND Introductory Course interface. At the top, there is a search bar with the text "所属フォルダー 'MIND講習会 Introductory Course' を検索...". Below the search bar, the main content area displays a folder named "MIND講習会 Introductory Course". Inside this folder, two video thumbnails are visible, both highlighted with a red border. The first thumbnail is titled "MIND Introductory Course Flow" with a duration of 35:27. The second thumbnail is titled "MIND講習会 (日本語版)" with a duration of 37:05. Below the thumbnails, the text "MIND講習会 Introductory Course" is repeated. A red arrow points from a red-bordered box containing the text "Please choose either language and take all courses by the due date." to the two video thumbnails. The interface also includes a sidebar with navigation options like "ホーム", "マイフォルダー", "サブスクリプ...", "共有された動画", "すべて", and "参照". At the bottom, there is a "システム" (System) section and a pagination bar showing "ページ別の結果: 25" and "1-2 of 2".

明治大学  
MEIJI UNIVERSITY

Panoptoを使用

所属フォルダー "MIND講習会 Introductory Course" を検索...

作成

ホーム

マイフォルダー

サブスクリプ...

共有された動画

すべて

参照

MIND講習会 Introductory Course

日付で絞り込み

並び替え基準: 名前 長さ 日付

MIND Introductory Course Flow 35:27

MIND講習会 (日本語版) 37:05

MIND講習会 Introductory Course

MIND講習会 Introductory Course

システム

ページ別の結果: 25 1-2 of 2

Please choose either language and take all courses by the due date.



## ❑ Multi-factor authentication

Setting up Microsoft Authenticator is **mandatory** if you would like to log in to Oh-o! Meiji or other systems utilizing networks other than our network.

Please make sure to complete the settings by referring to the following website.

[https://www.meiji.ac.jp/cip/student\\_support/mkmht0000002hrye-att/a1755752230734.pdf](https://www.meiji.ac.jp/cip/student_support/mkmht0000002hrye-att/a1755752230734.pdf)



# How to Use Oh-o!Meiji

- ❑ Notification from the university, information about courses and events, etc. will be distributed.

<https://www.oh-o.meiji.ac.jp/login>

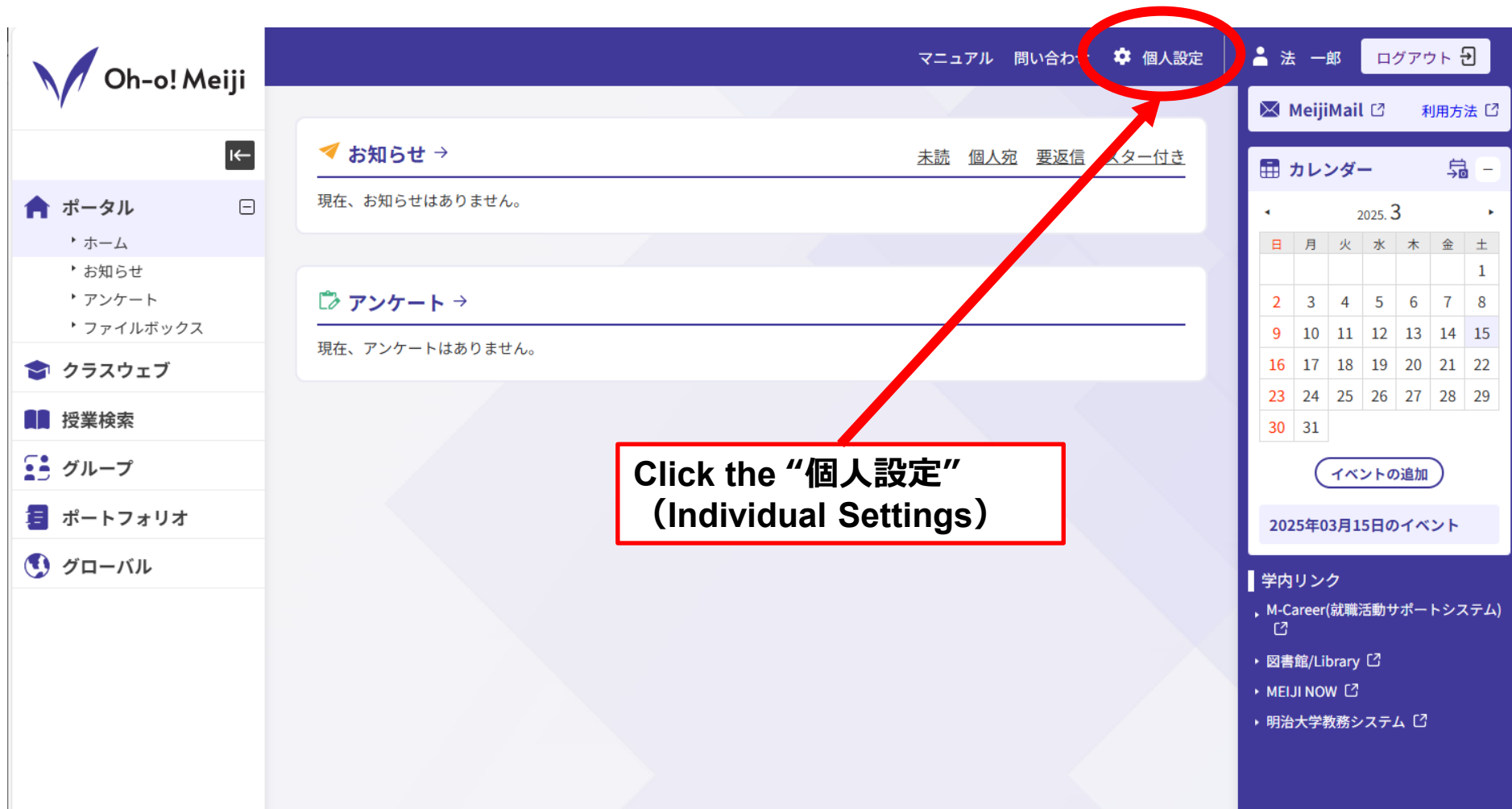


The screenshot shows the Oh-o!Meiji login page. On the left is a large image of a modern building. The top right features a navigation bar with a globe icon and the text 'English' circled in red, followed by '学外者ログイン →' and a blue 'ログイン →' button. A green arrow points from a green-bordered box containing the text 'Log in with your Meiji ID and PW' to the 'ログイン →' button. Below the navigation bar, there is a red-bordered box with the text 'Change Language'. The main content area is titled 'お知らせ' (Notice) and includes a section '多要素認証の必須化について' (Regarding the mandatory implementation of multi-factor authentication). The text in this section states that for security enhancement, multi-factor authentication will be mandatory for external users starting from September 20, 2025. A link is provided at the bottom: [https://www.meiji.ac.jp/isc/id/mfa\\_announce.html](https://www.meiji.ac.jp/isc/id/mfa_announce.html).

**You can login with your Meiji ID and password from Sep. 20.**



## □ After Logging in



Oh-o! Meiji

マニュアル 問い合わせ **個人設定** 法 一郎 ログアウト

お知らせ → 未読 個人宛 要返信 スター付き  
現在、お知らせはありません。

アンケート →  
現在、アンケートはありません。

Click the “個人設定”  
(Individual Settings)

MeijiMail 利用方法

カレンダー 2025. 3

| 日  | 月  | 火  | 水  | 木  | 金  | 土  |
|----|----|----|----|----|----|----|
|    |    |    |    |    |    | 1  |
| 2  | 3  | 4  | 5  | 6  | 7  | 8  |
| 9  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 |    |    |    |    |    |

イベントの追加

2025年03月15日のイベント

学内リンク

- M-Career(就職活動サポートシステム)
- 図書館/Library
- MEIJI NOW
- 明治大学教務システム



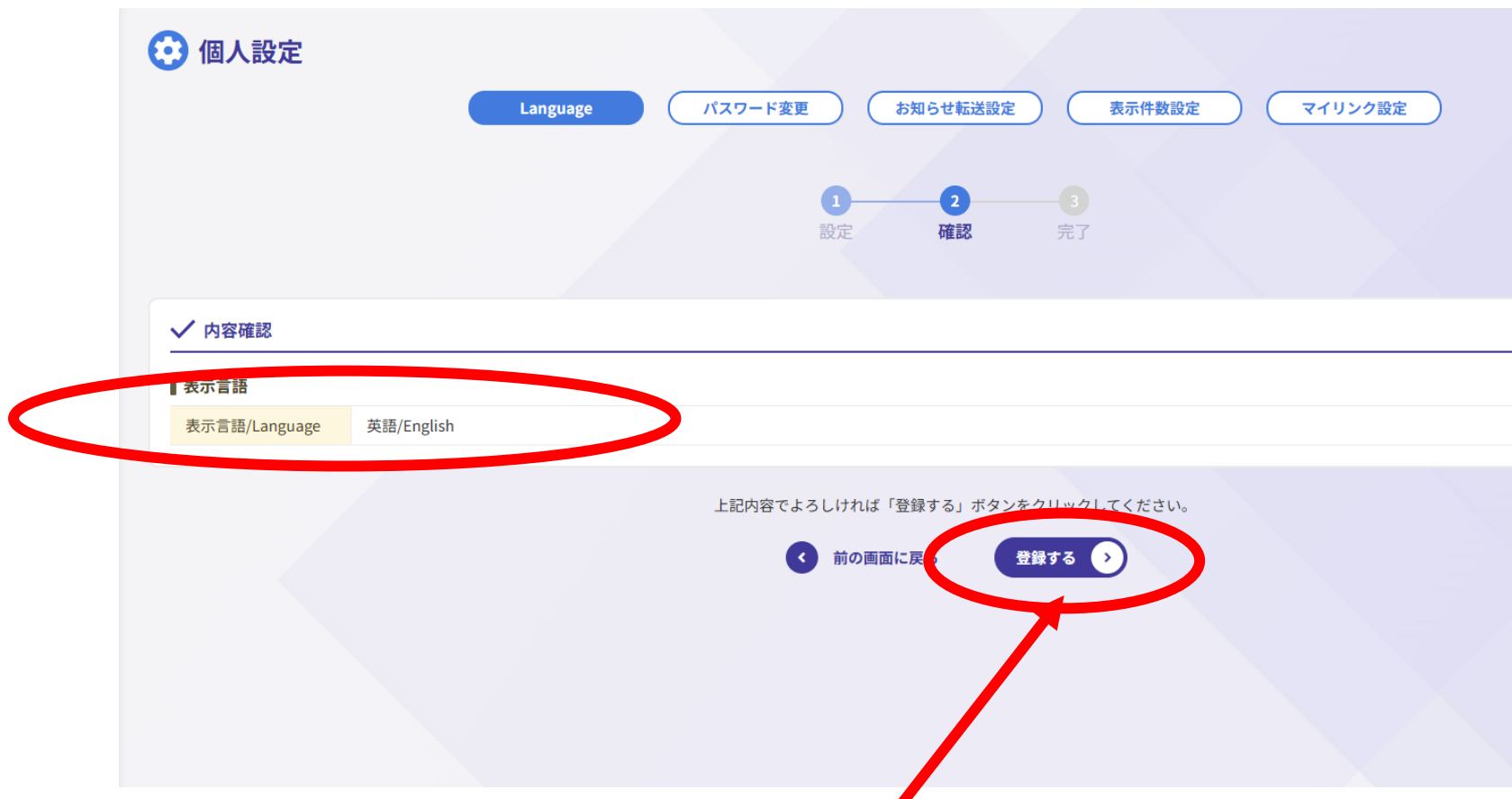
## □ After Logging in



The screenshot shows the '個人設定' (Personal Settings) page. At the top right, there are links for 'マニュアル' (Manual), '問い合わせ' (Inquiry), and '個人設定' (Personal Settings). Below the '個人設定' header, there are five tabs: 'Language', 'パスワード変更' (Change Password), 'お知らせ転送設定' (Notification Transfer Settings), '表示件数設定' (Display Item Count Settings), and 'マイリンク設定' (My Link Settings). The 'Language' tab is selected. A red box with the text 'Select "English"' and a red arrow points to the '英語/English' option in the '表示言語/Language' dropdown menu. Below the dropdown, there is a message: '上記内容でよろしければ「確認画面に進む」ボタンをクリックして次に進んでください。' (If you are satisfied with the above content, click the 'Move to Confirmation Page' button to proceed to the next step). A red box with the text 'Click "確認画面に進む" ( Move to the Confirmation Page )' and a red arrow points to the '確認画面に進む' button. The button is a blue circle with a white right arrow and the text '確認画面に進む'.



## □ After Logging in



個人設定

Language パスワード変更 お知らせ転送設定 表示件数設定 マイリンク設定

1 設定 2 確認 3 完了

✓ 内容確認

表示言語

|               |            |
|---------------|------------|
| 表示言語/Language | 英語/English |
|---------------|------------|

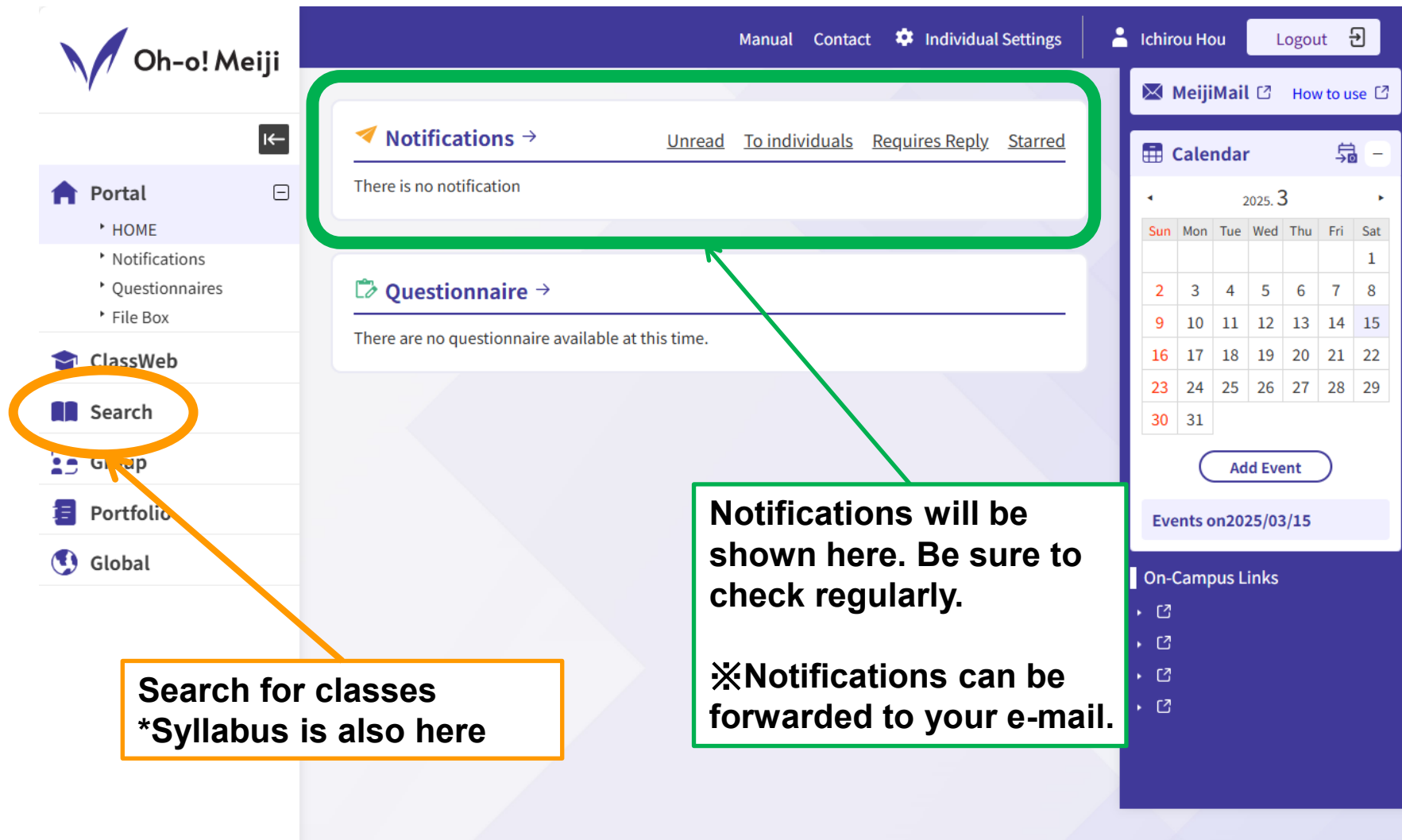
上記内容でよろしければ「登録する」ボタンをクリックしてください。

◀ 前の画面に戻る 登録する ▶

After confirming that your language is changed to English, please click “登録する (Register)”



## □ After Logging in



The screenshot shows the Oh-o!Meiji web application interface. On the left is a sidebar menu with categories: Portal (HOME, Notifications, Questionnaires, File Box), ClassWeb (Search, Group, Portfolio), and Global. The 'Search' option is circled in orange, with an arrow pointing to a text box that says 'Search for classes \*Syllabus is also here'. The main content area has a top navigation bar with 'Manual', 'Contact', and 'Individual Settings'. Below this, there are two sections: 'Notifications' (highlighted with a green box) and 'Questionnaire'. The 'Notifications' section shows 'There is no notification' and has sub-links for 'Unread', 'To individuals', 'Requires Reply', and 'Starred'. A green arrow points from a text box to this section. The 'Questionnaire' section shows 'There are no questionnaire available at this time.' On the right side, there is a 'MeijiMail' section, a 'Calendar' for March 2025, and 'On-Campus Links'. The user's name 'Ichirou Hou' and a 'Logout' button are in the top right corner.

**Search for classes  
\*Syllabus is also here**

**Notifications will be shown here. Be sure to check regularly.**  
**※Notifications can be forwarded to your e-mail.**



## □ How to check notifications



日本入国時の持ち込み品にはご注意ください（農林水産省より）

|            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Class Name | <a href="#">Bulletin Board for Int'l Students</a>                                                                                                                                                                                                                                                                                                                                                                                                               |
| Day/Period |                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Faculty    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Remarks    | <p>長期休暇期間中等に一時帰国し、日本に戻ってくる際の食料品などの持ち込みには充分注意してください。<br/>肉製品や果物・野菜等は日本に持ち込めません。</p> <p>詳細は添付の資料をご覧ください。<br/>英語・中国語・韓国語・日本語で案内しています。</p> <p>Please be careful when returning to Japan after a long vacation or other temporary return to Japan.</p> <p>Meat products, fruits, vegetables, etc. cannot be brought into Japan.</p> <p>Please see the attached document for details.<br/>The information is available in English, Chinese, Korean, and Japanese.</p> |

Sender : Bulletin Board for Int'l Students

Posting Period : 2025/04/01 13:00 ~ 2026/03/31 22:00

Close

Title of notification

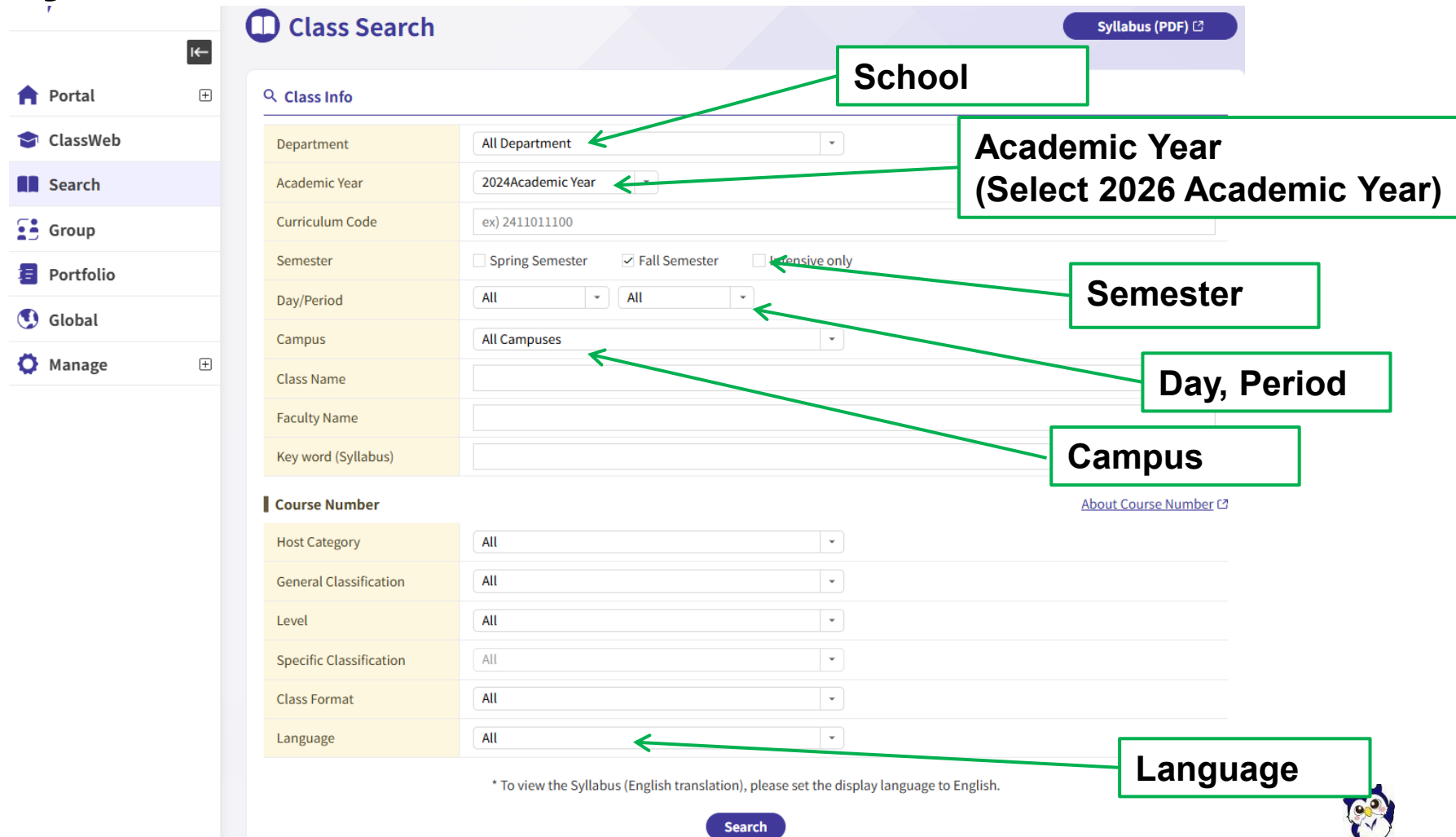
Contents

Shows where the notification  
is sent from.  
(e.g. School office, ISO)



## ❑ Search for classes

**\*Syllabus data is also here.**



The screenshot shows the 'Class Search' interface. On the left is a sidebar with navigation links: Portal, ClassWeb, Search (highlighted), Group, Portfolio, Global, and Manage. The main area is titled 'Class Search' and includes a 'Syllabus (PDF)' link. Below this is the 'Class Info' section with various search filters. Green arrows point from text boxes to specific fields: 'School' points to the Department dropdown; 'Academic Year (Select 2026 Academic Year)' points to the Academic Year dropdown; 'Semester' points to the Spring/Fall Semesters checkboxes; 'Day, Period' points to the Day/Period dropdowns; 'Campus' points to the Campus dropdown; and 'Language' points to the Language dropdown in the 'Course Number' section. The 'Course Number' section includes filters for Host Category, General Classification, Level, Specific Classification, Class Format, and Language. A 'Search' button is at the bottom.

**Class Search** [Syllabus \(PDF\)](#)

**Class Info**

Department: All Department

Academic Year: 2024 Academic Year

Curriculum Code: ex) 2411011100

Semester: ☐ Spring Semester ☒ Fall Semester ☐ Intensive only

Day/Period: All All

Campus: All Campuses

Class Name:

Faculty Name:

Key word (Syllabus):

**Course Number** [About Course Number](#)

Host Category: All

General Classification: All

Level: All

Specific Classification: All

Class Format: All

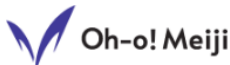
Language: All

**Search**

\* To view the Syllabus (English translation), please set the display language to English.



## □ Search results



Oh-o! Meiji

Manual Contact  Individual Settings Logout 



Portal 

ClassWeb

**Search**

Group

Portfolio

Global

Manage 

**Course Number**

Host Category: GJ : School of Global Japanese Studies / Graduate School of Global Japanese St...

General Classification: All

Level: 3 : Undergraduate : Practical / Professional Level

Specific Classification: All

Class Format: 1 : Lecture

Language: E : English

[About Course Number](#)

\* To view the Syllabus (English translation), please set the display language to English.

**Search**

**Select “Syllabus” to view the syllabus for each of the classes.**

**Search Results List**

16matches found.

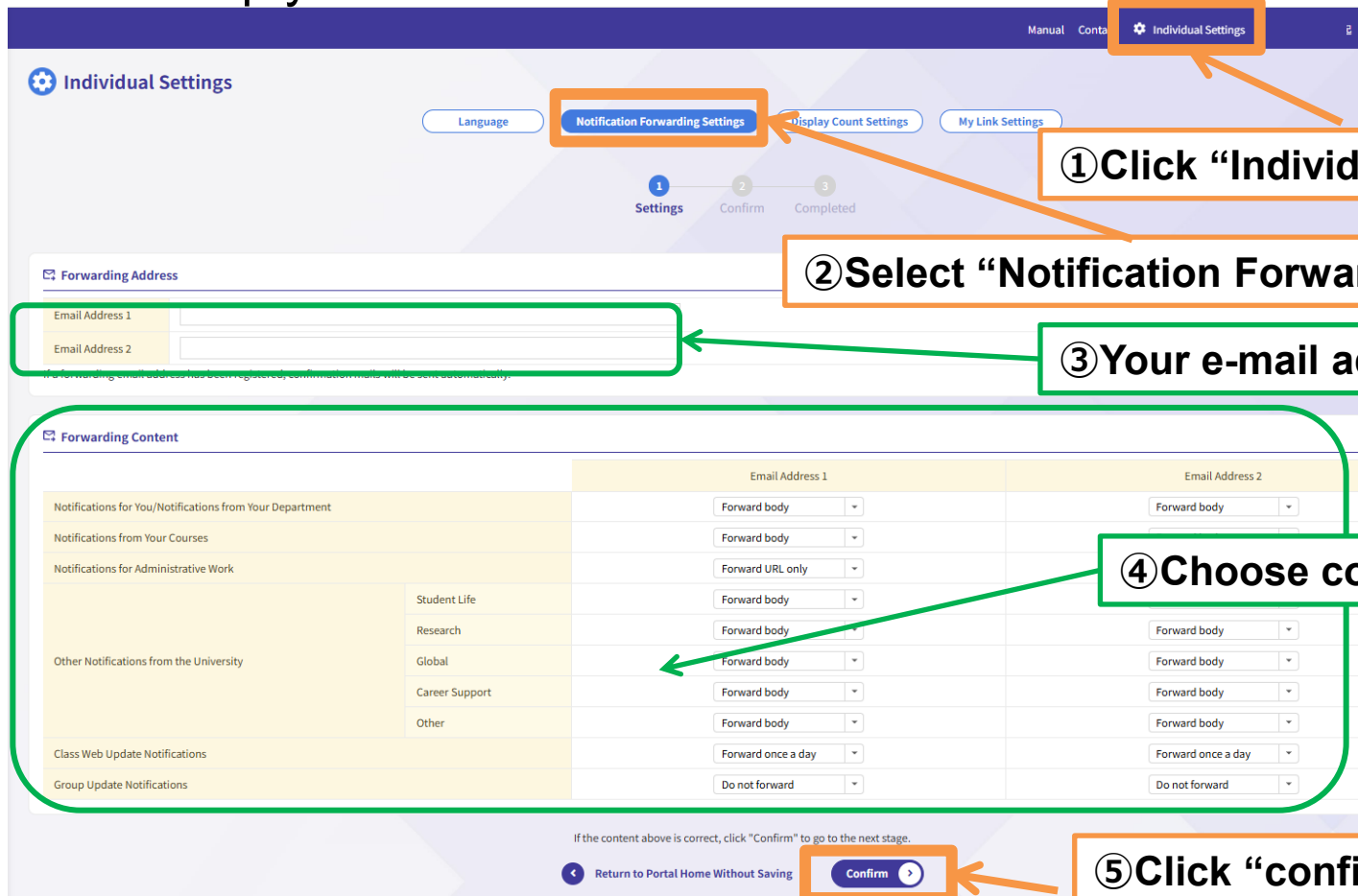
| Department | Class Name                                        | Faculty Name            | Semester | Day/Period | Campus | Room | Course Number | Syllabus                 |
|------------|---------------------------------------------------|-------------------------|----------|------------|--------|------|---------------|--------------------------|
| 国日         | <a href="#">Journalism in Japan B</a>             | Sakai Makoto            | Fall     | Mon 2      | Nakano | 402  | (GJ)SOC361E   | <a href="#">Syllabus</a> |
| 国日         | <a href="#">Mass Media in Japan B</a>             | Sakai Makoto            | Fall     | Mon 2      | Nakano | 402  | (GJ)SOC361E   | <a href="#">Syllabus</a> |
| 国日         | <a href="#">Film Studies B</a>                    | DAVIES BRETT JAMES      | Fall     | Wed 1      | Nakano | 406  | (GJ)ART311E   | <a href="#">Syllabus</a> |
| 国日         | <a href="#">東アジア文化交流史B（E）</a>                     | ZHANG JIANENG           | Fall     | Wed 3      | Nakano | 208  | (GJ)HIS321E   | <a href="#">Syllabus</a> |
| 国日         | <a href="#">European Urban Customs B</a>          | Rosner Krisztina        | Fall     | Wed 4      | Nakano | 302  | (GJ)ARS321E   | <a href="#">Syllabus</a> |
| 国日         | <a href="#">Japanese Cinema B</a>                 | SCHERMANN SUSANNE       | Fall     | Wed 4      | Nakano | 309  | (GJ)CUL311E   | <a href="#">Syllabus</a> |
| 国日         | <a href="#">Contemporary American Society B</a>   | JOHNSON JEFFREY RICHARD | Fall     | Wed 4      | Nakano | 410  | (GJ)HIS341E   | <a href="#">Syllabus</a> |
| 国日         | <a href="#">English Linguistics B</a>             | Oya Masanori            | Fall     | Thu 2      | Nakano | 302  | (GJ)LIN341E   | <a href="#">Syllabus</a> |
| 国日         | <a href="#">International Marketing Studies B</a> | KAWABATA YASUKO         | Fall     | Thu 4      | Nakano | 406  | (GJ)CMM311E   | <a href="#">Syllabus</a> |



## □ Forwarding notifications

- You can check notifications without logging in

Forwarded emails will be sent from *ohsysmt@meiji.ac.jp*.  
Please set up your e-mail account to receive them.



The screenshot shows the 'Individual Settings' page with the following elements and callouts:

- 1** Click "Individual Settings" (points to the gear icon in the top right navigation bar).
- 2** Select "Notification Forward Settings" (points to the 'Notification Forwarding Settings' button in the sub-menu).
- 3** Your e-mail addresses (points to the 'Forwarding Address' section with input fields for 'Email Address 1' and 'Email Address 2').
- 4** Choose contents (points to the 'Forwarding Content' table, which lists various notification categories and their forwarding options for two email addresses).
- 5** Click "confirm" and save your settings. (points to the 'Confirm' button at the bottom right).

**Forwarding Address**

Email Address 1:   
Email Address 2:

\*If forwarding e-mail address has been registered, confirmation mails will be sent automatically.

**Forwarding Content**

|                                                          | Email Address 1    | Email Address 2    |
|----------------------------------------------------------|--------------------|--------------------|
| Notifications for You/Notifications from Your Department | Forward body       | Forward body       |
| Notifications from Your Courses                          | Forward body       | Forward body       |
| Notifications for Administrative Work                    | Forward URL only   | Forward body       |
| Student Life                                             | Forward body       | Forward body       |
| Research                                                 | Forward body       | Forward body       |
| Global                                                   | Forward body       | Forward body       |
| Career Support                                           | Forward body       | Forward body       |
| Other                                                    | Forward body       | Forward body       |
| Class Web Update Notifications                           | Forward once a day | Forward once a day |
| Group Update Notifications                               | Do not forward     | Do not forward     |

If the content above is correct, click "Confirm" to go to the next stage.

Return to Portal Home Without Saving | **Confirm**

## ❑ Oh-o! Meiji App

Oh-o! Meiji App is also available. As students can receive push notifications on their smartphones, such as class cancellations, please download and utilize it.



# How to Connect to Wi-Fi in Campus

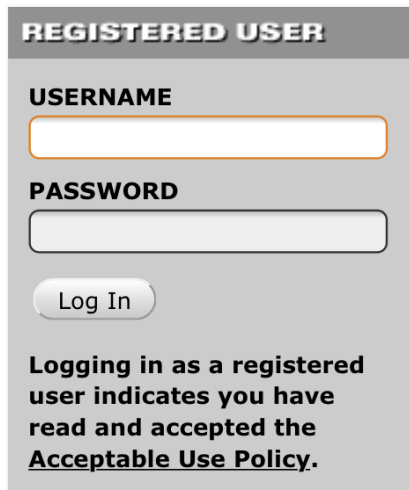
❑ Select 「0001\_MIND\_web」 at Wi-Fi setting screen.

➤ The password for the first time is as follow.

「**MIND-Mobile-Wireless-n**」

❑ After connection, open your browser. Once you input your Student ID and Password you can start using the wifi.

⇒ e.g.) Chrome, Safari, Firefox



**REGISTERED USER**

USERNAME

PASSWORD

Log In

Logging in as a registered user indicates you have read and accepted the Acceptable Use Policy.

Your Student ID

Password for Oh-o!Meiji

