

### Meiji University Export Control Prior Inspection Form

This form is to be used for Prior Inspection as prescribed in Article 12 of the Meiji University Export Control Regulations.

When accepting a non-resident or a resident under the significant influence of a non-resident (i.e., a person falling under the definition of "Specific Categories".), the person in charge of accepting such persons must inspect them using this form (1 - 2) **before accepting them** or **at the time of accepting them**, and submit the results to the designated person in charge\*.

\*Person responsible for checking: such as a supervisor, host professor, office Manager

\*Results of checking to be handed in to someone such as the head of department, that is, the head of the department to which the relevant faculty members belong such as the Dean, the head of the organization, or the General Manager of the office.

**【Overview 1】 Information about the applicants**

(1) Expected Period of attending the university	<table border="1"> <tr> <td>Year</td> <td>Month</td> <td>Day(s)</td> <td>(~)</td> <td>Year</td> <td>Month</td> <td>Day(s)</td> </tr> </table>	Year	Month	Day(s)	(~)	Year	Month	Day(s)
Year	Month	Day(s)	(~)	Year	Month	Day(s)		
(2) The Category of the applicant	<input type="checkbox"/> (a) International student (* 1) <input type="checkbox"/> (b) Faculty members (Professor, Assistant Professor, Research Associate, Visiting Professor, Administrative Staff) (* 2) <input type="checkbox"/> (c) Research Promotion Staff (incl. Visiting Researcher) , Research Support Staff Research Assistant (RA) <input type="checkbox"/> (d) JSPS Fellow for Research. International Guest Researcher <input type="checkbox"/> (e) Other ( )							
(3) Name of the applicant								
(4) Student ID (Only when the student is accepted)	<input type="checkbox"/> Regular course <input type="checkbox"/> Exchange student Student number :							
(5) Country of birth (Nationality)								
(6) Organization which someone is from								
(7) Status of residence/Specific type Applicable (* 4)								
(8) A non-resident or a resident under the significant influence of a non-resident	<input type="checkbox"/> A non-resident <input type="checkbox"/> Specific type 1 (Employed by a foreign corporation, etc.) <input type="checkbox"/> Specific type 2 (In receipt of exceptional amounts of money from foreign governments, etc.) <input type="checkbox"/> Specific type 3 (Appointed by the Ministry of Economy, Trade and Industry)							

\*1: This is limited to the Graduate School of Science and technology, the Graduate School of Agriculture (Excluding the Agricultural Economics Program), and the Graduate School of Advanced Mathematics).

\*2: Part-timers cannot be included, such as: Lecturer (part-time), Assistant Lecturer(non-tenured), TA, temporary Staff, etc.

\*3: (3)~ (7) can be submitted on a separate sheet of paper, as you wish.

\*4: It is not necessary to complete or submit this form if the person is a resident or does not fall under the definition of a specific category.

**【Overview 2】 The type of laboratory or technological facilities that are expected to be offered.**

Faculty/Graduate School/Department/Laboratory	
Name of the host supervisor/technology providers	
Research field	
Plan of expected research	

**[Inspection items]**

Are you going to provide Technological Information (\*) on the design, manufacture, and use of the cargo?

(\*) Technological Information here refers to "specific information necessary for the design, manufacture, and use of the specific items in data or through technical assistance. Please see " Notes on Prior Inspection " for specific examples of such items.

↓  No.

↓  Yes.

↓ This inspection was completed. Please submit this sheet to the Head of department.

Is the technology (or information) you are going to provide either already publicly available or is about to be made public?

↓  Yes.

↓  No.

↓ This inspection was completed. Please submit this sheet to the Head of department.

Additional inspections are required. Please go on to the sheet 2 and 3 and submit the whole form to the Head of Department.

**[Confirmation]**

The above statement is true and correct.

Date                                            Year                                            Month                                            Day

Affiliation:

Name:  seal

\*Signature or name and seal

(Office use only)		
(Corresponding Supervisor)	The Head of Department, etc.	Office
/ /	/ /	/ /
Additional Confirmation [Required or NOT]	Doubts [Yes or No]	No.

## Notes on Prior Inspection

The definition of "export of goods" or "provision of technology" is as follows (Article 2, Paragraph 1, Items 4 and 5 of **the Meiji University Export Control Regulations**)

### Export of Goods

- (a) To send goods to a foreign state
- (b) To send goods **that are clearly intended for** a foreign state
- (c) To carry cargo to a foreign state

### Provision of Technology

- (a) the act of providing technology to Non-Residents (the person prescribed in Article 6, Paragraph 1, Item 6 of the "Act", hereinafter simply referred to as "Non-Residents")
- (b) the act of providing technology to **a Resident** (the person prescribed in Article 6, Paragraph 1, Item 5 of the "Act2) who clearly provides **technology** to Non-Residents
- (c) the act of providing technology in a foreign state or providing technology for a foreign state.
- (d) the act of providing a medium in which technical information is stated or recorded for the purpose of (a), (b) or (c)
- (e) the act of sending technical information through telecommunication lines for the purpose of (a), (b) or (c)

The definition of "Residents" and "Non-Residents" is as follows (The interpretation and operation of foreign exchange laws and regulations: Kukoku No. 4672, November 29, 1980).

### Residents

- <Japanese>
  - (1) Those who work at Japan's international diplomatic offices
  - (2) All Japanese excluding (1), (3), (4) and (5)
- <Foreigners>
  - (7) Those who work at an office in Japan
  - (8) Those who stay in Japan for six months or longer after entry
- <Corporations or legal persons>
  - (12) Offices including a branch/sub-branch of an international corporation in Japan
  - (13) Japan's international diplomatic offices
  - (14) Japanese corporations/legal persons excluding (13) and (15)

### Non-Residents

- <Japanese>
  - (3) Those who departed from Japan and stay outside Japan for the purpose of working at an overseas office
  - (4) Those who departed from Japan and stay outside Japan for the purpose of staying outside Japan for two years or longer
  - (5) Those who stay outside Japan after **their** departure from Japan for two years or longer
  - (6) Those who fall under any of (3) through (5) and **who returned to Japan temporarily and have stayed** for less than six months so far
- <Foreigners>
  - (9) Persons in public service for foreign governments or international institutions
  - (10) Diplomats, consuls or accompanying personnel/servants thereof (only those appointed/hired outside Japan)
  - (11) All foreigners other than (7) through (10)
- <Corporations or legal persons>
  - (15) Offices including a branch/sub-branch of a Japanese corporation in other countries
  - (16) Diplomatic offices of foreign governments and international institutions in Japan
  - (17) Foreign corporations/legal persons excluding (12) and (16)

"Design", "Manufacturing" and "Use" refers to the following stages.

- (1) Design: All stages prior **to** a series of manufacturing processes  
(Examples) Design research, design analysis, design concept, prototype production and testing, pilot production planning, design data, **the** process of transforming design data into products, appearance design, overall design, layout, etc.
- (2) Manufacturing: All manufacturing processes  
(Examples) Construction, production engineering, commercialization, integration, assembly, inspection, testing, quality assurance, etc.
- (3) Use: stages other than design and manufacturing  
(Examples) Operation, installation, maintenance, repair, overhaul, dismantling repair

Transactions where the technology is "provided to make it publicly known" refer to the following (Ministerial Ordinance on Trade Relation Invisible Trade (Ordinance of the Ministry of International Trade and Industry No. 8 of 1998)):

- Technologies already disclosed to the general public via newspapers, books, magazines, brochures or files in an electrical communication network, etc., are to be transferred.
- Technologies accessible to the general public through academic journals, public patent information or minutes of open symposiums, etc., are to be transferred.
- Technologies accessible or audible to the general public through factory tours, lecture presentations or exhibitions, etc., are to be transferred.
- Open-source programs are to be transferred; or
  - The purpose is to provide public access or view through sending academic presentation manuscripts or distributed materials at exhibitions, or contributing to magazines, etc.