

Meiji University Regulations on the Human Rights Committee

Enacted on June 21, 1999

FY1999 Regulation No. 4

Article 1: Purpose and Establishment

Meiji University (hereinafter referred to as the “University”) shall establish the Meiji University Human Rights Committee (hereinafter referred to as the “Committee”) to ensure that all University activities, including education and research, are conducted appropriately and equitably, in the spirit of respect for human rights and all forms of diversity.

Article 2: Duties

The duties of the Committee shall be as follows:

- (1) Formulate measures to prevent human rights infringements, including, but not limited to, acts of campus harassment, discrimination, and prejudice within the University (hereinafter referred to as “Human Rights Initiatives”)
- (2) Conduct educational activities that promote respect for human rights within the University
- (3) Review and provide advice on Human Rights Initiatives implemented by organizations and administrative departments within the University
- (4) Other necessary matters

Article 3. Organization

1. The Committee shall comprise the following members.

- (1) Two (2) Trustees designated by the Chairman, Board of Trustees
- (2) One (1) Vice President designated by the President
- (3) One (1) Dean, Academic Affairs, and one (1) Dean, Student Affairs
- (4) One (1) Associate Dean, Academic Affairs, designated by the Dean, Academic Affairs
- (5) One (1) Associate Dean, Student Affairs, designated by the Dean, Student Affairs
- (6) One (1) Chair of the Campus Harassment Prevention Committee
- (7) One (1) Chief of Faculty Counselors
- (8) One (1) President’s Staff member designated by the President

- (9) One (1) General Manager from each of the following organizations (six in total): Academic Strategy and Planning Division, Education Affairs Division, Student Support Division, Management and Planning Division, General Affairs Division, and Personnel Division
 - (10) A few faculty members designated by the President
 - (11) One (1) teacher designated by the Principal of the Meiji University High School and Meiji University Junior High School
 - (12) A few Administrative Staff members designated by the Executive Trustee in charge of general affairs
 - (13) A few academic experts recommended by the Chairman, Board of Trustees, or the President
2. The committee may appoint advisors as necessary.

Article 4. Term of Office of the Committee Members

1. The term of office for the Committee members shall be two (2) years, except for those who serve *ex officio*. However, the term of office for a substitute member shall be the remaining term of office of their predecessor.
2. The Committee members may be reappointed.

Article 5. Chair and Vice-Chair of the Committee

1. The Committee shall have one (1) Chair and one (1) Vice-Chair.
2. The Committee Chair shall be selected from among the Committee members provided in Article 3, Paragraph 1, (1) hereof, and the Vice-Chair shall be nominated from among the Committee members by the Committee Chair.
3. The Committee Chair shall preside over the affairs of the Committee.
4. The Committee Vice-Chair shall assist the Committee Chair and, in the event of the Committee Chair's absence or inability to perform duties, shall perform their duties on their behalf.

Article 6. Meetings

1. The Committee Chair shall convene and chair Committee meetings.
2. The Committee may not hold a meeting nor make a resolution unless a majority of its members are in attendance.

3. The proceedings of the Committee shall be decided by a majority of its members present, and in the case of a tie, the Committee Chair shall have the deciding vote.
4. The Committee may, as necessary, invite individuals other than its members to attend meetings and provide their opinions.

Article 7. Establishment of the Campus Harassment Prevention Committee

1. The Committee shall establish a Campus Harassment Prevention Committee (hereinafter referred to as the “Prevention Committee”) to address and resolve incidents of campus harassment within the University.
2. Necessary matters concerning the Prevention Committee shall be specified separately.

Article ~~7~~². Establishment of the Campus Harassment Investigation Committee

1. At the request of the Prevention Committee Chair to establish a Campus Harassment Investigation Committee (hereinafter referred to as the “Investigation Committee”) in connection with a campus harassment consultation case, the Committee Chair may, upon a resolution of the Committee, establish the Investigation Committee to investigate the case.
2. Necessary matters concerning the Investigation Committee shall be specified separately.

Article 8. Expert Committee

1. The following expert committees shall be established under the Committee.
 - (1) Human Rights Education and Awareness Expert Committee
 - (2) Other expert committees as deemed necessary by the Committee
2. Necessary matters concerning the expert committees shall be specified separately.

Article 9. Clerical Work

The General Affairs Office of the General Affairs Division shall handle clerical work for the Committee, with the Academic Affairs Office of the Educational Affairs Division, the President’s Office of the Academic Strategy and Planning Division, the Student Support Office of the Student Support Division, and the Personnel Office of the Personnel Division cooperating.

Article 10. Miscellaneous Provisions

The Committee Chair may, with the consent of the Committee, establish matters necessary for the enforcement of these Regulations.

Supplementary Provisions (FY1999 Regulation No. 4)

These Regulations shall come into force as of June 22, 1999.

(Notice No. 1006)

Supplementary Provisions (FY2002 Regulation No. 22)

These Regulations shall come into force as of April 1, 2003.

(Notice No. 1207) (Note: Amendment due to Name Changes of Members in Administrative Positions and Administrative Support Departments Following Improvement of Administrative Mechanisms)

Supplementary Provisions (FY2004 Regulation No. 4)

These Regulations shall come into force as of July 21, 2004.

(Notice No. 1309) (Note: Amendment due to Change of Duties Related to the Committee)

Supplementary Provisions (FY2005 Regulation No. 25)

These Regulations shall come into force as of April 1, 2006.

(Notice No. 1439) (Note: Amendment due to the Integration of Organizations Handling Human Rights and Harassment Issues within Schools)

Supplementary Provisions (FY2007 Regulation No. 49)

These Regulations shall come into force as of December 6, 2007.

(Notice No. 1621) (Note: Amendment due to Name Changes of Members' Administrative Positions and Administrative Organizations Following Implementation of Administrative Organization Reform)

Supplementary Provisions (FY2008 Regulation No. 9)

These Regulations shall come into force as of June 5, 2008, and the revised provisions shall come into force as of April 1, 2008.

(Notice No. 1700) (Note: Amendment due to Change of the Committee Composition, Etc. Following the Abolition of the Dean of Academic Affairs of the Evening Division)

Supplementary Provisions (FY2008 Regulation No. 41)

These Regulations shall come into force as of December 4, 2008, and the revised provisions shall come into force as of September 16, 2008.

(Notice No. 1757) (Note: Amendment due to Change of Department Names, Etc. Following the First Review of Administrative Organizations)

Supplementary Provisions (FY2009 Regulation No. 7)

These Regulations shall come into force as of June 10, 2009, and the revised provisions shall come into force as of April 22, 2009.

(Notice No. 1807) (Note: Amendment due to Change of Department Names, Etc. Following the Second Review of Administrative Organizations)

Supplementary Provisions (FY2019 Regulation No. 12)

(Effective Date)

1. These Regulations shall come into force as of November 14, 2019.

(Special Provisions for the Term of Office of the Committee Members)

2. Notwithstanding the provisions of Article 4, Paragraph 1 hereof, the term of office of the Committee members stipulated in Article 3, Paragraph 1, (2) and (4) hereof, shall expire on March 31, 2020.

(Notice No. 2663) (Note: Amendment due to Addition, Etc. of the Purpose, Duties, Committee Members, and Clerical Work)

Supplementary Provisions (FY2020 Regulation No. 34)

These Regulations shall come into force as of April 1, 2021.

(Notice No. 2767) (Note: Amendment due to the Establishment of Campus Harassment Investigation Committee)

Supplementary Provisions (FY2023 Regulation No. 39)

These Regulations shall come into force as of April 1, 2024.

(Notice No. 2986) (Note: Amendment due to Streamlining of Terms Following the Establishment of Regulations Concerning the Meiji University Campus Harassment Investigation Committee)