

Oh-o!Meiji システムの「お知らせ転送設定」について

(1) Oh-o!Meiji システムへログイン後、画面上部の「個人設定」を選択。



(2) 転送先のメールアドレスを入力。

The screenshot shows the 'お知らせ転送設定' (Notification Forwarding Settings) page. The page title is '個人設定' (Personal Settings) and the sub-title is 'お知らせ転送設定'. A note states: '転送メールアドレスを登録した場合、自動で確認メールが送信されます。' (If you register a forwarding email address, a confirmation email will be sent automatically.)

The '転送先1' (Forwarding 1) section contains a text input field for '転送先メールアドレス1' (Forwarding email address 1), which is circled in red. To the right of this field is a link: 'メールアドレスの禁止文字について' (About prohibited characters in email addresses).

The '転送内容1' (Forwarding content 1) section lists various notification categories with dropdown menus for selection:

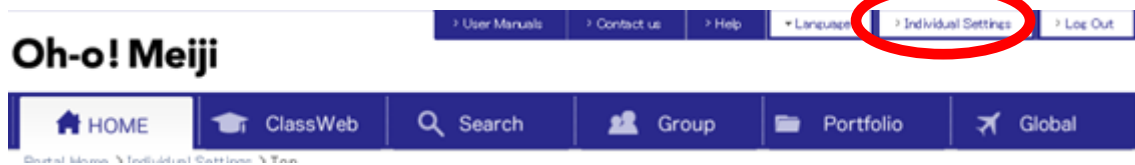
- 個人宛・所属事務室からのお知らせ** (Notifications from individuals/affiliated offices):
 - 個人宛のお知らせ (Individual notification): タイトル/本文を転送 (Forward title/body)
 - 所属事務室からのお知らせ (Notification from affiliated office): タイトル/本文を転送 (Forward title/body)
- 授業に関するお知らせ** (Notifications related to classes):
 - 休講・補講 (Absence/Makeup): タイトル/本文を転送 (Forward title/body)
 - 時間割変更・教室変更 (Class schedule/room change): タイトル/本文を転送 (Forward title/body)
 - クラスウェブ (Class web): タイトル/本文を転送 (Forward title/body)
 - グループ (Group): タイトル/本文を転送 (Forward title/body)
- その他のお知らせ** (Other notifications):
 - 就職 (Job): 転送無し (Do not forward)
 - 学生支援 (Student support): 転送無し (Do not forward)
 - 国際 (International): タイトル/本文/添付ファイルを転送 (Forward title/body/attachments)
 - その他 (Other): 転送無し (Do not forward)
- クラスウェブの更新通知** (Class web update notifications):
 - 更新通知 (Update notification): 転送無し (Do not forward)

(3) 画面下の「確認画面に進む」選択。

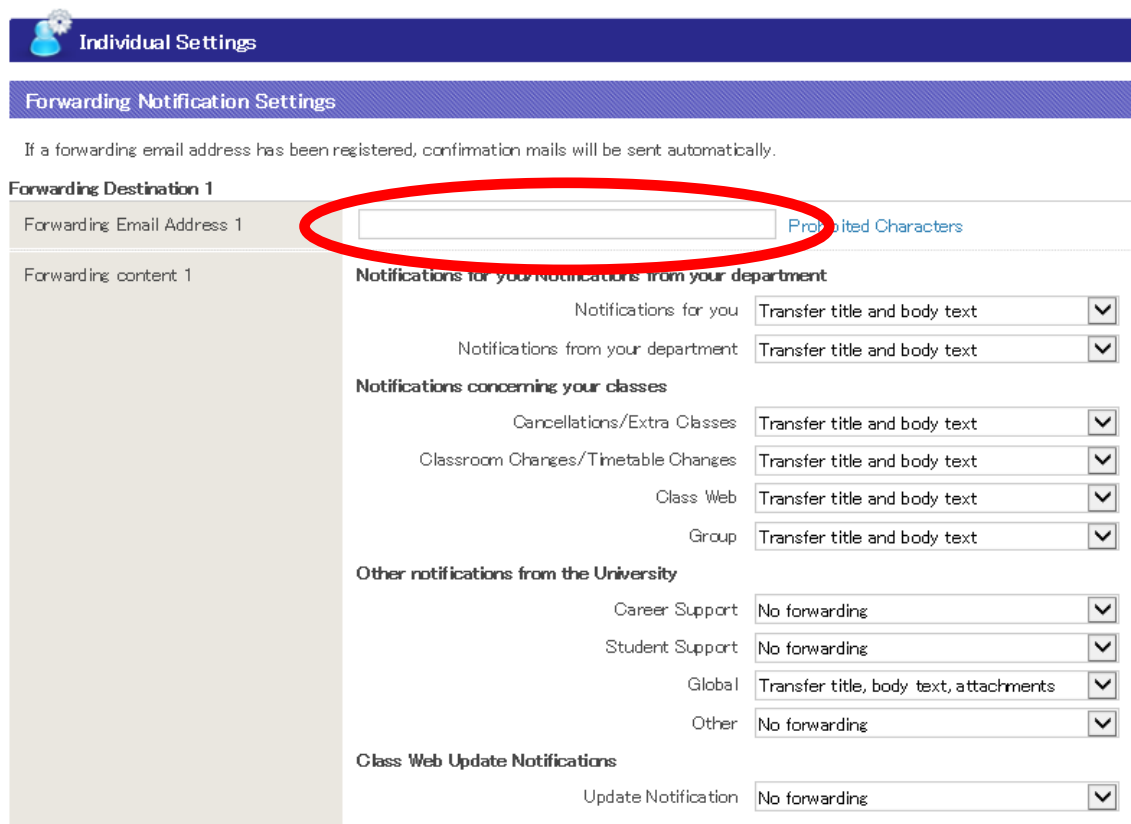
確認画面で間違いがなければ画面下の「登録する」を選択。

Oh-o!Meiji System "Forwarding Email Address "

(1)After logging into the Oh-o!Meiji system, select "Personalize" at the top of the screen.



(2)Enter the forwarding mail address.

The image shows the 'Forwarding Notification Settings' page. At the top, there is a blue header with 'Individual Settings' and a sub-header 'Forwarding Notification Settings'. Below this, a note states: 'If a forwarding email address has been registered, confirmation mails will be sent automatically.' The main section is titled 'Forwarding Destination 1'. It contains a form with the following elements:

- 'Forwarding Email Address 1': A text input field, circled in red, with a 'Prohibited Characters' link to its right.
- 'Forwarding content 1': A sidebar on the left.
- 'Notifications for your notifications from your department':
 - 'Notifications for you': Transfer title and body text (dropdown)
 - 'Notifications from your department': Transfer title and body text (dropdown)
- 'Notifications concerning your classes':
 - 'Cancellations/Extra Classes': Transfer title and body text (dropdown)
 - 'Classroom Changes/Timetable Changes': Transfer title and body text (dropdown)
 - 'Class Web': Transfer title and body text (dropdown)
 - 'Group': Transfer title and body text (dropdown)
- 'Other notifications from the University':
 - 'Career Support': No forwarding (dropdown)
 - 'Student Support': No forwarding (dropdown)
 - 'Global': Transfer title, body text, attachments (dropdown)
 - 'Other': No forwarding (dropdown)
- 'Class Web Update Notifications':
 - 'Update Notification': No forwarding (dropdown)

Forwarding Destination 2

(3)Select "Confirm " at the bottom of the screen.

If there is no mistake on the confirmation screen, select "Submit " at the bottom of the screen.