

2022

Graduate School of Governance Studies
Syllabus

Meiji University

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Curriculum Policy

The Principles of the Curriculum

The first decade of the twenty-first century has seen Japan's national and local governments engage with the existing issues of decentralization reform and local sovereignty. During this time, in an initiative of its own, the Graduate School of Governance Studies has undertaken to establish public policy studies as a holistic science with a view to supporting "endogenous local development" through horizontal partnerships among communities both domestically and internationally. Based on these public policy studies, it is our goal to produce well-educated political and administrative professionals with the breadth of knowledge and vision, keen insight, and good analytical and decision-making skills needed to address the issues involved in ever more complex and specialized policymaking.

Curriculum Structure

The curriculum structure is of the cross-curricular type. First, to provide an understanding of governance from all aspects, the courses that make up governance studies are arranged in "fields"* which offer a broad international perspective within the three disciplines of politics and administration, economics and public finance, and law (not offered in English), together with an array of policy studies courses designed to familiarize students with the actual status of developments in these areas.

The Graduate School offers five course-taking models as follows, the five combinations of the fields most relevant to the different professional needs and interests found among our students, thus allowing them to choose the study model most suited to their personal goals. The five are: (1) the Urban and Local Politics (Focus: cultivating political leadership; intended students: elected representatives and leaders, and people who wish to enter politics); (2) the Local Government Management (Focus: innovating public administration; intended students: people already in or wishing to enter public service); (3) Innovating the publics (Focus: creating new local communities; intended students: private corporations, employees of NPOs, self-employed worker, professional of welfare and education etc. and community members); (4) the International Development and Cooperation (Focus: resolving global issues; intended students: people who are engaging in global businesses, and people who wish to enter global businesses); and (5) Consumer Policy and Market Growth (Focus: protecting consumer interests and market growth; intended students: those who work in the field of consumer issues). In addition, students develop their actual problem-solving skills in Research Paper 1 and 2 and other practical seminars, and the final research paper is assessed after careful examination.

*The four fields are:

Field A: Basic subject - Politics, administration, and policies; Field B: Basic subject - Economics, finance, and management; Field C: Applied Policy Study; Field D: Practical Seminars.

Distinctive Features of the Curriculum

The Graduate School of Governance Studies is a center that brings together. On one hand, sophisticated students with a particular interest (and perhaps previous work experience) in areas such as community building and renewal, and on the other, recent university graduates who aspire to create the communities of the future. This way, it forms a learning hub where innovative ideas germinate, spread, develop, and feed back into the creative process. This is made possible thanks to exchanges of information and personal contacts among wealthy-experienced ones, including the full-time and visiting professors of the Graduate School, special invited professors, and part-time / adjunct lecturers. Although we too use the word "graduation," in fact many of our alumni remain involved in ongoing projects, and this continuity has been

highly productive. In particular, the Governance Policy Research Network, the Urban Policy Forum, the Public Quality Management (PQM) Forum, and the Governance Salon are nodes of practice and research that serve to link not only fellow alumni but also alumni and current students—giving our graduates a very real presence on campus.

Diploma Policy

The Image of Our Ideal Graduate

The Graduate School of Governance Studies was established against the background of decentralization reform, or the enactment of the Comprehensive Decentralization Act, which came into force in 2000. Those who have pursued their studies at the School include (1) elected leaders, representatives, and public servants involved in government at the local level and in international cooperation; (2) NPO and NGO workers, corporate employees, and professionals (members of nationally certified occupations such as architects, administrative scriveners, tax accountants, and public health nurses); (3) recent university graduates who aspire to public service and have an interest in these fields of public policy; (4) international students, including those sponsored by their own governments, those granted MEXT scholarships, and long-term trainees under Japan's official development assistance. They are now embarking on promising careers in the various communities they serve.

Concrete Goals to Achieve This Ideal

With the objective of supporting “endogenous” political, economic, and cultural development by local authorities well-versed in governance, the program enables students to improve their theoretical and practical skills. From there by the end of the program, they will have a command of both the theory of public policy and an array of techniques, grounded in the theory, with which to address the issues facing their own communities.

Academic calendar of 2022 (Graduate School of Governance Studies)

【Spring semester】 April 1 to September 19

Orientation for newly - enrolled students	April 2 (Sat.)
Class starts	April 5 (Tue.)
Entrance ceremony (April intake students)	April 7 (Thu.)
Health check	April 4 (Mon.) or 5 (Tue.)
Registration period	Early April
Distribution of the individual registration	Mid April
Period to review registrations	Mid April
Preliminary registration of the tentative title of research paper (September graduating students)	May 19 (Thu.) to 25 (Wed.)
Date of submission of research paper (September graduating students)	June 30 (Thu.) to July 2 (Sat.)
Thesis Defense (September graduating students)	July 16 (Sat.)
End of class	July 30 (Sat.)
Summer vacation	August 1 (Mon.) to September 19 (Mon.)
Graduation ceremony (September Graduating students)	September 19 (Mon.)

※ Date to be offered Classes held on national holidays : July 18 (Mon.)

【Fall semester】 September 20 to March 31

Orientation for newly - enrolled students	September 17 (Sat.)
Entrance ceremony (September intake students)	September 19 (Mon.)
Class starts	September 21 (Wed.)
Registration period	End September
Distribution of the individual registration	Early October
Period to review registrations	Early October
Preliminary registration of the tentative title of research paper (March graduating students)	October 13 (Thu.) to October 19 (Wed.)
Anniversary of university foundation (No class)	November 1 (Tue.)
Winter vacation	December 25 (Sun.) to January 7 (Sat.)
Date of submission of research paper (March graduating students)	January 12 (Thu.) to 14 (Sat.)
Anniversary of university foundation	January 17 (Tue.)
Thesis Defense (March graduating students)	January 29 (Sun.)
End of class	February 3 (Fri.)
Graduation ceremony (March Graduating students)	March 26 (Sun.)

※ Temporary University holidays : October 31 (Mon.), November 1 (Tue.) ~ 3 (Thu.), January 14 (Sat.)

Academic Credit Requirements

- Requirement for the completion of the Master's course are;
 - To earn 40 credits and complete a Master's thesis.
 - To earn 4 credits each from Field A and Field B.
 - To complete courses given by the supervisor: "Research Method 1" and "Research Method 2" in the first year and "Research Paper 1" and "Research Paper 2" in the second year.
 - In addition to the above, students are required to earn 2 credits at least of the courses given by the supervisor.
- The maximum number of credits that can be registered in any one year is 36. Nevertheless, pursuant to the Clause 1 of Article 5, students who are authorized to complete the Master's course in one year can register at the maximum number of 54 credits in one year.

Courses and Teaching Staff

This syllabus collection includes English-track courses that require field trips. Students who register for such courses but are not supported by the JDS scholarship will have to cover the cost for participating in such field trips out of their pocket.

Courses Title	Credit	Title	Name	Page	FT Expense
Field A : Basic subject - Politics, administration, and policies					
Governance Studies	2	Professor	IZUMO AKIKO	8	
Intergovernmental Relations	2	Professor	KIMURA SHUNSUKE	11	
Urban Planning and Design Policies	2	Professor	MATSUURA MASAHIRO	15	
Introduction to Policy-making Processes	2	Professor	MATSUURA MASAHIRO	17	
Comparative Local Government	2	Lecturer	TAKADA HIROFUMI	19	
Spatial Planning	2	Professor	KOBAYASHI KIYOSHI	21	●
Global Governance (Theory)	2		—		
Global Governance (Institutions)	2	Professor	SASAOKA YUICHI	23	
NGO/NPO Policy	2		—		
NGO/NPO Management	2	Professor	NAGAHATA MAKOTO	25	
E-Government	2	Professor	YUASA HARUMICHI	27	
Public Employment and Personnel Management	2	Professor	IZUMO AKIKO	30	
Field B : Basic subject - Economics, finance, and management					
Public Financial Management	2	Professor	TANAKA HIDEAKI	34	
Public Finance and Social Welfare	2	Professor	TANAKA HIDEAKI	38	
Economics A	2	Professor	KATO RAY RYUTA	41	
Economics B	2	Professor	KATO RAY RYUTA	43	
Econometrics A	2	Professor	KATO RAY RYUTA	45	
Econometrics B	2	Professor	KATO RAY RYUTA	47	
Politics and Economics in East Asia	2		—		
Environment and Economics	2	Lecturer	NINOMIYA KOSUKE	49	
Social Policy	2	Lecturer	LARATTA ROSARIO	51	
Social Development	2		—		
Evaluation Theory and Practice	2	Professor	MINAMOTO YURIKO	54	
TQM in Public Sector	2	Professor	NISHIDE JUNRO	56	
QM in Japanese Public Sector	2	Professor	NISHIDE JUNRO	58	●
Negotiation in the Public Sector	2	Professor	MATSUURA MASAHIRO	59	
Government and Politics in Developing Countries	2	Professor	SASAOKA YUICHI	61	
Field C : Applied Policy Study					
Policy, evaluation					
Current Development in Public Policy and Management	2	Professor	MINAMOTO YURIKO (Omnibus)	63	
Consensus building and sustainability transition	2		—		
Public Policy	2		—		
Policy Evaluation	2		—		
Public administration management					
Comparative Public Administration	2		—		
Comparative Study of Corruption	2		—		
Human Resource Management	2	Professor	NAGAHATA MAKOTO	65	
Leadership Theory and Practice	2		—		
Cutting-edge Local Government Policies	2		—		
Citizen's Participation and Local Governance	2		—		
Local government					
Japanese Local Government (Management)	2		—		
Japanese Local Government (Finance)	2		—		
Urban design					
Urban Design	2		—		
Introducing Spatial Planning in Tokyo	2	Professor	KOBAYASHI KIYOSHI	67	●
Crisis management					
Terrorism and Political Violence	2	Professor	KOBAYASHI YOSHIKI	69	
Crisis Management and International Politics	2	Professor	KOBAYASHI YOSHIKI	73	
National Security and Intelligence	2	Professor	KOBAYASHI YOSHIKI	77	
Economics, finance					
Japanese Economy in International Environment	2		—		

Courses Title	Credit	Title	Name	Page	FT Expense
Japanese Economic Policy	2	Professor, School of Political Science and Economics	KATSU ETSUKO	80	
Community/Regional development					
Community Engagement and Facilitation	2		—		
Community Welfare Service	2	Professor	OKABE TAKU	82	
Multicultural Society	2	Assistant Professor	MATSUMOTO NAKA	84	
Environment					
Environmental Governance	2	Professor	TSUJI MASAMI	86	
Environmental Management	2	Professor	TSUJI MASAMI	88	
Environmental Assessment	2	Professor	TSUJI MASAMI	90	
Education					
Comparative and International Education	2		—		
Japanese Education in Comparative Perspective	2		—		
International issues					
Japanese Foreign and Development Policy	2	Professor	SASAOKA YUICHI	92	
Political Economy of Development	2	Professor, School of Political Science and Economics	HORIKANE YUMI	94	
Theories and Experience of the Developmental State	2	Professor, School of Political Science and Economics	HORIKANE YUMI	96	
SDGs and International Peace Studies	2	Lecturer	MATSUZAWA TOMOKO	98	
Business					
Private Sector Development	2	Lecturer	KAMEYAMA TAKUJI	100	
Business, Policy and Environment	2		—		
E-Government					
E-Participation	2	Professor	YUASA HARUMICHI	103	
Global Cyber Governance	2	Professor	YUASA HARUMICHI	105	
Field D : Practical seminars					
Social Research Method	2	Lecturer	SASAKI ORIE	107	
Introductory Statistics for Social Research	2	Lecturer	SASAKI ORIE	109	
Qualitative Research Methods	2	Assistant Professor	MATSUMOTO NAKA	111	
Masters Thesis Development	2	Assistant Professor	MATSUMOTO NAKA	114	
Analyzing and Writing in Qualitative Research	2	Assistant Professor	MATSUMOTO NAKA	116	
Elementary Academic English	2		—		
Intermediate Academic English (Writing)	2		—		
Intermediate Academic English (Communication)	2		—		
Advanced Academic English	2		—		
Research Method 1	2	Professor	MATSUURA MASAHIRO KATO RAY RYUTA (Omnibus)	118	
Research Method 2	2	Professor	MINAMOTO YURIKO	119	
Research Method 2	2	Professor	SASAOKA YUICHI	120	
Research Method 2	2	Professor	NAGAHATA MAKOTO	122	
Research Method 2	2	Professor	TANAKA HIDEAKI	123	
Research Method 2	2	Professor	MATSUURA MASAHIRO	124	
Research Method 2	2	Professor	KIMURA SHUNSUKE	125	
Research Method 2	2	Professor	KATO RAY RYUTA	127	
Research Method 2	2	Professor	NISHIDE JUNRO	129	
Research Method 2	2	Professor	TSUJI MASAMI	130	
Research Method 2	2	Professor	KOBAYASHI YOSHIKI	131	
Research Method 2	2	Professor	IZUMO AKIKO	133	
Research Method 2	2	Professor	YUASA HARUMICHI	135	
Research Paper 1	2	Professor	MINAMOTO YURIKO	136	
Research Paper 1	2	Professor	SASAOKA YUICHI	137	
Research Paper 1	2	Professor	NAGAHATA MAKOTO	138	
Research Paper 1	2	Professor	TANAKA HIDEAKI	139	
Research Paper 1	2	Professor	MATSUURA MASAHIRO	140	
Research Paper 1	2	Professor	KIMURA SHUNSUKE	141	
Research Paper 1	2	Professor	KATO RAY RYUTA	143	
Research Paper 1	2	Professor	NISHIDE JUNRO	145	
Research Paper 1	2	Professor	TSUJI MASAMI	146	
Research Paper 1	2	Professor	KOBAYASHI YOSHIKI	147	
Research Paper 1	2	Professor	IZUMO AKIKO	149	
Research Paper 1	2	Professor	YUASA HARUMICHI	151	
Research Paper 2	2	Professor	MINAMOTO YURIKO	152	

Courses Title	Credit	Title	Name	Page	FT Expense
Research Paper 2	2	Professor	SASAOKA YUICHI	153	
Research Paper 2	2	Professor	NAGAHATA MAKOTO	154	
Research Paper 2	2	Professor	TANAKA HIDEAKI	155	
Research Paper 2	2	Professor	MATSUURA MASAHIRO	156	
Research Paper 2	2	Professor	KIMURA SHUNSUKE	157	
Research Paper 2	2	Professor	KATO RAY RYUTA	159	
Research Paper 2	2	Professor	NISHIDE JUNRO	161	
Research Paper 2	2	Professor	TSUJI MASAMI	162	
Research Paper 2	2	Professor	KOBAYASHI YOSHIKI	163	

Subject number : (GS)POL528E		
Name of Subject		Name of Professor
Governance Studies		IZUMO AKIKO
Course description and Attainment target		
<p>The purpose of this class is to explain and clarify the theories and practices of “governance” in international context. The goal is to be able to understand and analyze public and administrative policy making processes and policies from the perspective of governance, especially through comparative study.</p> <p>A transformation from government to governance has been observed in many industrial democracies. Governance is an indispensable concept in analyzing social and political phenomena. It employs the contextual realities of the co-ordination of multiple actors and institutions. Multilevel government institutions, private for-profit corporations, bureaucracies, nonprofit organizations, resident communities, and voluntary groups are all actors in the dynamic of governance. These actors share public goals, but each has goals they want to achieve and intersect with each other. Public policymaking and implementing processes are complicated through governance, and governments seek to coordinate their interests and processes to achieve their overall public goals.</p> <p><Objectives></p> <ol style="list-style-type: none"> 1) We read and discuss some articles regarding the basic theories of governance. 2) Based on an understanding of the literature, we apply the theory to some political and public cases. 3) Analyzing public actors’ interactions among multi-level organizations and institutions. 		
Course content		
Week	Theme	Contents
(1)	Introduction	a) Ice-breaking b) Purpose of this class c) Requirements and expectations d) Questionnaire on the relationship between your experience and governance
(2)	Governance theories	What kind of practice gave rise to governance and how was it theorized?
(3)	Changes in governance theory	Transition from New Public Management to New Public Governance
(4)	Subnational public-private partnership	How has the public-private relationship in contracts changed?
(5)	Risk Management and Governance in Japan (1)	Collaboration between local governments in response to disasters.
(6)	Risk Management and Governance in Japan (2)	Disaster response by Business Continuity Plan
(7)	Ethics and administrative reform	What impact did collaboration with companies have on civil servant ethics?
(8)	Ethics and Networks	How networks affect the ethics of civil servants.

(9)	Discussion for the final paper	How does “government to governance” affect administrative operations?
(10)	Multi-level Governance	How has governance affected intergovernmental relations?
(11)	Public Policy and Governance (1) Environmental Change	How to analyze the policy process related to environmental change in governance theory?
(12)	Public Policy and Governance (2)	
(13)	Public Policy and Governance (3)	
(14)	Conclusive discussions toward the writing of the final paper	<ul style="list-style-type: none"> a) Analyzing the cases applied through governance theory from comparative perspectives. b) International comparison of changes caused by governance theory.
Prerequisites and registration requirements		
There are no prerequisites for this course. When registering, please participate in the first class as much as possible.		
Preparation for the course		
<p>You are expected to</p> <ol style="list-style-type: none"> 1) make a (or two) presentation (s) to summarize reading materials and suggest issues to be discussed as well as your opinions based on the understanding of the materials, 2) participate in discussions according to the themes of the day, the presenter’s issues and opinions; discussion will include a cross-national comparison, 3) submit a final research paper on the study of governance in which you will manipulate the concepts of governance of this class along with practices of your experience of case studies. The format will be a minimum of ten pages in length, excluding exhibits and cover sheet, double-spaced, citing all sources clearly. <p><Grading criteria for the final research paper></p> <p>Class understanding and application of discussion</p> <p>Synthesis of information</p> <p>Appropriateness of concept analyzing</p> <p>Logic and justification of your own views</p>		
Textbooks		
Handouts will be distributed or students may download them on their own.		

Suggested readings
<p>Greve, Carster and Graeme Hodge. (2010). Public-Private Partnerships and Public Governance Challenges. Stephen P. Osborne. (ed). The New Public Governance? Emerging perspectives on the theory and practices of public governance. Routledge, pp.149-162.</p> <p>Moynihan, Donald P. (2009). The Normative Model in Decline? Public Service Motivation in the Age of Governance, Perry, James L. and Annie Hondeghem (eds). Motivation in Public Management: The Call of Public Service. Oxford University Press, pp.247-267.</p> <p>O' Leary, Rosemary. (2015). From Silos to Network: Hierarchy to Heterarchy. Mary E. Guy and Marilyn M. Rubin. (eds). Public Administration Evolving. Routledge, pp.85-100.</p> <p>Watanabe, Kenji. (2015). "Regional Business Continuity Management through Public-Private Partnership in Japan," Brassard, Caroline, David W. Giles and Arnold M. Howitt (Eds.). Natural Disaster Management in the Asia-Pacific: Policy and Governance. Springer, pp.59-73.</p> <p>Aoki, Naomi. (2015). "Wide-area Collaboration in the aftermath of the March 11 Disasters in Japan: Implications for Responsible Disaster Management," International Review of Administrative Sciences, 81 (1), pp.196-213.</p> <p>Choi, Jin-Wook. (2007). Governance Structure and Administrative Corruption in Japan. Public Administration Review, September/ October, pp.930-942.</p> <p>Provan, Keith G. and H. Brinton Milward. (2001). Do Networks Really Work? A Framework for Evaluating Public-Sector Organizational Networks. Public Administration Review, 61 (4), 414-423. http://www.jstor.org/stable/977503</p>
Grading policy
<p>Each student is expected to positively participate in class discussions (30%), make one or two presentation (s) (30%), and submit a research paper at the end of the term (40%).</p>
Other
<p>Nothing in particular</p>

Subject number : (GS)POL528E	
Name of Subject	Name of Professor
Intergovernmental Relations	KIMURA SHUNSUKE
Course description and Attainment target	
<p>The purpose of this course is to take a broad view of Intergovernmental Relations (IGR) both in theory and practice in international context. IGR concerns the coordination and cooperation of subnational governments and the national government to achieve a common goal by public policies.</p> <p>This course is intended to introduce and analyze various aspects of the system and the practice of IGR; federal system and unitary system, centralization, decentralization, financial autonomy, human resource policy, metropolises problem, infrastructure, regional development, urban planning, risk management and such. The governing process is, in other words, the policy process. In this course, therefore, we will consider the basic structure of policy-making and governing process in IGR.</p> <p>IGR as the theory has an origin in U.S. but developed globally. When we see IGR in European states IGR would become multi-level governance because of the relationship with EU. When we see IGR in developing countries, IGR is closely related with the international partners like UN, IMF, World Bank, and other international NGOs.</p> <p>We shall overview and discuss the countries' governance frameworks through thinking function of IGR.</p> <p>Recent lecturer's activities</p> <p>ICMA (International County/City Management Association) 2021 Conference (Portland, Oct.2021) Session recording. https://commons.muc.meiji.jp/em/6199e1588fa4c</p> <p>Special Lecture: Countermeasure against COVID19 and Local Administration (Meiji Univ.:Jun.2021). https://commons.muc.meiji.jp/em/6123375667029</p> <p>ASPA (American Association of Public Administration) 2021 Conference (Apr, 2021). https://commons.muc.meiji.jp/em/6083b78e192b3</p>	
Course content	
Week 1	Structure of the State 1: Characteristics of the Unitary States
Week 2	Structure of the State 2: Characteristics of the Federal States
Week 3	Vertical Relation (Central Government and Local Governments: Decentralization)
Week 4	Vertical Relation (Central Government and Local Governments: Financial phase)
Week 5	Horizontal Relation (Inter-Communal cooperation)
Week 6	IGR and Tax system
Week 7	IGR and Human Resource Policies
Week 8	IGR and Metropolises
Week 9	IGR and Infrastructure
Week 10	IGR and Regional Development
Week 11	IGR and Urban Planning
Week 12	IGR and Compact City
Week 13	IGR and Risk Management

Week 14	IGR and Pandemic countermeasures, General Overview
The above schedule is tentative.	
Prerequisites and registration requirements	
Read the materials before the class and participate the discussion.	
Preparation for the course	
.I would recommend that you pick up the objects which you are interested in and study the related reference books.	
Textbooks	
The materials are distributed in advance.	

Suggested readings

I References

- E. Ongaro et al. "*Governance and Intergovernmental Relations in the European Union and the United States*", Edward Elgar, 2011.
- E. Ongaro, et al. "*Policy, Performance and Management in Governance and Intergovernmental Relations*", Edward Elgar, 2011.
- L.J. O'Toole Jr. & R. K. Christensen "*American Intergovernmental Relations*", Sage, 2013.
- R. A. W. Rhodes, "*Control and Power in Central-Local Government Relations*", Routledge, 2018.
- Naoyuki Yoshino, Peter J. Morgan "*Central and Local Government Relations in Asia*", ADBI, 2017.
- Michio Muramatsu et al. "*Local Government Development in Post-War Japan*", Oxford Univ., 2001.

II Lecturer's related papers (Click to view.)

Special Act concerning the New Coronavirus Measures

http://m-repo.lib.meiji.ac.jp/dspace/bitstream/10291/21843/1/special_kimura.pdf

Local Administration

<http://www.meiji.ac.jp/mugs2/faculty/6t5h7p00000ph8bo-att/a1507898679152.pdf>

<http://www.meiji.ac.jp/mugs2/faculty/6t5h7p00000ph8bo-att/a1507898691368.pdf>

<http://www.meiji.ac.jp/mugs2/faculty/6t5h7p00000ph8bo-att/a1507898702115.pdf>

Check-and Balance System:

<https://hermes-ir.lib.hit-u.ac.jp/rs/bitstream/10086/26441/1/HJlaw0420000250.pdf>

Local Tax System

<https://hermes-ir.lib.hit-u.ac.jp/rs/bitstream/10086/27101/1/HJlaw0430000170.pdf>

Regional Waste Management

http://m-repo.lib.meiji.ac.jp/dspace/bitstream/10291/21791/1/eria2020_12_10.pdf

Water Supply Consolidation Prospect

http://m-repo.lib.meiji.ac.jp/dspace/bitstream/10291/21436/1/water_kimura.pdf

Decentralization in Three Asian Nations

http://m-repo.lib.meiji.ac.jp/dspace/bitstream/10291/21148/3/local1_kimura.pdf

Meiji University Repository

<https://m-repo.lib.meiji.ac.jp/dspace/items-by-author?author=%E6%9C%A8%E6%9D%91%2C%E4%BF%8A%E4%BB%8B>

III Lecturer's Works (Books)

- "Regional Administration in Japan" (Single Work) Routledge, 2017.
- "Decentralization and Development of Sri Lanka within a Unitary State" (Co-author) Springer, 2017.
- "Métropoles en chantiers2" (Co-author) Berger Levrault, 2018.
- "Changements démocratiques et électroniques dans l'action publique locale en Europe: REvolution ou E-volution?", (Co-author) IFJD, 2022.

Grading policy

Participation in discussions (40%), Term Paper (60%)

Other

Term paper is prerequisite for the credit.

These days, a lot of countries have the common agendas. In consideration of those issues, we shall have the comparative study of the current governmental activities and the dynamism of the home civil service through IGR frameworks.

Let's discuss the current administrative issues from the perspective of IGR.

Welcome to my class!

Subject number : (GS)POL518E		
Name of Subject		Name of Professor
Urban Planning and Design Policies		MATSUURA MASAHIRO
Course description and Attainment target		
<p>This course provides basic knowledge of the policies and regulations for urban planning and design. In particular, the course will discuss these issues in the Japanese context so that the students can experientially test their knowledge by observing the urban fabrics of Japanese cities.</p> <p>Theory and history of urban planning, current issues in urban planning, and innovative planning practice of today will be covered.</p> <p>In order to familiarize students with the urban developments, two site visits to suburban developments around Tokyo will be arranged.</p>		
Course content		
Week	Theme	Contents
Week 1:	Outline	- Outline of the lecture - Introduction to urban planning and design
Week 2:	Framework of urban planning in Japan	- City Planning Act and other legal systems - Area classifications, zoning, FAR, and other key features
Week 3:	Environmental impact assessments and national planning in Japan	- EIA Act and its formal procedures in Japan - Historical development of national and regional plans in Japan
Week 4:	District level planning in Japan	- Japanese planning schemes, including land readjustment, urban redevelopment, district planning
Week 5:	Transportation planning and urban economics	- Urban transportation and streets planning - Economy of scale - Land price and rent
Week 6:	History of cities	- History of cities around the world - History of cities in Japan
Week 7:	Garden city and new town	- Garden city movement by E. Howard - Newtown developments in England and Japan
Week 8:	Modernism and urbanism	- "Ville Radieuse" of Le Corbusier - "Death and Life of American Cities" by J. Jacobs
Week 9:	Emerging tools for planning	- Tactical urbanism - Transition management - Living lab and urban design centers
EXTRA:	Site Visit I (Tuesday: TBD)	- Tama Newtown (or equivalent TBD) - Large-scale residential development of the 1970s
EXTRA:	Site Visit II (Tuesday: TBD)	- Urawa-Misono Newtown - Most recent residential new town development in Japan, involving multiple "smart city" features.

Prerequisites and registration requirements
<p>No prerequisite.</p> <p>Students must join site visits to a new town (Tama or equivalent) and Urawa-Misono: transportation and other incidental costs must be covered by each participating student.</p>
Preparation for the course
<p>Students are expected to acquire basic knowledge in urban spatial planning issues. Three quiz sessions will be administered during the semester to test the knowledge of each student.</p>
Textbooks
<p>None.</p>
Suggested readings
<p>André Sorensen and Carolin Funck (Ed.s) "Living Cities in Japan: Citizens' Movements, Machizukuri and Local Environments (The Nissan Institute/Routledge Japanese Studies)"</p> <p>E. Howard "Garden Cities of To-Morrow"</p> <p>J. Jacobs "The Death and Life of Great American Cities"</p> <p>K. Lynch "The Image of the City"</p>
Grading policy
<p>Quiz (40%): Three short quizzes about lessons from the previous classes will be administered periodically.</p> <p>Participation and contribution to the discussion (40%): Including one-page short essay for each site visit (due in a week after the visit).</p> <p>Term paper (20%): Two-page essay describing the applicability of the lessons, drawing from the lectures and site visits, to a particular country or city.</p> <p>Due on Jun. 19 (Sun.)</p>
Other
<p>None.</p>

Subject number : (GS)POL518E		
Name of Subject		Name of Professor
Introduction to Policy-making Processes		MATSUURA MASAHIRO
Course description and Attainment target		
<p>This course provides an introduction to theoretical frameworks for analyzing policy processes. It starts with an overview of canonical theories on policy processes, such as problem definition, incrementalism, agenda setting, implementation, and bureaucracy.</p> <p>We will also discuss the influence of cultural and institutional contexts and the role of knowledge in the policy process.</p> <p>This course will also cover recent trends, such as policy networks, advocacy coalition, policy transfer, and deliberative democracy.</p> <p>The course will discuss the practice of policy-making in Japan as well.</p> <p>The course is structured around pre-class readings and in-class discussions.</p> <p>Students are asked to present a synthesized summary of their assigned readings in the class.</p>		
Course content		
Week	Theme	Contents
THE LIST OF LITERATURE TO BE COVERED IN EACH CLASS IS SUBJECT TO CHANGE.		
Week 1	Introduction	
Week 2	Incrementalism	Lindblom, C. (1959). The Science of "Muddling Through", Public Administration Review, 19 (2), pp. 79-88.
Week 3	Path dependence	David, P. (1985) Clio and the Economics of QWERTY, The American Economic Review, 75 (2), pp. 332-337.
Week 4	Agenda setting	Kingdon, J. (1995). Agendas, Alternatives, and Public Policies (2nd Ed.). New York, NY: Addison-Wesley. Chapter 9.
Week 5	Problem definition	Stone, D. (1988). Policy Paradox: the art of political decision making. New York, NY: W.W. Norton. Chapter 6.
Week 6	Institutions (1)	Argyris, C. (1992). On Organizational Learning. Cambridge, MA: Blackwell. Chapter 1.
Week 7	Institutions (2)	Ostrom, E. (1990). Governing the Commons. New York, NY: Univ. of Cambridge. Chapter 3.
Week 8	Policy transfer and lesson drawing	Dolowitz, D. and Marsh, D. (2000). Learning from Abroad: The Role of Policy Transfer in Contemporary Policy-Making, Governance, 13 (1), pp. 5-23. Rose, R. (1991). What is Lesson-Drawing, Journal of Public Policy, 11, pp. 3-30.
Week 9	Scientific advice	Stirling, A. (2010). Keep it complex. Nature 468, pp. 1029-1031

Week 10	Japanese policy processes	Freeman, L.A. (2000). Closing the Shop: Information cartels and Japan's Mass Media. Princeton, NJ: Princeton Univ. Press. Chapter 3. Schwartz, F. and Pharr, S. (eds.) (2003). The State of Civil Society in Japan. Cambridge, UK: Cambridge University Press. Introduction.
Week 11	Public participation	Arnstein, S (1969). A Ladder of Citizen Participation. Journal of the American Institute of Planners, 35, pp.216-224.
Week 12	Deliberative democracy	Reich, R. (ed.) (1988). The Power of Public Ideas. Cambridge, MA: Harvard Univ. Chapter 6.
Week 13	Collaborative governance	Carpenter, S.L., & Kennedy, W.J.D. (1988). Managing Public Disputes: A practical guide to handling conflict and reaching agreements. San Francisco, CA: Jossey-Bass. Chapter 2 [no need to review the case descriptions]
Week 14	Wrap-up (Final exam)	
Prerequisites and registration requirements		
None.		
Preparation for the course		
<p>Each student should read these reading materials before the class and be able to discuss his or her lessons from reading them.</p> <p>One of the students will be asked to provide a short summary of the material at the beginning of each class, and then asked to present an instance of policy-making in recent years and discuss how the lessons from the literature can be applied to analyzing the case (approximately 40 minutes in total)</p>		
Textbooks		
Reading materials will be provided at the outset of the course.		
Suggested readings		
None.		
Grading policy		
<p>Class participation (including in-class presentation) 30%, Short quiz 50%, Final essay 20%</p> <p>Each week, I will administer a short quiz with a few multiple-choice questions about the lessons from previous week's lecture.</p> <p>Final Essay Instruction: Choose TWO pieces of literature covered in the class and apply the lessons from them to an analysis of an actual case of policy-making or political controversy. Max. 4 pages, single spaced.</p> <p>Due in the late January on Oho! Meiji.</p>		
Other		

Subject number : (GS)POL548E		
Name of Subject		Name of Professor
Comparative Local Government		TAKADA HIROFUMI
Course description and Attainment target		
<p>This course aims to furnish students with a deep understanding and practical knowledge of local administration and finance with a focus on local governance and intergovernmental relationship in a comparative perspective.</p> <p>The lecture will begin with providing students with information on the system and operation of local government in different countries including Japan. Then, the students will be given opportunities to make a short presentation on local government of their respective countries from a comparative point of view, thus enabling them to enrich and enlarge their idea and knowledge of local governance. Finally, broad trends of issues such as decentralization and administrative reforms will be further explored.</p>		
Course content		
Week	Theme	Contents
1st	Orientation and introduction	Why “comparative” perspective is important?
2nd - 5th	Outline of local government in Japan from a comparative perspective	Students will be provided with a comparative view on local government in Japan in various aspects.
6th	Local government in selected countries	Lecturer will give lectures on local governance in some developed countries.
7th - 9th	Presentations by students on local government in selected countries	Each students are requested to make a presentation on a selected country, and discussion follows. Number of classes for this part may be changed depending on the number of participating students.
10th - 12th	Presentations by students on local government in their home countries	Each students are requested to make a presentation on his/her home country, and discussion follows. Number of classes for this part may be changed depending on the number of participating students.
13th & 14th	Further discussions on selected issues and challenges	Such topics or issues as decentralization, administrative reforms, regional revitalization will be further discussed. (Class order may be changed due to circumstances.)
Prerequisites and registration requirements		
<p>In this course, a greater focus will be put on practical and institutional aspects of local government or governance rather than on theoretical analysis.</p>		
Preparation for the course		
<p>Students are advised to obtain information and data on local government in their respective countries.</p>		
Textbooks		
<p>No required textbook. Handouts will be distributed.</p>		

Suggested readings
None.
Grading policy
Class participation (20%) Presentation (30%) Term paper (50%) : Details on term paper will be announced in the class.
Other

Subject number : (GS)POL528E	
Name of Subject	Name of Professor
Spatial Planning	KOBAYASHI KIYOSHI
Course description and Attainment target	
<p>The “Spatial Planning” is a relatively brand-new concept. It is a sort of the technique or the art influencing the distribution of people and activities in space. The “Spatial Planning” is also considered as a Euro-English term, neither solely British nor American. In the United States and the UK, we have been familiar with city, urban, regional, and country planning. While these planning have been mainly focusing on land use and zoning, the “Spatial Planning” has much broader meaning as follows:</p> <p>Firstly, I would point out that the “Spatial Planning” includes the strategic driver and the decision process affecting development.</p> <p>Secondly, it is more spatial than traditional planning, and it has good planning framework where development is carried out.</p> <p>And finally, it pays attention to the management of resources integrated with other strategies as well.</p> <p>So we can it comprehensive planning. It consists of urban, welfare, transportation, educational, job creating, and other kind of planning. In this class lecture on the planning of various eras, countries and fields. I also have a plan to invite guest speakers and discuss planning openly.</p>	
Course content	
<ul style="list-style-type: none"> A. General principles on spatial planning B. Japanese planning and Tokyo Metropolitan Government planning C. London Plan and The European Spatial Development Perspective D. Floor area ratio and Townscape E. Social inclusion F. Smart growth, Compact city, and Sustainable development G. Town centre management H. Tokyo Vision for Arts and Culture I. Housing planning J. The influence of economic liberalization on privatization K. Financial planning L. Crisis management and disaster prevention M. Public private partnership N. Environmental concerns O. Urban Planning of Tokyo 	

Prerequisites and registration requirements
<p>I have a plan to take students on educational visits to all sorts of places in Tokyo. The visit schedule will be adjusted to suit the convenience of the host.</p> <p>October 2022 - Tuesday 18th - Field work November 2022 - Tuesday 15th - Field work</p> <p>- A lecture on New York City Urban Planning November 12 SAT, 14:00 - 17:00 November 13 SUN, 14:00 - 17:00 November 14 MON, 19:00 - 22:00</p> <p>Students are highly recommended to take up "Introducing Spatial Planning in Tokyo" together with this field research course.</p>
Preparation for the course
I will indicate by that time.
Textbooks
None.
Suggested readings
None.
Grading policy
Participation and discussions in the class and Field Studies (60%) Term paper (40%)
Other

Subject number : (GS)POL531E	
Name of Subject	Name of Professor
Global Governance (Institutions)	SASAKA YUICHI
Course description and Attainment target	
<p>This course provides an overview of the structure and functions of global governance, especially multilateral institutions, which cover not only current issues of international affairs but also theoretical perspectives. There are a lot of networks and partnerships on the global governance today. Global governance can be an issue consisting of the state and non-state system and actors. One of the related actors is international organizations (IOs).</p> <p>Textbook author's (Ian Hurd) view is that the conceptual and legal space of all international organizations exist between state sovereignty and legal obligation, and these organizations are created by the commitments made by the sovereign states and their purpose is to bind those states to their commitments. He discusses three factors in world politics: i) the commitments states make to international organizations, ii) the choices states make regarding compliances and non-compliance with those commitments, and iii) the powers of enforcement held by each international organization.</p> <p>The primary objectives of this course are two-fold: (1) to understand theoretical background of global governance, globalization and multilateral organizations including regional; and (2) to master basic analytical perspectives. This course provides actor oriented analyses/views on international institutions and requires pro-active thinking in the context of contemporary world.</p>	
Course content	
1.	Introduction
2.	Theory, methods, and international organizations
3.	The World Trade Organization
4.	IMF and the World Bank
5.	The United Nations I: law and administration
6.	The United Nations II: international peace and security
7.	The International Labor organization
8.	The International Court of Justics
9.	The International Criminal Court
10.	The European Union and regional organizations
11.	Reforming the United Nations: Lessons from a History of Progress
12.	The Resurgent Idea of World Government
13.	The International Solidarity Tax and related policy movements
14.	The Unruled World
Prerequisites and registration requirements	
<p>Students are expected to read the textbook before attending the class and actively participate in the class discussions.</p>	

Preparation for the course
As mentioned in the prerequisites.
Textbooks
<p>Ian Hurd (2014) <i>International Organizations - Politics, Law, Practice</i>, second edition, Cambridge University Press.</p> <p>Paul F. Diehl and Brian Frederking (2010) "The Politics of Global Governance-International Organizations in an Independent World", Lynne Rienner Publication Inc. and Paperback.</p> <p>Stewart Patrick (2014) "The Unruled World— The Case for Good Enough Global Governance", <i>Foreign Affairs</i> Jan/Feb, pp. 58-73.</p>
Suggested readings
A copy of the international research articles are to be distributed.
Grading policy
Regular class attendance, participation, and completion of required readings prior to the class are expected. Grades will be determined based on the following criteria: participation (40%); reporting (40%); and memo (20%). Regarding reporting, it is to be held a few times.
Other

Subject number : (GS)POL598E		
Name of Subject		Name of Professor
NGO/NPO Management		NAGAHATA MAKOTO
Course description and Attainment target		
<p>As modernization prevails upon all over the world, most of the functions of local communities are substituted by the nation state and the market economy, and many local communities changes their characteristics and even about to vanish in some of the developed countries. Nevertheless, as the “limitation of public sector” and “failure of market” become more and more obvious, the roles of “third sector” (not-for-profit private organizations) are considered to be much important in each society even for the developing countries. In the courses (NGO/NPO Policy & NGO/NPO management), we would like to explore the historical background of NPOs/NGOs, their roles in various sectors, strengths and weakness, and their future challenge in the society based on actual case studies both inside and outside the country. In the NPO/NGO Management course, we will focus on the matters of how Non-profit private organizations can be established and operated to pursue their mission and goals, effective and efficient service delivery and solution of social issues. Various cases of NPOs in Japan will be studied (There will be a small field visit to Japanese NPOs). Volunteer facilitation and collaborative management are the key issues for NPO/NGO management.</p> <p>It is expected that the participating students will acquire basic knowledge on NPO/NGO management that can be utilized for establishing / being involved in / working with/ regulating NPOs/NGOs.</p>		
Course content		
Week	Theme	Contents
1st	Introduction	To share experiences and views of participating students on NPOs/NGOs, and to discuss and fix ways of class management.
2nd	Basics of NGO/NPO	Historical Background of NGO/NPO in the world.
3rd/ 4th	Japanese NPOs (1) (2)	Reviewing overall picture of Japanese NPOs in service delivery / issue solution.
5th/ 6th	How NPOs are established (1) (2)	Starting points of NPOs to be established
7th/ 8th	Volunteer facilitation (1) (2)	How NPOs/NGOs can facilitate voluntary initiatives of various people
9th/ 10th	Fund raising (1) (2)	How NPOs/NGOs can attract ordinary people / various organizations
11th/ 12th	Collaboration with other sectors (1) (2)	How NPOs/NGOs can work with public sector and other stakeholders
13th	NPOs and business (1) (2)	How NPOs/NGOs can promote business and work with profit sectors
14th	Overall synthesis	The participating students will review the course and extract learning from what they found by themselves.

Prerequisites and registration requirements
As the course is held with "workshop" type method, the students are required to take part in the discussions actively. In the middle of the course, the students are requested to prepare presentations on the issues of NGO/NPO management.
Preparation for the course
The students are expected to reflect what he/she learned in the class based on own experience in order that the learning will become more practical one.
Textbooks
Reading materials will be distributed when necessary.
Suggested readings
The relevant documents will be suggested accordingly.
Grading policy
Contribution to the class (30%) Participation in discussion (30%) Presentation and the term paper (40%)
Other

Subject number : (GS)POL591E		
Name of Subject		Name of Professor
E-Government		YUASA HARUMICHI
Course description and Attainment target		
<p>Course description and Attainment Target</p> <p>The purpose of this course is to understand the concept of e-government and to consider what kind of technology the e-government actually realizes and what kind of problems it causes.</p> <p>The computerization of administration that started from computerization of clerical work is becoming more sophisticated and complex due to new systems and technologies, such as resident network systems, local government clouds, AI, and SNS. Along with that, it is becoming difficult to properly manage costs and operations, and stronger governance is required. In addition, electronic voting and Internet voting are promoting the digitization of political participation.</p> <p>In this course, we will gain an accurate knowledge of the development history, current situation, and problems of these electronic governments, as well as consider from a multifaceted perspective so that we can formulate measures for concretely solving various administrative problems.</p> <p>Attainment target</p> <p>Understand the computerization in administration.</p> <p>Understand exactly what the concept e-government is.</p> <p>Understand the problems of e-government and plan improvement measures.</p> <p>Understand the outline of various technologies that support informatization and the importance of cyber security, and plan necessary measures.</p> <p>Specific measures can be devised on how to strengthen governance in promoting informatization.</p>		
Course content		
Week	Theme	Contents
1st	Background of administrative informatization and concept of e-government	There are various concepts in e-government. Introduce them and let students understand. An overview of the progress of computerization of administration that started from computerization of office work, touching on the history of computer development from the age of large computers to minicomputers, office computers, and personal computers. In addition, understand the problems that have occurred.
2nd	Information system overview	Understand the outlines of various information systems and networks used in government, and focus on new trends such as the cloud of local governments.
3rd	Resident Register System	Understand the functions and roles of the Resident Register system and study the restrictions/constraints when using them. In addition, understand the mechanism for mutual use of information between governments and local governments.

4th	Protection of personal information (1)	One of the most important issues is the protection of inhabitants' personal information, and understand the system specific to the government such as the personal information protection legislation, the contents of the personal information protection regulations, and non-identification processed information. We will also examine the global trend of strengthening personal data protection such as EU GDPR.
5th	Protection of personal information (2)	Unlike the private sector, the personal information held by the government must be compatible with information disclosure, and there are also administration-specific aspects such as the protection of DV victims, so understand the specific business practices. Understand the significance of promoting open data, compatibility with personal information protection, and security.
6th	E-government and information disclosure	Unlike the private sector, the information held by the government should be disclosed in principle, and understand the reason and concrete practice. Understand the significance of promoting open data and its compatibility with personal information protection.
7th	Electronic representation of political participation and public opinion (1)	Understand the development process and possibilities of electronic voting, Internet voting, and other means of digitalizing public participation and public opinion.
8th	Electronic representation of political participation and public opinion (2)	Understand the significance and effects of the measures to promote quick and close communication between residents and the administration by using new technologies such as SNS and blockchain, and the specifics such as SNS suicide consultation. Examine how to introduce it by considering various introduction cases.
9th	information security (1)	The computerization of government has created various security threats. Understand the outline of these threats and learn about basic technologies and systems for ensuring information security such as the government unified information security standard.
10th	Information security (2)	With the information system connected to the Internet, government informatization is required to deal with cyber security. Understand the establishment of cyber security counselors in ministries and organizational and technical measures such as "Internet separation".
11th	Computerization and governance of administration (1)	The expanding information system also causes various problems. Understand how human, organizational, and technical measures should be taken to ensure proper operation
12th	Computerization and governance of administration (2)	We will discuss how governance can be conducted to deal with the changes in government caused by information technology.
13th	Trends of e-government	Current trends in e-government will be introduced.
14th	Future of e-government	How e-government will be developed in the future.

Prerequisites and registration requirements
All students are expected to speak and discuss at the class.
Preparation for the course
Students are required to retrieve and reviews news and information about the theme.
Textbooks
No text book.
Suggested readings
About e-government in Japan: https://japan.kantei.go.jp/policy/it/enkaku_e.html https://www.e-gov.go.jp/en/e-government.html
Grading policy
Participation to discussion (40%), and reporting (60%)
Other

Subject number : (GS)POL598E		
Name of Subject		Name of Professor
Public Employment and Personnel Management		IZUMO AKIKO
Course description and Attainment target		
<p>This lecture clarifies the theory and practice of employment and personnel management of public officials, while comparing public and private labor employment.</p> <p>Traditionally, there were definite differences in the legal system for employment of public and private employees in Japan. As industry has developed, labor laws for private employees have been put in place, but legal regulations have only set the minimum standards to which each company has to comply. Individual companies were allowed to set many standards, which led to differences in work conditions based on company size and policy. Employment standards for public officials have been uniform nationally; however, they have had strong legal regulations. Salaries and working conditions have been legally determined, and there have been only limited negotiations between labor unions and employers. However, in recent years, the laws and practices concerning public officials have changed, affected by financial constraints and the introduction of policies that emphasize the results of personnel evaluation systems.</p> <p>This closeness between public and private employment has also been observed in many other countries, and in particular, equal pay for equal work policies have relativized the differences between public and private industries. These policies stress that the same wages should be paid if the focus is on the same work, regardless of whether the job is public or private, which has narrowed the gap between the public and private sectors.</p> <p>How have public employment and personnel management changed? This lecture is designed to cover two basic areas to answer this question: (1) the environment and development of public employment and personnel management, with a comparison of perspectives between the public and private sectors; and, (2) issues and concerns of public employment and personnel management from an international perspective.</p>		
Course content		
Week	Theme	Contents
(1)	Introduction	a) Icebreaker b) Purpose of the class, Requirements and expectations c) Questionnaire on the relationship between your experiences, public employment, and personnel management
(2)	History, theory, and practice of public employment and personnel management in the public sector	Understanding recent trends and challenges in Human Resource Management.
(3)	Japanese traditional Human Resource Management and its transition (1)	Effectiveness of recruitment test by merit system

(4)	Japanese traditional Human Resource Management and its transition (2)	Why do Japanese employment practices prefer a “slow promotion” policy?
(5)	Japanese traditional Human Resource Management and its transition (3)	traditional pay system and introduction of personnel evaluation and performance pay
(6)	Japanese traditional Human Resource Management and its transition (4)	Tightening regulations on ethics and retirement
(7)	Characteristics, changes, and international comparison of personnel administration of Japanese companies.	
(8)	Comparisons between “job-based” and “membership-based” employment	Understanding the characteristics of rank in person and rank in position systems.
(9)	Development of Merit Systems	Thinking about hiring and selection methods to increase the motivation of public officials.
(10)	Discussion for the final paper	
(11)	Career development and training	What kind of training is effective?
(12)	Public Service Motivation (PSM) and ethics	What motivates public officials to work?
(13)	Affirmative action and diversity	Why are there so few female managers in the Japanese public service?
(14)	Conclusive discussions toward writing the final paper	International comparisons of changes in Human Resource Management
Prerequisites and registration requirements		
There are no prerequisites for this course. When registering, please participate in the first class as much as possible.		

Preparation for the course
<p>You are expected to</p> <ol style="list-style-type: none"> 1) make a (or two) presentation (s) to summarize reading materials and suggest issues to be discussed as well as your opinions based on the understanding of the materials, 2) participate in discussions according to the themes of the day, the presenter's issues and opinions; discussion will include a cross-national comparison, 3) submit a final research paper on the study of governance in which you will manipulate the concepts of governance of this class along with practices of your experience of case studies. The format will be a minimum of ten pages in length, excluding exhibits and cover sheet, double-spaced, citing all sources clearly. <p><Grading criteria for the final research paper></p> <ul style="list-style-type: none"> Class understanding and application of discussion Synthesis of information Appropriateness of concept analyzing Logic and justification of your own views
Textbooks
<p>Handouts will be distributed or students may download them on their own.</p>
Suggested readings
<p>We will read the following materials according to the content of the lecture (It may be added or replaced).</p> <p>Yashiro, A. (2013). Selection and Promotion of Managers in Japanese Companies: Present and Future Perspective. <i>Japan Labor Review</i> 10 (1): 25-43.</p> <p>Kearney, R.C. and Cogburn, J.D. (2015). <i>Public Human Resource Management: Problems and prospects</i>, 6th edition. CQ Press.</p> <p>Llorens, J.J., Klingner, D.E. and Nalbandian, J. (2017). <i>Public personnel management: contexts and strategies</i>, 7th edition. Longman.</p> <p>Riccucci, N.M. (2018). <i>Public Personnel Management: current concerns, future challenges</i>. Routledge.</p> <p>Huberts, Leo W. J.C., Maesschalck, J. and Jurkiewicz, C.L. (2008). <i>Ethics and integrity of governance: perspectives across frontiers</i>. E. Elgar.</p> <p>Inatsugu, Hiroaki (2020) <i>Japan. Comparative Study of Recent Development of Civil Service Systems</i>, pp.10-71.</p>
Grading policy
<p>Each student is expected to positively participate in class discussions (30%), make one or two presentation (s) (30%), and submit a research paper at the end of the term (40%).</p>

Other

Nothing in particular

Course Summary and Objectives

<Attainment targets>

1. Understand the characteristics of, and changes in, Japan's public and private employment, from both theoretical and practical perspectives.
2. Develop the ability to consider issues related to public personnel management, and to recommend future solutions.
3. Develop the ability to understand and discuss changes and issues in public employment and personnel management, including international comparisons.

Subject number : (GS)ECN558E		
Name of Subject		Name of Professor
Public Financial Management		TANAKA HIDEAKI
Course description and Attainment target		
<p>Course description and attainment target</p> <p>This course is intended to provide a framework for thinking about how governments can attain sound fiscal performance and to give guidance on the key elements of a well-performing public financial management (PFM). PFM is concerned with the planning, management, control and accountability of public financial resources and typically includes budgeting, financial management, accounting and auditing. The course presents the theoretical and practical setting for the management of financial resources in the government sector. Students can learn best practices on PFM in the world.</p> <p>Across the world, recent reforms have seen the transfer of management authority from central government to line agencies, and budget and accounting systems adopt more commercially focused models. It is so called, "New Public Management". The course will also examine the idea of NPM critically, and discuss the transformation of public sector and public governance in the wider sense. The course will focus on not only experiences in developed countries including Japan but also those in developing countries. Students will be encouraged to discuss and analyze issues and problems in their own countries.</p> <p>This course is aimed at officials in the public sector and those who are interested in managing government finances.</p> <p>The first part (class No. 1-3) introduces the framework of public financial management. The second part (class No. 4-13) discusses financial management, budgeting and accounting. The last part (class No.14) covers wider issues and reform of budgetary institutions.</p>		
Course content		
Week	Theme	Contents
[Week 1]	Introduction	Objective and outline of course Scope of government Public financial management, budget and political institutions
[Week 2]	Political economy of public finance and fiscal institutions	Nature and problems of government finance including common pool problem Budget and fiscal institutions, political institutions and electoral system Determination of deficit and debt
[Week 3]	Fiscal policy and rules	Overall fiscal trend in OECD (general government balance and debt) Macroeconomic framework of government finance Fiscal policy and roles of fiscal rules Good and bad rules, conditions for making fiscal rules effective in keeping fiscal discipline
[Week 4]	Medium-term fiscal framework	How to manage medium-term fiscal framework (MTFF)

[Week 5-7]	Evaluation and performance	Theories of evaluation and performance measurement Logic model and short exercise
[Week 8]	Performance budgeting	Theories and practices of performance budgeting How to link evaluation and resource allocation
[Week 9]	State own enterprise and privatization	Nature and classification of goods and services Pros and Cons of SOE and Government corporations Development of privatization
[Week 10]	Agency, outsourcing and PFI/PPP	Unbundle of government services Alternatives to provide public services Private Finance Initiative (PFI) / Public Private Partnership (PPP)
[Week 11]	Procurement and corruption	Some countries have been reforming procurement system in terms of VFM. Privatization and decentralization are likely to cause corruption, so the importance of protecting public money should be strengthened.
[Week 12]	Public sector accounting and audit	Role of accounting, budgetary accounting and financial accounting, Activity-based cost management Accounting system and standard, cash and accrual accounting
[Week 13]	New public management and public sector governance	Theories and ideas of NPM, pros and cons of NPM Understanding public administration and civil service system Relevance of other countries' reform to your countries Public governance and accountability Beyond NPM and agenda for modernizing government Promote fiscal responsibility, assessing budgetary institutions Transparency, citizens participation Legislature and independent fiscal institutions
[Week 14]	Conclusion	Summary and conclusion of the course
Prerequisites and registration requirements		
Preparation for the course		
<p>Each class is basically organized as follows.</p> <ol style="list-style-type: none"> 1. All of students are expected to read some of references before a class and are required to have short presentations on a few references from the list or other research questions except the first few classes. 2. The instructor makes comments on students' presentation and provides further information and knowledge, in particular actual examples and experiences. Students are expected to contribute to each session through discussing issues and problems on each topic. 		
Textbooks		
No textbook, but the list of references is provided at the first class.		

Suggested readings

The list of references is provided at the first class, which includes the following as general references.

World Bank, 1998, Public Expenditure Management Handbook

OECD, 2001, Managing Public Expenditure: A Reference Book for Transition Countries

Richard Allen, Salvatore Schiavo-Campo and Thomas Columkill Garrity, 2004, Assessing and Reforming Public Financial Management: A New Approach, The World Bank

Anwar Shah, 2007, Budgeting and Budgetary Institutions, World Bank

World Bank, 2011, Public Financial Management: Performance Measurement Framework

Justin Marlowe and David Matkin, 2012, Financial Management in the Public Sector, SAGE Library of the Public Sector

Marco Cangiano, Teresa Curristine and Michel Lazare, 2013, Public Financial Management and Its Emerging Architecture, International Monetary Fund

Richard Allen, Richard Hemming and Barry H. Potter, 2013, The International Handbook of Public Financial Management, Palgrave Macmillan

Carlo Cottarelli, Philip Gerson and Abdelhak Senhadji, 2014, Post-Crisis Fiscal Policy, The MIT Press

IMF, 2016, Public Financial Management in Latin America: The Key to Efficiency and Transparency

Salvatore Schiavo-Campo, 2017, Government Budgeting and Expenditure Management: Principles and International Practice, Routledge

L'udovit Odor, 2017, Rethinking Fiscal Policy after the Crisis, Cambridge University Press

OECD, 2019, Budgeting and Public Expenditures in OECD Countries 2019

Grading policy

Participation and discussions: 30%, Presentation at class: 30%, Term paper: 40%

A presentation summarizes the content of references above in which a student is interested.

They can also choose other references based on the lecturer's approval. Score of a presentation depends on the following criteria.

- (1) Are major points summarized clearly?
- (2) A longer presentation may lose points for score. It should be completed within 20 minutes in principle.

A term paper will be due on a date after the week 158, which will be suggested later. Students are recommended to turn in a paper which describes an outline they are going to write by the end of this course in order to direct them to a term paper. A student is suggested to choose a theme from the following examples. He or she can choose other topic which is relevant to the lectures based on lecturer's approval.

- (1) To assess PEM, fiscal transparency and other fiscal or budget institution of your country with a standard which international organizations provided.
- (2) To describe the nature and characteristics of one or a few of following areas in your country and analyze major problems of it; budgeting, resource allocation, accounting, audit, financial management, privatization and outsourcing.
administration, agency or state-owned enterprise) and propose a reform plan.
- (3) To describe a NPM-type reform in your country and assess it critically.
- (4) To compare your country's budgeting and financial management with Japanese or other countries' one.

Score of a term paper depends on the following criteria.

- (1) Are an objective and theme clearly addressed?
- (2) Are issues and problems explained and analyzed with a theoretical framework?
- (3) Is what you learned at classes referred?
- (4) Is a conclusion consistent to main explanations and analysis?
- (5) Are references quoted precisely?

Other

Subject number : (GS)ECN551E		
Name of Subject		Name of Professor
Public Finance and Social Welfare		TANAKA HIDEAKI
Course description and Attainment target		
<p>The role of government has been changing and increasing in some areas, because an overall environment such as globalization, severe competition, and demography has been remarkably changing across the world. For instance, an income inequality is widening in many countries, both developed and developing countries, so a government is required to provide a safety-net for low-income people. In particular, today's welfare states are expected to help non-working people back into employment, to complement work income for the working poor, to help parents reconcile work and family life, to promote gender equality, to support child development and to provide social services for an ageing society. These new approaches are often called "social investment" or "supply side model", against the traditional social security such as pension and unemployment benefits, which compensate loss of income. Therefore it is a difficult task for government to manage public expenditure and revenue efficiently and effectively.</p> <p>We need deep understanding of how to manage public finance for general public. This course is intended to provide a basic framework to study public finance by paying an attention to both theories and practices. That is for discussing the role of government. After learning basic theories of public finance, we analyze actual problems in public finance, such as social welfare provision, efficient taxation, deficit financing and discuss how to solve them. In particular this course focuses on political economy aspects of public finance and international comparison. It also aims to enhance critical thinking skill necessary for administrators and researchers.</p>		
Course content		
Week	Theme	Contents
[Week 1]	Introduction	Objective and outline of course, assessment and score Economic study of government, economics of public sector
[Week 2]	Economy and public finance	Scope of government, how to measure, international comparison, public sector growth Size and growth of government, both in developed and developing countries Fiscal policy and economic growth, inclusive growth
[Week 3]	Market failure vs Government failure	Difference between public sector and private sector Market failure and misuses of the theory Public policy and externalities, nature of public goods, excludable and rival Political economy and democracy, public choice theory of government intervention
[Week 4]	Introduction of taxation	Taxation in the world Economic effect of taxation, savings and taxation, optimal taxation Tax on income, consumption, savings

[Week 5]	Tax reform	Growth and international competition Equality and income distribution Overall trend of tax reform around the world
[Week 6&7]	Intergovernmental fiscal relation	Principle of decentralization, Fiscal federalism Regional equity vs autonomy Role of redistribution and equalization
[Week 8]	Social welfare and poverty	Social welfare and social insurance, entitlements and incentives Equity and income redistribution Bismarck model and Beveridge model
[Week 9]	Pension and ageing	Population ageing and onus Role of retirement benefit, labor and employment, financing pension Pension reforms, multi-pillar system
[Week 10]	Health care	Health care service and outcome, models of health care Trade-off between quality, access and cost Health care reforms
[Week 11]	Education and human resource development	An opportunity of education and inequality of education Financing education and return of education Public vs private, education reforms
[Week 12]	Government loan and guarantee	Direct spending vs loan and guarantee Fiscal Investment and Loan Program (FLIP) in Japan
[Week 13]	Fiscal policy and consolidation	Role of deficit, Keynesian model, Ricardian equivalence, Non-Keynesian effect Common pool problem and deficit, fiscal consolidation Relationship between fiscal institutions and performance Measurement fiscal risks, theory and measurement of fiscal sustainability
[Week 14]	Conclusion and final remark	Overall discussion throughout all topics of public finance

Prerequisites and registration requirements

Preparation for the course

Each class is basically organized as follows.

1. All of students are expected to read some of references before a class and are required to have short presentations on a few references from the list or other research questions except the first few classes.
2. The instructor makes comments on students' presentation and provides further information and knowledge, in particular actual examples and experiences. Students are expected to contribute to each session through discussing issues and problems on each topic.

Textbooks

No textbook, but the list of references is provided at the first class.

Suggested readings

The list of references is provided at the first class, which includes the following as general references;
Stephen J. Bailey, 2002, Public Sector Economics, Second edition, Palgrave Macmillan
J. E. Stiglitz, 2002, Economics of the Public Sector, Norton & Co. Inc
Jonathan Gruber, 2005, Public Finance and Public Policy, Worth Publishers
John Cullis and Philip Jones, 2009, Public Finance and Public Choice: Analytical Perspectives, Third edition, Oxford University Press
Holley H. Ulbrich, 2011, Public Finance in Theory and Practice, Second edition, Routledge

Grading policy

Class contribution: 30%, Presentation at class: 30%, Term paper: 40%

A presentation summarizes the content of references above in which a student is interested. They can also choose other references based on the lecturer's approval. Score of a presentation depends on the following criteria.

- (1) Are major points summarized clearly?
- (2) A longer presentation may lose points for score. It should be completed within 20 minutes in principle.

A term paper will be due on a date after the week 15, which will be suggested later. Students are recommended to turn in a paper which describes an outline they are going to write by the end of class in order to direct them to a term paper. A student is suggested to choose a theme from the following examples. He or she can choose other topic which is relevant to the lectures based on lecturer's approval.

- (1) To describe the nature and characteristics of one or a few of following areas in your country and analyze major problems of it; public finance, role of government, fiscal policy, intergovernmental fiscal relation, tax policy and administration, social welfare, pension, income transfer, health care, fiscal consolidation
- (2) To compare your country's public finance with Japanese or other countries' one.

Score of a term paper depends on the following criteria.

- (1) Are an objective and theme clearly addressed?
- (2) Are issues and problems explained and analyzed with a theoretical framework?
- (3) Is what you learned at classes referred?
- (4) Is a conclusion consistent to main explanations and analysis?
- (5) Are references quoted precisely?

Other

Subject number : (GS)ECN511E		
Name of Subject		Name of Professor
Economics A		KATO RAY RYUTA
Course description and Attainment target		
<p>The aims of this course are to introduce the fundamental framework of microeconomics to students who are not familiar with microeconomics. Thus, no background in economics is required. While use of mathematical tools will be minimized, several key mathematical tools will be taught to help students understand analytical methods. One of the purposes of this course is to let students understand how much the microeconomic framework is useful to tackle many problems in our society, and thus, in particular, focus will be given on applications of the analytical tools common in microeconomics to lots of issues related to public policies. The goal of this course is to let students understand how much the economics framework can be used for actual issues, and also use the framework to explore several hot issues in our society. Thus, students are expected to equip themselves with analytical tools which are getting more and more common in the social science.</p>		
Course content		
Week	Theme	Contents
1st	Economic Models I	Chapter 1
2nd	Economic Models II	Chapter 1
3rd	Preferences, Choices and Utility Maximization I	Chapter 2
4th	Preferences, Choices and Utility Maximization II	Chapter 2
5th	Demand Curves and Elasticity I	Chapter 3
6th	Demand Curves and Elasticity II	Chapter 3
7th	Production I	Chapter 6
8th	Production II	Chapter 6
9th	Cost Functions I	Chapter 7
10th	Cost Functions II	Chapter 7
11th	Profit Maximization and Supply I	Chapter 8
12th	Profit Maximization and Supply II	Chapter 8
13th	Perfect Competition	Chapter 9
14th	Final exam and answers	Final exam and provision of answers
Prerequisites and registration requirements		
<p>There is no specific prerequisite. However, interests in economics and enthusiasm to try to use the economics framework to tackle social problems in our real world are both required. If economics background is relatively weak, strong efforts to get familiar with mathematical tools are also essential.</p>		
Preparation for the course		
<p>Students are strongly suggested to go through suggested study materials such as supplementary textbooks prior to each session. If the background in economics and/or mathematical tools is relatively weak, additional materials will be introduced, which should also be studied before attending the session.</p>		

Textbooks
<p>Nicholson, Walter, and Christopher Snyder (2015), Intermediate Microeconomics and Its Application, 12th Edition, Cengage ISBN-13: 9781133189022 ISBN-10: 1133189024</p>
Suggested readings
<p>While any textbook on microeconomics is useful to understand this course, the following book is suggested to go through. Varian, Hal R (2014) Intermediate Microeconomics with Calculus: A Modern Approach, WW Norton & Co ISBN-10: 0393937143; ISBN-13: 978-039393714537143</p>
Grading policy
<p>An assignment : 100% The end of the term, students are asked to submit an assignment.</p>
Other

Subject number : (GS)ECN511E		
Name of Subject		Name of Professor
Economics B		KATO RAY RYUTA
Course description and Attainment target		
<p>The aims of this course are to introduce the fundamental framework of macroeconomics to students who are not familiar with macroeconomics. Thus, no background in economics is required. While use of mathematical tools will be minimized, several key mathematical tools will be taught to help students understand analytical methods. One of the purposes of this course is to let students get able to critically analyze several fiscal and monetary policies within the macroeconomics framework. The goal of this course is to let students understand how much the macroeconomics framework can be used for stabilizing the economy. Thus, students are expected to equip themselves with analytical tools which are getting more and more essential to judge on-going actual government macroeconomic policies</p>		
Course content		
Week	Theme	Contents
1st	Introduction: Macroeconomics	What is macroeconomics ?
2nd	Data on macroeconomics	GDP, inflation and unemployment
3rd	Mathematical tools	Differentiation
4th	Mathematical tools	Applications to macroeconomics
5th	Economic Growth I	Growth Accounting and Solow Model I
6th	Economic Growth II	Solow Model II
7th	Economic Growth III	Endogenous Growth Model
8th	Macroeconomics without Microeconomic Foundations I	What is the IS-LM model ?
9th	Macroeconomics without Microeconomic Foundations II	Extensions of the IS-LM model
10th	Market, Prices, Supply and Demand	Optimal Decision and Markets
11th	Consumption, Saving, and Investment	Optimal Behavior of Households in Macroeconomics
12th	An Equilibrium Business Cycle Model	Short-run Fluctuations and Model Prediction
13th	Capital Utilization and Unemployment	Elastic supply of capital services and unemployment
14th	Final exam and answers	Final exam and provision of answers
Prerequisites and registration requirements		
<p>There is no specific prerequisite. However, interests in economics and enthusiasm to try to use the economics framework to tackle social problems in our real world are both required. If economics background is relatively weak, strong efforts to get familiar with mathematical tools are also essential.</p>		

Preparation for the course
<p>Students are strongly suggested to go through suggested study materials such as supplementary textbooks prior to each session. If the background in economics and/or mathematical tools is relatively weak, additional materials will be introduced, which should also be studied before attending the session.</p>
Textbooks
<p>Barro, Robert J., Angus C. Chu, and Guido Cozzi (2017), Intermediate Macroeconomics, 1st Edition, Cengage ISBN-13: 9781473725096 ISBN-10: 1473725097</p>
Suggested readings
<p>While any textbook on macroeconomics is useful to understand this course, the following book is suggested to go through. Mankiw, N Gregory (2017) Principles of Economics, 8th edition, South-Western Pub ISBN-10: 1305585127, ISBN-13: 978-1305585126</p>
Grading policy
<p>An assignment : 100% The end of the term, students are asked to submit an assignment.</p>
Other

Subject number : (GS)ECN518E		
Name of Subject		Name of Professor
Econometrics A		KATO RAY RYUTA
Course description and Attainment target		
<p>This course introduces basic numerical tools from a very introductory level to students. This course first introduces basic statistics which is needed for understanding econometrics, and then it moves onto basic econometrics. The final goal of this course is to equip students who have no background on numerical tools with basic understanding and numerical methods in econometrics, which could be helpful for them to crystalize their research paper. The course basically consists of two sessions for each topic: The first session will be used to understand numerical methods theoretically, and then the second session will be devoted to computing with actual data, where Excel, EViews, and Stata will be used. No experience for such computer software is required. The course thus will be given in a computer room. This course does not assume any background on statistics or econometrics.</p>		
Course content		
Week	Theme	Contents
1st:	Easy Mathematics	Simple Mathematics for the course
2nd:	Basic Statistics 1	Defining and Collecting Data
3rd:	Basic Statistics 2	Visualization of Data
4th:	Basic Statistics 3	Descriptive Statistics
5th:	Basic Statistics 4	Probability
6th:	Basic Statistics 5	Probability Distribution I
7th:	Basic Statistics 6	Probability Distribution II
8th:	Basic Statistics 7	Hypothesis Testing I
9th:	Basic Statistics 8	Hypothesis Testing II
10th:	Simple Linear Regression Model I	Theory behind
11th:	Simple Linear Regression Model II	Computing
12th:	Interval Estimation and Hypothesis Testing I	Theory behind
13th:	Interval Estimation and Hypothesis Testing II	Computing
14th:	Review of the course	Theory and computing
Prerequisites and registration requirements		
<p>There is no specific prerequisite. However, interests in data analysis and enthusiasm to try to use the numerical tools in analysis/research are both required.</p>		

Preparation for the course
<p>Students are strongly suggested to go through the textbook and also supplementary textbooks. In particular, in order to get familiar with numerical methods, students are asked to use software used in the course as much as possible.</p>
Textbooks
<p>Statistics Part: Levine, David M, Kathryn A Szabat, and David F Stephan (2019), Business Statistics: A First Course, 8th edition, Pearson (Print or E-Book)</p> <p>Econometrics Part: Hill, R Carter, William E Griffiths, and Guay C Lim (2017), Principles of Econometrics, 5th edition, Wiley (Print or E-Book)</p>
Suggested readings
<p>Briand, Benevieve, and R Carter Hill (2017), Using Excel for Principles of Econometrics, 5th edition, Wiley (E-book)</p> <p>Griffiths, William E, and R Carter Hill (2017), Using EViews for Principles of Econometrics, 5th edition, Wiley (E-book)</p> <p>Adkins, Lee C, and R Carter Hill (2017), Using Stata for Principles of Econometrics, 5th edition, Wiley (E-book)</p>
Grading policy
<p>An assignment : 100%</p> <p>The end of the term, students are asked to submit an assignment.</p>
Other

Subject number : (GS)ECN518E		
Name of Subject		Name of Professor
Econometrics B		KATO RAY RYUTA
Course description and Attainment target		
<p>Based on understanding of the contents of Econometrics A, this course continues to introduce other estimation tools in econometrics. The final goal of this course is to equip students who have no background on numerical tools with basic understanding and numerical methods in econometrics, which could be helpful for them to crystalize their research paper. The course basically consists of two sessions for each topic: The first session will be used to understand numerical methods theoretically, and then the second session will be devoted to computing with actual data, where Excel, EViews, and Stata will be used. No experience for such computer software is required. The course thus will be given in a computer room. This course assumes that students took Econometrics A.</p>		
Course content		
Week	Theme	Contents
1st:	Prediction, Goodness-of-Fit, and Modelling Issues I	Theory behind
2nd:	Prediction, Goodness-of-Fit, and Modelling Issues II	Computing
3rd:	Multiple Regression I	Theory behind
4th:	Multiple Regression II	Computing
5th:	Further Inference in the Multiple Regression I	Theory behind
6th:	Further Inference in the Multiple Regression II	Computing
7th:	Using Indicator Variables I	Theory behind
8th:	Using Indicator Variables II	Computing
9th:	Heteroskedasticity I	Theory behind
10th:	Heteroskedasticity II	Computing
11th:	Regression with Time-Series Data I	Theory behind
12th:	Regression with Time-Series Data II	Computing
13th:	Panel Data Models I	Theory behind
14th:	Panel Data Models II	Computing
Prerequisites and registration requirements		
<p>Econometrics A should be taken before this course. Or students who have basic knowledge of econometrics can take this course.</p>		
Preparation for the course		
<p>Students are strongly suggested to go through the textbook and also supplementary textbooks. In particular, in order to get familiar with numerical methods, students are asked to use software used in the course as much as possible.</p>		
Textbooks		
<p>Hill, R Carter, William E Griffiths, and Guay C Lim (2017), Principles of Econometrics, 5th edition, Wiley (Print or E-Book)</p>		

Suggested readings
<p>Briand, Benevieve, and R Carter Hill (2017), Using Excel for Principles of Econometrics, 5th edition, Wiley (E-book)</p> <p>Griffiths, William E, and R Carter Hill (2017), Using EViews for Principles of Econometrics, 5th edition, Wiley (E-book)</p> <p>Adkins, Lee C, and R Carter Hill (2017), Using Stata for Principles of Econometrics, 5th edition, Wiley (E-book)</p>
Grading policy
<p>An assignment : 100%</p> <p>The end of the term, students are asked to submit an assignment.</p>
Other

Subject number : (GS)ECN541E		
Name of Subject		Name of Professor
Environment and Economics		NINOMIYA KOSUKE
Course description and Attainment target		
<p>Sustainable development is a common interest of this classe.</p> <p>To understand what sustainable development is and how it works, we will study on the followings in “Environment and Economics.”</p> <ol style="list-style-type: none"> 1. Focus on basic theory of Environmental Economics, following the text book. 2. Study the significant features of Japanese environmental issues; such as Japan’s experience of severe pollution during its high-growth period. <p>Schedule will be changed depending on the number of students and variety of their background.</p>		
Course content		
Week	Theme	Contents
1st	INTRODUCTION	Overview the whole contents and make sure the schedule of the class.
2nd	BASIC IDEA OF ENVIRONMENT AND ECONOMICS	Understand the basic points of view of the environmental economics covering Ch.1.
3rd	ENVIRONMENT & ETHICS	Focus on ethical aspect of environmental issues and share ideas among the class. Cover Ch.2.
4th	POPULATION, ECONOMIC GROWTH AND SUSTAINABILITY	Study basic concept of the “Sustainable Development” and its relationship with economic and population growth covering Ch.3 & 4.
5th	MARKET SYSTEM AND ENVIRONMENT	Read essence of Ch.5, 10, 11 & 12 and understand advantages and disadvantages of market system for solving environmental issues.
6th	GOVERNMENT’S ROLL FOR ENVIRONMENT AND ITS FAILURE	Government needs to play important roll to provide public goods like well controlled natural environment. But government often fails to do so. We try to find out the reason why covering Ch.6.
7th	HOW GOVERNMENTS FAIL? JAPANESE EXPERIENCES	Following Japanese experience to develop rural areas during ‘60s - ‘80s understand how government fails to protect or enhance the environmental value.
8th	COST AND BENEFIT OF ENVIRONMENT	Covering Ch.7 understand basic idea of Cost and Benefit Analysis.
9th	HOW MUCH IS THE ENVIRONMENT?	How to count the cost or benefit of environmental factor? Covering Ch.8 & 9 take a look at some techniques and measures to count environmental value.
10th	MINAMATA DESEASE, JAPANESE EXPERIENCE	Japan experienced devastating Minamata Disease during ‘60s-’ 70s. Watching at DVD about the incident, we discuss the issue in terms of economical and ethical points of view.

11th	ECONOMIC GROWTH AND ENVIRONMENT IN DEVELOPING COUNTRYS	Based on the study at the week 10th take a look at some environmental pollution cases happening in developing world.
12th	FINAL PRESENTATION BY STUDENTS (1) --detail will be announced at the 1st week class.	
13th	FINAL PRESENTATION BY STUDENTS (2) --detail will be announced at the 1st week class.	
14th	WRAP UP OF THE CLASS	
Prerequisites and registration requirements		
Students should read the relevant chapter of the textbook prior to the class. Active participation is welcome.		
Preparation for the course		
Photo copies of the reading assignments will be provided a week before each class.		
Textbooks		
R. Kerry Turner, David Pearce & Ian Bateman, Environmental Economics: An Elementary Introduction, The Johns Hopkins University Press		
Suggested readings		
TBA		
Grading policy		
Final Presentation (paper based references have to be submitted) : 50%		
Participation and Attitude : 50%		
Other		

Subject number : (GS)POL521E		
Name of Subject		Name of Professor
Social Policy		LARATTA ROSARIO
Course description and Attainment target		
<p>Course Description :</p> <p>This course is divided in two parts. In the first segment we will look at the policy and administration practice in social services (including health, education, and community care) as well as at the traditional models of welfare (corporatist, social democratic, and liberal regimes). In the second part, we will focus specifically on the forms of service delivery (targeting, rationing, discretion, and empowering users). Here we will argue that the provision of services takes place through a variety of forms, direct government provision being only one of them. Increasingly, nonprofit and for-profit organizations, businesses, and government contractors deliver services in partnership with government. However, those partnerships often fail to make the most of the wide range of users' assets that could help to transform services and improve outcomes. Best practices from around the world will be used to gain new knowledge of the processes for deciding when and how to engage users in service delivery.</p> <p>Course Objectives :</p> <p>By the end of this course students will know how i) to apply social policy theory learnt in the class to solve the real-world social problems ; ii) to harness the potential of collaborative approaches in the service delivery by empowering users ; ii) service users and the public sector come together in new creative, innovative and collaborative ways to make better use of each other's assets and resources to achieve better outcomes and improve efficiency.</p>		
Course content		
Week	Theme	Contents
<p>Class 1 : Orientation Class</p> <p>Self-introductions, decision about content of the course, Introduction : "What is Social Policy? "</p> <p>Class 2 : Welfare System</p> <p>What do we mean by a "Welfare System" ? What is it for? How it works? Is there only one Welfare System or each country has its own? Who defines a Welfare System?</p> <p>Material to be assigned the week before lecture</p> <p>Class 3 : Sectors/Actors in a Welfare System</p> <p>Who are the actors in a welfare system? How actors' goals differ from one to another? How can we define a sector in a welfare system? What are those sectors for?</p> <p>Material to be assigned the week before lecture</p> <p>Class 4 : Supplementary mode vs. Complementary mode of services provision</p> <p>How the roles of actors have changed during the years? What is a supplementary mode? What is a complementary mode? What do we mean by contracting-out? How we define Public-Private-Partnerships? What are the challenges of those changing roles?</p> <p>Material to be assigned the week before lecture</p> <p>Class 5 : Voluntarism</p> <ul style="list-style-type: none"> • Welfare reforms-Japan vs. UK • Privatization vs. Local Area Agreements • Effects of Privatization 		

- Tensions between State Accountability and Voluntary Sector Autonomy
 - Ethical orientations of public officials and nonprofit executives
- Material to be assigned the week before lecture

Class 6 : Managerialism

- From New Public Management to New Public Governance
- Corporate Social Responsibility
- Efficiency & Performance measures
- Incentives and Rewards

Material to be assigned the week before lecture

Class 7 : Paternalism

- Quantity vs. Quality of services providers
 - Top-down provision
 - Assistentialism vs. Self-organizing
- Material to be assigned the week before lecture

Midterm Test

Class 8 : Co-production of public services

What is?

How it is initiated?

What are the challenges of Co-production?

Material to be assigned the week before lecture

Class 9 : Forms of Co-production

Co-commissioning

Co-designing

Co-delivering

Co-assessing

Material to be assigned the week before lecture

Class 10 : Co-commissioning

Case Studies in Co-commissioning (Presentations)

Case Studies to be assigned the week before

Class 11 :

Participatory Budgeting

- Participatory Budgeting-a special form of Co-commissioning
- An 8-step guide to start up a Participatory Budgeting

Material to be assigned the week before

Class 12 : Co-designing

Case Studies in Co-designing (Presentations)

Case Studies to be assigned the week before lecture

Class 13 : Co-delivering

Case Studies in Co-delivering (Presentations)

Case Studies to be assigned the week before

Class 14 : Co-assessing

Case Studies in Co-assessing (Presentations)

Case Studies to be assigned the week before

Prerequisites and registration requirements
<p>Students are expected to participate actively in class discussions and in critiques of each other's presentations and reports. A signup sheet for presentations and reports will be passed around on the second class of the course. Based on this, schedules for presentations and reports will be clearly defined. At that point, each student can see who will also be presenting/reporting on the same week.</p>
Preparation for the course
<p>Instructions will be given during the first class.</p>
Textbooks
<p>For this course a dropbox will be created online. During the first class students will be given a password and an ID to access online to this dropbox. From there they will be able to download all the readings for each week.</p>
Suggested readings
<p>Students will be asked to read peer-reviewed articles published in the Cambridge Journal of Social Policy and Society as well as papers from the Journal of Policy and Society, a leading journal in the field of Social Policy.</p>
Grading policy
<ol style="list-style-type: none"> 1) Class participation (20%) 2) Presentation (40%) 3) Midterm Test (20%) 4) Final Test (20%)
Other

Subject number : (GS)POL528E		
Name of Subject		Name of Professor
Evaluation Theory and Practice		MINAMOTO YURIKO
Course description and Attainment target		
<p>This course serves as an introduction to “Program Evaluation”, evaluation methodologies commonly used in public sector to contribute to solving various social problems in society. “Program evaluation” is widely used evaluation theory and is a critical component in formulating and operating policies and programs. Evaluations can provide information to policy makers, program managers or citizens that can assist them in making decisions, ensuring accountability and program improvement. Students will become familiar with the concepts, various methods and their applications in policy arena, and be able to propose an appropriate evaluation design to assess policies and programs. Various case studies and exercises of evaluation practice are incorporated in class discussions.</p>		
Course content		
Week	Theme	Contents
1st	Introduction to Program Evaluation	Discussion on basic concepts of evaluation: history, definition, domain, objectives and contribution of evaluation/who are evaluators.
2nd	Program theory	One of critical step of program evaluation is to understand the program to be evaluated (evaluand). Learning of program theory model as a tool to understand and clarify the logic of the program.
3rd	Developing evaluation questions and evaluation criteria	Discussion on key elements to be considered in formulating evaluation questions.
4th	Evaluation indicators and data collection methods	Learning key issues to identify good indicators for evaluation and various data collection methods responding to indicators.
5th	Data analysis	Discussion on characteristics of both quantitative and qualitative data analysis methods with some exercises.
6th	Theory evaluation and Process evaluation	Learning theories and practice of Theory evaluation and Process evaluation that will play a significant role in formative evaluation.
7th	Impact evaluation (1)	Measuring impact of program intervention is one of major concern for decision makers. Learning characteristics of impact evaluation design with some case examples.
8th	Impact evaluation (2)	(cont'd.)
9th	Participatory evaluation	Learning theory of participatory evaluation that involves various stakeholders in evaluation process.
10th	Reporting evaluation results	Discussion on critical elements of quality reporting for utilization of evaluation results.
11th	Case study (1)	Developing evaluation design.
12th	Case study (2)	Metaevaluation of evaluation reports.
13th	Presentations by participants (1)	

14th	Presentations by participants (2)
Prerequisites and registration requirements	
There is no specific policy or sector focus to this course, as evaluation tools are used in all policy areas. Students are encouraged to relate the general material of the course to their specific policy interests.	
Preparation for the course	
The students are required to read through the handout materials before the class.	
Textbooks	
Copies of reading materials will be distributed in the class.	
Suggested readings	
<p>Patton M.Q. (2001) Utilization-Focused Evaluation, The New Century Text, 3rd edition, Sage Publications</p> <p>Rossi, Peter H., Freeman, Howard E., and Lipsey, Mark W. (2003) Evaluation: a systematic approach, 7th ed., Sage</p> <p>Weiss, C. H. (1998) Evaluation, 2nd ed. Prentice-Hall</p>	
Grading policy	
<p>Class participation and contribution to the discussions: 20%</p> <p>Quize: 20%</p> <p>Term paper: 60%</p>	
Other	

Subject number : (GS)POL528E	
Name of Subject	Name of Professor
Total Quality Management in Public Sector	NISHIDE JUNRO
Course description and Attainment target	
<p>As in many Western countries, result-oriented or goal-oriented management became very popular among national and local governments in Japan. Performance evaluation was institutionalized by law in the central government agencies in 2002, led by some of the local public bodies which had started introducing outcome-based evaluation systems in 1990's. Following these movements, more attentions came to be paid to "quality management" in public organizations. It is important for government administrators to explain their level of productivity, namely, the ratio of the amount of tax money spent for a set of government actions to the level of goals attained by them. But it is even more important to enable upgrading the level of productivity by improving the quality of management. This course aims to give students insights on these attempts to establish quality management systems in public sector. Students will learn how the latest concepts and practices of the quality management have been developed in the private sector. They will also learn how those theories and techniques must be modified in applying to public sector management.</p>	
Course content	
<ol style="list-style-type: none"> 1 Introduction of the class, WSP 1, Presentation & Group discussion 2 WSP 1, Group Presentation 3 TQM book : Chap.1 • 2, Presentation & Group discussion 4 TQM book: First part of the Chap.3, Presentation & Group discussion 5 TQM book: Last part of the Chap.3, Presentation & Group discussion 6 TQM book : Chap.4, Presentation & Group discussion 7 Midterm Presentation 8 Midterm Presentation, Game Review 9 SWOT Analysis (Simulation game 2), Presentation & Group discussion 10 Stake holder Analysis (Simulation game 2), Presentation & Group discussion 11 Feasibility Analysis (Simulation game 2), Presentation & Group discussion 12 WSP 2, City Meeting (Play the game!) 13 WSP 2, Negotiation (Play the game!) 14 WSP 2, City Meeting (Play the game!) & the Reflection and Wrap up <p>WSP: Roll Playing Game</p>	
Prerequisites and registration requirements	
<p>Students are required to have work experiences more than three years in public sector. Students are required to make oral reports on the assigned chapters of textbooks.</p>	
Preparation for the course	
<p>Every student is required to read and understand the chapters of the textbooks before attending to the presentation session of those chapters.</p>	

Textbooks
<p>Hosotani, Katsuya (1992) The QC Problem Solving Approach: Solving Workplace Problems the Japanese Way, 3A Corporation</p> <p>Morgan, Colin, Stephen Murgatroyd (1994) Total Quality Management in the Public Sector: An International Perspective, Open University Press</p>
Suggested readings
None.
Grading policy
<p>Reports on Assigned Readings (40%)</p> <p>Participation to Classroom Discussions (20%)</p> <p>Term Papers (40%)</p>
Other

Subject number : (GS)POL528E	
Name of Subject	Name of Professor
Quality Management in Japanese Public Sector	NISHIDE JUNRO
Course description and Attainment target	
<p>This course aims to provide students with concrete ideas of QM (Quality Management) practices in Public Sector through a field research. The class will visit some of the leading public organizations in quallity management to learn from their management staff on the effectiveness of the system and to observe actual activities in these organizations. Goal-oriented management is getting popular among many public sector organizations in Japan. Along with this trend, some of the public organizations including national and local governments had started introducing new systems which include quality circle movements and other elements of quality management. It is important for public managers to be accountable about their organization productivity, but it is even more important to be able to improve their productivity continuously. Through the field research in this course, students are expected to get insights on those actual programs carried out to establish quality management systems in public sector. (Students are highly recommended to take up “TQM in Public Sector” together with this field research course.)</p>	
Course content	
<p>Major aims of the field research are :</p> <ul style="list-style-type: none"> A. Understanding QM B. Understanding major difficulties in QM in Japanese public sector C. Learning the process of introducing QM system in leading public organizations D. Learning the effectiveness and problems in using Tthe systems through observation of actual situa- tion in typical examples of QM applications public organizations in Japan 	
Prerequisites and registration requirements	
The precise schedule will be announced before the end of the spring semester.	
Preparation for the course	
Details of required preparation before participating the field research will be explained in the orientation session held on the first day in a classroom.	
Textbooks	
The students are expected to read the text book and handout materials before the class.	
Suggested readings	
None.	
Grading policy	
Contribution to the class (40%) Term paper (60%)	
Other	
The fee (around ¥ 40,000) for the field research is to be paid by attendants by themselves basically.	

Subject number : (GS)POL518E		
Name of Subject		Name of Professor
Negotiation in the Public Sector		MATSUURA MASAHIRO
Course description and Attainment target		
<p>Negotiation is an integral part of everyday business. Even in the public sector, each officer negotiates with wide varieties of stakeholders, both inside and outside the office, in various stages of policy-making and implementation.</p> <p>Theory and practice of negotiation has been explored, particularly in the United States, for the last forty years. Most professional schools (e.g., public policy and business schools) around the world offer basic trainings on negotiation as an essential skill for professionals. This course follows the format of standard negotiation trainings in American professional schools.</p> <p>The course will provide an overview of theories and techniques for negotiation analysis. It will also cultivate practical negotiation skills through role-play simulations. Each student will be asked to play negotiator's roles in simulated settings. Negotiation is a practical skill; it has to be cultivated through exercises.</p>		
Course content		
Week	Theme	Contents
Week 1	Introduction	-Introduction to the course
Week 2	Position and Interests, BATNA	-Separating positions and interests -Best Alternative to a Negotiated Agreement
Week 3	Distributive bargaining	-Single-issue negotiation that tends to end up In competitive strategies
Week 4	Negotiation exercise (1)	-Simulated negotiation of distributive bargaining between a pair of students
Week 5	Integrative Bargaining	-Multiple-issue negotiation that enables value creation (Win-Win) for both sides
Week 6	Negotiation exercise (2)	-Simulated negotiation of integrative bargaining between a pair of students
Week 7	Multi-party negotiation	-Resolving public policy disputes often involves a number of stakeholders -Multi-party negotiation requires stakeholder identification and process management
Week 8	Negotiation exercise (3)	-Simulated negotiation of multi-party negotiation
Week 9	Facilitating dialogue	-Learn practical techniques for facilitating dialogues for negotiation
Week 10	Negotiation exercise (4)	-Simulated negotiation involving the facilitator's role
Week 11	Fairness in distributing value	-Challenges of creating and claiming value and theoretical discussions about the "fair" distribution of added values

Week 12	Value-laden disputes	-Public policy disputes are often entrenched by value-laden discourses that cannot be negotiated for a resolution, but how can we deal with them?
Week 13	Negotiation exercise (5)	-Simulated negotiation of value-laden issues
Week 14	Wrap-up	-Final exam and wrap-up
Prerequisites and registration requirements		
<p>Participation in the negotiation exercises constitutes a crucial part of this course. For each exercise, an instruction material will be distributed IN ADVANCE. Each student MUST read the material BEFORE the exercise so that s/he can play the role appropriately. The learning experience of other students will be substantially harmed if a student failing to understand the instructions, which will be penalized through his/her final grading.</p>		
Preparation for the course		
<p>Each student should reflect on lectures by the instructor and apply and test the skills during the simulated negotiation exercises.</p>		
Textbooks		
<p>Fisher, R. and Ury, W. (1991). Getting to Yes, Penguin.</p>		
Suggested readings		
<p>Lax, D. and Sebenius, J. (1987). Manager as Negotiator, Free Press.</p>		
Grading policy		
<p>Class engagement 30%; five short essays reflecting the exercise 40%; and the final exam 30%. Short Essays: Following each simulated negotiation exercise, you are asked to submit a short essay, with no more than 400 words, describing the lessons that you draw from the experience in the simulated exercise, before noon, one week after the exercise.</p>		
Other		
<p>This course will NOT provide instructions for psychological tactics and positional “hard” bargaining.</p>		

Subject number : (GS)POL538E	
Name of Subject	Name of Professor
Government and Politics in Developing Countries	SASAOKA YUICHI
Course description and Attainment target	
<p>This course is about the government and politics in the developing countries. Today we are witnessing a transformative change both in the politics of what has conventionally been referred to as the Third World (comprising much of Asia, Africa, Latin and Central America, the Caribbean and the Middle East) and in the way we usually consider about the political changes and transformation. Based on this recognition, this course can serve as an optimal course to governance and politics, which covers structural conditions and constraints, dynamic process and externally-driven development processes.</p> <p>The fifth edition textbook analyses these processes of changes that are transforming the politics of the Third World. It reveals central political themes and issues in the developing world, such as globalization, inequality, identity, religion, the military, democracy, the environment, and policy development. First several chapters deal with theoretical issues, and then more applied analyses of state, society, regime and policy are deepened in concrete cases including country analyses.</p> <p>Hopefully, students can pick up one or two chapter and make a report on it. Also, it is helpful if students can explain each country's political situations and history, related to government and politics, in the class.</p>	
Course content	
<ol style="list-style-type: none"> 1. Introduction 2. Approaches and Global Context (1) 3. Approaches and Global Context (2) 4. Society and State 5. State and Society 6. Policy Issues 7. Regime Change 8. Fragile versus Strong States 9. Development and Human Rights (1) 10. Development and Human Rights (2) 11. Country Cases (1) 12. Country Cases (2) 13. South-South Relations 14. Summary/Conclusive Part 	
Prerequisites and registration requirements	
Students are expected to read the textbook and references before attending the class and participate actively in the discussions.	
Preparation for the course	
As mentioned in the prerequisites.	
Textbooks	
Peter Burnell, Vicky Rabdall and Lise Ranker (2017) "Politics in the Developing World", fifth edition. Oxford University Press.	

Suggested readings
Alex Thompson (2010) "An Introduction to African Politics", third edition. Routledge.
Grading policy
Regular class attendance, participation, and completion of required readings prior to the class are expected. Grades will be determined based on the following criteria: course participation (40%); reporting (50%); and memo (10%).
Other

Subject number : (GS)POL628M		
Name of Subject		Name of Professor
Current Development in Public Policy and Management		MINAMOTO YURIKO (Omnibus)
Course description and Attainment target		
<p>This course focuses on some of the most significant developments in the field of public policy and public management today, introducing innovative measures in these fields with theoretical explication. We mainly take up current developments in public sector or nonprofit sector in Japan and other countries. Each faculty member in charge of the session gives introduction, comprehensive explanation, theoretical overview, and analytical commentary followed by case introduction. Another important purpose of this course is to provide the platform to both Japanese and international students to exchange the information, opinions through discussions on such questions as: What kind of approach could be taken to the similar kinds of issues in public sector in respective home nation?</p> <p>In order to take the best advantage of the Graduate School of Governance Studies, in which majority of Japanese/International students have rich, practical experiences in the fields of public services, translators (English and Japanese) will attend at all the class meetings to support students to enjoy active discussion beyond the difference of language. The course is offered as a four-day intensive course and each session is conducted by 3 faculty members (Professors Minamoto, Yoshiki Kobayashi and Toda)..</p>		
Course content		
1st	Lecture 1	Co-creation of social impact through collaboration between local government and private companies. (Prof. Minamoto)
2nd	Case Study 1	A case of SDGs initiatives of Kanagawa Prefecture to analyze mechanism of social impact evaluation
3rd	Group discussion and Presentation	Discussion and exchange of opinions among international and Japanese students
4th	Lecture 2	Local public administration and global cooperation for community empowerment (Prof. Toda)
5th	Case Study 2	Critically scrutinize the righteousness of an important developmental formula: Due respect to communities' tradition and ownership, based on empirical wisdom identified in the course of global cooperation practices.
6th	Group discussion and Presentation	Discussion and exchange of opinions among international and Japanese students
7th	Group discussion and Presentation (cont'd)	(ditto)
8th	Lecture 3	Lessons on Crisis Management from the 311 Fukushima Nuclear Disaster: Local Police and Communities

9th	Case Study 3	The case of the local police station that assisted in evacuating local residents during the Fukushima Second Nuclear Power Plant explosion in 2011. The main issue to be discussed is leadership in crisis.
10th	Group discussion and Presentation	Discussion and exchange of opinions among international and Japanese students
11th	Group discussion and Presentation (cont'd)	(ditto)
12th	Lecture 4	Collaborative program evaluation in local government ~Gender equality program as a case~
13th	Case Study 4	The case of gender equality policy of Narashino-city to discuss how collaborative evaluation with local people can be institutionalized.
14th	Group discussion and Presentation	Discussion and exchange of opinions among international and Japanese students
15th	Group discussion and Presentation (cont'd)	(ditto)
Prerequisites and registration requirements		
This course is open for both Japanese students and International students. Since professional translators support the classes, Japanese language skill is not required.		
Preparation for the course		
Based on hand out materials, review is required to submit the paper for each session.		
Textbooks		
(no text books assigned.)		
Suggested readings		
References and hand outs will be distributed in each class.		
Grading policy		
Contribution to class discussions: 20 % Report for each sessions: 80 %		
Other		

Subject number : (GS)POL698E	
Name of Subject	Name of Professor
Human Resource Management	NAGAHATA MAKOTO
Course description and Attainment target	
<p>In recent decades, it seems increasingly necessary for all the managers in an organization to be "collaborative" or "facilitative" when she / he wants to create and operate an effective and efficient activity or program. It is because of a big change of our society as a whole. "Top-down" or "centralized" type of organization can not catch up with a fast changing and complicated / diverse society. We need to involve various stakeholders and it is also vital to create innovative initiative from those stakeholders. How to facilitate initiative and collaboration is a key for successful management of an organization or a program. In this course, background and principle of facilitative leadership will be introduced. Basic theory and skill of facilitation will also be studied. Practical skill will be acquired through exercise of facilitation in the class. It is expected to learn how to be a good manager in a team with diverse members to create innovative policies, measures, and activities. In the class, some challenges and opportunities for organizational management appeared in the era of with/post COVID-19 will also be shared and discussed.</p>	
Course content	
<p>DAY I</p> <p><u>What is "human resource management"?</u> At first, let us discuss and define the very basic concept of "resource", "human resource", and "management".</p> <p><u>Change of organization and leadership</u> As society changes, requirement for organization and leadership also changes.</p> <p><u>Facilitative leadership</u> Why it is necessary to be "facilitative" in an organization or in a group work?</p> <p><u>Introduction of facilitation</u> What is facilitation? Why it is required in human resource management?</p> <p>DAY II</p> <p><u>Basic theory of facilitation</u> How can a person take initiative to do something? Based on social construction theory, basics of facilitation will be introduced.</p> <p><u>Basic skill of facilitation (1)</u> Partnership building is a key for starting facilitation.</p> <p><u>Practice of partnership building</u> Exercise of partnership building</p> <p><u>Basic skill of facilitation (2)</u> Facilitative listening is another key element of facilitation.</p> <p>DAY III</p> <p><u>Practice of facilitative listening</u> Exercise of facilitative listening</p> <p><u>Dialogue</u> Finally, it is a core skill of facilitation to create a good dialogue.</p> <p><u>Facilitation in online settings</u></p>	

In post/with COVID-19 era, new skills of facilitation through online setting is required.

Facilitation in a meeting or a workshop

Principle and skill for facilitating a meeting or a workshop will be introduced.

DAY IV

Practice of workshop facilitation (1) (2)

Participating students will be requested to facilitate a workshop in the class.

Overall Synthesis

The participating students will review the course and extract learning from what they found by themselves.

Prerequisites and registration requirements

As the course is held with “workshop” type method in intensive schedule, the students are required to take part in the discussions actively. At the last of the course, they are asked to prepare for presentation on what they learned and how they can utilize it.

Preparation for the course

The students are expected to reflect what he/she learned in the class based on own experience in order that the learning will become more practical one.

Textbooks

Reading materials will be distributed.

Suggested readings

The relevant documents will be suggested accordingly.

Grading policy

Contribution to the class (30%)

Participation in discussion (40%)

Practice and Presentation (30%)

Other

Subject number : (GS)POL628E															
Name of Subject	Name of Professor														
Introducing Spatial Planning in Tokyo	KOBAYASHI KIYOSHI														
Course description and Attainment target															
<p>This course aims to provide students with concrete ideas of Spatial Planning in Tokyo. Spatial Planning refers to the methods used largely by the public sector to influence the future distribution of activities in space. It is undertaken with the aims of creating a more rational territorial organization of land uses and the linkages between them, to balance demands for development with the need to protect the environment, and to achieve social and economic objectives. Spatial Planning embraces measures to co-ordinate the spatial impacts of other sector policies, to achieve a more even distribution of economic development between regions than would otherwise be created by market forces, and to regulate the conversion of land property uses. The class will visit some of the leading project (district or building) in Tokyo to learn from their management staff on the effectiveness of Spatial Planning.</p>															
Course content															
<p>The Example of the Lecture and Field Research.</p> <table border="0"> <tr> <td>A. Maru-no-uchi, Ote-machi</td> <td>H. Shinagawa</td> </tr> <tr> <td>B. Nihonbashi</td> <td>I. Waterfront area</td> </tr> <tr> <td>C. Yuraku-cho</td> <td>J. Tokyo Metropolitan Government Office</td> </tr> <tr> <td>D. Roppongi, Akasaka</td> <td>K. Shibuya</td> </tr> <tr> <td>E. Toranomom, Shiodome</td> <td>L. Ikebukuro</td> </tr> <tr> <td>F. Ueno,Ryogoku (Metropolitan Cultural Institutions)</td> <td>M. Tokyo sky tree</td> </tr> <tr> <td>G. Shinjuku</td> <td>N. Development site along railway lines in the metropolitan area</td> </tr> </table>		A. Maru-no-uchi, Ote-machi	H. Shinagawa	B. Nihonbashi	I. Waterfront area	C. Yuraku-cho	J. Tokyo Metropolitan Government Office	D. Roppongi, Akasaka	K. Shibuya	E. Toranomom, Shiodome	L. Ikebukuro	F. Ueno,Ryogoku (Metropolitan Cultural Institutions)	M. Tokyo sky tree	G. Shinjuku	N. Development site along railway lines in the metropolitan area
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G. Shinjuku	N. Development site along railway lines in the metropolitan area														
Prerequisites and registration requirements															
<p>I have a plan to take students on educational visits to all sorts of places in Tokyo. The visits schedule will be adjusted to suit the convenience of the host.</p> <p>May 2022 - Tuesday 31th - Field Work June2022 - Tuesday 21th - Field Work</p> <p>- A lecture on Major local cities in France from the perspective of historical geography July 2 SAT, 14:00-17:00 July 3 SUN, 14:00-17:00 July 4 MON, 19:00-22:00</p> <p>Students are highly recommended to take up “Spatial Planning” together with this field research course.</p>															
Preparation for the course															
I will indicate by that time															
Textbooks															
None															

Suggested readings
None
Grading policy
Participation and discussions in the class and Field Studies (60%) Term paper (40%)
Other

Subject number : (GS)POL698E	
Name of Subject	Name of Professor
Terrorism and Political Violence	KOBAYASHI YOSHIKI
Course description and Attainment target	
<p><COURSE OBJECTIVE></p> <ul style="list-style-type: none"> - This course's objective is to enable students to <u>critically consider practical issues related to terrorism and counterterrorism policies, based on academic theories</u> mainly from the U.S. and Western perspectives. - In other words, each student will develop the ability to discover and solve issues related to counterterrorism terrorism based on <u>integrating academic theories and practice</u>. - This objective also relates to the Diploma Policy of the Graduate School of Governance Studies, that is, "(students) will have a command of both the theory of public policy and an array of techniques, grounded in the theory." https://www.meiji.ac.jp/cip/english/graduate/governance/DiplomaPolicy.html <p><ATTAINMENT TARGETS></p> <ul style="list-style-type: none"> - Students are expected to acquire the following knowledge and skills by attending this course. <ol style="list-style-type: none"> (1) Understand and explain basic theoretical concepts and terms on terrorism studies, (2) Understand and explain critical questions about terrorism studies for scholars and practitioners, (3) Understand and explain backgrounds behind daily media reports on terrorism incidents based on theoretical frameworks, and (4) Make policy recommendations on practical issues related to counterterrorism based on appropriate academic approaches and theoretical frameworks. <p><TEACHING METHODOLOGIES></p> <ul style="list-style-type: none"> - The course consists of lectures by the instructor and class discussions with students. Students should participate in class discussions while the instructor delivers a brief lecture on the designated topics based on the below-mentioned textbook. 	
Course content	
<p><INTRODUCTION></p> <p>(01) Syllabus</p> <ul style="list-style-type: none"> - This session provides an overview of the class, the overall schedule, and the evaluation method based on the syllabus. <p><BASIC THEORIES></p> <p>(02) What is terrorism? - Definition (Sandler 1 & 6; Bakker 1; Forest 1)</p> <ul style="list-style-type: none"> - This session provides an overview of the academic debate over the definition of terrorism. - The main issues for discussion include: what are the essential elements of terrorism; what distinguishes terrorism from ordinary crime; why does terrorism matter; and what makes terrorism so difficult to define? <p>(03) History of terrorism (Bakker 2; Forest 2)</p> <ul style="list-style-type: none"> - This session reviews the history of terrorism since the modern era based on the so-called "four waves" framework. <p>(04) Causes of terrorism (Sandler 2; Bakker 4; Forest 3)</p> <ul style="list-style-type: none"> - This session examines why terrorism incidents occur from multiple perspectives, based on the integrated framework of causation and opportunity theories. 	

(05) Terrorism asymmetries (Sandler 5)

- This session discusses the issue of “terrorism asymmetries,” one of the critical features of terrorism, from various perspectives.

(06) Terrorism finance, methodologies, and organizations (Sandler 3; Forest 5–7)

- This session examines the characteristics of financing, attack methodologies, and organizational patterns of terrorists and terrorist groups.

(07) Counterterrorism Policies (Sandler 4, Bakker 5)

- This session examines the pros and cons of various counterterrorism policies from multiple perspectives, based on the integrated framework of causation and opportunity theories.

<MID-TERM PRESENTATIONS>

(08) Students’ mid-term presentations on research proposals

<PRACTICAL ISSUES IN TERRORISM AND COUNTERTERRORISM>

(09) Global Terrorism Trend - Overview

- This session provides an overview of the current practical terrorism situation globally.

(10) Al-Qaida and ISIS (Forest 11 &12)

- This session provides an overview of the history and recent developments of the Muslim violent extremism terrorist organizations, Al-Qaeda and ISIS.

(11) Domestic terrorism in the US / Far-Right terrorism (Forest 10)

- This session provides an overview of the history and recent developments of domestic terrorism in the United States, particularly far-right terrorism.

(12) Terrorism situation and counterterrorism policies in Japan

- This session provides an overview of the history of terrorism in Japan based on the “Four Waves” framework and examines the distinctive features of contemporary Japanese counterterrorism policies.

<WRAP-UP AND FINAL PRESENTATIONS>

(13) Wrap-up and Conclusions

(14) Students’ Final Presentations

Prerequisites and registration requirements

- No prerequisite knowledge or experiences are required as long as students are interested in international politics, public safety, national security, and so on.
- The course is aiming at not just delivering knowledge. More important is to help students develop analytical skills, namely, encourage students to consider practical issues based on academic theoretical frameworks.

Preparation for the course

<READING ASSIGNMENTS>

- All students should complete reading assignments (in particular, assigned chapters of the below-mentioned textbooks) before each class, preparing for class discussions on designated topics.

<NEWS DISCUSSIONS>

- We spend the first 15–20 minutes in each class for casual conversations on the current news topics related to terrorism or international politics.
- The presenter and first commentator for each class will be designated in advance.
- Please be aware that this practice is a part of the grading and evaluation.

<CLASS NOTES>

- After each class, all students should submit short comments (e.g., new findings, questions, etc.) within 24 hours through **the DISCUSSION Function of Oh-Meiji Class web page**.
- All students' comments, as well as instructor's responses, will be shared among registered students.
- Class Notes are NOT just a summary of the content of the class lectures. Instead, it is an opportunity for each student to demonstrate and share their critical and unique thinking about the lecture content. For example, each student can apply the academic theories covered in class to the practical realities of each country and examine the appropriateness of the theoretical framework.
- Please be aware that this practice is a part of the grading and evaluation.

Textbooks

- Sandler, Todd (2018), *Terrorism - What Everyone Needs to know* (Oxford University Press)
- Bakker, Edwin (2015), *Terrorism and Counterterrorism Studies - Comparing Theory and Practice* (Leiden University Press)
- Forest, James (2019), *Terrorism Lectures (Third Edition)* (Nortia Press)

Suggested readings

- Martin, Gus (2019), *Essentials of Terrorism: Concepts and Controversies (Fifth Edition)* (SAGE Publications)
- Hoffman, Bruce (2017), *Inside Terrorism (Third Edition)* (Columbia University Press)

Grading policy

<Grade Allocation>

- News Discussions: 20%
- Class Notes: 20%
- Class Presentation (two times) : 20% (10% each)
- Term Paper: 40%

<Term paper>

(Topic) Each student can pick up any topic related to the course contents based on their interests. Students are encouraged to analyze practical issues based on theoretical frameworks introduced in the course.

(Volume) The paper volume is supposed to be 4–5 pages, approximately 2,500 to 3,000 words.

(Presentations) Each student should deliver a short presentation regarding a mid-term research proposal in the eighth class and a final product in the last class.

(Submission) The deadline for the paper submission will be announced later. Typically the due day is set a few days after the final class day. Students must submit papers through **the Oh-Meiji system**.

Other

- The instructor can be reached at the following email address: ykobayashi@meiji.ac.jp
- Individual meetings can be arranged face-to-face or online if students have any questions about the course content. Please get in touch with the instructor beforehand via email to arrange a time.

Subject number : (GS)POL461E	
Name of Subject	Name of Professor
Crisis Management and International Politics	KOBAYASHI YOSHIKI
Course description and Attainment target	
<p><COURSE OBJECTIVE></p> <ul style="list-style-type: none"> - This course's objective is for students to acquire basic knowledge and theoretical frameworks of international political studies and <u>critically consider various real international political news in their daily lives based on such theoretical frameworks.</u> - In other words, each student will develop the ability to discover and solve issues related to international affairs based on <u>integrating academic theories and practice.</u> - This objective also relates to the Diploma Policy of the GSGS, that is, "(students) will have a command of both the theory of public policy and an array of techniques, grounded in the theory." <p><CLASS OUTLINE></p> <ul style="list-style-type: none"> - There are three parts to the course as follows. <ul style="list-style-type: none"> (1) In the first part (2-3 lectures), as an introduction to the entire course, we will discuss the situation of "globalization in Japan," including the issue of accepting foreign human resources. (2) In the second part (4-8 lectures), we will study the fundamental theories of international politics (realism, liberalism, constructivism, and national security) based on case studies. (3) In the third part (9-12 lectures), we will examine contemporary international political issues. For this part, we will also focus on the relationship between "theory and practice" in international politics, based on the academic theories acquired in the first half of the course. <p><ATTAINMENT TARGETS></p> <ul style="list-style-type: none"> - Students are expected to acquire the following knowledge and skills by attending this course. <ul style="list-style-type: none"> (1) Understand and explain the basic concepts and theories of international political studies. (2) Analyze and explain the context of real-life global events reported in the news and other media based on academic concepts and theories. (3) Proactively develop and explain policies for themselves (or their organizations or local communities) in the actual international environment. 	
Course content	
<p><INTRODUCTION></p> <p>(01) Syllabus</p> <ul style="list-style-type: none"> - This session provides an overview of the class, the overall schedule, and the evaluation method based on the syllabus. <p>(02) Globalization in Japan 1</p> <ul style="list-style-type: none"> - This session examines the status of domestic globalization in Japan (increase in foreign visitors to Japan, increase in foreign residents, etc.). <p>(03) Globalization in Japan 2</p> <ul style="list-style-type: none"> - This session examines various issues associated with domestic globalization in Japan (e.g., coexistence policies in local communities, impact on public safety, etc.) and countermeasures. 	

<BASIC THEORIES>

- (04) **Fundamentals of International Political Studies 1: Realism** (BOOK1 Chapter 8; BOOK2 Chapter 2)
- Session no. 4-5 covers the basic concepts and academic theories of international political studies (realism, liberalism, constructivism, etc.). The fourth session mainly deals with realism.
- (05) **Fundamentals of International Political Studies 2: Liberalism and Constructivism** (BOOK1 Chapter 6 & 12; BOOK 2 Chapter 3 & 6)
- Session no. 4-5 covers the basic concepts and academic theories of international political studies (realism, liberalism, constructivism, etc.). The fourth session mainly deals with liberalism and constructivism.
- (06) **Fundamentals of International Political Studies 3: Japan's National Security** (BOOK1 Chapter 15)
- This session provides an overview of national security issues from Japan's perspective.
- (07) **Fundamentals of International Political Studies 4: Foreign Policy Formulation Process**
- This session provides an overview of the foreign policy formulation process, especially the intelligence community's role.

<MID-TERM PRESENTATIONS>

- (08) **Students' mid-term presentations**

<PRACTICAL ISSUES IN CONTEMPORARY INTERNATIONAL POLITICS>

- (09) **Global Terrorism and Counterterrorism** (BOOK1 Chapter 28)
- This session examines the current terrorism situation (Islamic State, Al-Qaeda, etc.), various issues related to counter-terrorism, and the impact on Japan.
- (10) **The United States (Rise of far-right extremism)**
- This session provides an overview of the domestic situation in the United States, especially the recent rise of far-right extremism.
- (11) **The Middle East and the Gulf Region**
- This session provides an overview of the recent political turmoil in the Middle East and its impact on Japan.
- (12) **China and the Korean Peninsula**
- This session provides an overview of the rise of China, North Korea's nuclear and missile development, and the impact on Japan.

<WRAP-UP AND FINAL PRESENTATIONS>

- (13) **Wrap-up and Conclusions**
(14) **Students' Final Presentations**

Prerequisites and registration requirements

- No prerequisite knowledge or experiences are required as long as students are interested in international politics.
- However, students are encouraged to pay attention to international political issues through newspapers and television reports and consider the background causes of major international events, the possible impact of the global problems on their professional careers and local communities, and ways to tackle global issues.

Preparation for the course

<READING ASSIGNMENTS>

- All students should complete reading assignments (in particular, assigned chapters of the below-mentioned textbooks) before each class, preparing for class discussions on designated topics.

<NEWS DISCUSSIONS>

- We spend the first 15–20 minutes in each class for casual conversations on the current news topics related to international political affairs.
- The presenter and first commentator for each class will be designated in advance.
- Please be aware that this practice is a part of the grading and evaluation.

<CLASS NOTES>

- After each class, all students should submit short comments (e.g., new findings, questions, etc.) within 24 hours through the DISCUSSION Function of Oh-Meiji Class web page.
- All students' comments, as well as instructor's responses, will be shared among registered students.
- Class Notes are NOT just a summary of the content of the class lectures. Instead, it is an opportunity for each student to demonstrate and share their critical and unique thinking about the lecture content. For example, each student can apply the academic theories covered in class to the practical realities of each country and examine the appropriateness of the theoretical framework.
- Please be aware that this practice is a part of the grading and evaluation.

Textbooks

- Students are expected to prepare the appropriate chapters of the following textbooks as necessary. However, please note that the course only deals with specific chapters and does not cover all of them. Both books are available in Meiji University Central Library.

BOOK1

Baylis, J., Smith, S., and Owens, P. ed., (2020). *The Globalization of World Politics - An introduction to international relations (Eighth Edition)*, Oxford University Press.

BOOK2

Kauppi, M. V., and Viotti, P. R., (2019). *International Relations Theory (Sixth Edition)*, Rowman and Littlefield.

- The instructor will provide instructions during class regarding other materials as necessary.

Suggested readings

Grading policy

<Grade Allocation>

- News Discussions: 20%
- Class Notes: 20%
- Mid-term paper: 20% (including a presentation)
- Final term paper: 40% (including a presentation)
 - The instructor will explain the details of the term papers in class.
 - Please note that depending on the students' situation, the final assignment may be group work.

Other

- The course consists of lectures by the instructor and class discussions with students.
- The instructor can be reached at the following email address: ykobayashi@meiji.ac.jp
- Individual meetings can be arranged face-to-face or online if students have any questions about the course content. However, please get in touch with the instructor beforehand via email to arrange a time.

Subject number : (GS)POL698E	
Name of Subject	Name of Professor
National Security and Intelligence	KOBAYASHI YOSHIKI
Course description and Attainment target	
<p><COURSE OBJECTIVE></p> <ul style="list-style-type: none"> - This course's objective is to enable students to <u>critically consider practical issues related to intelligence systems related to national security, based on academic theories</u> such as national security studies, decision-making theory, and leadership theory. - In other words, each student will develop the ability to discover and solve issues related to the national intelligence system based on <u>integrating academic theories and practice</u>. - This objective also relates to the Diploma Policy of the GSGS, that is, "(students) will have a command of both the theory of public policy and an array of techniques, grounded in the theory." - "Intelligence" in this course could be defined as follows; <ul style="list-style-type: none"> (1) Products of knowledge processed and analyzed from information, which is provided to policy-makers to help their decision-making on national security matters, (2) Governmental procedure and mechanism to produce such products. <p><ATTAINMENT TARGETS></p> <ul style="list-style-type: none"> - Students are expected to acquire the following knowledge and skills by attending this course. <ul style="list-style-type: none"> (1) Understand and explain basic theoretical concepts and terms on intelligence studies, (2) Understand and explain critical questions about intelligence studies for scholars and practitioners, (3) Understand and explain backgrounds behind daily media reports on intelligence matters based on theoretical frameworks, and (4) Make policy recommendations on practical issues related to intelligence based on appropriate academic approaches and theoretical frameworks. <p><TEACHING METHODOLOGIES></p> <ul style="list-style-type: none"> - The course consists of lectures by the instructor and class discussions with students. Students should participate in class discussions while the instructor delivers a brief lecture on the designated topics based on the below-mentioned textbook. 	
Course content	
<p><INTRODUCTION></p> <p>(01) Syllabus</p> <ul style="list-style-type: none"> - This session provides an overview of the class, the overall schedule, and the evaluation method based on the syllabus. <p><BASIC THEORIES></p> <p>(02) Intelligence: Definition & Functions 1 (Lowenthal Chapter 1 & 4)</p> <ul style="list-style-type: none"> - This session examines the basic concept of "intelligence" including its definition. <p>(03) Intelligence: Definition & Functions 2 (Lowenthal Chapter 1 & 4)</p> <ul style="list-style-type: none"> - This session continues the discussion from the previous session on the definition and functions of intelligence. <p>(04) Intelligence Process (Lowenthal Chapter 1 & 4)</p> <ul style="list-style-type: none"> - This session provides an overview of the concepts of the "intelligence process" and "intelligence cycle." 	

(05) Intelligence Community (Lowenthal Chapter 2, 3 & 14)

- This session provides an overview of the US intelligence community.

(06) Collection (Lowenthal Chapter 5)

- This session examines the theoretical issues of several intelligence collection methodologies, including OSINT, HUMINT, SIGINT, and GEOINT.

(07) Analysis (Lowenthal Chapter 6)

- This session examines the theoretical issues of intelligence analysis at the individual and organizational levels.

(08) Other Functions – Covert Action and Counterintelligence (Lowenthal Chapter 7, 8 & 13)

- This session examines the theoretical issues of the intelligence functions outside the regular intelligence cycle, including covert actions and counterintelligence.

(09) Democratic Oversight of Intelligence Community (Lowenthal Chapter 10)

- This session examines the theoretical issues of democratic control over the intelligence community.

<MID-TERM PRESENTATIONS>

(10) Students' mid-term presentations on research proposals

<ADVANCED THEORETICAL ISSUES>

(11) New Issues of Intelligence (Lowenthal Chapter 11 & 12)

- This session provides an overview of the new issues on intelligence after the end of the cold war, including terrorism, the weapons of mass destruction, economy, health & environment, cyber, etc.

(12) Intelligence Services in Different Countries (Lowenthal Chapter 14)

- This session examines the characteristics of information communities in major countries outside the USA from a theoretical perspective.

<WRAP-UP AND FINAL PRESENTATIONS>

(13) Wrap-up and Conclusions

(14) Students' Final Presentations

Prerequisites and registration requirements

- No prerequisite knowledge or experiences are required.
- Since intelligence is a critical part of governmental, national security functions, students interested in national security and public safety are encouraged to participate. However, the course also will welcome students who lack a strong background or knowledge of these areas but are willing to study proactively.

Preparation for the course

<READING ASSIGNMENTS>

- All students should complete reading assignments (in particular, assigned chapters of the below-mentioned textbooks) before each class, preparing for class discussions on designated topics.

<NEWS DISCUSSIONS>

- We spend the first 15–20 minutes in each class for casual conversations on the current news topics related to national security or international politics.
- The presenter and first commentator for each class will be designated in advance.
- Please be aware that this practice is a part of the grading and evaluation.

<CLASS NOTES>

- After each class, all students should submit short comments (e.g., new findings, questions, etc.) within 24 hours through **the DISCUSSION Function of Oh-Meiji Class web page**.
- All students' comments, as well as instructor's responses, will be shared among registered students.
- Class Notes are NOT just a summary of the content of the class lectures. Instead, it is an opportunity for each student to demonstrate and share their critical and unique thinking about the lecture content. For example, each student can apply the academic theories covered in class to the practical realities of each country and examine the appropriateness of the theoretical framework.
- Please be aware that this practice is a part of the grading and evaluation.

Textbooks

Lowenthal, M. (2019), *Intelligence - From Secrets to Policy, Eighth Edition* (CQ Press)
(* The book is available in the university's central library.)

Suggested readings

Grading policy

<Grade Allocation>

- News Discussions: 20%
- Class Notes: 20%
- Class Presentation (two times) : 20% (10% each)
- Term Paper: 40%

<Term paper>

(Topic) Each student can pick up any topic related to the course contents based on their interests. Students are encouraged to analyze practical issues based on theoretical frameworks introduced in the course.

(Volume) The paper volume is supposed to be 4–5 pages, approximately 2,500 to 3,000 words.

(Presentations) Each student should deliver a short presentation regarding a mid-term research proposal in the tenth class and a final product in the last class.

(Submission) The deadline for the paper submission will be announced later. Typically the due day is set a few days after the final class day. Students must submit papers through **the Oh-Meiji system**.

Other

- The instructor can be reached at the following email address: ykobayashi@meiji.ac.jp
- Individual meetings can be arranged face-to-face or online if students have any questions about the course content. Please get in touch with the instructor beforehand via email to arrange a time.

Subject number : (PE)ECN591E	
Name of Subject	Name of Professor
Japanese Economic Policy	KATSU ETSUKO
Course description and Attainment target	
<p>This course covers various topics in Japanese Economy, from a perspective of history, theory, and system. Students will understand the Japan's system well to engage in an active debate on the various issues on Japanese Economy and complete papers.</p>	
Course content	
<p>This course covers topics in Japanese Economy with an emphasis on the causes and consequences of structural changes in Japanese system. And explores the historical roots of current economic issues, such as Japanese banking crisis, monetary policy, yen appreciation and fiscal policy.</p> <p>This course examines abenomics especially from a perspective of monetary policy, financial system and corporate governance. It focuses on liberalization of international capital restrictions, the shareholders tend to be internationalized and this made harmonize internationally corporate governance, which differs from country to country because of their historical background and business practices. These phenomena make a drastic change in Japanese system, especially in so-called main bank system. The lectures will be based on material in a book manuscript. Reading list, by class, are displayed at the beginning of the course.</p> <ol style="list-style-type: none"> 1. Introduction 2. Overview of the Japanese Economy and Abenomics 3. Bubble burst and financial crisis in 1990's (1) 4. Bubble burst and financial crisis in 1990's (2) 5. Prudential regulations in Japan (1) 6. Harmonization of prudential regulation and Lehman shock 7. Deflation and monetary policy up to 2000's 8. Monetary policy in Abenomics and Kurodanomics 9. Fiscal policy and Abenomics 10. Japan Revitalization Strategy 11. Change in Labor markets 12. Labor markets and change in corporate governance 13. Internationalization and Abenomics 14. Japanese Economy in the future 	
Prerequisites and registration requirements	
<p>This course seeks to make analysis of macro economic policy including monetary policy and fiscal policy. The participants need to have knowledge of basic macro economics and finance theory.</p>	
Preparation for the course	
<p>Students should read the papers on the topic of Japanese Economy in advance, and prepare for the discussion.</p>	
Textbooks	
<p>Botman, Dennis P. J., Stephan Danninger, and Gerald Alan Schiff (2015)<i>Can Abenomics Succeed?: Overcoming the Legacy of Japan's Lost Decades</i>, IMF</p>	

Suggested readings
Wakatabe, Masazumi (2016), <i>Japan's Great stagnation and abenomics</i> Ito, Takatoshi (1992), <i>The Japanese Economy</i> , MIT Press. Masahiko Aoki and Hugh Patrick (1994), <i>The Japanese main bank system: its relevance for developing and transforming economies</i> , Oxford University Press.
Grading policy
Evaluation is by class participation and by the students' presentation.
Other

Subject number : (GS)POL698M		
Name of Subject		Name of Professor
Community Welfare Service		OKABE TAKU
Course description and Attainment target		
<p>The course is offered as a four-day intensive course including field trips to institutions, facilities, and organizations implementing various community social welfare services in Japan. The aim of the course is to provide opportunities to observe the real field of social welfare in Japanese local communities and to listen to the persons involved in the activities, thus the students are expected to learn current issues and future perspectives of community-based welfare services.</p> <p>The place of field visits will be introduced at the first day of the course.</p> <p>In order to take the best advantage of the Graduate School of Governance Studies, in which majority of Japanese/International students have rich, practical experiences in the fields of public services, translators (English and Japanese) will attend at all the class meetings to support students to enjoy active discussion beyond the difference of language.</p>		
Course content		
Week	Theme	Contents
1st	Introductory lectures and workshops	To introduce institutions, facilities, and organizations to be targets of the field trips, and also give brief explanation of each sites including basis laws and regulations.
2nd	Field Trip (1)	To visit institutions, facilities, and organizations involved in community social welfare, observe their activities, and listen to the resource persons there.
3rd	Field Trip (2)	To visit institutions, facilities, and organizations involved in community social welfare, observe their activities, and listen to the resource persons there.
4th	Final workshop	To review the findings from the field trips, discuss the learnings for each participant, and exchange views on the current issues and future perspectives of community-based welfare services.
Prerequisites and registration requirements		
Preparation for the course		
<p>Participating students are required to prepare basic information about current issues of community social welfare in his/her own country.</p>		
Textbooks		
None.		
Suggested readings		
None.		

Grading policy
Participation in the discussion (40%) Report for each session (60%)
Other
Details of each day of the course will be introduced at the beginning of Fall Semester

Subject number : (GS)POL261E		
Name of Subject		Name of Professor
Multicultural Society		MATSUMOTO NAKA
Course description and Attainment target		
<p>Multicultural Society is one of the goals in the global society where diverse groups of people live without discrimination while having equal opportunities. At the same time, it isn't easy to achieve such conditions without effort from policymakers, NPO, residents, and public officials. First, this course aims to understand what "multicultural society" and "diversity" mean through various cases around the world. Then we will discuss what helps people in different backgrounds collaborate to create a desirable living environment. The course will have guest speakers around the world to deepen students' understandings.</p>		
Course content		
Week	Theme	Contents
1st	Introduction	What is a multicultural society? Why is this an important concept? Trends in global migration will be discussed.
2nd	Issues in Multicultural Society	What are the issues on creating and maintaining a multicultural society?
3rd	Diversity	Who do we live together in society? What does "diversity" means to us?
4th	Ethnic Towns	Discuss the formation and development of ethnic towns worldwide and in Japan.
5th	Students Presentation 1	Student will present multicultural conditions in your country (or chosen regions) for discussion
6th	Education and Multicultural Society	Discuss education in multicultural society.
7th	Housing and Multicultural Society	Discuss housing in multicultural society.
8th	Economy and Multicultural Society	Discuss economy in multicultural society.
9th	Case Study in Japan	Examples of the multicultural society in Japan will be presented for discussion (Guest Speaker)
10th	Minority and Multicultural Society 1	Discuss the racial, ethnic, sexual, and other minorities in the society.
11th	Minority and Multicultural Society 2	How to build an inclusive society with the vulnerable population.
12th	Case Study	Discuss cases (Guest Speaker)
13th	Students Final Presentation	Students will present the final paper for further discussion
14th	Wrap up	Final discussions to wrap up

Prerequisites and registration requirements

This course is designed for students interested in a multicultural and diverse society and city planning. Group discussions and individual presentations will be a part of the course.

Preparation for the course

Students are required to read assigned readings prior to each class. Active discussion is essential in this course.

Textbooks

The readings are provided every week through the school system or in the class.

Suggested readings

『Where Strangers Become Neighbours: integrating immigrants in Vancouver, Canada, Springer』
Sandercock, L. and Attili, G (Springer)

『Urban Planning in a Multicultural Society』 Michael Burayidi (Praeger)

Grading policy

Contribution to the class 40%

Assignments and class presentation 20%

Final Paper 40%

Other

Subject number : (GS)POL621E		
Name of Subject		Name of Professor
Environmental Governance		TSUJI MASAMI
Course description and Attainment target		
<p>In the past, environmental protection was regarded as an inhibition factor to economic development. Later, recognition that economic development should be in harmony with environmental protection became prevalent. Further changes of the view are occurring, from the harmony to “win-win” relationship of those, as symbolized by ESG investment. On the other hand, we are facing a critical situation of environmental issues such as global warming. In this course, environmental governance by various stakeholders and approaches is discussed.</p> <p>The targets of this course are to: (i) obtain knowledge of principles, approaches, and ongoing activities of various stakeholders, and (ii) build capacity to propose better environmental governance scheme.</p>		
Course content		
Week	Theme	Contents
1st	Introduction	Principles of environmental governance
2nd	Policy approach (I): Regulations	Ambient environmental quality standards, emission standards, other regulatory approaches
3rd	Policy approach (II): Economic approach (1)	Tax, levy, subsidy
4th	Policy approach (III): Economic approach (2)	Creation of markets, Principles for Responsible Investment, ESG investment
5th	Policy approach (IV): Voluntary approach	Environmental protection agreement, CSR, CSV
6th	Policy approach (V): Information approach	Environmental reporting, ecolabeling, green procurement
7th	Policy approach (VI): Framework approach	PRTR, manifest system for industrial wastes, environmental assessment
8th	Policy approach (VII): Project approach	Public works, PPP, wise use of resources
9th	Actors and systems (I): United Nations	Initiatives by the United nations including 2030 Agenda for Sustainable Development
10th	Actors and systems (II): International treaties	UNFCCC, UNCBD, and other conventions
11th	Actors and systems (III): International Financing Institutions	World Bank, regional development banks including Asian Development Bank, bilateral agencies including Japan International Cooperation agency
12th	Actors and systems (IV): NGOs and community groups	Various NGOs and community groups

13th	Actors and systems (V): Cooperation among various actors	Cases to consolidate and converge efforts of various stakeholders
14th	Case study and discussion	
Prerequisites and registration requirements		
Active participation in the classes is expected.		
Preparation for the course		
Students are required to complete reading assignments prior to classes.		
Textbooks		
Materials will be given at the class.		
Suggested readings		
To be instructed at the class.		
Grading policy		
Participation in discussion (50%) Term paper (50%)		
Other		
None.		

Subject number : (GS)POL621E		
Name of Subject		Name of Professor
Environmental Management		TSUJI MASAMI
Course description and Attainment target		
<p>Environmental issues are widely recognized as major challenges for sustainable development. However, causes, effects and measures for individual issues are sometimes not well-understood. Moreover, it is difficult to understand linkages between global environmental issues and implications of local environmental issues. In this course, those aspects of environmental issues such as air, water, solid wastes, toxic materials, natural environment, climate change are clarified, and their management approaches are discussed.</p> <p>Through this course, students are expected to obtain knowledge on those aspects to be able to develop appropriate policy measures.</p>		
Course content		
Week	Theme	Contents
1st	Introduction	Environmental issues and measures
2nd	Air (I): Air pollution	Dust, sulfur oxides, nitrogen oxides
3rd	Air (II): Transboundary air pollution	Acid rain, photochemical oxidants, PM2.5
4th	Air (III): Ozone layer depletion	Ultraviolet rays, chlorofluorocarbons, ozone layer protection
5th	Water (I): Freshwater resources	Water demand, availability, water use, international rivers
6th	Water (II): Water supply and sanitation	Drinking water, domestic wastewater treatment (off-site sewage treatment and on-site treatment)
7th	Water (III): Water pollution and soil pollution	Industrial wastewater, eutrophication, soil pollution
8th	Noise and odor	Noise, odor, daily life nuisance
9th	Solid wastes	Municipal wastes, their treatment and disposal
10th	Industrial wastes, Sound Material-Cycle (SMC) society	
11th	Toxic materials	Chemical substances, heavy metals, health and safety
12th	Natural environment	Ecosystem management, protected areas, biodiversity, endangered species
13th	Climate change (I): Past, present, future	Mechanism, prediction based on scenarios
14th	Climate change (II): Measures	Mitigation, adaptation

Prerequisites and registration requirements
Students with limited knowledge on environmental science are also welcomed. While the course will discuss scientific aspects of environmental issues as well, discussion on detailed chemical reactions and equations will be minimized and thus basic knowledge on science is sufficient.
Preparation for the course
Students are required to complete reading assignments prior to classes.
Textbooks
Materials will be given at the class.
Suggested readings
To be instructed at the class.
Grading policy
Participation in discussion (50%) Term paper (50%)
Other
None.

Subject number : (GS)POL621E		
Name of Subject		Name of Professor
Environmental Assessment		TSUJI MASAMI
Course description and Attainment target		
<p>In order to promote economic development and ensure capacity to manage increasing population, infrastructure development such as roads, power plants, water supply and sanitation facilities is indispensable. For preparation, implementation, and operation of such development projects in a sustainable manner with respect to environmental and social aspects, it is required to establish and enforce a proper environmental assessment (EA) system. In this regard, many countries established laws for EA, and international financing institutions (IFIs) established policies for environmental and social safeguards including EA.</p> <p>While most of the infrastructure projects are implemented and operated without causing major adverse environmental impacts, there are cases that caused environmental problems. Some of those are originated from lack of proper EA requirements. Some others are from insufficient enforcement of the system. For students, it is expected to learn how such problems are prevented, and how sustainable development is ensured through appropriate EA system and its enforcement.</p> <p>This course will discuss: (i) brief history of EA system in international community and countries, (ii) major environmental and social aspects that should be covered by EA, (iii) important procedures to carry out EA, (iv) characteristics of EA laws in various countries and of safeguard policies in IFIs, (v) case studies on application of EA, and (vi) future actions to improve EA system and its enforcement.</p> <p>The course is designed for those students who have basic knowledge on policy making. By taking this course, students are expected to: (i) Obtain basic knowledge required for EA preparation and review in both procedure and substance, (ii) Understand how to review EA documents, and eventually (iii) Promote sustainable development through implementation and operation of various kinds of infrastructure projects with the process of EA.</p>		
Course content		
Week	Theme	Contents
1st	Introduction and overview	History, basic concepts, and policy principles of EA
2nd	Procedures (I)	Screening, scoping, survey, prediction, alternatives analysis, evaluation, management and monitoring plan
3rd	Procedures (II)	Public consultations, information disclosure, grievance redress mechanism
4th	Major environmental and social aspects (I)	Physical and chemical elements
5th	Major environmental and social aspects (II)	Natural environment
6th	Major environmental and social aspects (III)	Social aspects
7th	Accountability mechanism	Problem solving function, compliance review function
8th	Laws, policies, guidelines	EA laws in countries, safeguard policies in IFIs
9th	Country planning	Country partnership strategies, etc., of individual countries

10th	Cases of EA application (I)	Energy sector (thermal power)
11th	Cases of EA application (II)	Energy sector (power transmission, renewable energy)
12th	Cases of EA application (III)	Transport sector
13th	Cases of EA application (IV)	Urban sector and water sector
14th	New trends and changes	Improvement in EA system in countries and IFIs
Prerequisites and registration requirements		
Active participation in the classes is expected.		
Preparation for the course		
Students are required to complete reading assignments prior to classes.		
Textbooks		
Materials will be given at the class.		
Suggested readings		
World Bank (2017): The Environmental and Social Framework World Bank (2017): Emerging Lessons Series No.3 – Environmental Assessment		
Grading policy		
Participation in discussion (50%) Term paper (50%)		
Other		
None.		

Subject number : (GS)POL631E	
Name of Subject	Name of Professor
Japanese Foreign and Development Policy	SASAOKA YUICHI
Course description and Attainment target	
<p>This course aims at deepening the understanding of thematic perspectives on Japanese foreign and development policy. Traditional views about Japanese foreign policy are focused on Yoshida Doctrine, and the contrasting ones are Koizumi and Abe Doctrine and development issues linked with the changing roles of Self Defense Forces (SDF).</p> <p>More emphasis is placed on the Japanese Foreign Policy in general and its key bilateral relations with other countries, like China, South Korea and ASEAN countries. From that perspective, Brown and Kingston (2018)'s book is appropriate. This book contains good and new elements, and covers a wider area related to Japanese foreign and development policy. This course tries to help students get familiar with general understanding of the Japanese foreign policy related to regional security issues and development topics.</p> <p>Not only its past trends and achievements but also the present tasks, future roles and potential partnerships with Japan are to be examined. Also, key important issues such as public opinion, ageing society, gender issues, and Japanese soft power are also covered.</p>	
Course content	
<p>Course contents can be varied because each student can pick up any article of the textbook. The below is the example of 2020 class.</p> <ol style="list-style-type: none"> 1. Introduction by lecturer (1): Contending with Regional Uncertainty 2. (2): Japan's National Identity 3. (3): Japan's Labor Shortage 4. Student's selected chapters (1): Japan's foreign relations in Cold War Asia 5. (2): IR theory and Japan's Foreign Policy 6. (3): Evolution or New Doctrine 7. (4): Japan's Security Policy in US-Japan Alliance 8. (5): Chinese Grandiose Maritime Ambitions 9. (6): "Commitment by Presence" 10. (7): Triumph of Hope 11. (8): Japan's Multilateralism in Asia 12. (9): Japan's Reconciliation Diplomacy 13. Added Lectures (1): Japan's Central Asia 14. (2): China, Japan and Global Governance: Contested Ideas and Regimes 	
Prerequisites and registration requirements	
<p>Students are expected to read the textbook before the class and actively participate in the class discussions. The course contents and class style may be changed due to the number of students, their backgrounds and needs.</p>	
Preparation for the course	
<p>As mentioned in the prerequisites.</p>	

Textbooks

James Brown and Jeff Kingston (2018) "Japan's Foreign Relations in Asia", Routledge.

Suggested readings

1. Marie Soderberg and Patricia A. Nelson (eds.) Japan's Politics and Economy, Routledge: London and New York, 2010.
 2. Christopher B. Roberts (eds.) ASEAN Regionalism - Cooperation, values and institutionalization, Roulledge, 2012.
 3. Takashi Inoguchi A call for a new Japanese foreign policy: the dilemmas of a stakeholder state, International Affairs 90:4, 2014.
- and several other articles.

Grading policy

Regular class attendance, participation, and completion of required readings prior to the class are expected. Grades will be determined based on the following criteria: participation (40%); reporting on the articles (50%); and memos (10%). Reporting may be evaluated based on the understanding of basic analytical perspectives and analysis of specific cases.

Other

Subject number : (PE)POL511E	
Name of Subject	Name of Professor
Political Economy of Development	HORIKANE YUMI
Course description and Attainment target	
<p>Development has been one of the most critical issues and largest challenges that most of the post-war newly independent states had to face. Having been understood to be an issue of economic growth, however, the task to tackle this initially went predominantly to economists. However, the process in fact was very political. This course looks at such a process of social and economic development from political economy perspective. It is an introduction to the studies of comparative political economy of development with a focus on the role of the state.</p>	
Course content	
<ol style="list-style-type: none"> 1. Introduction 2. Development in the post-war international politics and economy 3. “Political economy” approach 4. Role of the state vs. market in development (1) 5. Role of the state vs. market in development (2) 6. State capacity and development (1) 7. State capacity and development (2) 8. State capacity and development (3) 9. Effectiveness of the state 10. Discussions on the industrial policy 11. State building (1) 12. State building (2) 13. State building (3) 14. Paper presentations by the students and wrapping up 	
Prerequisites and registration requirements	
<p>The class will be operated in a very participatory manner. Your active participation will be highly expected.</p> <p>In addition, each student will be required to write an essay on a related theme and present it to the class toward the end of the course.</p>	
Preparation for the course	
<p>Rather than merely attending and listening to the lecture, students are expected to read the papers, chapters or articles on the reading list in advance every time, and participate in the discussion in the class</p>	
Textbooks	
<p>A reading list will be provided on the first day from which the text books and/or articles will be chosen depending on the interests of the participants.</p>	
Suggested readings	
<p>A reading list will be provided on the first day.</p>	

Grading policy
Attendance (30%) Class participation (30%) Presentation and the term paper (40%)
Other

Subject number : (PE)POL511E	
Name of Subject	Name of Professor
Theories and Experience of the Developmental State	HORIKANE YUMI
Course description and Attainment target	
<p>This is a course on the political economy of development with a focus on the concept of the developmental state. Following the discussion on the basic concept and the original model, this course looks at the political economy of East Asian development in comparative historical perspective. After working on East Asian cases, we would move onto authoritarian regimes in other regions, and would also deal with other issues such as democratic transition and state capacity.</p>	
Course content	
<ol style="list-style-type: none"> 1. Introduction 2. The developmental state: the concept 3. The developmental state: the keys 4. The original model: Japan and the MITI 5. The East Asian developmental state (1) South Korea as Asia's Next Giant 6. The East Asian developmental state (2) Taiwan: Governing the Market? 7. The developmental state in comparative perspective (1) 8. The developmental state in comparative perspective (2) 9. State capacity and development 10. Corruption and development 11. Authoritarianism and democratic transition 12. Competitive authoritarianism 13. Case presentations by the students 14. Wrapping up 	
Prerequisites and registration requirements	
<p>The class will be operated in a very participatory manner. Your active participation will be highly expected.</p> <p>In addition, each student will be required to write an essay on a related theme and present it to the class toward the end of the course.</p>	
Preparation for the course	
<p>Rather than merely attending and listening to the lecture, students are expected to read the papers, chapters or articles on the reading list in advance every week and participate in the discussion in the class.</p>	
Textbooks	
<p>A reading list will be provided on the first day, from which the best books and/or articles will be chosen depending on the interests of the participants.</p>	
Suggested readings	
<p>A list will be provided on the first day.</p>	

Grading policy
Attendance (30%) Class participation (30%) Presentation and the term paper (40%)
Other

Subject number : (GS)POL631E		
Name of Subject		Name of Professor
SDGs and International Peace Studies		MATSUZAWA TOMOKO
Course description and Attainment target		
<p>In the global world, familiarization with global issues is prerequisite for those who are responsible for governance. Out of many global issues, this course focuses on international human rights/humanitarian issues and international peace cooperation which are closely linked with poverty, education and discrimination against vulnerable populations such as children and women. While these issues are also related with Sustainable Development Goals (SDGs) which have called for response by all countries- developed and developing- in a global partnership, sensitization to and actions from both political and field level need to be further enhanced.</p> <p>By deepening knowledge and understanding in these areas not only through theoretical approach but also through practical approach, this course is aimed to provide the opportunity for students to acquire realistic point of view on possible solution to tackle these issues.</p> <p>This course is particularly suitable for government officials as well as those who seek career opportunities in international organizations.</p> <p>Lectures are composed of theoretical concept and practical field knowledge/ experience of the instructor, which to be followed by class discussion. In order to experience key stakeholders' point of view, short role play exercises and scenario-based exercises will be also conducted.</p>		
Course content		
Week	Theme	Contents
1st	Introduction of SDGs and Peace Studies	Objective and outline of the course, introduction of SDGs
2nd	The nature of conflict today and new challenges	Changed nature of conflict, profile of victims and their challenges
3rd	The United Nations: its organization and decision-making process	Objectives and principles of the UN, its main organs, the UN diplomacy
4th	International human rights: concept and issues	Concept, issues, international human rights mechanism, the UN Human Rights Council
5th	International legal framework on peace and conflict	Basic International Human Rights Law/ International Humanitarian Law, challenges in implementation
6th	Human rights and humanitarian actors: its objectives and roles	Its principles, working modality and challenges in their activities
7th	Role play and scenario-based exercise I	
8th	United Nations Peacekeeping: its objectives and operations in protection of civilians	History and background of UNPKO, mandate and challenges in the field

9th	Root causes of conflict: how would it link with SDGs?	Poverty, education, gender equality and Peace/justice in relation with SDGs
10th	Vulnerable people in developing countries and conflict	Children, women: why and how there are vulnerable, risk and impact
11th	Conflict related sexual violence	Background, concept, stakeholders and protection mechanism
12th	Cooperation and coordination among key actors in the conflict	Central/local government, community, military, police etc – challenge in cooperation/coordination
13th	Role play and scenario-based exercise II	
14th	Conclusion – Review of the Course	
Prerequisites and registration requirements		
Preparation for the course		
From Week 3, students are expected to pick up one article (online news or newspapers) which is relevant to the Course Theme of the following week and to make a short oral presentation. More details to be given during Week 1 and 2.		
Textbooks		
Suggested readings		
The link to suggested readings for the Course Theme of the following week to be provided at the end of each class.		
Grading policy		
Performance/contribution during discussions/ role play exercises: 50%, Presentation: 50%		
Other		

Subject number : (GS)ECN641E		
Name of Subject		Name of Professor
Private Sector Development		KAMEYAMA TAKUJI
Course description and Attainment target		
<p>In the era of globalization, international community has been reaching a broad consensus that Private Investment can be a major driving force for economic growth and poverty alleviation. Indeed Private Investment in particular Foreign Direct Investment (FDI) can bring capital, enhance international trade and transfer higher technology as well as generate employment. In this regard, most countries are competing each other to attract more FDI. Therefore, <u>the critical challenge is how to attract more valuable investment by improving Investment Climate, the policy and business environment that fosters entrepreneurship and private sector development.</u></p> <p><u>The objective of this course is to explore the practical approaches to improve Investment Climate to stimulate private sector activities by discussing theories and practices through various articles and case materials in both developed and developing countries.</u> However, the course will focus more on developing countries that badly need capital and technology.</p> <p>This course consists of three parts. The first introductory part will discuss the critical factors and policy measures to attract investment, particularly FDI. The second part will examine key 10 issues on investment climate such as infrastructure, business formalization, international trade, financial access and flexible labour market. Finally, students will make presentation to analyze one of the issues covered by the course for particular country (ies) and make recommendations with a view to improving Investment Climate and promote investment in the country (ies) concerned.</p>		
Course content		
Week	Theme	Contents
<The 1st Class>	Course Overview : Why private sector development?	In this first class, students will be introduced course overview.
<The 2nd Class>	FDI Theory	<ul style="list-style-type: none"> • Why FDI matters? • Why firms invest abroad?
<The 3rd Class>	Key Issue (1) : Entrepreneurship (Business Start Up)	<ul style="list-style-type: none"> • Benefits of Entrepreneurship • Regulatory issues • Case Study
<The 4th Class>	Key Issue (2) : Business Linkage between MNCs and SMEs	<ul style="list-style-type: none"> • Why business linkage needed? • Importance of SMEs • Case Study
<The 5th Class>	Key Issue (3) : Financial Access	<ul style="list-style-type: none"> • Financial access cost • Regulatory issues • Case Study
<The 6th Class>	Key Issue (4) : Trade and Logistics	<ul style="list-style-type: none"> • Cross border transaction/logistic cost • Regulatory issues • Case Study
<The 7th Class>	Key Issue (5) : Labour	<ul style="list-style-type: none"> • Important issues for labour • Case Study

〈The 8th Class〉	Key Issue (6) : Public Privat Partnership (PPP)	<ul style="list-style-type: none"> • Key infrastructure development • Concept of PPP • Case Study
〈The 9th Class〉	Key Issue (7) : Special Economic Zone (SEZ)	<ul style="list-style-type: none"> • Land acquisition and registration • Industrial Parks and SEZ • Case Study
〈The 10th Class〉	Key Issue (8) : Regulatory Reform	<ul style="list-style-type: none"> • Why regulatory reform is needed? • Regulatory Impact Assessment (RIA) • Best practices for regulatory reform
〈The 11th Class〉	Key Issue (9) : Sustainable Tourism	<ul style="list-style-type: none"> • Why tourism? • How to promote Sustainable Tourism • Case Study
〈The 12th Class〉	Key Issue (10) : Social Impact Investment	<ul style="list-style-type: none"> • SDGs and Social Impact Investment • Case Study
〈The 13th Class〉	Case Study : Examples of Private Sector Development Projects by Japan International Cooperation Agency (JICA)	In this class, some of JICA's technical cooperation project in Private Sector Development will be introduced and discussed.
〈The 14th Class〉	Presentation	On completing this course, students will make presentation of specific country (ies)'s case to promote private sector development by improving investment climate. Students can focus any of the issues in this course and discuss the strategy and methodology how to practically solve the problems.

Prerequisites and registration requirements

Class Participation and Class Preparation

Reading cases and course materials in advance are absolute requirement. Students' active participation of class discussion is strongly encouraged.

Preparation for the course

Students are requested to read cases and make critical summaries in accordance with the instruction of the lecturer.

Textbooks

World Bank, *World Development Report 2005 : A Better Investment Climate for Everyone*, World Bank and Oxford University Press.

OECD, *Policy Framework for Investment*, 2017 Edition

Students will be distributed other materials in class.

Suggested readings

-Gudrun Kochendorfer-Lucius and Boris Pleskovic Ed., *Investment Climate, Growth, and Poverty*, Berlin Workshop Series 2005, World Bank

World Bank, *Doing Business 2022*

Further reading will be announced.

Grading policy
Class Participation and Case Summaries : 50% Presentation : 50%
Other

Subject number : (GS)POL691E		
Name of Subject		Name of Professor
E-Participation		YUASA HARUMICHI
Course description and Attainment target		
<p>E-participation is ICT-supported participation in processes involving government and citizens. Processes may concern administration, service delivery, decision making and policy making. E-participation can promote the participation of citizens in politics and administration. E-participation can also increase the credibility of administration. In this lecture, we will examine new methods and effects of participation such as e-voting and internet voting, e-referendums, using social network services and chatbots, disclosure of administrative information by open data, and administrative procedures using blockchain technology. Costs and procedures for realizing E-participation will also be considered.</p>		
Course content		
Week	Theme	Contents
1st	Participation	Political participation, administrative participation, reflection of public opinion and history of democracy
2nd	Representative democracy	The concept of representative democracy and development in each country
3rd	Political participation	Importance of political participation, various concepts about political participation
4th	Importance of political participation, various concepts about political participation	Introduction of political participation and political science theories about political participation
5th	Administrative participation	Various ways to participate in administrative procedures
6th	Policy making, decision making	How citizens can participate in the process of policy making and decision making?
7th	Electronic voting (1)	History of the development of electronic voting and various problems
8th	Electronic voting (2)	Examples of e-voting in countries and effect of participation
9th	Internet voting	Development and future of Internet voting
10th	Direct democracy	Can direct democracy be realized by digitization? New political trends such as "Pirate Party"
11th	Participation via SNS (1)	Promotion of political participation through the spread of SNS and its harmful effects Domestic and international regulations on SNS
12th	Participation via SNS (2)	International and domestic regulations on the communications via SNS

13th	New technology	How to participate in politics with new technologies such as blockchain technology
14th	Transformation of participation by digitization	How will citizens' participation in politics and administration change due to digitization?
Prerequisites and registration requirements		
All students are expected to speak and discuss at the class.		
Preparation for the course		
Students are required to retrieve and reviews news and information about the theme.		
Textbooks		
No text book.		
Suggested readings		
Ardita Driza Maurer, and Jordi Barrat, E-Voting Case Law: A Comparative Analysis, Ashgate Alexander Trechsel and Fernando Mendez, The European Union and E-Voting, Routledge Paul Herrnson, Voting Technology, Brookings		
Grading policy		
Participation to discussion (40%), and reporting (60%)		
Other		

Subject number : (GS)POL691E		
Name of Subject		Name of Professor
Global Cyber Governance		YUASA HARUMICHI
Course description and Attainment target		
<p>The digitization of governments in each country is based on the global governance of cyberspace, but international conflicts in cyberspace frequently occur. In this lecture, we will examine the allocation of resources such as protocols on the Internet, international management organizations such as ICAN, Internet governance such as domain management, cybercrime prevention in the international community, GGE in the United Nations and other aspects. We also consider how governments should be involved in global cyber governance, what kind of organizations should be established and what kind of laws and regulations should be enacted in the country.</p>		
Course content		
Week	Theme	Contents
1st	Internet development	Development of ARPANET by the United States, development and dissemination of the Internet
2nd	Governance of resources on the internet Protocols and domains on the internet	Allocation of resources on the Internet by ICANN
3rd	Commercial use of the internet	Effect of lifting the ban on commercial use of the Internet in 1995
4th	Prevention of cybercrime	International frameworks such as cybercrime prevention treaties
5th	International Internet Governance	Two Ways of Thinking about Internet Governance Internet Governance by International Organizations vs. Multi stake holders
6th	International conflict on the internet	Examples of various international disputes on the Internet and frameworks for resolving disputes
7th	Military use of the internet	The reality of military use of the Internet
8th	Fakenews and disinformation	Public opinion and election interference using the Internet
9th	Internet and sovereignty	Claims about sovereignty on the internet by countries
10th	Cyber security	Global issues about cyber security
11th	Privacy protection	Invasion of privacy on the Internet and importance of protection of privacy
12th	Personal data protection	EU GDPR, and national personal data protection regulations in each countries
13th	Government access	Cryptographic regulations, disclosure requests to ISPs, confidentiality of communications
14th	The future of the internet	Trends in the future of the Internet

Prerequisites and registration requirements
All students are expected to speak and discuss at the class.
Preparation for the course
Students are required to retrieve and reviews news and information about the theme.
Textbooks
No text book.
Suggested readings
Helen Wong MBE, Cyber Security: Law and Guidance, Bloomsbury Professional
Grading policy
Participation to discussion (40%), and reporting (60%)
Other

Subject number : (GS)SOC598E		
Name of Subject		Name of Professor
Social Research Method		SASAKI ORIE
Course description and Attainment target		
<p>Course Summary:</p> <p>When finding a research question, how can we approach to it? How can we make it a “scientific” and “academic” research? This course provides you with the general understanding of social research and its methods in academics. Social research methods depend on two major types of data: qualitative and quantitative data. In other words, appropriate methods should be selected by the data to be analyzed, and appropriate data should be collected according to the research question. Therefore, it is critically important for students to understand the connection among (1) setting a research question, (2) building a hypothesis, (3) identifying the types of necessary data, (4) applying appropriate methods, and (5) conducting appropriate analyses.</p> <p>This course aims at helping you understand about this connection with a particular focus on social research methods. In this course, you will experience some practical exercises, such as comparative readings of qualitative and quantitative literature, a group project on social survey, some practical training of interview, and introductory practice of statistical software. This course is conducted by the PBL (Project Based Learning). Therefore, your active participation and contribution to class activities are highly expected.</p> <p>Course Objectives:</p> <ul style="list-style-type: none"> * To learn general and theoretical framework of social research. * To develop the skill to create survey instruments (e.g. questionnaire, interview sheet). * To develop the skill to analyze qualitative/quantitative data. * To develop the skill to apply social research methods to your own research in future. * To develop the skill of team work for social research. 		
Course content		
Week	Theme	Contents
1st	Introduction of the course	What is “research”?
2nd	Before starting social research	Literature review & citation style
3rd	Theory of social research	What is “social research”?
4th	Construction of research question and hypothesis	Social research for what?
5th	Process of social research	How does “social research” go?
6th	Conceptual framework and research design	How to specify your research?
7th	Qualitative analysis (1)	What is qualitative analysis?
8th	Qualitative analysis (2)	How to conduct qualitative analysis?
9th	Data collection and questionnaire development	How to launch your research?

10th	Survey process	How to implement survey?
11th	Discussion on a “good” questionnaire	How to collect quality data?
12th	How to use SPSS	Introduction
13th	Final presentation (1)	
14th	Final presentation (2)	
15th	Final presentation (3)	
Prerequisites and registration requirements		
<p>* This course is recommended for the first-semester students.</p> <p>* Active participation is highly expected.</p>		
Preparation for the course		
<p>* The group project largely depends on your out-class work. Autonomous preparation for the group project is required.</p>		
Textbooks		
To be announced in class.		
Suggested readings		
<p>Brady, H.E., & Collier, D. (2004). Rethinking social inquiry: Diverse tools, shared standards. Rowman & Littlefield.</p> <p>Bryman, A. (2012). Social research methods (4th ed.). NY: Oxford University Press.</p> <p>Creswell, J.W., & Clark, V.L.P. (2007). Designing and conducting mixed methods research. CA: Sage publications.</p> <p>Gay, L.R., & Mills, G. (2011). Educational research: Competencies for analysis and applications. Cambridge: Pearson Publishing.</p> <p>King, G., Keohane, R.O., & Verba, S. (1994). Designing social inquiry: Scientific inference in qualitative research. Princeton University Press.</p> <p>Kirk, R.E. (2007). Statistics: An introduction (5th ed.). CA: Wadsworth Publishing Company.</p> <p>Punch, K.F. (2006). Introduction to social research: Quantitative and qualitative approaches. CA: Sage Publications.</p> <p>Winkle-Wagner, R., Hunter, C.A., & Ortloff, D.H. (Eds.). (2009). Bridging the gap between theory and practice in educational research: Methods at the margins. NY: Palgrave Macmillan.</p> <p>Yin, R.K. (2009). Case study research: Design and methods. CA: Sage Publications.</p>		
Grading policy		
<p>Class participation: 20%</p> <p>Group presentations: 50%</p> <p>Final presentation: 30%</p>		
Other		

Subject number : (GS)SOC598E		
Name of Subject		Name of Professor
Introductory Statistics for Social Research		SASAKI ORIE
Course description and Attainment target		
<p>Course Summary:</p> <p>For those who got more interested in a quantitative approach after taking Social Research Method or equivalent, this course will offer the lectures and exercises focused on quantitative methods. In this quantitative-focused course, you will start with introductory statistics, learn some statistical methods, and practice the data analyses with using statistical programs of MS-Excel and SPSS. If you have your own data for Master's thesis, it will be welcomed to bring into the class. If not, you will have a chance to create your own database from the secondary data during class exercise. Through the PBL (Project Based Learning), you will gain the basic concepts of statistics and the practical applications of social statistics.</p> <p>Course Objectives:</p> <ul style="list-style-type: none"> * To understand introductory statistics. * To learn quantitative analysis methods. * To experience the general process of quantitative analyses. * To learn how to use MS-Excel and SPSS for data analyses. 		
Course content		
Week	Theme	Contents
1st	Misunderstandings of statistics	
2nd	Introductory statistics (1)	Basic concepts, frequency, and distributions
3rd	Introductory statistics (2)	Central tendency and dispersion measures
4th	Database construction by EXCEL	
5th	Introduction of SPSS	* In case PC room is not available, Excel wil be introduced.
6th	Quantitative method & related readings (1):	Alpha-test and t-test
7th	Quantitative method & related readings (2):	Correlation
8th	Quantitative method & related readings (3)	Regression
9th	Quantitative method & related readings (4):	Day of practice
10th	Application (1):	Case introduction and alpha test
11th	Application (2):	Correlation and t-test
12th	Application (3):	Quantitative approach for project evaluation

13th	Final presentation (1)
14th	Final presentation (2)
15th	Final presentation (3)
Prerequisites and registration requirements	
<ul style="list-style-type: none"> * Desirable to complete “Social Research Method” or equivalent before taking this course. * Strongly recommend to review high-school level mathematics before the course starts. * Confirm your personal access to University PC and internet (Class-meetings are preferably held in a PC room. In case PC room is not available, you have to prepare a PC installed Excel). 	
Preparation for the course	
<ul style="list-style-type: none"> * The group project largely depends on your out-class work. Autonomous preparation for the group project is required. 	
Textbooks	
To be announced in class.	
Suggested readings	
<p>Abelson, R.P. (1995). Statistics as principled argument. Lawrence Erlbaum Associates.</p> <p>Grimm, L., & Yarnold, P. (2004). Reading and understanding multivariate statistics. American Psychological Association.</p> <p>Grimm, L., & Yarnold, P. (2004). Reading and understanding more multivariate statistics. American Psychological Association.</p> <p>Kirk, R.E. (2007). Statistics. CA: Wadsworth Publishing Company.</p> <p>Tabachnick, B., & Fidell, L. (2012). Using multivariate statistics. NJ: Prentice Hall.</p> <p>Yonehara, A. (2009). Quantitative approaches as a bridge from the invisible to the visible: The case of basic education policy in a disadvantaged nation. In R. Winkle-Wagner, C.A. Hunter & D.H. Ortloff (Eds.), Bridging the gap between theory and practice in educational research: Methods at the margins. Palgrave Macmillan.</p>	
Grading policy	
<p>Class participation: 30%</p> <p>Intermediate presentations: 30%</p> <p>Final presentation: 40%</p>	
Other	

Subject number : (GS)IND518E		
Name of Subject		Name of Professor
Qualitative Research Methods		MATSUMOTO NAKA
Course description and Attainment target		
<p>This course aims to develop students' knowledge and ability of qualitative research methods in public policy and social science. In the class, we understand what qualitative research is and why it is suited to certain research questions. The theories behind the qualitative research and the genres are presented. After students learn various techniques in qualitative research, including participant observation and interviews, they will tackle with their original research project to practice what they learned. Students will have several opportunities to present their work to the class for further discussion during the courses. Later in the course, we will learn how to analyze the obtained data and write a final academic paper.</p> <p>The goals of this course are:</p> <ol style="list-style-type: none"> 1. To understand theoretical orientation and genres of qualitative research. 2. To familiarize themselves to collect qualitative data. 3. To learn how to analyze the obtained data. 4. To learn how to present the result in an academic paper. 		
Course content		
Week	Theme	Contents
1st	Introduction: What is "Qualitative Research" ?	Differences between qualitative and quantitative research Characteristics of qualitative research Importance of research questions
2nd	Theoretical foundation	How do you see the case? Theoretical frameworks Variety of qualitative research methods Why /when do we use qualitative methods?
3rd	Case studies in Public Policy	Learn cases in Public Policy. Discussion follows Single case study, Coparative study, Sampling
4th	Student mini presentation (Case, Question, and chosen methods)	Students will present the cases they chose to work with, questions they ask, and specific methods they want to use for their final projects. Other students will give a presenter comments and advice.
5th	Participant Observation1	Preparation (researcher's status, approvals, safety measure) Jotting Fieldnotes
6th	Participant Observation2	Researcher's position in the field Discussion: What are the projecting issues in the field? Can the researcher be an activist?

7th	Interview 1	Preparation (ethical approval, consent forms, how to contact interviewees) Sampling Discussion: How do we select interviewees? How do we recruit interviewees? Do we have enough numbers of interviews?
8th	Interview 2	Structured, Semi-structured, and Unstructured Interview How to create interview questions
9th	Interview 3	Role-playing exercise: Using their interview guide, students will interview their classmates. If necessary, students will revise the interview guide.
10th	Ethnography and Life History 1	What is Ethnography? What is Life History? Discussion: When do we use these methods?
11th	Ethnography and Life History 2	Case Studies
12th	Variety of Data and Ethics	Transcription (text data) Visual Data (pictures, videos) Objects Other data Ethics in the field
13th	Data Analysis and Writing	Brief explanation on data analysis Deductive and Inductive Coding Tree, Categorization, Ethnographic Decision-Making Model
14th	Student Presentation	Students will present their final report to classmates. Discussion follows
Prerequisites and registration requirements		
This course requires students' active classroom participation, and therefore, your regular attendance is required.		
Preparation for the course		
Students are required to complete the assigned readings before each class. The students are expected to attend the class regularly and complete reading assignments before each class starts. In addition to the class lecture, the students are expected to spend a few hours every week preparing, reviewing, and conducting their original research project for the course.		
Textbooks		
There is no required textbook for the course. Reading assignments will be given through the school system or in the class.		

Suggested readings

『Research Methods in Anthropology : Qualitative and Quantitative Approaches (6th edition)』 Bernard, H Russell. (AltaMira Press)

『Qualitative Inquiry and Research Design: Choosing Among Five Approaches』 Creswell, J. W. (Sage Publications)

『Writing Ethnographic Fieldnotes』 Emerson, Robert M., Rachel I. Fretz, and Linda L. Shaw (University of Chicago Press)

『Finding Culture in Talk: A Collection of Methods.』 Quinn, Naomi. (Palgrave Macmillan)

『Learning in the field: An introduction to qualitative research (2nd ed.)』 Rossman, G. B., & Rallis, S. F. (Sage Publications)

Grading policy

Contribution to the class: 20%

Mini-assignments (Fieldnote, Interview Guide, Transcription, Coding list) 20%

Midterm presentation and paper: 20%

Final presentation and report: 40%

Other

Subject number : (GS)IND518E		
Name of Subject		Name of Professor
Master Thesis Development		MATSUMOTO NAKA
Course description and Attainment target		
<p>The master's thesis is a work that students independently investigate issues and find new knowledge in contemporary society. This course focuses on understanding the characteristics and the structure of the master's thesis. In the class, we will read and discuss the examples of research to identify what other scholars meant by writing the particular sections. In addition, students are expected to write the sections during the semester, and read the others' works to define what makes for a logical and effective master's thesis. In this course, we will focus on the sections of background/introduction, literature review, conceptual frameworks, and methodology.</p>		
Course content		
Week	Theme	Contents
1st	Introduction	
2nd	What is Master Thesis	What are the differences between master's thesis and other documents such as government reports?
3rd	Structure of Master Thesis	Understand the basic structure of the master's thesis
4th	Selecting Cases	How do we select cases to study? What makes the logical choice for the particular research?
5th	Background1	Read and discuss the examples of "background" sections of academic research
6th	Background2	Discuss students' writings
7th	Research Question	What are the good research questions? How the other scholars write the question in writing?
8th	Literature Reviews1	Why do we do a "literature review"? What should we read? How do we record the readings?
9th	Literature Reviews2	Discuss students' writings
10th	Conceptual Frameworks1	What is the conceptual frameworks? Read and discuss about the examples
11th	Conceptual Frameworks2	Discuss students' writings
12th	Selecting Methods	How to choose appropriate research methods for your research
13th	Writing Master Thesis	Wrapping up the previous discussion and preparing for the final paper.
14th	Student Presentation/ Wrap-up	Students will present their works, followed by the class discussions.
Prerequisites and registration requirements		
<p>This course is recommended for first-year students. Students are expected to have some ideas on the thesis topics.</p>		

Preparation for the course
Students are required to read assigned readings prior to each class, and submit a section of the writings every other week for class discussions.
Textbooks
The readings are provided every week through the school system or in the class.
Suggested readings
『How to Write a Master's Thesis』 Y.N. Bui (Sage Publications) 『The Literature Review: A Step-by-Step Guide for Students』 D. Ridley (Sage Publications)
Grading policy
Contribution to the class 20% Assignments and class presentation 40% Final Paper 40%
Other

Subject number : (GS)IND518E		
Name of Subject		Name of Professor
Analyzing and Writing in Qualitative Research		MATSUMOTO NAKA
Course description and Attainment target		
<p>This course will assist students in understanding how to interpret qualitative data (including transcripts from interviews, memos from observation, and other documents) and logically and effectively describe them in the master thesis. Each student will work on their data analysis section in the master's thesis. In addition, we will learn theories and methods to analyze the data through readings and discussion.</p>		
Course content		
Week	Theme	Contents
1st	Introduction	To introduce course contents and schedule.
2nd	Reviewing your master's thesis	Each student present their master's thesis topics (research questions, methods)
3rd	Reviewing your data	Revisit basics of qualitative research methods and evaluate your data
4th	How to approach your data	Understand various theories, tools and methods to interpret qualitative data
5th	Case Studies	Read some scholarly works to understand how they interpret data
6th	Text Data Analysis1	Understand logics behind coding
7th	Text Data Analysis2	Exercise coding by using a software
8th	Analysis of coding data	Learn how to deal with the result of coding (synthesizing, categorizing, visualizing, triangulation, validation)
9th	Case Studies	Read some scholarly works to understand how they describe the analyzed data in their writings
10th	Writing the results1	Learn various methods (Thick description, Citing, Visualization, Anonymity/Pseudonym) In-class writing workshop
11th	Writing the results 2	In-class writing workshop
12th	Writing the results 3	In-class writing workshop
13th	Students' presentation	Presenting a part of master theiss by students
14th	Wrap-up	Wrap-up the discussion
Prerequisites and registration requirements		
<p>Prerequisites: "Qualitative Research Methods" or equivalent courses This course is designed for students who already have qualitative data based on their research projects.</p>		

Preparation for the course
<p>Students are required to complete the assigned readings before each class.</p> <p>The students are expected to attend the class regularly and complete writing assignments before each class starts.</p>
Textbooks
<p>There is no required textbook for the course. Reading assignments will be given through the school system or in the class.</p>
Suggested readings
<p>『How to Write Qualitative Research』Marcus B. Weaver-Hightower (Routledge)</p> <p>『Research Methods in Anthropology : Qualitative and Quantitative Approaches (6th edition)』Bernard, H Russell (AltaMira Press)</p>
Grading policy
<p>Contribution to the class 40%</p> <p>In-class presentation 20%</p> <p>Final paper 40%</p>
Other

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 1	MATSUURA MASAHIRO KATO RAY RYUTA (Omnibus)
Course description and Attainment target	
<p>This is a REQUIRED introductory research design and method course for the first year students. It orients incoming students with various research methods, both quantitative and qualitative ones, for the Master's level research on governance, public policy, and public administration. The goal of this course is to develop a basic understanding of academic research and the minimal skills for using quantitative and qualitative (case study) methods.</p> <p>Students will be divided into two groups. In the middle of the course, instructors will switch between the groups so that both group will receive the same instructions on both quantitative and qualitative methods.</p>	
Course content	
<p>Week 1 : General introduction about research paper at the Governance Studies school. Week 2-3 : Basic frameworks of academic research Week 4-8 : Quantitative method Week 9-13 : Qualitative method (including case study) Week 14 : Final exam</p>	
Prerequisites and registration requirements	
<p>This course is required for all English-track students who are enrolled in the 2022 Fall semester. Each student will be asked to bring his/her own laptop computer, with Microsoft Excel installed, to the classroom. Microsoft Excel (Office) is available for all full-time students at Meiji. Downloading/installing instructions will be made available at the student orientation.</p>	
Preparation for the course	
<p>Instructions will be provided in the introductory session.</p>	
Textbooks	
<p>None.</p>	
Suggested readings	
<p>None.</p>	
Grading policy	
<p>Class participation 50%, Final exam 50%,</p>	
Other	
<p></p>	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 2	MINAMOTO YURIKO
Course description and Attainment target	
<p>With the basic knowledge and skills of social science research, this course aims at supporting students to identify their own research theme. Students are required to perform a literature survey on their topic, and to reach well-focused research theme and questions. They also need to find appropriate research approaches and methods to prepare for the paper writing. The final outcome of the course is to construct a research proposal including a strategy and time plan for completion of research.</p>	
Course content	
<p>The class discussion as well as individual meetings will be arranged accordingly. In the class, students are required to present progress report on their research design, and relevance and feasibility of research proposal will be discussed with fellow students. At individual meetings, specific advice and additional hints on writing a social science paper of respective area will be provided.</p>	
Prerequisites and registration requirements	
N/A	
Preparation for the course	
The students are expected to prepare critical review papers on their research theme.	
Textbooks	
(N/A)	
Suggested readings	
<p>According to an area of individual research, the relevant reference materials will be guided. Turabian, K.L., Grossman, J. & Bennett, A., A Manual for Writers of Term Papers, Theses, and Dissertations. 6th ed., Chicago: University of Chicago Press, 1996</p>	
Grading policy	
<p>Contribution to the class discussions (20%) In-class presentation for research progress (30%) Research proposal (50%)</p>	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 2	SASAOKA YUICHI
Course description and Attainment target	
<p>With the basic knowledge and skills of social science research, this course aims at supporting students to identify their own research theme. While assisting their own research activities, this course provides students with an analysis of research methods using qualitative research, case studies and typological theory. The final outcome of the course is to submit a research proposal including a methodology, strategy and time framework for the completion of the research.</p>	
Course content	
<p>Course Discription and Course Schedule (tentative)</p> <ol style="list-style-type: none"> 1 Introduction 2 What is Research ? 3 Hypotheses, Laws, and Theories 4 Case Studies: What are Case Studies ? 5 Case studies and Theory Development 6 Case Study Methods on the Interdemocratic Peace. 7 Testing and Creating Theoies with Case Studies 8 Alternative Methods and Select Issues (1) Case Studies and the Philosophy of Science 9 (2) Comparative Methods: Controlled Comparison and Within-Case Analysis 10 (3) Congruence Method 11 (4) Process Tracing and Historical Explanation 12 (5) Integrating Comparative and Within-Case Analysis: Typological Theory 13 Political Science Dissertation 14 Helpful Hints on Writing a Dissertation 	
Prerequisites and registration requirements	
<p>Students are expected to read the references before the class and actively participate in the discussions. Students are required to present interim report on their research design and critically reflect on its relevance and feasibility in discussions. The course contents and class style are subject to the number of students and the progress of the course.</p>	
Preparation for the course	
<p>As mentioned in the prerequisites.</p>	
Textbooks	
<p>Alexander L. George and Andrew Bennett (2005) Case Studies and Theory Development in the Social Sciences, Cambridge: The MIT Press.</p> <p>Suggested reading materials are announced in due course.</p>	
Suggested readings	
<p>In the class, lecturer can refer to suggested readings.</p>	

Grading policy
Regular class attendance, participation, and completion of required readings prior to the class are expected. Several assignments will be given in addition to the final report. Grades will be determined based on the following criteria: participation (40%) and reading assignments (60%). Each student will be required to make reporting several times.
Other

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 2	NAGAHATA MAKOTO
Course description and Attainment target	
<p>With the basic knowledge and skills for conducting research, this course is designed for providing necessary guidance and advice to the students for identifying their own research theme. The students are also required to conduct literature review on their topics in order to find out appropriate research frameworks and approaches. The final outcome of the course is to prepare for a research proposal with a clear plan for completion of the research. For the students who need to conduct field survey, it is also required to prepare for the planning of the survey in this semester.</p>	
Course content	
<p>The participating students are requested to prepare and present progress report on their research design as well as the results of literature survey or other information collections. Thus, a part of the course will be held on individual basis (individual consultation), and sometimes presentation and discussion in the whole class will be held. The planned schedule of the course is as follows, although actual way of having classes will be discussed and decided in the first or second days of the course;</p> <p>Day 1 – Day 3 : Discussion on the research design (including background, objectives, and research questions)</p> <p>Day 4 – Day 8 : Discussion on the results of Literature Review</p> <p>Day 9 – Day 11 : Discussion on the survey plans</p> <p>Day 12 – Day 14 : Writing draft of the 1st chapter</p>	
Prerequisites and registration requirements	
<p>When a presentation and discussion session is held, active participation of the students is highly required.</p>	
Preparation for the course	
<p>The students are expected to start literature review and survey design (if necessary) in this course.</p>	
Textbooks	
<p>Reading materials will be distributed when necessary.</p>	
Suggested readings	
<p>The relevant documents will be suggested accordingly.</p>	
Grading policy	
<p>Participation in discussion (30%) In-class presentation (30%) Contents of research proposal (40%)</p>	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 2	TANAKA HIDEAKI
Course description and Attainment target	
<p>This is the continuation to develop research and writing skills before writing a master thesis. Based upon the general and basic skills and knowledge acquired through the course of “Research Method 1”, this course aims to write a research proposal. According to student’s individual interest, a student is required to start reading relevant literatures on his or her topic and define an issue which is discussed in a paper. It is expected that a student could reach a good and well-focused research theme and questions. A student will also need to think about an appropriate approach and method in his or her research. Research literacy skill would be enhanced after this course.</p>	
Course content	
<p>The course consists of both individual consultancy by the teacher and the whole class presentation or discussion. The actual schedule of the course will be arranged according to the progress of each student’s research. In general, week No. 1–5 discuss literature reviews, week 6–10 discuss research topics of each student, and week 11–14 discuss research proposals.</p>	
Prerequisites and registration requirements	
<p>Each student is required to prepare for and make presentaion on the progress report of their own research, and active participation in the discussion is recommended.</p>	
Preparation for the course	
<p>Students are expected to read a lot of papers which are relevant to their interests.</p>	
Textbooks	
<p>Stephen Bailey, 2011, Academic Writing: A Handbook for International Students, Third edition, Routledge John W. Creswell, 2008, Research Design: Qualitative, Quantitative, and Mixed Methods Approaches, Third edition, SAGA Publications Kate L. Turabian et al., 2007, A Manual for Writers of Research Papers, Theses, and Dissertations: Chicago Style for Students and Researchers, Seventh edition, University of Chicago Press</p>	
Suggested readings	
<p>Readings and references will be provided on an as-needed basis.</p>	
Grading policy	
<p>Participation and discussions: 20%, Presentation at class: 30%, Research proposal: 50% Details of assessment will be provided at the beginning of course.</p>	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 2	MATSUURA MASAHIRO
Course description and Attainment target	
<p>This is the second semester of research plan development for the first year students. By the end of the course, students will finish writing up their research proposals (plans) for thesis writing. Meanwhile, students will conduct a comprehensive literature review for the thesis. Data collection plan will be also crucial for the research during the summer break.</p>	
Course content	
1-3	Review each student's preliminary research proposal
4-6	Reporting on theoretical framework
7-9	Reporting on literature review
9-12	Reporting on data collection plan and literature review
13-14	Wrapping-up each student's complete research proposal
Prerequisites and registration requirements	
Research Method 1	
Preparation for the course	
<p>Each student will conduct their own research (literature review, [preparation for] data collection, and theory development) before the seminar.</p>	
Textbooks	
None.	
Suggested readings	
None.	
Grading policy	
Grading will be made by the research proposal developed through this course.	
Other	
None.	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 2	KIMURA SHUNSUKE
Course description and Attainment target	
<p>This course is designed for the first year students who intend to write a research paper. The course is to supervise the students who conduct their own research for preparation of writing their master thesis. The students are required to prepare data, information and references based on their research proposal and then analyze them. Finally, they start to write a research paper.</p> <p>A class normally goes like bilateral discussion between students and lecturer, or presentation and discussion, thus tutorial approach is emphasized.</p> <p>Subjects : Decentralization, Deconcentration, Local administrative reform, Local autonomy, NPM in local governments, Intermunicipal cooperation, Intergovernmental relation, Redevelopment policy and such.</p>	
Course content	
<p>The course consists of both individual consultancy by the teacher and the whole class presentation or discussion. The actual schedule of the course will be arranged according to the progress of each student's research.</p>	
Prerequisites and registration requirements	
<p>Each student is required to prepare for and make presentaion on the progress report of their own research, and active participation in the discussion is recommended.</p>	
Preparation for the course	
<p>Each student is required to prepare for and make presentaion on the progress report of their own research.</p>	
Textbooks	
<p>Handouts will be uploaded on Oh!Meiji web page.</p>	

Suggested readings

Wayne C. Booth et al, 2016, *The Craft of Research* (Fourth Edition), Chicago.
John W.Creswell and J.David Creswell, 2018, *Research Design* (Fifth Edition), SAGE.
Stephen van Evera, 1997, *Gide to Methods for students of Political Science*, Cornell University Press.
Henry E.Brady and David Collier, 2010, *Rethinking Social Inquiry*, Rowman & Littlefield.
Robert K.Yin, 2014, *Case Study Research*, SAGE.
Kate L. Turabian, 2007, *A manual for Writers*, Chicago.
Stephen Bailey, 2011, *Academic Writing: A Handbook for International Students*, Third edition, Routledge
Lecturer's Papers
Meiji University Repository
<https://m-repo.lib.meiji.ac.jp/dspace/items-by-author?author=%E6%9C%A8%E6%9D%91%2C%E4%BF%8A%E4%BB%8B>
Lecturer's Works (Books)
"Regional Administration in Japan" (Single Work) Routledge,2017.
"Decentralization and Development of Sri Lanka within a Unitary State" (Co-author) Springer, 2017.
"Métropoles en chantiers2" (Co-author) Berger Levrault, 2018.
"Changements démocratiques et électroniques dans l'action publique locale en Europe: REvolution ou E-volution?", (Co-author) IFJD,2022.

Grading policy

Class contribution: 20%, Presentation at class: 30%, Paper writing: 50%
Details of assessment will be provided at the beginning of course.

Other

Subject number : (GS)IND612E		
Name of Subject		Name of Professor
Research Method 2		KATO RAY RYUTA
Course description and Attainment target		
<p>Based on the fundamental analytical skills and knowledge provided in Research Method 1, This course tries to further provide students with numerical skills and methods for writing a research paper. This course is designed for students who want to write their research paper within the economics framework. In particular the numerical methods are introduced based on the research topic students want to explore. The main concern of this course is to let students prepare for their research paper, which uses data as an evidence based on the scientific approach. The main final goal of this course is to let students get familiar with the numerical method which is getting more and more common in the social science.</p>		
Course content		
Week	Theme	Contents
1st	More analytical methods for data	Studies on numerical methods
2nd	More analytical methods for data	Studies on numerical methods
3rd	More analytical methods for data	Studies on numerical methods
4th	More analytical methods for data	Studies on numerical methods
5th	More analytical methods for data	Studies on numerical methods
6th	More analytical methods for data	Studies on numerical methods
7th	More analytical methods for data	Studies on numerical methods
8th	More analytical methods for data	Studies on numerical methods
9th	Examination of related academic papers	Individual consultation for thesis writing and presentation by students
10th	Examination of related academic papers	Individual consultation for thesis writing and presentation by students
11th	Examination of related academic papers	Individual consultation for thesis writing and presentation by students
12th	Examination of related academic papers	Individual consultation for thesis writing and presentation by students
13th	Examination of related academic papers	Individual consultation for thesis writing and presentation by students

14th	Examination of related academic papers	Individual consultation for thesis writing and presentation by students
Prerequisites and registration requirements		
<p>There is no specific prerequisite. However, interest in data analysis with statistics and econometrics and enthusiasm to try to properly use data are highly required. If background in data analysis is relatively weak, strong effort to get familiar with numerical methods is also essential.</p>		
Preparation for the course		
<p>Students are strongly suggested to go through suggested study materials such as supplementary textbooks prior to each session. If the background in statistics and econometrics is relatively weak, additional materials will be introduced, which should also be studied before attending the session. The first half of this course is devoted to lectures of the fundamental statistics and econometrics, which will be useful for a numerically sophisticated research paper.</p>		
Textbooks		
<p>No specific textbook is used. Lecture notes will be distributed in each session.</p>		
Suggested readings		
<p>Depending upon the background in statistics and econometrics participating students have, several suggested reading materials will be introduced.</p>		
Grading policy		
<p>Since the first half of this course is devoted to lecturing, the written exam is given for the first half of this course, which counts for 50% of the final grading, and another half counts for students' effort to prepare for their research paper.</p>		
Other		
<p></p>		

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 2	NISHIDE JUNRO
Course description and Attainment target	
This is the course to develop the final research plan for the first year students. The students are required to draft a paper.	
Course content	
The students are required to make presentations of thier research plan, develop the plan and conduct research according to the plan, discussions and feedback in the class.	
Prerequisites and registration requirements	
NA	
Preparation for the course	
The students are expected to prepare their own basic reserch plan.	
Textbooks	
NA	
Suggested readings	
NA	
Grading policy	
Participation in class discussions (50%) In-class presentation (50%)	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 2	TSUJI MASAMI
Course description and Attainment target	
Based on the basic knowledge and skills for conducting research, which are obtained through the course of Research Method 1, this course is to guide students for identifying a research theme, and developing a research proposal with clear and practical methodology, strategy, and timeframe.	
Course content	
During the course, students will conduct literature survey for consideration of their research theme and approaches. Based on the survey results, students will have discussion with fellow students and the advisor on the materials surveyed as well as research methodologies and strategies to be adopted by students. In the class, students are required to present progress reports periodically.	
Prerequisites and registration requirements	
Active participation in discussion at the classes is expected to students.	
Preparation for the course	
Students should ensure that they are ready for fully utilizing the knowledge and skills that they obtained in Research Method 1.	
Textbooks	
Handouts will be distributed when necessary.	
Suggested readings	
Relevant reading materials will be suggested accordingly.	
Grading policy	
Participation in discussion (20%) In-class presentations (30%) Research Proposal (50%)	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 2	KOBAYASHI YOSHIKI
Course description and Attainment target	
<p><COURSE DESCRIPTION></p> <ul style="list-style-type: none"> - This course is the continuation of "Research Method 1" in the previous semester. - Students are supposed to complete their research proposals based on the knowledge and skills learned in the course. <p><ATTAINMENT TARGET></p> <ul style="list-style-type: none"> - At the end of the semester, students submit final research proposals. These papers must include essential elements for academic writings. (Please see the below "Grading and Evaluation" part.) - Student should present their research proposals in the semester's final class. <p><TEACHING METHODOLOGY></p> <ul style="list-style-type: none"> - The course will be in a seminar-style. - Students also should be proactively engaged in the class assignments for improving academic writing skills. 	
Course content	
<ul style="list-style-type: none"> - The class schedule could be flexible depending on each student's research progress. - In general, week NO. 1-5 will discuss the research outline, week NO. 6-10 will discuss data collections, and week NO. 11-14 will finalize research proposals. 	
Prerequisites and registration requirements	
<ul style="list-style-type: none"> - Students must complete Research Method 1 before registering for this course. - The preparation of the research paper and its prerequisite, the proposal, is a task that requires more initiative from each student than a regular lecture. As mentioned above, each student must work and think independently. The supervisors will do their best to support the students, but the students themselves play the primary role. 	
Preparation for the course	
<ul style="list-style-type: none"> - All students must get fully prepared for pre-announced assignments in each class. - Some behaviors may negatively affect grading and evaluation, such as; (1) unpreparedness, (2) incompleting assignment submission, and (3) absenteeism from the class without prior notice to the instructor. 	

Textbooks
<p><u>Each student is strongly encouraged to obtain the following textbooks and to keep them at hand,</u> though both are available in the University central library.</p> <ul style="list-style-type: none"> • Turabian, K.L., Booth, W.C., Colomb, G.G., Williams, J. M., and Bizup, J. (eds.) (2018), <i>A Manual for Writers of Research Papers, Theses, and Dissertations: Chicago Style for Students and Researchers (Ninth Edition)</i> (University of Chicago Press) • Booth, W.C., Colomb, G.G., Williams, J.M., Bizup, J., and Fitzgerald, W.T. (eds.) (2016), <i>The Craft of Research (Chicago Guides to Writing, Editing, and Publishing) (Fourth Edition)</i> (University of Chicago Press)
Suggested readings
<ul style="list-style-type: none"> • Creswell, J. (2018), <i>Research Design: Qualitative, Quantitative, and Mixed Methods Approaches (Fifth Edition)</i> (SAGE Publications) • Gary King, G., Keohane, R.O., and Verba, S. (1994), <i>Designing Social Inquiry: Scientific Inference in Qualitative Research</i> (Princeton Univ Press)
Grading policy
<p>[Presentation, discussions and other contribution in a class] 50%. [Content of the proposal] 50%.</p> <ul style="list-style-type: none"> • Research objectives (including research questions and hypotheses) The proposal should clearly state the social problem that the research topic seeks to solve. The proposal should include clear research questions (RQs), and appropriate hypotheses for the RQs. • Methodologies of hypothesis verification. Include a description of both the theoretical framework and the data collection and analysis methodologies • Expected outcomes. The expected findings should maintain logical consistency with the research questions. • Social or academic value (significance) of the research . The proposal should objectively explain the research significance so that non-specialists can understand the subject. • Originality or uniqueness of the research. The proposal should state the novelty of the research accurately based on review of previous studies. • Limitations of the research and remaining future issues.
Other

Subject number : (GS)IND612E		
Name of Subject		Name of Professor
Research Method 2		IZUMO AKIKO
Course description and Attainment target		
<p>This lecture formulates a research plan for research papers as a preliminary step to “Research Papers 1 and 2.” The theme will be established based on public administration and public policy theory research trends, the lectures so far, interests in problems, and experience. Since public administration and public policy theory relate strongly to people’s lives as well as to current affairs, it is also important to present practical themes and solutions in the research paper.</p> <p>In Research Method 1, the research theme has been decided, and the analysis of previous research has been completed to some extent. Research Method 2 considers how to construct data in these processes while continuing the analysis of previous research; 1) collecting existing data, 2) examining and constructing hypotheses, 3) conducting questionnaires, and 4) determining the method for analyzing the data. Through these, we will build the grounds for realizing the research plan.</p> <p>Next, proceed to the case study. In the case study, 5) the introduction case of the proposal in the research plan is investigated, and the factors such as success and failure are analyzed. 6) Conduct qualitative surveys such as interview surveys based on the analysis of factors.</p> <p><Objectives></p> <p>In the research plan, students should (a) acquire various research methods and select the one that best matches the theme, (b) provide a new perspective on administrative problems, (c) ground their claims in theory, and (d) aim to conduct empirical case studies and an analysis of materials.</p>		
Course content		
Week	Theme	Contents
1st	Presenting the research plan	Confirmation of future research plans
2nd	Presentation of hypothesis (1)	Select and present multiple hypotheses.
3rd	Presentation of hypothesis (2)	Determine the research method and test the hypothesis.
4th	Presentation of hypothesis (3)	Decide on the most appropriate data collection method (questionnaires, interviews, etc.).
5th	Data collection (1)	Examine existing data and reveal the required data.
6th	Data collection (2)	Consider how to collect data.
7th	Data collection (3)	Start collecting data.
8th	Data collection (4)	Determine the research method and test the hypothesis.
9th	Case study (1)	Proceed with case analysis.
10th	Case study (2)	Collect case data and material to test the hypothesis.
11th	Case study (3)	Set the analysis viewpoint and comparison axis for the case.
12th	Case study (4)	Presentation of case studies

13th	Presentation of research plan (1)	Present the research plan. Revise based on questions, answers, and discussion.
14th	Presentation of research plan (2)	Present the research plan. Revise based on questions, answers, and discussion.
Prerequisites and registration requirements		
It is important to take a proactive approach to research papers: (1) persistently collect material, (2) consider unique initiatives, such as conducting questionnaires and interviews, so that the research plan is as original as possible, (3) show a certain degree of novelty relative to previous research, and (4) proceed in creating real policies with an awareness of providing solutions.		
Preparation for the course		
In each lecture, it is necessary to report on the efforts from the previous time and the progress of the research plan. Finally, students are required to announce and submit the research plan.		
Textbooks		
Handouts will be distributed or students may download them on their own.		
Suggested readings		
<p>Evera, S.V. (1997). Guide to Methods for Students of Political Science. (Cornell University Press).</p> <p>Somekh, B. and Lewin, C. (2011) Theory and Methods in Social Research. (SAGE).</p> <p>Bailey, S. (2011). Academic Writing: A Handbook for International Students, Third edition. (Routledge)</p> <p>Creswell, J. W. (2017). Research Design: Qualitative, Quantitative, and Mixed Methods Approaches, 5 edition. (SAGA Publications).</p> <p>Yin. R.K. (2017). Case Study Research: Design and Methods. 6rd ed. (Sage Publications)</p> <p>Turabian, K.L., Booth, W.C., Colomb, G.G., Williams, J. M., and Bizup, J. (eds.) (2018), A Manual for Writers of Research Papers, Theses, and Dissertations: Chicago Style for Students and Researchers (Ninth Edition) (University of Chicago Press).</p>		
Grading policy		
<p>Responses to questions and answers, participation in discussions, and contribution (30%)</p> <p>Efforts exerted toward the research plans for research papers and submissions (time limit compliance and content) (30%)</p> <p>Research plan content and feasibility (40%)</p>		
Other		
Nothing in particular		

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Method 2	YUASA HARUMICHI
Course description and Attainment target	
<p>The purpose of this class is to conduct research based on each person's interests and interests, and to acquire the methods for writing a treatise.</p> <p>The area of research is not limited, but we welcome students who are considering to conduct the research related to law, politics, administration, and policy.</p> <p>This class normally goes like bilateral discussion between students and professor.</p> <p>In the end of the course, students are expected to acquire research method and literacy.</p>	
Course content	
<p>In each class, students will report on the progress of their own research. Discussions will be held on these reports..</p>	
Prerequisites and registration requirements	
<p>All students are expected to speak and discuss at the class..</p> <p>All students are required to make presentation at the class..</p>	
Preparation for the course	
<p>Students are expected to make surveys the papers which are relevant to their interests.</p>	
Textbooks	
<p>No text book.</p>	
Suggested readings	
<p>Readings and references will be provided on an as-needed basis.</p>	
Grading policy	
<p>Participation to discussion (40%), and Presentation at the class (60%)</p>	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 1	MINAMOTO YURIKO
Course description and Attainment target	
<p>This course is to supervise the students to conduct their own research. The students are required to present research progress to fellow students, and overall discussions will be followed to provide some perspectives to refine their way of research, outlining and drafting a paper. The class discussions as well as individual meetings will be arranged accordingly.</p>	
Course content	
<ol style="list-style-type: none"> 1. Presentations of the research proposal and research framework based on the literature reviews in the 1st year. 2. Working on individual research. 3. Presentations of research progress. 	
Prerequisites and registration requirements	
N/A	
Preparation for the course	
The students should be ready to start drafting papers based on their research framework.	
Textbooks	
Handouts will be prepared.	
Suggested readings	
The relevant references related to research theme of individual student will be suggested accordingly.	
Grading policy	
Contribution to the class discussions (20%) In-class presentation of research progress (30%) Progress Report (50%)	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 1	SASAKA YUICHI
Course description and Attainment target	
<p>The students are required to present research draft to the faculty and fellow students, and join the review discussion which will be useful for all the participants. The class discussions and individual meetings will be arranged alternately.</p> <p>This course is to supervise the students to conduct their own research, and exchange the views on the progress of each student's research activities with the fellow students.</p>	
Course content	
<p>Tentative Contents:</p> <ol style="list-style-type: none"> 1. Research Questions (1) 2. Research Questions (2) 3. Research Background, Significance and Limitation 4. Research Methods (1) 5. Research Methods (2) 6. Feedback 7. Drafting the Plan (1) 8. Drafting the Plan (2) 9. Summarizing the Comments 10. Redrafting (1) 11. Redrafting (2) 12. Writing Chapter 1 (1) 13. Writing Chapter 1 (2) 14. Writing Draft Summary Chapter 2 	
Prerequisites and registration requirements	
<p>Students are expected to submit the initial drafts and related documents and participate in the discussions. The course contents and class style are subject to the number of students and the progress of the course.</p>	
Preparation for the course	
<p>Close communication and doing homework are mandatory.</p>	
Textbooks	
<p>Reading materials will be suggested in due course.</p>	
Suggested readings	
<p>Depending on the subject, lecturer can recommend suggested readings.</p>	
Grading policy	
<p>Regular class attendance, participation, and completion of initial draft of research paper are expected. Grades will be determined based on the following criteria: participation and discussions (50%); in-class presentation of initial draft of research plan and a few chapters (50%).</p>	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 1	NAGAHATA MAKOTO
Course description and Attainment target	
<p>This course is designed for the second year students who intend to write a research paper. The course is to supervise the students who conduct their own research and start writing their master thesis. The students are required to present research progress to the fellow students, and overall discussions will be followed to provide necessary advice and perspectives to improve the contents of the research paper.</p>	
Course content	
<p>The course consists of both individual consultancy by the teacher and the whole class presentation / discussion. Although the actual schedule of the course will be arranged according to the progress of each student's research, the followings are expected process of the writing:</p> <p>Week 1 - 6 : Literature Review Week 7 - 10 : Survey results and analysis Week 11 - 14 : Drafting concluding parts and re-writing introductory parts</p>	
Prerequisites and registration requirements	
<p>Each student is requested to prepare for and make presentation on the progress their own research including writing draft of the paper, therefore, active participation in the discussion is recommended. In the individual consultation, each student feel free to ask any questions and acquire necessary advices.</p>	
Preparation for the course	
<p>The students are expected to start writing draft of the paper before the semester.</p>	
Textbooks	
<p>Reading materials will be distributed when necessary.</p>	
Suggested readings	
<p>None.</p>	
Grading policy	
<p>Presentation of research progress (30%) Research efforts and attempts (40%) Contents of the draft (30%)</p>	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 1	TANAKA HIDEAKI
Course description and Attainment target	
<p>This course is designed for the second year students who intend to write a research paper. The course is to supervise the students who conduct their own research for preparation of writing their master thesis. The students are required to prepare data, information and references based on their research proposal and then analyze them. Finally, they start to write a research paper.</p> <p>A class normally goes like bilateral discussion between students and lecturer, or presentation and discussion, thus tutorial approach is emphasized.</p> <p>Subjects for tutorial together with “Research Paper 2” are issues which are discussed on the courses of “Public Financial Management” and “Public Finance”. For instance, public sector reform, civil service system, governance, politics and administration, public expenditure management, budget reform, performance budgeting, evaluation, NPM, privatization, PFI/PPP, procurement, outsourcing, public enterprise, accounting, audit, public finance, taxation, intergovernmental fiscal relation, social policy, pension, health care, education are possible topics.</p>	
Course content	
<p>The course consists of both individual consultancy by the teacher and the whole class presentation or discussion. The actual schedule of the course will be arranged according to the progress of each student’s research. In general, week No. 1-5 discuss research proposals, week 6-10 discuss data collections, and week 11-14 discuss finalise an research outline.</p>	
Prerequisites and registration requirements	
<p>Each student is required to prepare for and make presentaion on the progress report of their own research, and active participation in the discussion is recommended.</p>	
Preparation for the course	
<p>Students are expected to draft their paper in advance and discuss based on it in the class.</p>	
Textbooks	
<p>Stephen Bailey, 2011, Academic Writing: A Handbook for International Students, Third edition, Routledge</p> <p>John W. Creswell, 2008, Research Design: Qualitative, Quantitative, and Mixed Methods Approaches, Third edition, SAGA Publications</p> <p>Kate L. Turabian et al., 2007, A Manual for Writers of Research Papers, Theses, and Dissertations: Chicago Style for Students and Researchers, Seventh edition, University of Chicago Press</p>	
Suggested readings	
<p>Readings and references will be provided on an as-needed basis.</p>	
Grading policy	
<p>Participation and discussions: 20%, Presentation at class: 30%, Paper writing: 50%</p> <p>Details of assessment will be provided at the beginning of course.</p>	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 1	MATSUURA MASAHIRO
Course description and Attainment target	
This is a supervised thesis-writing course. Students will engage in data collection, analysis, and writing throughout the semester under the supervision of the instructor.	
Course content	
Every week students are asked to report the status of writing.	
Prerequisites and registration requirements	
Research Method 1 & 2.	
Preparation for the course	
Students will conduct their own research for research paper outside the classroom.	
Textbooks	
None.	
Suggested readings	
None.	
Grading policy	
Grading will be made by the status of thesis writing at the end of the semester.	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 1	KIMURA SHUNSUKE
Course description and Attainment target	
<p>This course is designed for the second year students who intend to write a research paper. The course is to supervise the students who conduct their own research for preparation of writing their master thesis. The students are required to prepare data, information and references based on their research proposal and then analyze them. Finally, they start to write a research paper.</p> <p>A class normally goes like bilateral discussion between students and lecturer, or presentation and discussion, thus tutorial approach is emphasized.</p> <p>Subjects: Decentralization, Deconcentration, Local administrative reform, Local autonomy, NPM in local governments, Intermunicipal cooperation, Intergovernmental relation, Redevelopment policy and such.</p>	
Course content	
<p>The course consists of both individual consultancy by the teacher and the whole class presentation or discussion. The actual schedule of the course will be arranged according to the progress of each student's research.</p>	
Prerequisites and registration requirements	
<p>Each student is required to prepare for and make presentation on the progress report of their own research, and active participation in the discussion is recommended.</p>	
Preparation for the course	
<p>Each student is required to prepare for and make presentation on the progress report of their own research, and active participation in the discussion is recommended.</p>	
Textbooks	
<p>Handouts will be uploaded on Oh!Meiji web page.</p>	

Suggested readings

Wayne C. Booth et al, 2016, *The Craft of Research* (Fourth Edition), Chicago.
John W.Creswell and J.David Creswell, 2018, *Research Design* (Fifth Edition), SAGE.
Stephen van Evera, 1997, *Gide to Methods for students of Political Science*, Cornell University Press.
Henry E.Brady and David Collier, 2010, *Rethinking Social Inquiry*, Rowman & Littlefield.
Robert K.Yin, 2014, *Case Study Research*, SAGE.
Kate L. Turabian, 2007, *A manual for Writers*, Chicago.
Stephen Bailey, 2011, *Academic Writing: A Handbook for International Students*, Third edition, Routledge.
Lecturer's Papers
Meiji University Repository
<https://m-repo.lib.meiji.ac.jp/dspace/items-by-author?author=%E6%9C%A8%E6%9D%91%2C%E4%BF%8A%E4%BB%8B>
Lecturer's Works (Books)
"Regional Administration in Japan" (Single Work) Routledge,2017.
"Decentralization and Development of Sri Lanka within a Unitary State"(Co-author) Springer, 2017.
"Métropoles en chantiers2" (Co-author) Berger Levrant, 2018.
"Changements démocratiques et électroniques dans l'action publique locale en Europe: REvolution ou E-volution?",(Co-author) IFJD,2022.

Grading policy

Class contribution: 20%, Presentation at class: 30%, Paper writing: 50%
Details of assessment will be provided at the beginning of course.

Other

Subject number : (GS)IND612E		
Name of Subject		Name of Professor
Research Paper 1		KATO RAY RYUTA
Course description and Attainment target		
<p>In this course, supervision will be provided to students in order for them to successfully complete their research paper. Not only class discussion but also individual research meetings will be arranged according to students' improvement. In particular, students will be supervised on how to narrow their own research topic, and also on how to construct a research paper. This course is designed for students who want to write their research paper within the economics framework. This course is designed to let students prepare for their successful research paper.</p>		
Course content		
Week	Theme	Contents
1st	How to narrow a research topic	Review of numerical methods
2nd	How to narrow a research topic	Review of numerical methods
3rd	How to narrow a research topic	Review of numerical methods
4th	How to construct the structure of a research paper	Review of numerical methods
5th	How to construct the structure of a research paper	Review of numerical methods
6th	How to construct the structure of a research paper	Review of numerical methods
7th	How to construct the structure of a research paper	Review of numerical methods
8th	Review of related research fields	Individual consultation for thesis writing and presentation by students
9th	Review of related research fields	Individual consultation for thesis writing and presentation by students
10th	Review of related research fields	Individual consultation for thesis writing and presentation by students
11th	Review of related research fields	Individual consultation for thesis writing and presentation by students
12th	Review of related research fields	Individual consultation for thesis writing and presentation by students
13th	Preparation for a research paper	Individual consultation for thesis writing and presentation by students

14th	Preparation for a research paper	Individual consultation for thesis writing and presentation by students
Prerequisites and registration requirements		
<p>There is no specific prerequisite. However, interest in data analysis with statistics and econometrics and enthusiasm to try to properly use data are highly required. If background in data analysis is relatively weak, strong effort to get familiar with numerical methods is also essential.</p>		
Preparation for the course		
<p>Students are strongly suggested to go through suggested study materials such as supplementary textbooks prior to each session. If the background in statistics and econometrics is relatively weak, additional materials will be introduced, which should also be studied before attending the session. The first half of this course is devoted to lectures of the fundamental statistics and econometrics, which will be useful for a numerically sophisticated research paper.</p>		
Textbooks		
<p>No specific textbook is used. Lecture notes will be distributed in each session.</p>		
Suggested readings		
<p>Depending upon the background in statistics and econometrics participating students have, several suggested reading materials will be introduced.</p>		
Grading policy		
<p>Since the first half of this course is devoted to lecturing, the written exam is given for the first half of this course, which counts for 50% of the final grading, and another half counts for students' effort to prepare for their research paper.</p>		
Other		
<p></p>		

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 1	NISHIDE JUNRO
Course description and Attainment target	
The students are required to conduct their own research and to finish up the first draft.	
Course content	
The students are required to make presentations of thier research and develop it reflecting on their research plan, discussions and feedback in the class.	
Prerequisites and registration requirements	
NA	
Preparation for the course	
The students are expected to finish up conducting data collection and the analysis.	
Textbooks	
NA	
Suggested readings	
NA	
Grading policy	
Participation in class discussions (50%) In-class presentation (50%)	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 1	TSUJI MASAMI
Course description and Attainment target	
Based on the outputs and outcome, which are obtained through Research Method 1 and 2, this course is for students to conduct their own research. Class discussions as well as individual meetings will be arranged.	
Course content	
At the classes, students will present the progress of draft research paper for discussion with fellow students and the advisor. At individual meetings, students will have instructions from the advisor on how further research activities should be undertaken.	
Prerequisites and registration requirements	
Active participation in discussion at the classes, and preparation of revised materials for further discussion are expected to students.	
Preparation for the course	
For discussion, students should prepare materials that are to be used for research paper.	
Textbooks	
Handouts will be distributed when necessary.	
Suggested readings	
Relevant reading materials will be suggested accordingly.	
Grading policy	
Participation in discussion (20%) In-class presentations (30%) Research outputs (50%)	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 1	KOBAYASHI YOSHIKI
Course description and Attainment target	
<p><COURSE DESCRIPTION></p> <ul style="list-style-type: none"> - This course is the continuation of "Research Method 1 and 2" in the first year. - Students are supposed to start writing master theses. <p><ATTAINMENT TARGET></p> <ul style="list-style-type: none"> - <u>At the end of the semester (or sometime during the spring break), students should submit the first draft of their master theses.</u> - These papers must include essential elements for academic writings. (Please see the below "Grading and Evaluation" part.) <p><TEACHING METHODOLOGY></p> <ul style="list-style-type: none"> - The course will be in a seminar-style. - Students also should be proactively engaged in the class assignments for improving academic writing skills. 	
Course content	
<ul style="list-style-type: none"> - The class schedule could be flexible depending on each student's research progress situation. - Usually, each student has a personal discussion with the instructor every two weeks. 	
Prerequisites and registration requirements	
<ul style="list-style-type: none"> - This course is the continuation of "Research Method 1 and 2" in the first year. 	
Preparation for the course	
<ul style="list-style-type: none"> - All students must get fully prepared for pre-announced assignments in each class. - Some behaviors may negatively affect grading and evaluation, such as; (1) unpreparedness, (2) incompleted assignment submission, and (3) absenteeism from the class without prior notice to the instructor. 	
Textbooks	
<p><u>Each student is strongly encouraged to obtain the following textbooks and to keep them at hand,</u> though both are available in the University central library.</p> <ul style="list-style-type: none"> • Turabian, K.L., Booth, W.C., Colomb, G.G., Williams, J. M., and Bizup, J. (eds.) (2018), <i>A Manual for Writers of Research Papers, Theses, and Dissertations: Chicago Style for Students and Researchers (Ninth Edition)</i> (University of Chicago Press) • Booth, W.C., Colomb, G.G., Williams, J.M., Bizup, J., and Fitzgerald, W.T. (eds.) (2016), <i>The Craft of Research (Chicago Guides to Writing, Editing, and Publishing) (Fourth Edition)</i> (University of Chicago Press) 	

Suggested readings
<ul style="list-style-type: none"> • Creswell, J. (2018), <i>Research Design: Qualitative, Quantitative, and Mixed Methods Approaches (Fifth Edition)</i> (SAGE Publications) • Gary King, G., Keohane, R.O., and Verba, S. (1994), <i>Designing Social Inquiry: Scientific Inference in Qualitative Research</i> (Princeton Univ Press)
Grading policy
<p>[Presentation, discussions and other contribution in a class] 40%.</p> <p>[Content of the draft research paper] 60%.</p> <ul style="list-style-type: none"> • Research objectives (including research questions and hypotheses) The proposal should clearly state the social problem that the research topic seeks to solve. The proposal should include clear research questions (RQs), and appropriate hypotheses for the RQs. • Methodologies of hypothesis verification. Include a description of both the theoretical framework and the data collection and analysis methodologies • Findings. The expected findings should maintain logical consistency with the research questions. • Social or academic value (significance) of the research . The proposal should objectively explain the research significance so that non-specialists can understand the subject. • Originality or uniqueness of the research. The proposal should state the novelty of the research accurately based on review of previous studies. • Limitations of the research and remaining future issues.
Other

Subject number : (GS)IND612E		
Name of Subject		Name of Professor
Research Paper 1		IZUMO AKIKO
Course description and Attainment target		
<p>This course focuses on the process followed to formulate a research plan for master thesis. Students will give presentations on their research plan progress and will also conduct related discussions with their academic advisor and other students. The process by which a research plan is formulated is as follows: (1) collect and analyze previous research, (2) conduct a comparative analysis that includes theory, (3) develop a case study, and (4) present the research plan and revise it based on questions received from the audience and the answers provided.</p> <p>Attainment targets</p> <p>In their research plan, students must include the following: (a) ground their claims in theory, and (b) aim to conduct empirical case studies and an analysis of the relevant materials.</p>		
Course content		
Week	Theme	Contents
1st	Review the survey plan	Determine the policy of the investigation.
2nd	Data analysis (1)	Proceed with analysis of existing data and data collected by yourself.
3rd	Data analysis (2)	Data analysis presentation.
4th	Data analysis (3)	Discuss based on data analysis.
5th	Reexamination of hypothesis based on data analysis (1)	Discuss the prospects and corrections of the hypothesis.
6th	Reexamination of hypothesis based on data analysis (2)	Discuss the prospects and corrections of the hypothesis.
7th	Started writing a master's thesis and presentation	Check the precautions for writing a paper.
8th	Paper presentation (1)	Make a presentation based on the writing.
9th	Paper presentation (2)	Make a presentation based on the writing.
10th	Paper presentation (3)	Make a presentation based on the writing.
11th	Discussion based on the presentation (1)	Discuss based on the presentation.
12th	Discussion based on the presentation (2)	Discuss based on the presentation.
13th	Correction of the paper (1)	Decide the policy to revise the paper based on the presentation and discussion.
14th	Correction of the paper (2)	Decide the policy to revise the paper based on the presentation and discussion.

Prerequisites and registration requirements
<p>It is important to take a proactive approach to research papers: (1) persistently collect material, (2) consider unique initiatives, such as conducting questionnaires and interviews, so that the research plan is as original as possible, (3) show a certain degree of novelty relative to previous research, and (4) proceed in creating real policies with an awareness of providing solutions.</p>
Preparation for the course
<p>In each lecture, it is necessary to report on the efforts from the previous time and the progress of the research plan.</p>
Textbooks
<p>Handouts will be distributed or students may download them on their own.</p>
Suggested readings
<p>Evera, S.V. (1997). <i>Guide to Methods for Students of Political Science</i>. (Cornell University Press). Somekh, B. and Lewin, C. (2011) <i>Theory and Methods in Social Research</i>. (SAGE). Bailey, S. (2011). <i>Academic Writing: A Handbook for International Students</i>, Third edition. (Routledge) Creswell, J. W. (2017). <i>Research Design: Qualitative, Quantitative, and Mixed Methods Approaches</i>, 5 edition. (SAGA Publications). Yin. R.K. (2017). <i>Case Study Research: Design and Methods</i>. 6rd ed. (Sage Publications) Turabian, K.L., Booth, W.C., Colomb, G.G., Williams, J. M., and Bizup, J. (eds.) (2018), <i>A Manual for Writers of Research Papers, Theses, and Dissertations: Chicago Style for Students and Researchers</i> (Ninth Edition) (University of Chicago Press).</p>
Grading policy
<p>Q & A responses, discussion participation, and overall class contribution: (30%) Amount of effort focused on research plans for research papers and submissions (compliance with due dates and quality of content) (30%) Research plan content and feasibility (40%)</p>
Other

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 1	YUASA HARUMICHI
Course description and Attainment target	
<p>The purpose of this class is to complete research paper based on each person's interests and interests, and to acquire the basic methods for writing a treatise.</p> <p>The area of research is not limited, but we welcome students who are considering to conduct the research related to law, politics, administration, and policy.</p> <p>This class normally goes like bilateral discussion between students and lecturer.</p> <p>In the end of the course, students are expected to complete the paper.</p>	
Course content	
In each class, students will report on the progress of their own research paper.	
Prerequisites and registration requirements	
All students are expected to speak and discuss at the class.	
Preparation for the course	
Students are expected to make surveys the papers which are relevant to their interests.	
Textbooks	
No text book.	
Suggested readings	
Readings and references will be provided on an as-needed basis.	
Grading policy	
Participation to discussion (40%), and quality of the paper (60%)	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 2	MINAMOTO YURIKO
Course description and Attainment target	
<p>This is the final stage of the master thesis writing and the most of the teaching will be based on individual meeting, although presentations and discussions among students will also be arranged time to time. Both opportunities are expected to function for providing the students with wider perspectives as well as necessity of the further research, to improve sequence and argument in the paper.</p>	
Course content	
<ol style="list-style-type: none"> 1. Presentations of the research progress. 2. Revisions of draft chapters. 3. Presentations of final draft papers. 	
Prerequisites and registration requirements	
N/A	
Preparation for the course	
The students should be ready to start drafting papers based on their research framework.	
Textbooks	
Handouts will be prepared.	
Suggested readings	
The relevant references related to research theme of individual student will be suggested accordingly.	
Grading policy	
Contribution to the class discussions (30%) In-class presentation of research progress (30%) Research efforts and attempts (40%)	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 2	SASAKA YUICHI
Course description and Attainment target	
<p>Most of the course is based on individual meetings, but at some points, the student is required to present research draft to the faculty and fellow students, and join the review discussion which will be useful for all the participants.</p> <p>This course is the second phase of master thesis writing. Just like Research Paper 1, this course is to supervise the students to conduct their own research, and exchange the views on the progress of each student's research activities with the fellow students.</p>	
Course content	
Students decides research questions, research metod and others. In each state, advisor provides suggestions, hints and some references.	
Prerequisites and registration requirements	
Students are expected to submit the initial drafts and participate in the discussions. Zealous participation and patience are necessary to accomplish the work.	
Preparation for the course	
As mentioned in the prerequisites.	
Textbooks	
Reading materials will be suggested in due course.	
Suggested readings	
Depending on the subject, lecturer can suggest recommended readings.	
Grading policy	
Participation and discussions (40%) and In-class presentation of research outcomes (60%).	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 2	NAGAHATA MAKOTO
Course description and Attainment target	
<p>This is the final stage of the master thesis writing based on the research conducted by the students. The course aims at providing necessary advice to the students for improving and completing their research paper. It is also expected that through class discussions, the students will be able to acquire wider perspectives as well as necessity of the further research in order to improve logical sequence and argument in the paper.</p>	
Course content	
<p>Most of the teaching will be based on individual meetings, although presentations and discussions among the students will also be arranged from time to time. The details of the schedule will be arranged according to the needs and progress of each student. However, the students are requested to complete the first draft of the paper before late May for proof reading, and to complete final paper before the 1st week of July.</p>	
Prerequisites and registration requirements	
<p>In the class presentation and discussions, active participation in the discussion by each student is highly requested.</p>	
Preparation for the course	
<p>The students are expected to complete draft of the research paper, and finalize it.</p>	
Textbooks	
<p>None.</p>	
Suggested readings	
<p>None.</p>	
Grading policy	
<p>Class participation in discussions (30%) Research efforts and attempts (30%) Contents of the paper (40%)</p>	
Other	
<p></p>	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 2	TANAKA HIDEAKI
Course description and Attainment target	
Following the course of Research Paper 1, this course will deal with the final writing-up stage of the research. Most of the tutorial will be done individually face to face, while there will also be some opportunities for group presentations and discussions among students to clarify students' paper.	
Course content	
The course consists of both individual consultancy by the teacher and the whole class presentation or discussion. The actual schedule of the course will be arranged according to the progress of each student's research. In general, week No. 1-5 draft a preliminary paper, week 6-10 re examine a final paper, and week 11-14 complete it.	
Prerequisites and registration requirements	
Each student is required to prepare for and make presentaion on the progress report of their own research, and active participation in the discussion is recommended.	
Preparation for the course	
Students are expected to draft their paper in advance and discuss based on it in the class.	
Textbooks	
Stephen Bailey, 2011, Academic Writing: A Handbook for International Students, Third edition, Routledge John W. Creswell, 2008, Research Design: Qualitative, Quantitative, and Mixed Methods Approaches, Third edition, SAGA Publications Kate L. Turabian et al., 2007, A Manual for Writers of Research Papers, Theses, and Dissertations: Chicago Style for Students and Researchers, Seventh edition, University of Chicago Press	
Suggested readings	
Readings and references will be provided on an as-needed basis.	
Grading policy	
Research efforts and attempts: 30%, Assessment of quality of Master's thesis: 70%	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 2	MATSUURA MASAHIRO
Course description and Attainment target	
This is a supervised thesis-writing course. Students will concentrate on drafting, writing and finalizing their thesis throughout the semester under the supervision of the instructor.	
Course content	
Every week students are asked to report the status of thesis-writing.	
Prerequisites and registration requirements	
Research Method 1 & 2 and Research Paper 1.	
Preparation for the course	
Students will prepare their research paper outside the classroom.	
Textbooks	
None.	
Suggested readings	
None.	
Grading policy	
Grading will be made by the status of thesis writing at the end of the semester.	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 2	KIMURA SHUNSUKE
Course description and Attainment target	
<p>This course is designed for the second year students who intend to write a research paper. The course is to supervise the students who conduct their own research for preparation of writing their master thesis. The students are required to prepare data, information and references based on their research proposal and then analyze them. Finally, they start to write a research paper.</p> <p>A class normally goes like bilateral discussion between students and lecturer, or presentation and discussion, thus tutorial approach is emphasized.</p> <p>Subjects: Decentralization, Deconcentration, Local administrative reform, Local autonomy, NPM in local governments, Intermunicipal cooperation, Intergovernmental relation, Redevelopment policy and such.</p>	
Course content	
<p>The course consists of both individual consultancy by the teacher and the whole class presentation or discussion. The actual schedule of the course will be arranged according to the progress of each student's research.</p>	
Prerequisites and registration requirements	
<p>Each student is required to prepare for and make presentation on the progress report of their own research, and active participation in the discussion is recommended.</p>	
Preparation for the course	
<p>Each student is required to prepare for and make presentation on the progress report of their own research, and active participation in the discussion is recommended.</p>	
Textbooks	
<p>Handouts will be uploaded on Oh!Meiji web page.</p>	

Suggested readings

Wayne C. Booth et al, 2016, The Craft of Research (Fourth Edition), Chicago.
John W.Creswell and J.David Creswell, 2018, Research Design (Fifth Edition), SAGE.
Stephen van Evera, 1997, Gide to Methods for students of Political Science, Cornell University Press.
Henry E.Brady and David Collier, 2010, Rethinking Social Inquiry, Rowman & Littlefield.
Robert K.Yin, 2014, Case Study Research, SAGE.
Kate L. Turabian, 2007, A manual for Writers, Chicago.
Stephen Bailey, 2011, Academic Writing: A Handbook for International Students, Third edition, Routledge
Lecturer's Papers
Meiji University Repository
<https://m-repo.lib.meiji.ac.jp/dspace/items-by-author?author=%E6%9C%A8%E6%9D%91%2C%E4%BF%8A%E4%BB%8B>
Lecturer's Works (Books)
"Regional Administration in Japan" (Single Work) Routledge,2017.
"Decentralization and Development of Sri Lanka within a Unitary State" (Co-author) Springer, 2017.
"Métropoles en chantiers2" (Co-author) Berger Levraut, 2018.
"Changements démocratiques et électroniques dans l'action publique locale en Europe: REvolution ou E-volution?", (Co-author) IFJD,2022.

Grading policy

Class contribution: 20%, Presentation at class: 30%, Paper writing: 50%
Details of assessment will be provided at the beginning of course.

Other

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 2	KATO RAY RYUTA
Course description and Attainment target	
Based on the supervision provided in Research Paper 1, continuous supervision will be given to students. In particular, in Research Paper 2, more focus will be given to crystallizing students' research paper. If satisfactory data is not obtained, then, an alternative data, or methods could be discussed. Numerical methods used in students' research paper will also be polished to improve their research paper.	
Course content	
1st	Literature Review 1
2nd	Literature Review 2
3rd	Discussion on existing literature
4th	Data Examination 1
5th	Data Examination 2
6th	Data Examination 3
7th	Numerical methods 1
8th	Numerical methods 2
9th	Numerical methods 3
10th	Estimation evaluation 1
11th	Estimation evaluation 2
12th	Presentation 1
13th	Presentation 2
14th	Final modification
Prerequisites and registration requirements	
Since this course is made for finalizing students' research paper, it is assumed that Research Paper 1 was taken.	
Preparation for the course	
Students' strong effort to crystallize their own research paper is required. When students cannot get any enough data, then they are also required to search for another data sets.	
Textbooks	
Suggested readings	

Grading policy
Evaluation is given based on to the extent how much they can respond to my requests in supervision, when they are asked to revise their research paper.
Other

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 2	NISHIDE JUNRO
Course description and Attainment target	
The students are required to conduct their own research and to complete their own Master paper.	
Course content	
The students are required to make presentations of thier reserch and improve it reflecting on their developed reserch plan, discussions and feedback in the class.	
Prerequisites and registration requirements	
NA	
Preparation for the course	
Instruct in the class.	
Textbooks	
NA	
Suggested readings	
NA	
Grading policy	
Participation in class discussions (10%), In-class presentation (20%), and Reserch Achievement (70%)	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 2	TSUJI MASAMI
Course description and Attainment target	
This course is to develop the research paper through discussion with the advisor and classmates.	
Course content	
Students will prepare and submit materials for discussion before each class, and give a presentation at the class on the progress of preparatory work and the substance of the draft research paper. Based on the presentation, discussion will be held. For further improvement of the paper, students are expected to revise the draft taking comments from the advisor and classmates into consideration.	
Prerequisites and registration requirements	
Those who have completed Research Method 1, Research Method 2, and Research Paper 1 are eligible for the course.	
Preparation for the course	
For presenting and discussing substance of the draft research paper, students should be ready for making full use of what they obtained through the courses above.	
Textbooks	
None.	
Suggested readings	
None.	
Grading policy	
Research efforts and attempts (30%) Quality of the research paper (70%)	
Other	

Subject number : (GS)IND612E	
Name of Subject	Name of Professor
Research Paper 2	KOBAYASHI YOSHIKI
Course description and Attainment target	
<p><COURSE DESCRIPTION></p> <ul style="list-style-type: none"> - This course is the continuation of "Research Paper 1" in the previous semester. - Students are supposed to complete their master theses. <p><ATTAINMENT TARGET></p> <ul style="list-style-type: none"> - Students should complete and submit their master theses by the due date set by the GSGS. - These papers must include essential elements for academic writings. (Please see the below "Grading and Evaluation" part.) <p><TEACHING METHODOLOGY></p> <ul style="list-style-type: none"> - The course will be in a seminar-style. - Students also should be proactively engaged in the class assignments for improving academic writing skills. 	
Course content	
<ul style="list-style-type: none"> - The class schedule could be flexible depending on each student's research progress situation. - Usually, each student has a personal discussion with the instructor every two weeks. 	
Prerequisites and registration requirements	
<ul style="list-style-type: none"> - This course is the continuation of "Research Paper 1" in the previous semester. 	
Preparation for the course	
<ul style="list-style-type: none"> - All students must get fully prepared for pre-announced assignments in each class. - Some behaviors may negatively affect grading and evaluation, such as; (1) unpreparedness, (2) incompleting assignment submission, and (3) absenteeism from the class without prior notice to the instructor. 	
Textbooks	
<p>Each student is strongly encouraged to obtain the following textbooks and to keep them at hand, though both are available in the University central library.</p> <ul style="list-style-type: none"> • Turabian, K.L., Booth, W.C., Colomb, G.G., Williams, J. M., and Bizup, J. (eds.) (2018), <i>A Manual for Writers of Research Papers, Theses, and Dissertations: Chicago Style for Students and Researchers (Ninth Edition)</i> (University of Chicago Press) • Booth, W.C., Colomb, G.G., Williams, J.M., Bizup, J., and Fitzgerald, W.T. (eds.) (2016), <i>The Craft of Research (Chicago Guides to Writing, Editing, and Publishing) (Fourth Edition)</i> (University of Chicago Press) 	
Suggested readings	
<ul style="list-style-type: none"> • Creswell, J. (2018), <i>Research Design: Qualitative, Quantitative, and Mixed Methods Approaches (Fifth Edition)</i> (SAGE Publications) • Gary King, G., Keohane, R.O., and Verba, S. (1994), <i>Designing Social Inquiry: Scientific Inference in Qualitative Research</i> (Princeton Univ Press) 	

Grading policy

[Presentation, discussions and other contribution in a class] 20%.

[Content of the final research paper] 80%.

- **Research objectives (including research questions and hypotheses)**

The proposal should clearly state the social problem that the research topic seeks to solve.

The proposal should include clear **research questions (RQs)**, and appropriate **hypotheses** for the RQs.

- **Methodologies of hypothesis verification.**

Include a description of both the **theoretical framework** and the **data collection and analysis methodologies**

- **Findings.**

The expected findings should maintain logical consistency with the research questions.

- **Social or academic value (significance) of the research .**

The proposal should objectively explain the research significance so that non-specialists can understand the subject.

- **Originality or uniqueness of the research.**

The proposal should state the novelty of the research accurately based on **review of previous studies**.

- **Limitations of the research and remaining future issues.**

Other