

Office/Facility Opening Hours in Nakano Campus

The office/facility opening hours at the Nakano Campus will be as follows.

1. Term: **From Wednesday, October 29, 2025 through Tuesday, February 3, 2026.**

* The Learning Lounge (1st Floor) will be closed all day during the University Festival Week, from Wednesday, October 29 through Tuesday, November 4. Please note that the opening time will change from 9:00 to 10:00 starting Wednesday, November 5.

* The Media Self-learning Room (2nd Floor) will close earlier during the University Festival Week, from Wednesday, October 29 through Tuesday, November 4. The closing time will change from 19:00 to 16:30

* The office will be closed from Friday, December 26 through Wednesday, January 7. Please refer to the [website](#) for the opening hours of the library.

* Any changes or updates will be announced accordingly.

2. Office Hours: (Office hours are subject to change.)

Facilities		Hours		Notes
		Mon~Fri	Sat	
Nakano Campus Entry Hours		7:00~22:30 (Sun~Sat)		Also accessible on Sundays and holidays, though administrative offices and facilities will all be closed. For the library, please check the library website . On the days when classes are held on holidays (September 23, October 13 and November 24), they will be open as usual.
1 F	Cafeteria	For opening hours, refer to the Website	Closed	The cafeteria space opening hours 【Weekday】 7:30~19:30 【Sat】 7:30~18:00 【Sun and holiday】 10:00~18:00
	Meidai-Mart			
	Campus Support (Travel・License)			
	Learning Lounge	10:00~18:00 ※	Closed	※ Closed at 17:00 on class suspension days. Closed all day from Oct. 29 (Wed) to Nov. 4 (Tue).
2 F	Library	For opening hours, refer to the Website		Please check the library website for access on Sundays and holidays.
	Media Self-learning Room	9:00~19:00 ※	Closed	※ Closed at 17:30 on class suspension days. Closed at 16:30 from Oct. 29 (Wed) to Nov. 4 (Tue).
3 F	Administrative Offices	9:00~11:30 12:30~17:00 ※	9:00~12:00	
	Faculty (Waiting) Room	8:30~19:30	9:00~12:30 ※	Closed on class suspension days and from January 24 onward. ※ No staff on Saturdays.
	Campus Clinic	For opening hours, refer to the Website		
4 F	Student Counseling Room	10:00~11:30 12:30~17:00	Closed ※	Consultation Appointment (Tel.03-5343-8080) ※ Advance appointments necessary for consultations on Saturdays (9:00~12:00)
	Media Support Desk	8:30~19:30 ※	8:30~14:00	※ Closed at 18:00 on class suspension days.
6 F	Certification Courses Office (Nakano Campus Sub-office)	9:00~11:30 12:30~16:30	Closed	Please check the website for operation days and hours.
	Employment and Career Development Support Room	9:30~11:30 12:30~18:00	9:00~12:30	Advance appointments necessary for consultations or alumni list browsing
8 F	MIMS Office	9:00~17:00	Closed	
9 F	Interdisciplinary Mathematical Sciences Faculty Office	9:00~17:30 ※	Closed	※ Closed at 17:00 on class suspension days.
13F	Global Japanese Studies Faculty Office	9:00~17:30 ※	Closed	※ Closed at 17:00 on class suspension days.