

Office/Facility Opening Hours in Nakano Campus

The office/facility opening hours at the Nakano Campus will be as follows.

1. Term: **From Wednesday, April 1, 2026 through Friday, July 31, 2026.**

2. Office Hours: (Office hours are subject to change.)

Facilities		Hours		Notes
		Mon~Fri	Sat	
Nakano Campus Entry Hours		7:00~22:30 (Sun~Sat)		Also accessible on Sundays and holidays, though administrative offices and facilities will all be closed. For the library, please check the library website . <u>On the days when classes are held on holidays (April 29 and July 20), they will be open as usual.</u>
1 F	Cafeteria	For opening hours, refer to the Website	Closed	The cafeteria space opening hours 【Weekday】 7:30~19:30 【Sat】 7:30~18:00 【Sun and holiday】 10:00~18:00
	Meidai-Mart			
	Campus Support (Travel・License)			
	Learning Lounge	10:00~18:00 ※	Closed	※ Closed at 17:00 during the orientation period and on class cancellation days.
2 F	Library	For opening hours, refer to the Website		Please check the library website for access on Sundays and holidays.
	Media Self-learning Room	9:00~19:00 ※	Closed	※ Closed at 17:30 during the orientation period and on class cancellation days.
3 F	Administrative Offices *1	9:00~11:30 12:30~17:00 ※	9:00~12:00	※ The International Student Office will be open as follows. 【Mon, Wed and Fri】 9:30~11:30, 12:30~16:30 Closed on the days when classes are held on holidays.
	Faculty (Waiting) Room	8:30~19:30	9:00~12:30 ※	Closed during the orientation period, on class cancellation days and from July 23 onward. ※ No staff on Saturdays.
	Campus Clinic	For opening hours, refer to the Website		
4 F	Student Counseling Room *2	9:30~11:30 12:30~16:30	Closed ※	Consultation Appointment (☎03-5343-8080) ※ Consultations on Saturdays (9:00~12:00) are by appointment only.
	Media Support Desk	8:30~19:30 ※	8:30~14:00	※ Closed at 18:00 during the orientation period and on class cancellation days.
6 F	Certification Courses Office (Nakano Campus Sub-office)	9:00~11:30 12:30~16:30	Closed	Please check the website for opening days and hours.
	Employment and Career Development Support Room	9:30~11:30 12:30~18:00	9:00~12:30	Consultations or alumni list browsing are by appointment only.
8 F	MIMS Office	9:00~17:00	Closed	
9 F	Interdisciplinary Mathematical Sciences Faculty Office	9:00~17:30 ※	Closed	※ Closed at 17:00 during the orientation period and on class cancellation days.
13F	Global Japanese Studies Faculty Office	9:00~17:30 ※	Closed	※ Closed at 17:00 during the orientation period and on class cancellation days.

*1 Effective April 1, 2026, the Nakano Academic Affairs Office, located in the Administrative Office on the 3rd floor of the Low-Rise Wing, will be reorganized into the School of Global Japanese Studies Office and the School of Interdisciplinary Mathematical Sciences Office, and the International Student Office will be established.

*2 Effective April 1, 2026, the Student Counseling Room on the 4th floor of the Low-Rise Wing will open and close 30 minutes earlier.

【Reference】 [Academic Calendar](#)