

Office/Facility Opening Hours in Nakano Campus

The office/facility opening hours at the Nakano Campus will be as follows.

1. Term: **From Sunday, September 20, 2026 through Wednesday, February 3, 2027.**

- * The Learning Lounge (1st Floor) will be closed all day during the University Festival Week, from Thursday, October 29 through Tuesday, November 3.
- * The PC Study Room (2nd Floor) will close earlier during the University Festival Week, from Thursday, October 29 through Tuesday, November 3. The closing time will change from 19:00 to 16:30
- * All offices/facilities except the library will be closed from Saturday, December 26 through Thursday, January 7. Please refer to the [website](#) for the opening hours of the library. In common areas (including lounges), lights and air conditioning will be turned off throughout this period to conserve electricity.
- * Any changes or updates will be announced accordingly.

2. Office Hours: (Office hours are subject to change.)

Facilities		Hours		Notes
		Mon~Fri	Sat	
Nakano Campus Entry Hours		7:00~22:30 (Sun~Sat)		Also accessible on Sundays and holidays, though administrative offices and facilities will all be closed. For the library, please check the library website . <u>On days when classes are held on holidays (Sep 21, 22, Oct 12 and Nov 23), they will be open as usual.</u>
1F	Cafeteria	For opening hours, refer to the Website	Closed	The cafeteria space opening hours 【Weekday】 7:30~19:30 【Sat】 7:30~18:00 【Sun and holiday】 10:00~18:00
	Meidai-Mart			
	Campus Support (Travel・License)			
	Learning Lounge	10:00~18:00 ※	Closed	※ Closed at 17:00 on class cancellation days. Closed all day from Oct 29 to Nov 3 and Dec 25 to Jan 7.
2F	Library	For opening hours, refer to the Website		Please check the library website for access on Sundays and holidays.
	PC Study Room	9:00~19:00 ※	Closed	※ Closed at 17:30 on class cancellation days. Closed at 16:30 from Oct 29 to Nov 3. Closed all day from Dec 25 to Jan 7.
	Individual Booths for Self-Study	9:00~19:00	9:00~19:00	
3F	Administrative Offices	9:00~11:30 12:30~17:00 ※	9:00~12:00	※ The International Student Office will be open as follows. 【Mon, Wed and Fri】 9:30~11:30, 12:30~16:30 Closed on days when classes are held on holidays.
	Faculty (Waiting) Room	8:30~19:30	9:00~12:30 ※	Closed on class cancellation days and from Jan 25 onward. ※ No staff on Saturdays.
	Campus Clinic	For opening hours, refer to the Website		
4F	Student Counseling Room	9:30~11:30 12:30~16:30	Closed ※	Consultation Appointment (TEL03-5343-8080) ※ Consultations on Saturdays (9:00~12:00) are by appointment only.
	Media Support Desk	8:30~19:30 ※	8:30~14:00	※ Closed at 18:00 on class cancellation days.
6F	Certification Courses Office (Nakano Campus Sub-office)	9:00~11:30 12:30~16:30	Closed	Please check the website for opening days and hours.
	Employment and Career Development Support Room	9:30~11:30 12:30~18:00	9:00~12:30	Consultations or alumni list browsing are by appointment only.
7F	Self-Study Room (#708,712)	7:00~22:00 ※	7:00~22:00 ※	※ Also accessible on Sundays and national holidays.
8F	MIMS Office	9:00~17:00	Closed	
9F	Interdisciplinary Mathematical Sciences Faculty Office	9:00~17:30 ※	Closed	※ Closed at 17:00 on class cancellation days.
13F	Global Japanese Studies	9:00~17:30 ※	Closed	※ Closed at 17:00 on class

	Faculty Office			cancellation days.
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【Reference】 [Academic Calendar](#)