As of November 4, 2026
Nakano Campus Division

Office/Facility Opening Hours in Nakano Campus

The office/facility opening hours at the Nakano Campus will be as follows.

1. Term: From Sunday, September 20, 2026 through Wednesday, February 3, 2027.

* All offices/facilities except the library will be closed from Saturday, December 26 through Thursday, January 7. Please refer to the website for the opening hours of the library. In common areas (including lounges), lights and air conditioning will be turned off throughout this period to conserve electricity.
* The Learning Lounge (1st floor) will close at 17:00 on Wednesday, December 23 and Thursday, December 24, and will be closed all day on Friday, December 25.
* The Media Self-learning Room (2nd floor) will close at 17:30 on Wednesday, December 23 and Thursday, December 24, and will be closed all day on Friday, December 25.
* Any changes or updates will be announced accordingly.

2. Office Hours: (Office hours are subject to change.)

Facilities		Hours		Notes
		Mon～Fri	Sat	
Nakano Campus Entry Hours		7:00～22:30（Sun～Sat）		Also accessible on Sundays and holidays, though administrative offices and facilities will all be closed. For the library, please check the library website. On days when classes are held on holidays (Nov 23), they will be open as usual.
1F	Cafeteria	For opening hours, refer to the Website	Closed	The cafeteria space opening hours 【Weekday】7:30～19:30 【Sat】 7:30～18:00 【Sun and holiday】10:00～18:00
	Meidai-Mart			
	Campus Support（Travel・License）			
	Learning Lounge	10:00～18:00 ※	Closed	※ Closed at 17:00 on class cancellation days. Closed all day from Dec 25 to Jan 7.
2F	Library	For opening hours, refer to the Website		Please check the library website for access on Sundays and holidays.
	PC Study Room	9:00～19:00 ※	Closed	※ Closed at 17:30 on class cancellation days. Closed all day from Dec 25 to Jan 7.
	Individual Booths for Self-Study	9:00～19:00	9:00～19:00	
3F	Administrative Offices	9:00～11:30 12:30～17:00 ※	9:00～12:00	※ The International Student Office will be open as follows. 【Mon, Wed and Fri】 9:30～11:30, 12:30～16:30 Closed on days when classes are held on holidays.
	Faculty (Waiting) Room	8:30～19:30	9:00～12:30 ※	Closed on class cancellation days and from Jan 25 onward. ※ No staff on Saturdays.
	Campus Clinic	For opening hours, refer to the Website		
4F	Student Counseling Room	9:30～11:30 12:30～16:30	Closed ※	Consultation Appointment (℡03-5343-8080) ※ Consultations on Saturdays (9:00–12:00) are by appointment only.
	Media Support Desk	8:30～19:30 ※	8:30～14:00	※ Closed at 18:00 on class cancellation days.
6F	Certification Courses Office (Nakano Campus Sub-office)	9:00～11:30 12:30～16:30	Closed	Please check the website for opening days and hours.
	Employment and Career Development Support Room	9:30～11:30 12:30～18:00	9:00～12:30	Consultations or alumni list browsing are by appointment only.
7F	Self-Study Room (#708,712)	7:00～22:00 ※	7:00～22:00 ※	※ Also accessible on Sundays and national holidays.
8F	MIMS Office	9:00～17:00	Closed	
9F	Interdisciplinary Mathematical Sciences Faculty Office	9:00～17:30 ※	Closed	※ Closed at 17:00 on class cancellation days.
13F	Global Japanese Studies Faculty Office	9:00～17:30 ※	Closed	※ Closed at 17:00 on class cancellation days.

【**Reference**】Academic Calendar