

The background is a solid blue color with various abstract white and light blue geometric patterns. In the top left, there is a grid of small 'x' marks. To its right is a vertical column of downward-pointing chevrons. Further right is a large, light blue arrow pointing towards the top right. Below the arrow is a vertical bar with a gradient. In the top right, there is a small white crosshair. In the bottom left, there is a small white triangle. In the bottom center, there is a vertical bar with a gradient. In the bottom right, there is a vertical column of downward-pointing chevrons and a cluster of small dots.

# School of Global Japanese Studies

## Enrollment Guidance

### ✦ 1st year students

# Campus

All years of  
Global Japanese Studies  
Interdisciplinary Mathematical Sciences

Nakano  
Campus

Undergraduate  
3rd and 4th year of  
6 Arts Schools

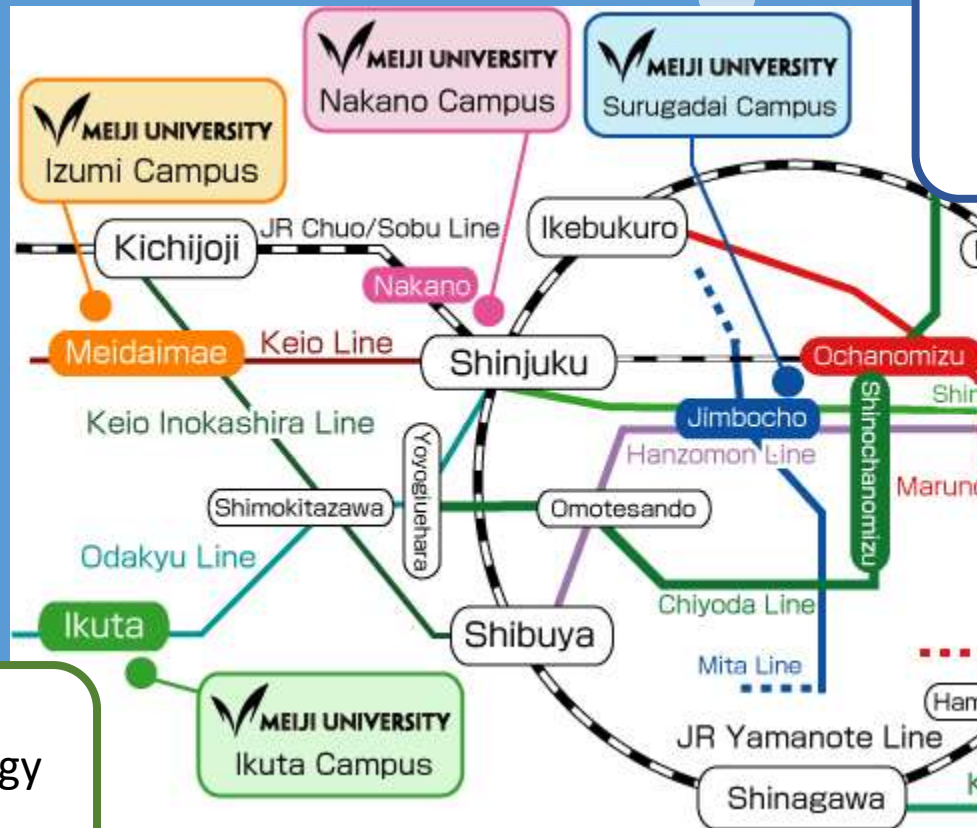
Izumi  
Campus

Undergraduate  
3rd and 4th year of  
6 Arts Schools

Surugadai  
Campus

All years of  
Science and Technology  
Agriculture

Ikuta  
Campus



# Academic Calendar

See p.1 of the Syllabus or our website for details.

**Spring: Apr 1 – Sep 19**

S1: May 7 – June 17

S2: June 18 – July 29

**Fall: Sep 20 – Mar 31**

F1: Sep 21 – Nov 14

F2: Nov 16 – Jan 23

Take note of schedules including classes held on public holidays, make up classes, school festival week, class cancelation dates.



**Class duration**

**100  
min**

1 class (1 koma)  
100 min  
(a/b module)

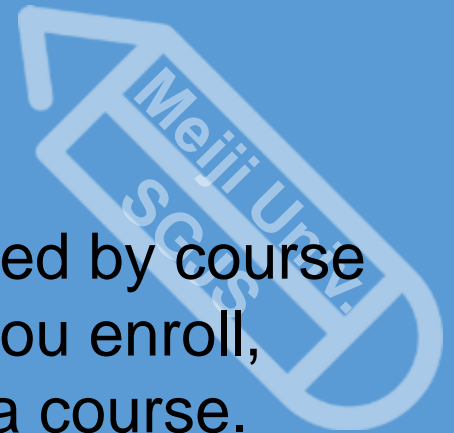


# Basic terms

**Credits** A standard measurement determined by course length and contents. Given when you enroll, complete course works, and pass a course.

**Registration** To enroll and learn in courses to earn credits

**Graduation Requirements** Requirements that need to be fulfilled to graduate



# Graduation Requirements

(Enrollment year AY2013 or after)

See Catalog p. 11 - 19



8

semesters

- ① Enrolled in the university for 8 semesters (4 years).

\*Except for early graduates

58

Required elective courses in English

- ② 58 required elective credits in English courses (type1/type2)

12

credits

- ③ Earn at least 12 credits from their 7<sup>th</sup> semester, which are applied to graduation requirements

124

credits

- ④ Earn at least 124 credits

**Please also be careful with elective courses and required elective courses!**

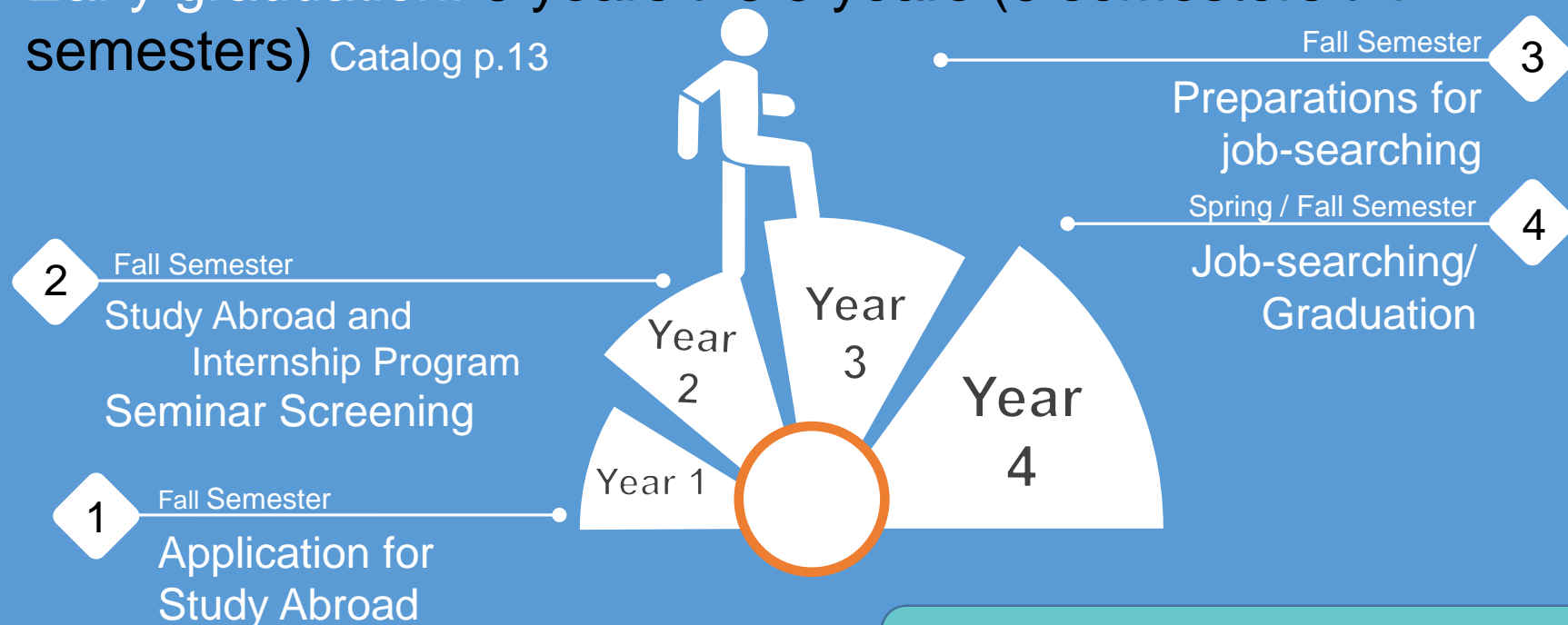
# Graduation requirements

(Enrollment year AY2013 or after)

See Catalog p. 11 - 19

Normal case: Graduate after being enrolled in SGJS for 4 years (8 semesters)

Early graduation: 3 years or 3.5 years (6 semesters or 7 semesters) Catalog p.13



Bachelor's degree in  
Global Japanese Studies

# Types of courses

Catalog p.40

Spring Semester Apr 1 – Sep 19

Fall Semester Sep – March 31

Spring Semester  
first half intensive  
course (S1)  
May 7 – June 17

Spring Semester  
second half intensive  
course (S2)  
June 18 – July 29

Fall Semester  
first half intensive  
course (F1)  
Sep 21 – Nov 14

Fall Semester  
second half intensive  
course (F2)  
Nov 16 – Jan 23

1 class per week  $\times$  14 weeks  
2 classes per week  $\times$  7 weeks

Lectures,  
seminars

2

credits

2 classes per week  
 $\times$  14 weeks

Foreign languages,  
sports, etc.

1 class per week  
 $\times$  7 weeks

1

credit

1 class per week  $\times$  14 weeks  
2 classes per week  $\times$  7 weeks

Intensive courses

# Course registration: credit limitations

(Enrollment year AY2013 or after)

Catalog p.12



Year	1st		2nd		3rd		4 <sup>th</sup>		Required credits
Semester	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall	
Upper limit	20	20	24	24	24	24	24	24	124 to 184
Lower limit	6	6	6	6	6	6	12		—

• **Courses that apply toward credit limitations : All newly registered courses and repeat courses that are included in graduation requirements.**

\*Exceptions: Practicum in Global Japanese Studies E, Internship in Japan, Volunteer Abroad Program, Study-Abroad Program

• **For 4<sup>th</sup> year students, the lower limit for registering courses is 12 credits total throughout the 7<sup>th</sup> and 8<sup>th</sup> semester (rather than 6 credits for each semester).**



# Course registration: types of courses

- **Required course:** Courses that must be obtained
- **Required elective course:** Courses that must be obtained (select courses from certain category of courses)
- **Electives:** Courses that are not required or required elective

	Mon	Tue	Wed	Thu .....
1 <sup>st</sup>	Required		Electives	
2 <sup>nd</sup>		Required elective course	Required elective course	Required
3 <sup>rd</sup> . . .	Electives		Required	

# Course registration: types of courses

Courses	Required	Electives (required)	Electives
English Language	4	—	56
Second Foreign Language			
Japanese Language			
Global Japanese Studies	i.e.) If you take 58 credits, 8 credits will be included in Electives	50	
General Studies	i.e.) If you take 16 credits, 8 credits will be included in Electives	8	
Seminars	—	—	

# Course registration

( Enrollment year AY2013 or after )



- Check the courses Syllabus p.29
- Check important points for registration Syllabus p.12-

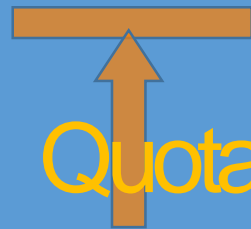
1



Courses with the same title cannot be taken more than once.

(except for some subjects)

3



If the course has a student quota  
⇒ Pre-registration may be required

2

Please register all courses for this academic year in the Spring Semester (including Fall Semester courses).

Register all courses in Spring


4

You can take courses assigned to a lower year but not vice versa



# Course registration: attend the first class

1 class = 100 min

a module (50 minutes)  b module (50 minutes)

Please see the Syllabus for information on the first class for each course

**a b module introduction will not be conducted in 2020 Spring**

科目名 Subject title	宗教と哲学A Religion and Philosophy A	2単位 2 credits
担当者 Teacher name	美濃部 仁 Hitoshi Minobe	
宗とキカ		
多くの問題を取り上げることができませんが、根本的な問題を、できるかぎり深く考察することを目指します。 取り上げた諸思想において何が問題になっているのかを理解することを目指します。		
2. 授業内容 / Content (14 weeks)		
第1回	a : 授業の概要、哲学とは何か、宗教とは何か b : 上記aと同じ内容	
第2回	旧約聖書思想(1) : 天地創造と楽園追放	
第3回	旧約聖書思想(2) : アブラハム物語(信仰について)	

⇒ Please attend the first class before you decide on the courses to register!

# Course registration schedule



## Online registration (Web registration system)

Tue, May 12, 1 pm – Thu, May 14, 10 am

Global Japanese Studies courses (including quarter-length courses),  
Elective Courses from Other Faculties,  
Second Foreign Language Courses (held by SGJS), etc.

See SGJS website for courses that are not listed above



# After course registration

Syllabus p.6-

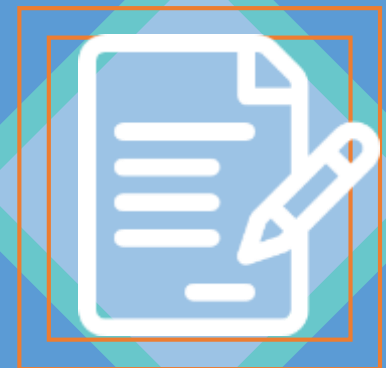


Your individual class schedule will be released **May16** on Oh-o! Meiji



Withdrawal period:  
You can withdraw from  
up to **2 GJS courses**  
**(4 credits maximum)**

**Spring : early-June**  
**Fall : mid-October**



**Final Exam Period**

Exam Schedules will be announced **approximately 10 days before** the exam period

# Inquiries at the School Office



**Absence  
for a special  
reason**

For example, influenza,  
attending a funeral, etc.

**Final Exams**

→ **Directly consult  
your instructor**

→ **Follow required procedures  
at the School Office**

# Quarter-length courses

Spring Semester Apr. 1 — Sept. 19

S1

May 7 — June 17

S2

May 18 — July 29

Fall Semester Sept. 20 — Mar. 31

F1

Sept. 21 — Nov. 14

F2

Nov. 16 — Jan. 23

**1**

First class

\* S2/F2 will start after the course registration in spring

**2**

Course registration

Remember to register courses in the latter half!

May 12 — May 14  
Web registration system

**3**

Withdrawal from registered courses

Spring Semester: early — June  
Fall Semester: mid-October

**4**

Final exams

Held during final exam period





# Evaluation and GPA



# Evaluation and GPA

\*GPA: Grade Points Average Catalog p.26

Performance Evaluation	Grade	Points	Achievement level (Attainment level of targets which are deemed necessary for mastering course material)	GP
Pass	S	100 - 90	Performed extremely well	4
	A	89 - 80	Performed well	3
	B	79 - 70	Performed satisfactorily	2
	C	69 - 60	Achieved the minimum targets, but performed unsatisfactorily in some respects	1
Fail	F	59 or less	Did not achieve minimum targets	0
	T	Did not take exam	Absent from exam, etc.	0
Approved	N	—		n/a

# Academic results and GPA

\*GPA: Grade Points Average catalog p.27

$$\text{GP} \times \text{Credits} = \text{GPA} = 2.0$$

Total credits for all registered courses

Course	Grade	GP x Credits			
English (Speaking) I	S	4	x	2	= 8
Japanese Expression (Writing)	S	4	x	2	= 8
Manga Culture A	B	2	x	2	= 4
Advertising History A	F	0	x	2	= 0
International History A	T	0	x	2	= 0
Total		10		20	



# Things to know for university life

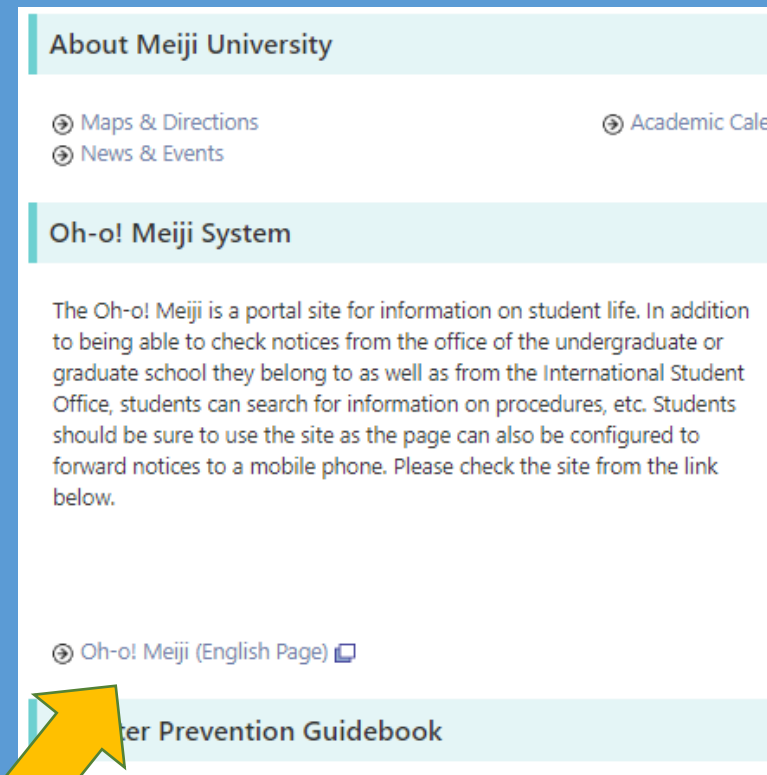


# Oh-o!Meiji

Announcement from university,  
Class schedule, submitting assignments etc...



From “For Students”  
section, scroll down  
and find the link for  
Oh-o!Meiji



# Oh-o!Meiji

ID: Student ID Number

Password: The one you wrote on the Admission Registration Form



A screenshot of the Oh-o!Meiji portal home page. The page has a dark blue header with the "Oh-o! Meiji" logo on the left and navigation links like "User Manuals", "Contact us", "Help", "Language", "Individual Settings", and "Log Out" on the right. Below the header is a secondary navigation bar with icons and labels for "HOME", "ClassWeb", "Search", "Group", "Portfolio", and "Global". A red circle highlights the "ClassWeb" and "Search" icons. The main content area is divided into several sections: "Calendar" (showing a monthly view for 2020/3), "Notifications for you/Notifications from your department" (with sub-tabs for "All", "Notifications for you", and "Notifications from your department"), "Notifications concerning your classes" (with sub-tabs for "All", "Cancel/Extra Class", "Classroom/Timetable", "Classweb", and "Group"), and "Other notifications from the University" (with sub-tabs for "All", "Career Support", "Student Support", "Global", and "Other"). A red circle highlights the "Notifications concerning your classes" section. On the right side, there are sections for "Meiji Mail", "RSS Reader" (with "Meiji Mail" and "About Meiji Mail" links), and "Links" (with "On-Campus Links" and "My Links Collection").

Class Web: Your class schedule  
Search: Syllabus search

Announcements from the  
university, faculty, and  
administrative office.

Class cancellation  
Make-up class information

# Announcements from the University



Oh-o! Meiji



University website

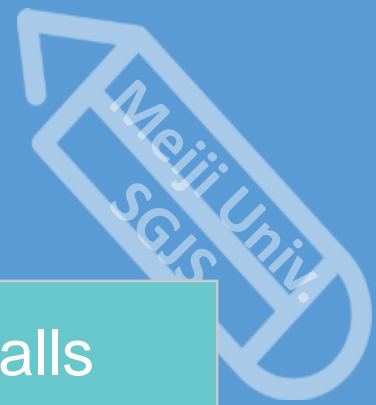


Bulletin Boards  
(1F High Rise Building)

Please forward Oh-o! Meiji notifications  
to your email, or check them regularly



# Information Board



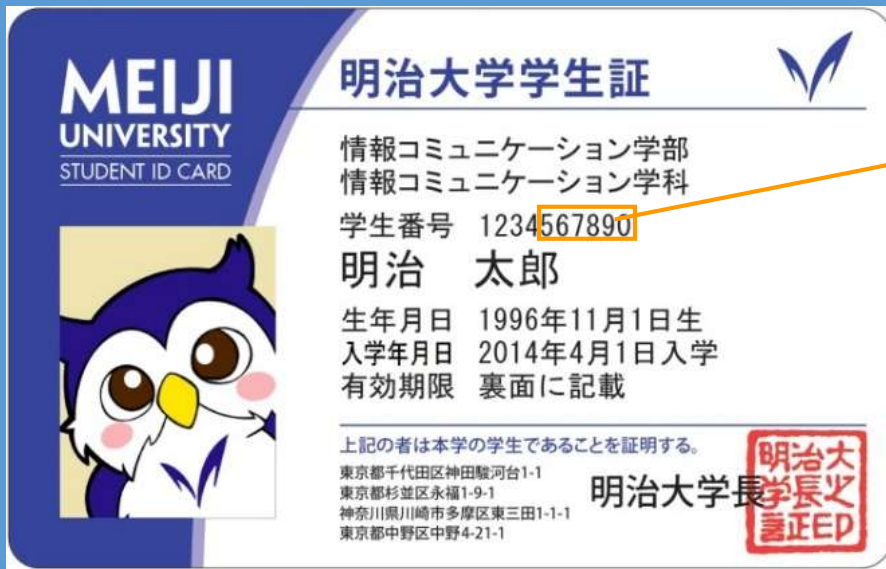
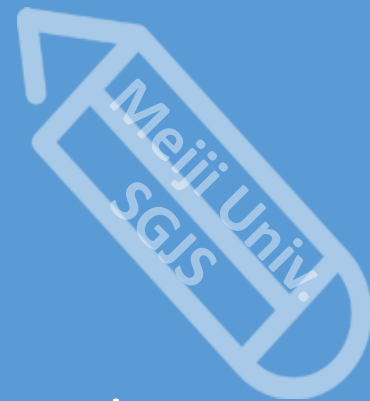
Student calls  
Class cancelation  
Room change

Info board





# Meiji mail

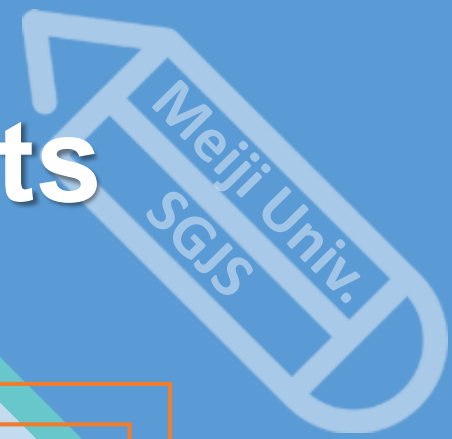


Your email account is...  
eu●●●●●●@meiji.ac.jp

Your ID is...  
The same as the email account

Your password is ...  
The same as your Oh-o!Meiji password

# Academic Supports



Teaching  
Assistant

@ Learning Lounge  
(1F, High-rise wing)

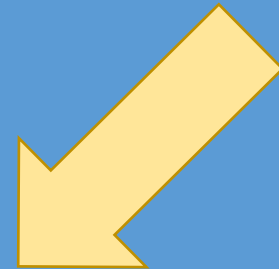
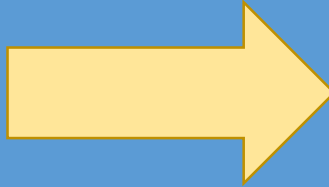
Office  
Hours

Office Hour of full-time teachers  
Office Hour of English teachers



# Administrative Office

Meiji Univ.  
SGJS



# Inquiries



Courses,  
Exams,  
Enrollment status,  
Academic Affairs



Scholarships,  
Club circles,  
University life

The School of Global Japanese Studies  
No.3 counter (3F, low-rise wing)

Student Support  
No.5 counter (3F, low-rise wing)

Access to PC,  
Research



Computer Laboratory  
2F, High-rise wing

Health  
consultation



Clinic (3F, Low-rise wing)  
Student Counseling Room (4F, Low-rise wing)

# Administrative Office Hours



9:00-11:30,  
12:30-17:30

Hours change  
during **summer**  
and **winter break**,  
and **holidays**  
when classes are  
hold

Closed

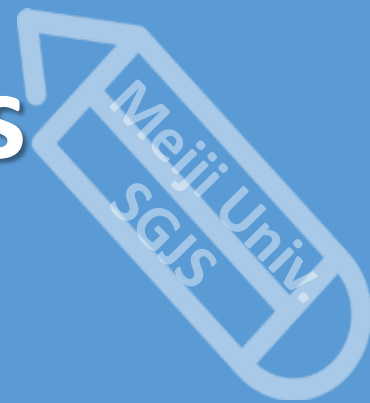
**Sundays,**  
**National holidays,**  
**and University**  
**holidays**



9:00-12:30

**Check Oh-o!Meiji system **regularly!****

# Upcoming Schedules



**Classes start**

Thu, May 7

**Course registration period**

Tuesday, May 12, 1 : 00 PM ~

Thursday, May 14, 10 : 00 AM