

## School of Global Japanese Studies Study Abroad Encouragement Subsidy AY2026 Application Guidelines

### 1. Contents

**[IMPORTANT] This subsidy is only for students of the School of Global Japanese Studies.**

The "School of Global Japanese Studies (SGJS) Study Abroad Encouragement Subsidy" supports students who participate in the following SGJS organized programs, subject to screening, and does not require repayment.

- SGJS Study Abroad and Internship Programs (inter-faculty) [Fee-Paying] (study period of 1 semester or 1 academic year)
- Designated SGJS organized short-term programs (study period of less than 1 semester)

Those who wish to apply must read this Application Guidelines thoroughly and prepare the necessary documents and apply by the designated application deadline.

※ Only [Fee-Paying] programs (requiring payment of tuition to the host institution) are eligible for this subsidy.

※ [Exchange] programs (which do not require payment of tuition to the host institution), such as NUS, are not eligible for this subsidy. Participants in such programs may apply for the "Meiji University Study Abroad Encouragement Subsidy (Expenses Subsidy)" offered by the International Student Center.

**[IMPORTANT]**

- ※ Eligible applicants and recipients for the "SGJS Study Abroad Encouragement Subsidy" (Participants of the SGJS Study Abroad and Internship Programs (inter-faculty) [Fee-Paying]) do not meet the eligibility requirements to apply for the "Meiji University Study Abroad Encouragement Subsidy (Tuition Subsidy)" offered by the International Student Center. Therefore, eligible applicants for the "SGJS Study Abroad Encouragement Subsidy" **may also apply** for the "Meiji University Study Abroad Encouragement Subsidy (Expenses Subsidy)" but **cannot apply** for the "Meiji University Study Abroad Encouragement Subsidy (Tuition Subsidy)".

Those who did not apply for the "SGJS Study Abroad Encouragement Subsidy," regardless of the reason, are not eligible to apply for the "Meiji University Study Abroad Encouragement Subsidy (Tuition Subsidy)".

For reference, "Meiji University Study Abroad Encouragement Subsidy" details are in the Application Guidelines issued by the International Student Center.

[International Student Center] **Meiji University Study Abroad Encouragement Subsidy website** : <https://www.meiji.ac.jp/cip/financial/jyosei.html>

For inquiries, contact the International Collaboration Office (Izumi Campus).

### 2. Subsidy Type

Subsidy Type	Length of Study Abroad
(1) [Category 1] Long-term study abroad programs	From one semester to one academic year
(2) [Category 2] Short-term study abroad programs (including online programs)	Less than one semester

### 3. Study Abroad Programs eligible for subsidy in AY2026

(1) [Category 1] Long-term study abroad programs		
Eligible Study Abroad Programs	Host Institutions (Programs)	Study Abroad Period
SGJS Study Abroad and Internship Programs (inter-faculty) <b>&lt;Fee-Paying&gt;</b>  ※ Depending on the host institution (program), the study abroad period can be either "one semester" or "one academic year."	① Florida State University Disney Internship Program (DIP)	One semester
	② University of Oxford Hertford College	One semester
	③ Community colleges in the US etc.	One semester or one academic year
	④ Södertörn University etc.	

※ Eligible study abroad programs are available at the URL below. (Only <Fee-Paying> programs qualify.)

<https://www.meiji.ac.jp/nippon/6t5h7p000034cqzz-att/mkmht000000i32r2.pdf>

(2) [Category 2] Short-term study abroad programs
Details will be provided after your participation in an eligible program is confirmed.

※ Short-term study abroad programs that are not designated, including those organized by the International Student Center, ICYE Japan Volunteer Programs, or individually arranged overseas study/training programs, **are not eligible for this subsidy.**

## 4. Eligibility Requirements

### (1) [Category 1] Long-term study abroad programs

Those who meet ALL of the following conditions ①~④

- ① Participating in the "2026 SGJS Study Abroad and Internship Programs (inter-faculty) [Fee-Paying]"
- ② **Cumulative GPA of 2.0 or higher** as of the end of the AY2025 Fall Semester.
- ③ Able to pay Meiji University tuition and fees for the study-abroad period by the deferred payment deadline
- ④ Have not exceeded the maximum number of subsidy awards (see "6. Maximum Number of Subsidy Awards")

### (2) [Category 2] Short-term study abroad programs

Those who meet ALL of the following conditions ①~④

- ① Applicants who have applied for and been officially accepted into a designated program (see "3. Study Abroad Programs eligible for subsidy in AY2026")
- ② Generally, a **cumulative GPA of 2.0 or higher** through the most recent completed semester (not required for new students with no grades yet).
- ③ Able to pay Meiji University tuition and fees for the semester of program participation by the deferred payment deadline
- ④ Have not exceeded the maximum number of subsidy awards (see "6. Maximum Number of Subsidy Awards")

## 5. Amount of Subsidy

Subsidies will be awarded within the available budget, up to the **maximum** amounts specified below.

**[IMPORTANT]** The final subsidy amount will be announced in the screening results.

(1) [Category 1] Long-term study abroad programs		Subsidy Amount (Maximum)
Study Abroad Period	One semester	500,000 JPY
	One academic year	1,000,000 JPY

  

(2) [Category 2] Short-term study abroad programs		Subsidy Amount (Maximum)
Program Fee	Less than 500,000 JPY	40,000 JPY
	500,000 JPY or above	70,000 JPY
	Fee-paying online programs that do not involve overseas travel.	20,000 JPY

The amounts shown indicate the **maximum** subsidy. Due to budget limitations, the awarded amount may be reduced depending on the number of applications.

The final subsidy amount will be notified in the **screening result notice** issued by SGJS.

- ※ If applications exceed the budget, allocation may be determined based on GPA criteria.
- ※ Not all applicants may receive a subsidy, depending on application volume.

**[Special Provisions for Certain SGJS Study Abroad Programs <Fee-Paying>] \*Excluding the FSU Disney Internship Program (DIP)**

※ This subsidy may be combined with the JASSO Overseas Study Support Program Scholarship (**90,000-120,000JPY per month** × study period). **However, when combined, the amount of this subsidy will not exceed the total amount awarded by JASSO.** For details on the JASSO scholarship, refer to the separately announced guidelines.

## 6. Maximum Number of Subsidy Awards

The number of times this subsidy may be awarded during enrollment at SGJS is as follows.

Subsidy Type	Maximum Number of Subsidy Awards
(1) [Category 1] Long-term study abroad programs	1 time
(2) [Category 2] Short-term study abroad programs (including online programs)	2 times

- ※ Due to budget limitations and in the interest of fairness, the subsidy amount may be adjusted based on the total amount and number of subsidy payments.

## 7. Screening Standards

- Applications are screened and selected by the SGJS Faculty Meeting. In addition to document screening, interviews etc. may be conducted.
- Selection is based on overall assessment, including eligibility, completion of required internal procedures before departure, and proper reporting of overseas contact and residence information after the start of the program.
- This subsidy is awarded to students who are recognized as having excellent academic performance.
  - ※ For screening, the cumulative GPA up to AY2025 Fall Semester will be retrieved and used from the Meiji University academic system.

## 8. Obligations of the Recipient

Recipients must fulfill obligations (1)–(2); failure to do so will require repayment of the subsidy.

Failure to meet the obligations in (2) may affect screening and result in a reduced grant or rejection, even before results are announced.

- (1) Cooperate with SGJS study-abroad promotion activities (e.g., presentations and consultations at events such as Open Campus, written study abroad reports). FSU Disney Internship Program (DIP) participants must attend meetings with future program participants (February/March).
- (2) Properly report study-abroad information\*. (Prompt notification is required if the study period is shortened, as the grant amount may be adjusted.) \*Study abroad information includes the destination (institution) and duration of study abroad, departure and return dates, overseas address (including travel) (including room number), contact details (phone number and email address where you can be reached), flight information, etc. Please notify us promptly if there are any changes.

## 9. Application Procedures and Period

**!! Late applications will not be accepted under any circumstances. !!**

### (1) [Category 1] Long-term study abroad programs

※From AY2026, applications and required documents must be submitted online through the questionnaire in the Oh-o! Meiji system.

#### How to Apply (Online Application via Oh-o! Meiji system questionnaire)

##### Questionnaire: 「2026年度 国際日本学部外国留学奨励助成金 申請/AY2026 SGJS Study Abroad Subsidy Application」

- ※ The questionnaire can be viewed, submitted, revised **only** during the application period. No submissions or revisions are accepted outside the application period.
- ※ All documents listed in “10. Application Documents” must be submitted online via the questionnaire.
- ※ In addition to document submission, the questionnaire includes approximately 40 questions. (It may take approx. 30 min to complete.) Please allow sufficient time to complete the application before the deadline. Question items include applicant information, program details, and bank account information etc.

#### Online Application Period

**April 27, 2026 (Mon), 13:00 ~ June 10, 2026 (Wed), 15:00**

- Those who have completed their applications will be registered to the Oh-o! Meiji Group and notified through Oh-o! Meiji by June 17 (Wed). If you do not receive the message sent via Oh-o! Meiji by June 17(Wed), promptly contact the SGJS Office (Study Abroad) (goabroad@mics.meiji.ac.jp).
- ※ Note that this notification that will be sent by June 17 (Wed) is not the announcement of results. Results and notifications will be announced via this Oh-o! Meiji group.

#### [Important]

- ※ Submissions outside the application period will not be accepted. Prepare your application well in advance and ensure to complete your application within the application period.
- ※ Online application must be completed by the applicant him/herself.
- ※ Applicants are responsible for ensuring the accuracy of all information and uploaded files. Changes or file reuploads on the Oh-o! Meiji may be made by the applicants themselves during the application period, if necessary.

### (2) [Category 2] Short-term study abroad programs

- ① Once your participation in an eligible short-term study abroad program has been confirmed, the **SGJS Office (Study Abroad) will contact you separately with instructions on how to apply for this subsidy.**
- ② Follow the instructions and submit all required documents by the designated deadline.

## 10. Application Documents

### (1) [Category 1] Long-term study abroad programs

- All required documents must be submitted online via the Oh-o! Meiji questionnaire. Ensure to prepare all required documents beforehand.
- Incomplete applications or missing documents will not be reviewed. Applicants are solely responsible for reviewing their documents.
- Designated forms are available at: <https://www.meiji.ac.jp/nippon/mkmht000000hu7uf.html?channel=main>
- Ensure to **scan at high resolution** to ensure all scanned PDF documents are **clear and legible**.

#### [Required documents ①~②]

##### ① SGJS Study Abroad Encouragement Subsidy Application Form (designated form)

- To be filled in electronically except for the signature.
- This form includes Study Abroad Statement of Purpose (450 to 600 words).
- Make a scanned copy (PDF) after filling out and signing the form.

##### ② Photocopy of front cover and the first two pages of the bank account book (Savings Account) (to be affixed on the designated form)

- Submit a copy of the front cover and the first two pages of the bank account book showing the bank account information you filled in the online application.
- Complete all sections by computer and check the required boxes, except for the attachment section. Attach a copy of your bankbook, scan the document, and submit it as a PDF. This will be used to verify your account.
- **The bank account must be an ordinary savings account (普通預金) in the applicant's (student's) own name, held at a bank in Japan, and valid during the payment period stated in “11. Steps after the Application.”**
- If you do not have a paper bankbook, attach a printed Web/Eco bankbook screen showing your account details.

## 11. Steps after the Application

### (1) [Category 1] Long-term study abroad programs

- ① Screening results will be notified to the applicant via Oh-o! Meiji.
- ② We cannot respond to any inquiries regarding the selection process, interim results, or review details.
- ③ Schedule after the application is planned as below. (Note that this schedule is subject to change.)

<b>Announcement of results (Successful applicants will be notified of the subsidy amount)</b>	<b>December, 2026 (Tentative)</b>
<b>Payment</b>	<b>Mid-January to mid-February, 2027 (Tentative)</b>

### (2) [Category 2] Short-term study abroad programs

- ① Screening results will be notified to the applicant via Oh-o! Meiji.
- ② We cannot respond to any inquiries regarding the selection process, interim results, or review details.
- ③ Schedule after the application will be notified to the applicants.

## 12. Policy on Cancellation and Repayment of Subsidy Benefits

In any of the following cases, the subsidy will be cancelled or suspended, and the recipient will be required to return the subsidy.

- ※ If repayment of the subsidy is requested, you must do so by the specified deadline.
- ※ If the study abroad program is cancelled before departure by the host (destination) institution or Meiji University, no subsidy will be provided.

- ① Those who have withdrawn, been suspended, or been expelled.
- ② Those whose participation in the study abroad program is revoked.
- ③ Those who withdraw from participation for personal reasons.
- ④ Those who shorten the program or return early must repay the subsidy on a monthly prorated basis.
- ⑤ Those who take a leave of absence, withdraw, or are expelled during the study/participation period.
- ⑥ Those who show poor academic performance during the study period, including extended absences.
- ⑦ Those who have made false statements in the application documents.
- ⑧ Those who have neglected their obligations as a recipient.
- ⑨ Those who are deemed inappropriate as a recipient, etc.

## 13. Inquiries

Meiji University

School of Global Japanese Studies Office (Study Abroad) / No. 4 Counter, 3F Office, Nakano Campus

E-mail : goabroad@mics.meiji.ac.jp ※Ensure to include your student ID number and name in the email subject line.

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