

#### General Study Guidance for First-year Students (AY2020)

School of Global Japanese Studies Meiji University



#### Courses

#### Lectures, seminars, practical classes Different class style, contents, and evaluation methods

#### **Course periods:**

•Spring Semester/Fall Semester

•Quarter-length courses (Spring Semester/Fall Semester): First half intensive courses(S1/F1), Second half intensive courses(S2/F2)

Summer Intensive/Spring Intensive (held during school break)

#### □5-point scale evaluation (S – C, and F/T). ⇒Number of credits earned and GPA

© Meiji University,All rights reserved



#### Lecture courses

# Attendance, attitude Taking notes, making use of materials Voluntary and active participation



#### Studying effectively

#### Make effort to review and prepare

Course credits are also associated with self-study time (not only the time during class).

#### **Office Hours:** Communication with faculty

#### Learning Lounge

https://www.meiji.ac.jp/nksd/6t5h7p00000hyoqi.html

#### **TA: Academic Support**

https://www.meiji.ac.jp/learn-s/nakano/index.html



#### **Using the Syllabus**

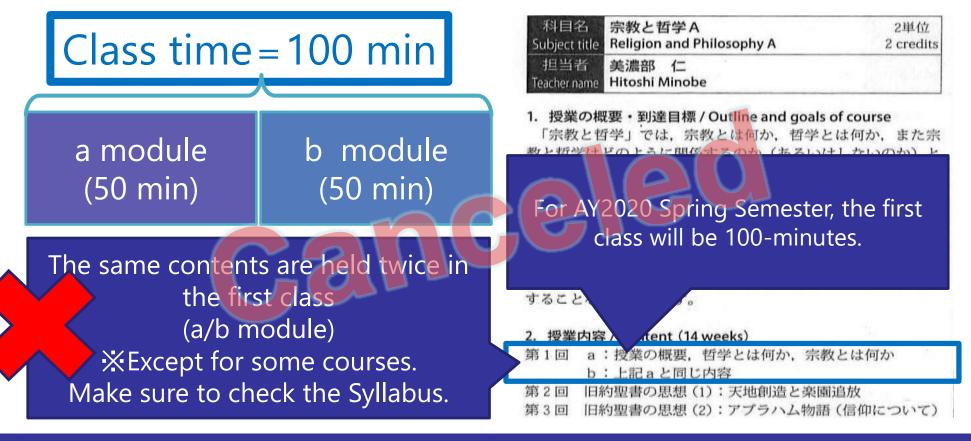
#### Importance of the Syllabus Choosing your courses Textbooks, reference books Attendance for the first class (Required)



#### The first class

 $\Rightarrow$ a/b module: The same contents are held twice in the first class

#### **Important: Canceled for AY2020 Spring Semester**





### How to collect information to solve problems

#### Identify the problem, and decide on how to collect information

### Assess validity and reliability Statistical data Oh-o!Meiji



#### **Collecting information** (Outside the Campus Library)

#### Use libraries off-campus

National Diet Library, public libraries, specialized libraries, etc.

### ■Resources outside the library ■Internet [⇒ICT Basic I ]



#### Writing reports

# □Citing sources □Plagiarism ⇒Refer to… How to write a report - Quotation and Plagiarism -



#### How to choose books for citation

## Technical books General books Educational books Self-help books, how-to books