HyFlex Zoom Class Manual

TABLE OF CONTENTS

1. Connect to the Internet

Welcome to the MIND Connection Service.
モバイル情報コンセント接続サービス

認証画面では、
　[Username]には、共通認証アカウント もしくは MINDモバイルアカウントのID
　[Password]には、共通認証アカウント もしくは MINDモバイルアカウントのパスワード
を入力してください。

Username　[　　　　　　　　　　　　　]
Password　[　　　　　　　　　　　　　]

Login

Use your authentication ID and Password to login
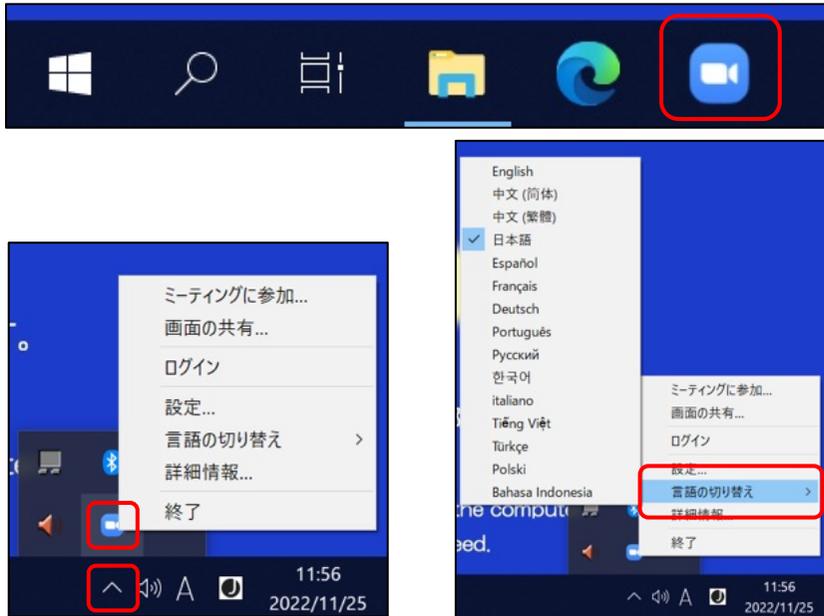
(Same as Oh-o!Meiji)

2. Microphone and Camera Settings

Turn on the microphone
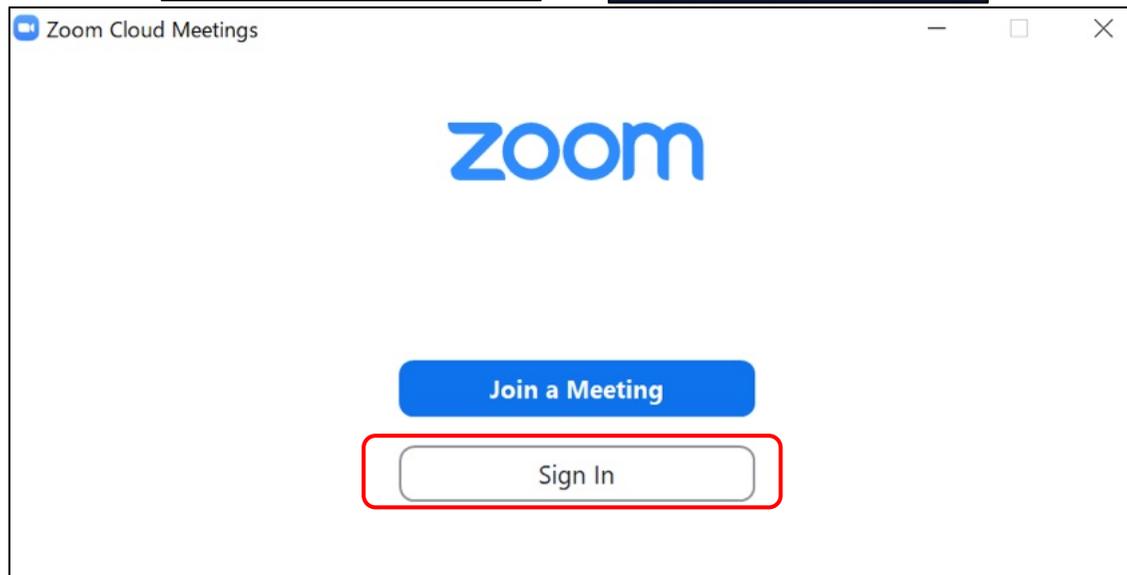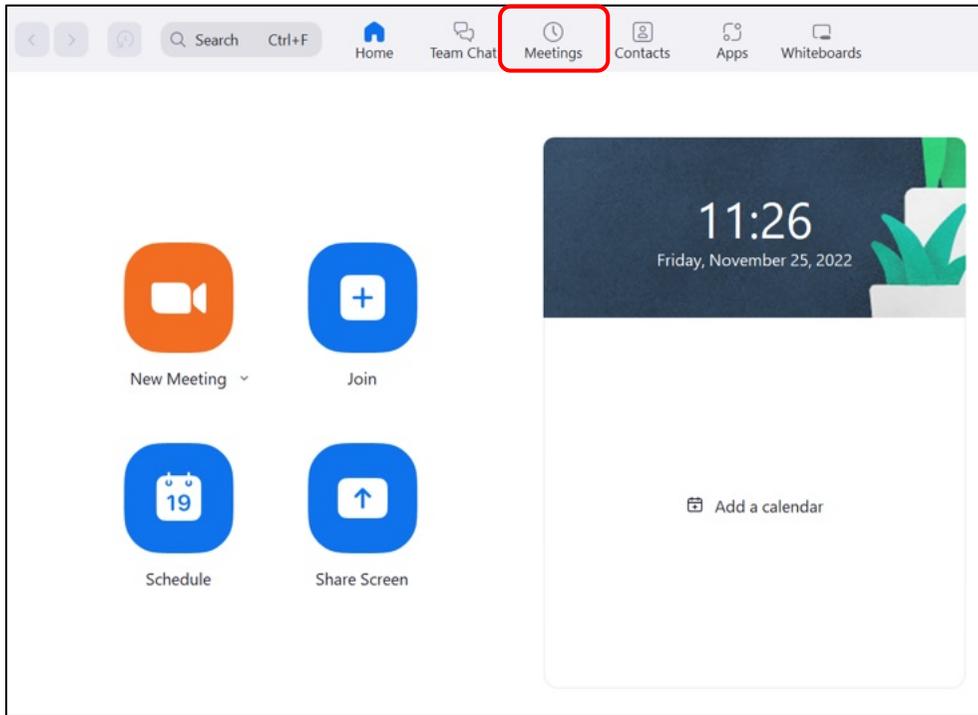
Green light = ON

3. Start a Zoom Meeting

Launch Zoom from the task bar

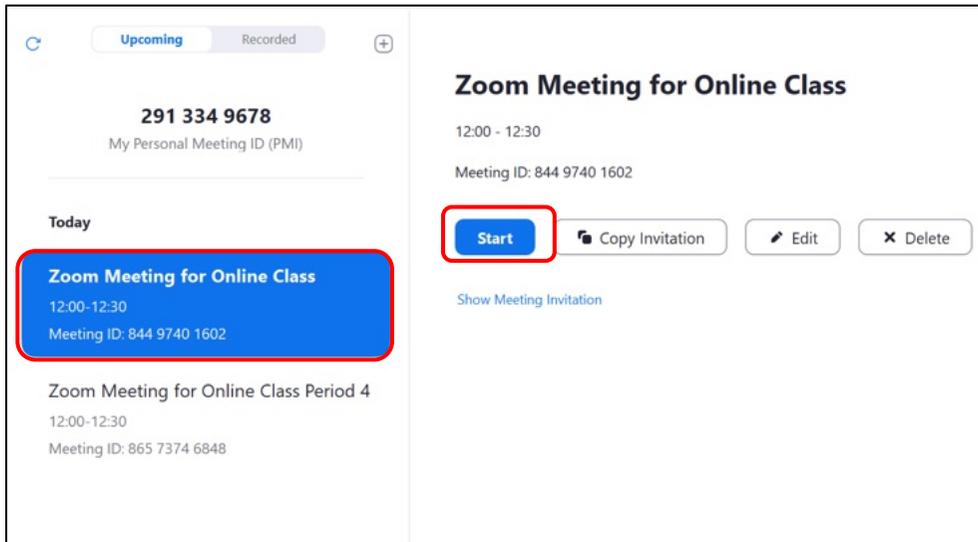Click the ^ icon in the bottom right corner
And right click Zoom icon

Place the cursor over **言語の切り替え** and

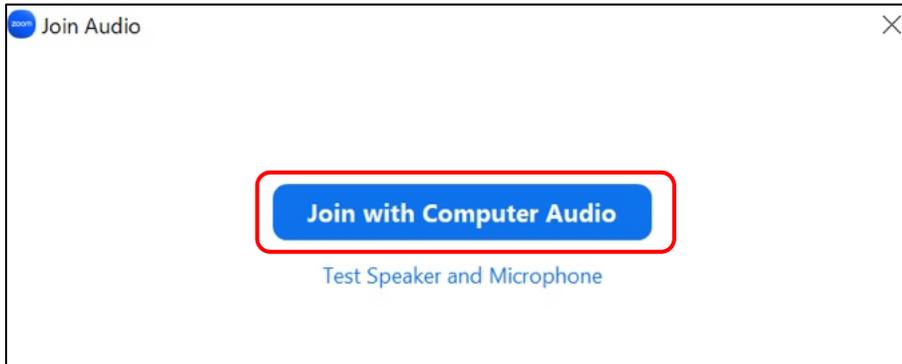choose your preferred language

Sign in to Zoom with the **host** account

Select **Meetings** tab

Find the class

Click **Start**

Click **Join with Computer Audio**

4. Use Camera/Mic/Speaker on Zoom

Audio Settings:

Click the ^ on mic icon (bottom left corner of the window)

For Mic Select

　マイク**(USB PnP Audio Device)**

For Speaker Select

　GSV1x2 DEMO (HD Audio Driver for Display Audio)

Camera Settings:

Click the ^ on camera icon (bottom left corner of the window)
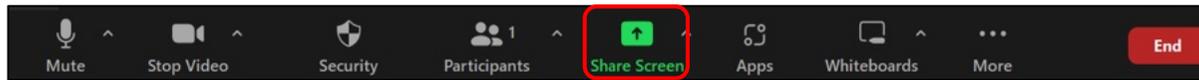
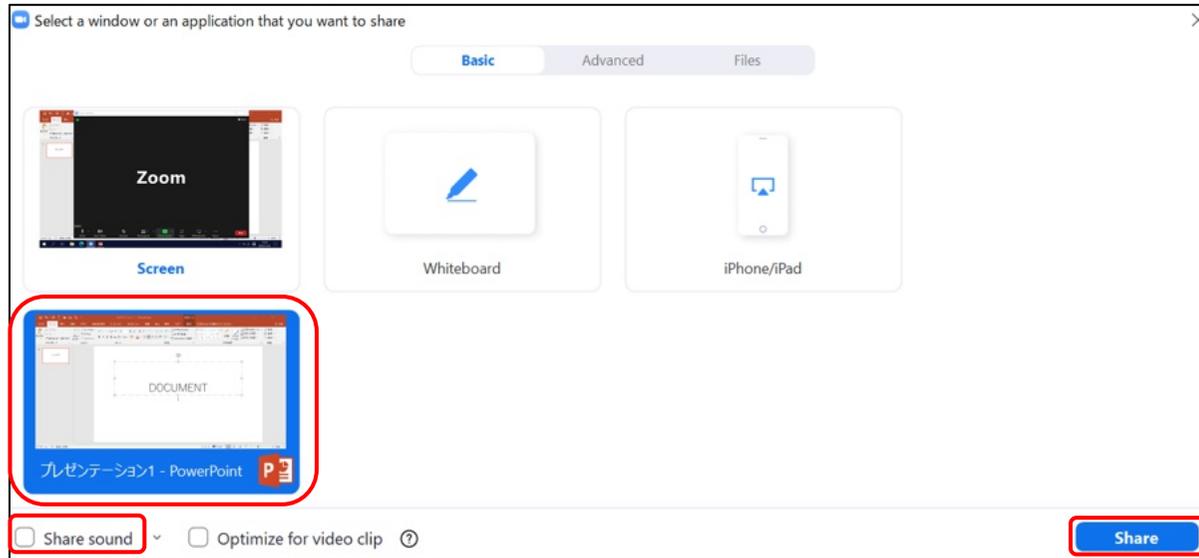Select

　C922 Pro Stream Webcam

Turn on the **Projector** and press **PC**

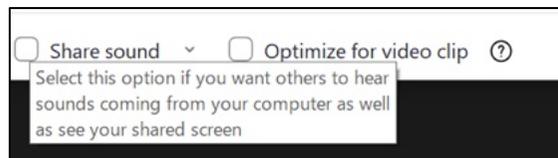(Press HDMI if using a private laptop)

5. Screen Sharing

Click **Share Screen**

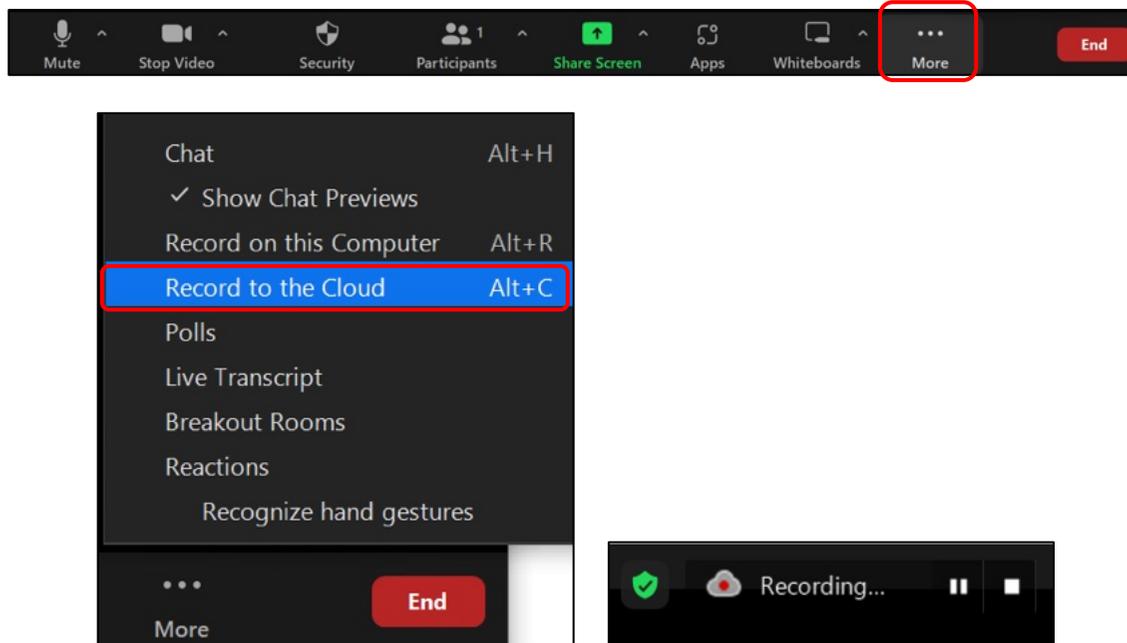Choose the document to share
Check on **Share sound** if needed

Click **Share**

The audio will not be shared if the box is not checked

6. Record the Meeting and Download Recorded Videos

- **Record**

Click **More**

Choose **Record to the Cloud**

Check for the indicator of Recording…

The recording will end once you end the meeting, and it will automatically upload the video to the cloud.

You can turn off the computer after you end the meeting.

You will receive an email from Zoom when the upload is complete

]

● **Download**

Check your email from Zoom

Click **View Detail**

Sign In to Zoom

Click **Download**
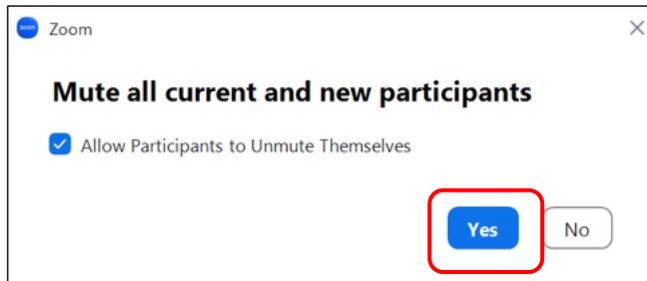
7. FAQ

- **Audio Feedback**
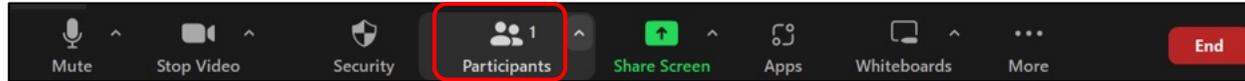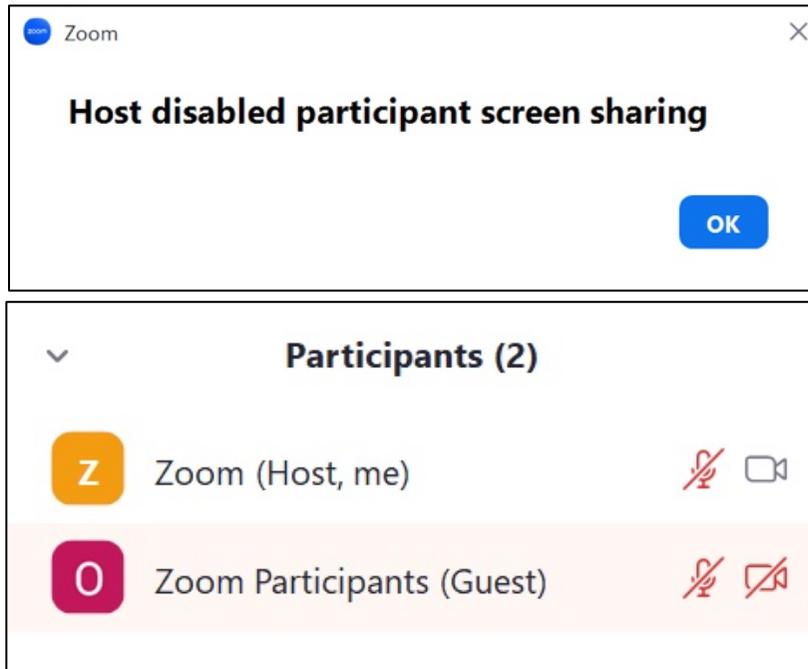

Click **Participants**
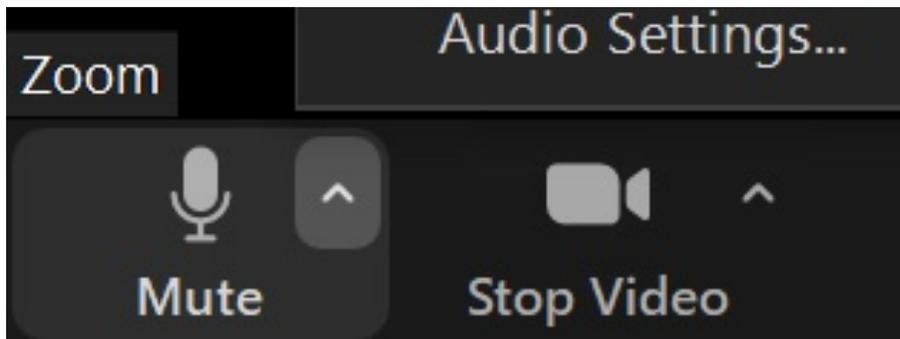
Click **Mute All**

Click **Yes**

- **Unable to Share the Screen**

Check if you are using your host account

It will show who is the host in the Participants tab

- **No Audio from the Speaker/Participants can't hear a sound**

Make sure that USB cable is connected

Review your audio settings (Page 6)

Check the console if you pressed right input source

Review your screen sharing settings (Page 8)