

## Appendix A

### Sponsored Research Planning

(1) **Research Title.**

\_\_\_\_\_

(2) **Research Purpose and Description.**

\_\_\_\_\_

(3) **Research Term.**

From \_\_\_\_\_, \_\_\_\_\_ through \_\_\_\_\_, \_\_\_\_\_

(4) **Research Staff Members.**

Meiji: \_\_\_\_\_  
\_\_\_\_\_

(5) **Division of Roles in Research Program.**

Meiji: a) \_\_\_\_\_  
b) \_\_\_\_\_  
c) \_\_\_\_\_

(6) **Schedule.**

		[20xx']								[20yy']			
		Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.
Meiji	a)												
	b)												
	c)												

(7) **Research Locations.**

Meiji: \_\_\_\_\_

(8) **Research Expenses.**

Total Amount of Direct Expenses	[*,***,***]	JPY
General and Administrative Overheads*	[*,***,***]	JPY
All National & Local Consumption Tax**	[*,***,***/ <b>untaxable</b> ]	JPY
<b>Total</b>	<b>[*,***,***]</b>	<b>JPY</b>

\* General and Administrative Overheads shall be calculated as 10% of Total Amount of Research Expenses.

\*\* If **AAA** is an entity located in Japan, an amount equivalent to 10% of the sum of Total Amount of Direct Expenses and General and Administrative Overheads will be imposed. If **AAA** is a foreign entity located outside Japan, any consumption tax in Japan will not be imposed.