

# Installation/User Manual for Research Bldg. Copy Room Printer (macOS Catalina 10.15)

<KONICA MINOLTA bizhub C360i> copy machine in the Research Building Copy Room can be used as a printer (as of November 2020). This manual is an example of printer installation on a Macintosh machine. Your screen may look different from this manual, depending on OS version, environment etc. Please connect your computer to the Research Building network before starting the procedure below.

\*A copy card is required to use the copy machine as a printer.

## Download drivers

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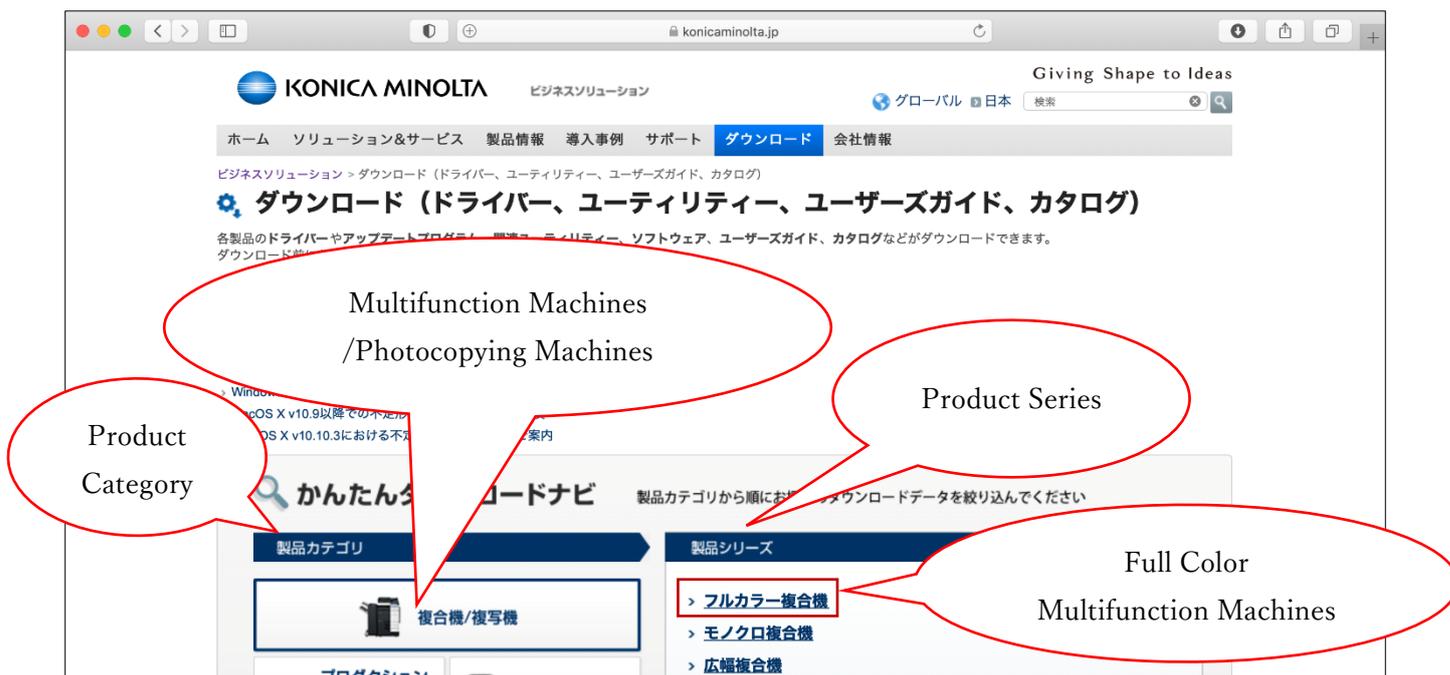
1. Open KONICA MINOLTA driver download page (URL below) in your web browser  
<https://www.konicaminolta.jp/business/download/index.html>

\*This manual explains how to download drivers from Japanese website. The website is in Japanese only, but installation screen etc. is available in English.

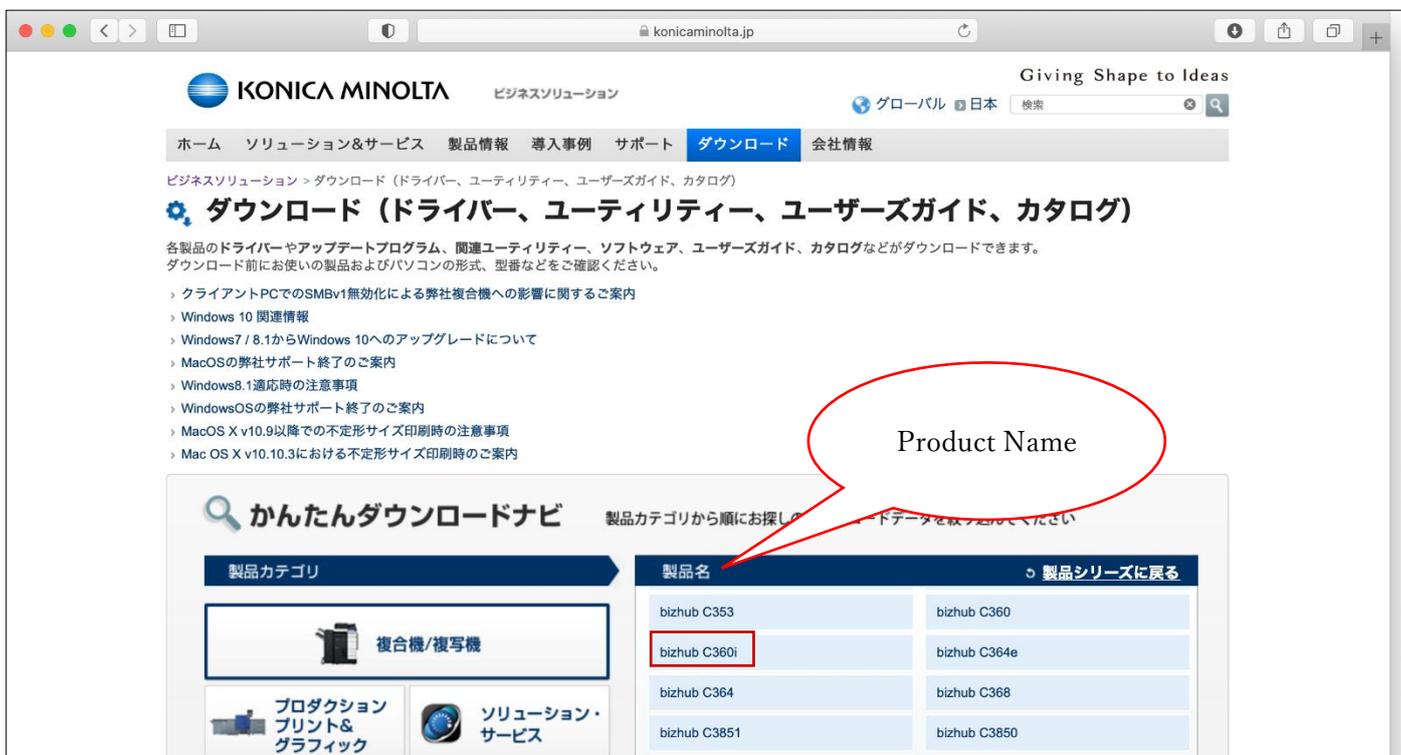
\*Download page in English is available under the URL below. If you have downloaded drivers from English website, see “Install Drivers” section (p.4).

<https://onyxweb.mykonicaminolta.com/OneStopProductSupport>

2. In <製品カテゴリ> select [複合機/複写機], then in <製品シリーズ> select [フルカラー複合機]



3. In <製品名> scroll down and select [bizhub C360i]



#### 4. Click [ダウンロードページへ]

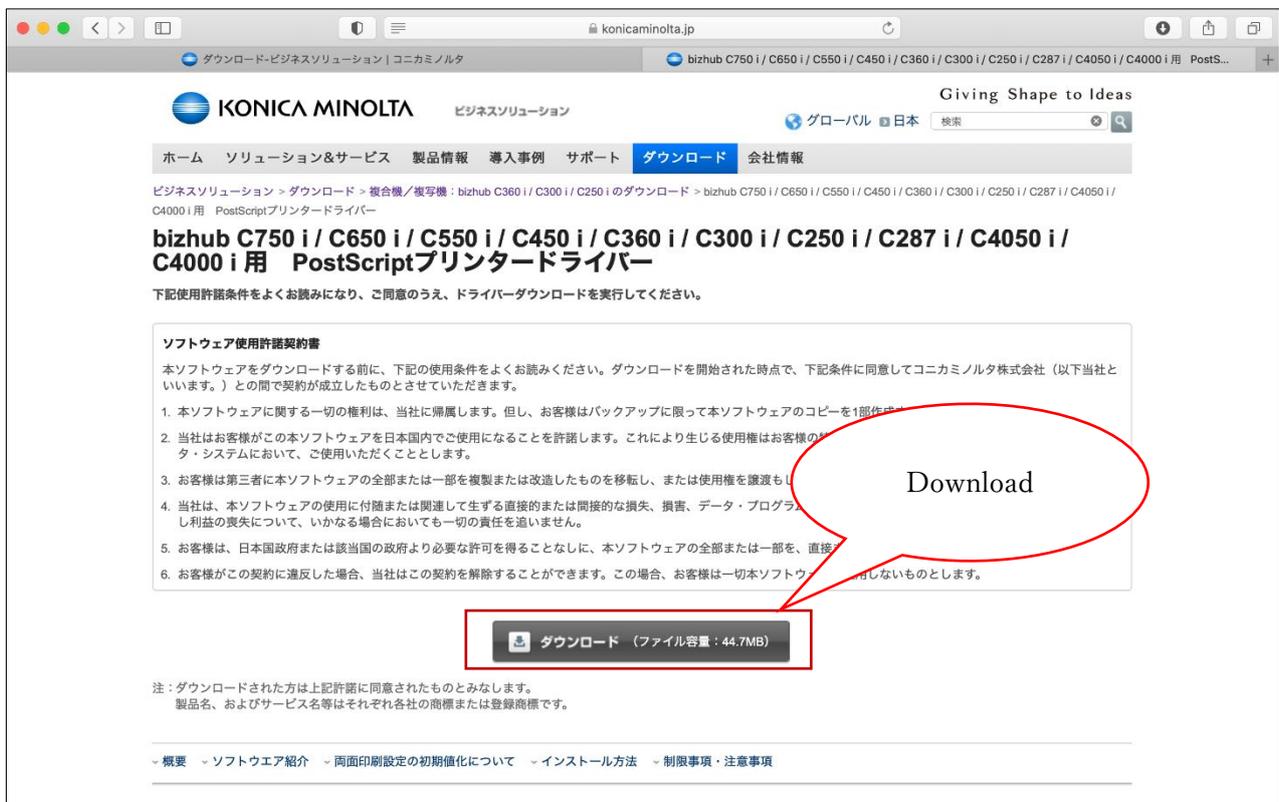


#### 5. Find <Macintosh>→<PS ドライバー(Macintosh)> and click [ダウンロードページへ]



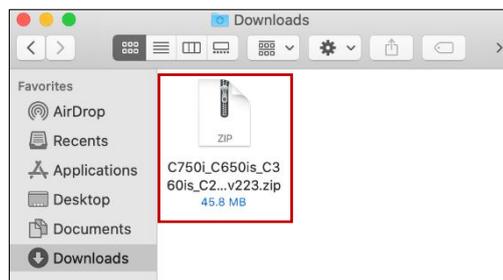
## 6. Click [ダウンロード]

\*If browser prompts you to select a download option (Execute/Save/Open etc.), select [Save].

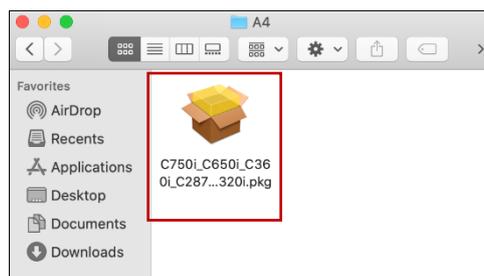


## Install drivers

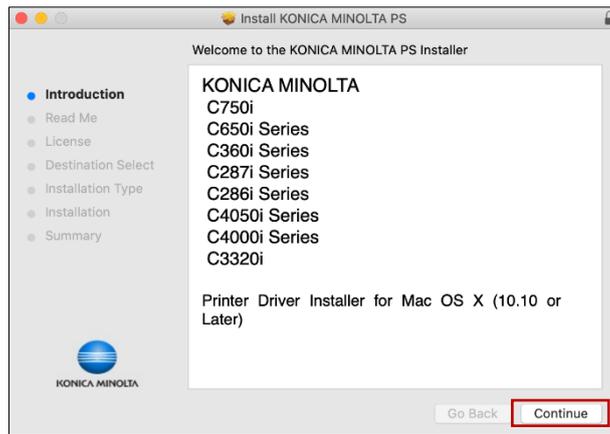
### 1. In <Downloads> folder double-click the downloaded zip file



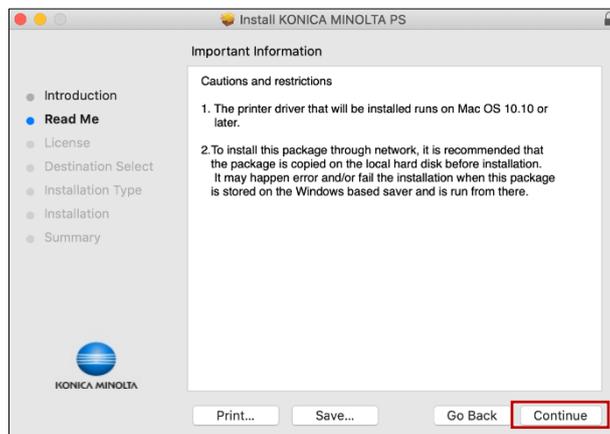
### 2. Open folders in following order: Driver> OS\_10\_10\_x > A4, then double-click .pkg file



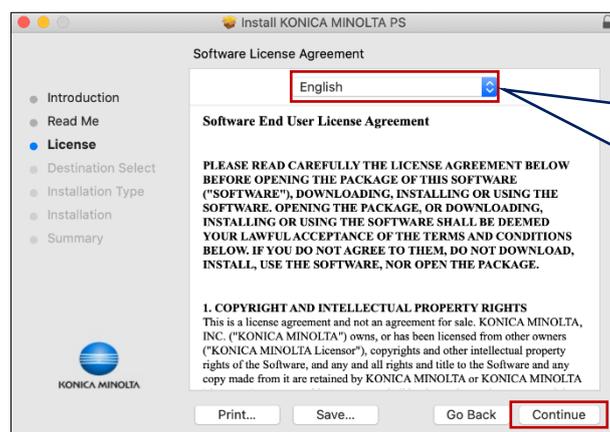
3. On <Welcome to the KONICA MINOLTA PS Installer> screen click [Continue]



4. On <Important Information> screen click [Continue]

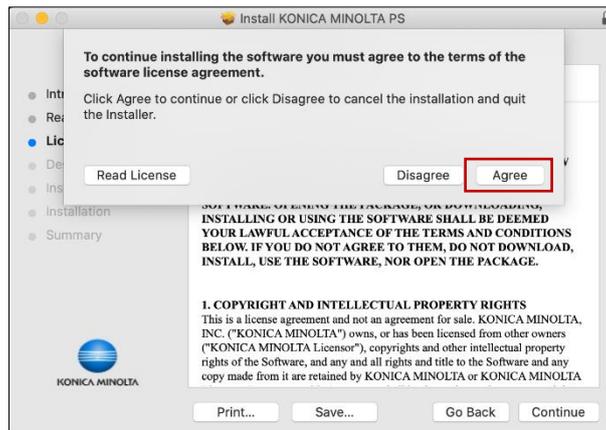


5. On <Software License Agreement> screen read the License Agreement and click [Continue]



The License Agreement is available in some other languages.

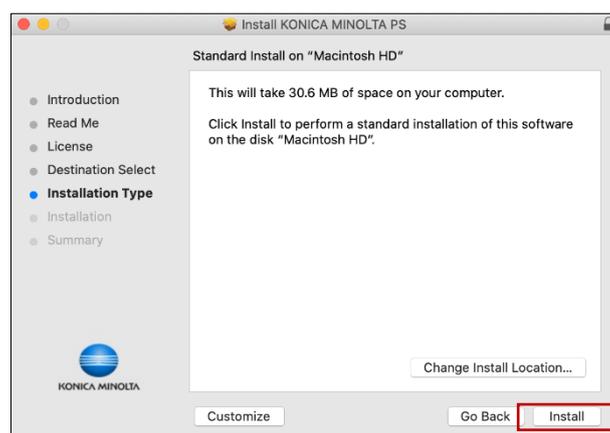
6. A pop up will be shown on <Software License Agreement> screen, click [Agree]



7. On <Select a Destination> screen click [Continue]



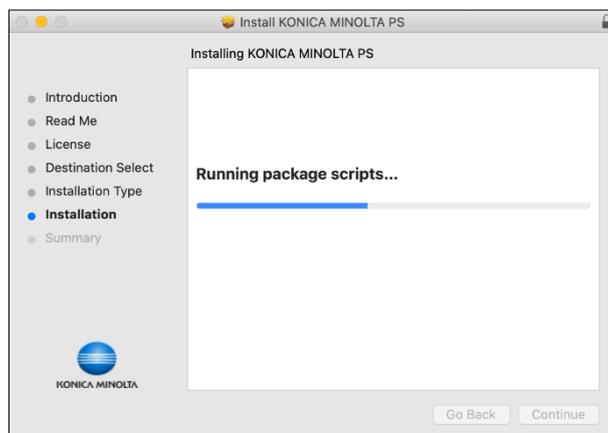
8. On <Standard Install on "Volume Name"> screen click [Install]



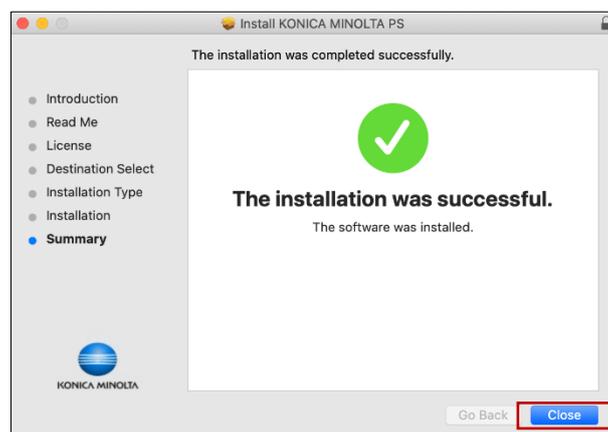
9. Type your computer <User Name> and <Password> (user account with administrator rights is required), then click [Install Software]



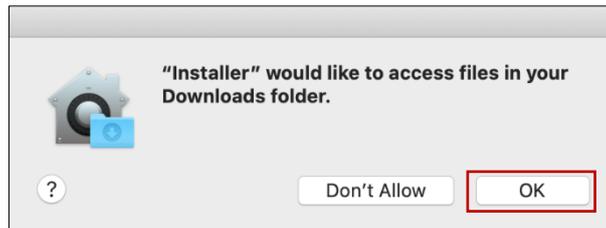
10. (wait till installation is complete)



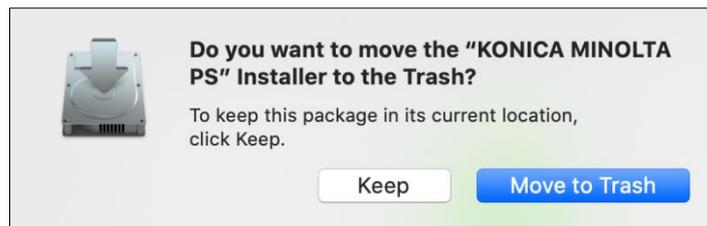
11. On <The installation was completed successfully.> screen click [Close]



12. On <"Installer" would like to access files in your Downloads folder.> pop up window click [OK]



13. On <Do you want to move the "KONICA MINOLTA PS" Installer to the Trash?> pop up window select any option  
\*Even if you select [Move to Trash], the downloaded zip file or folders which contained the installer will remain.

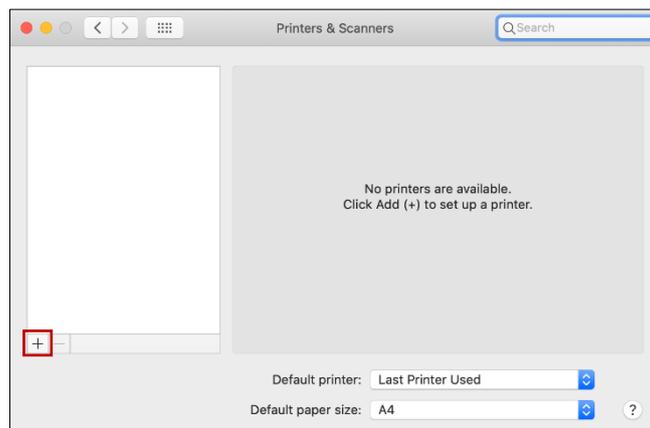


## Set up printer

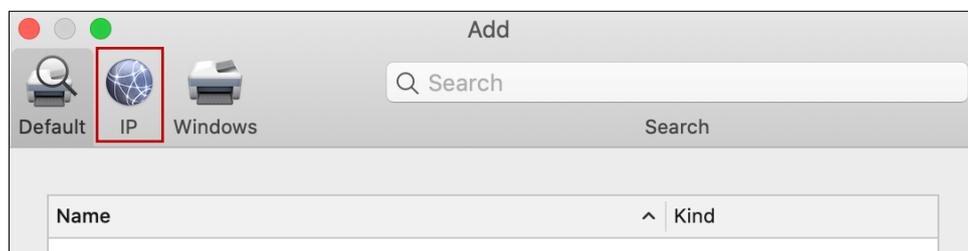
1. Open <System Preferences> and click [Printers & Scanners]



2. Click [+ ] near the bottom left corner of the window



3. Select [IP] tab



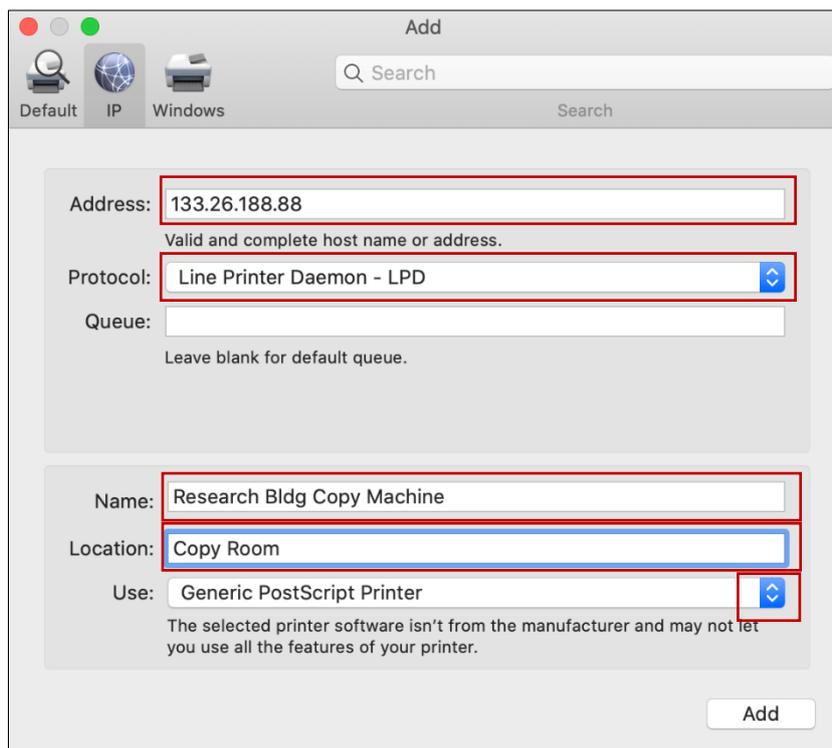
4. <Address>: type [133.26.188.88] (required)

<Protocol>: select [Line Printer Daemon - LPD](required)

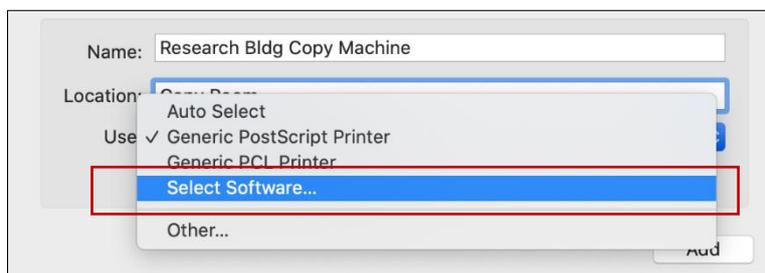
<Name>: type printer name, for example [Research Bldg Copy Machine]

<Location>: type printer location, for example [Copy Room]

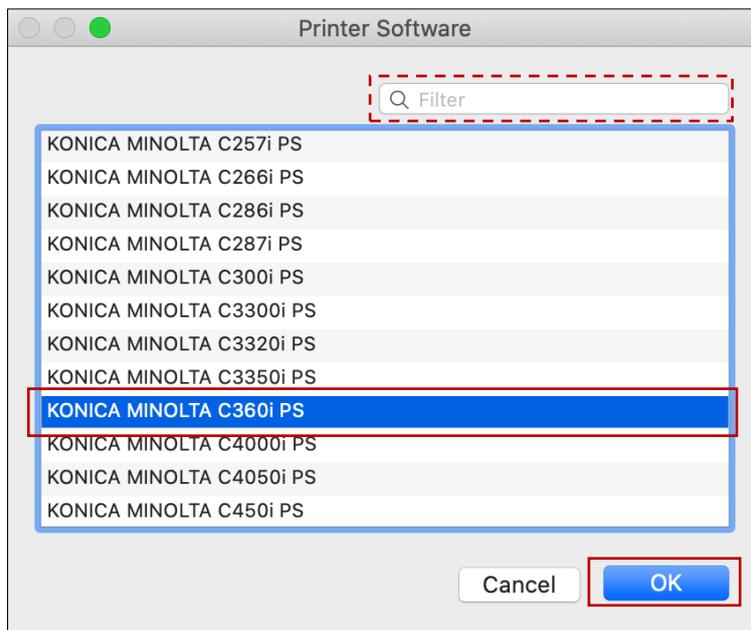
<Use>: Click [ ↑ ] to open pulldown menu



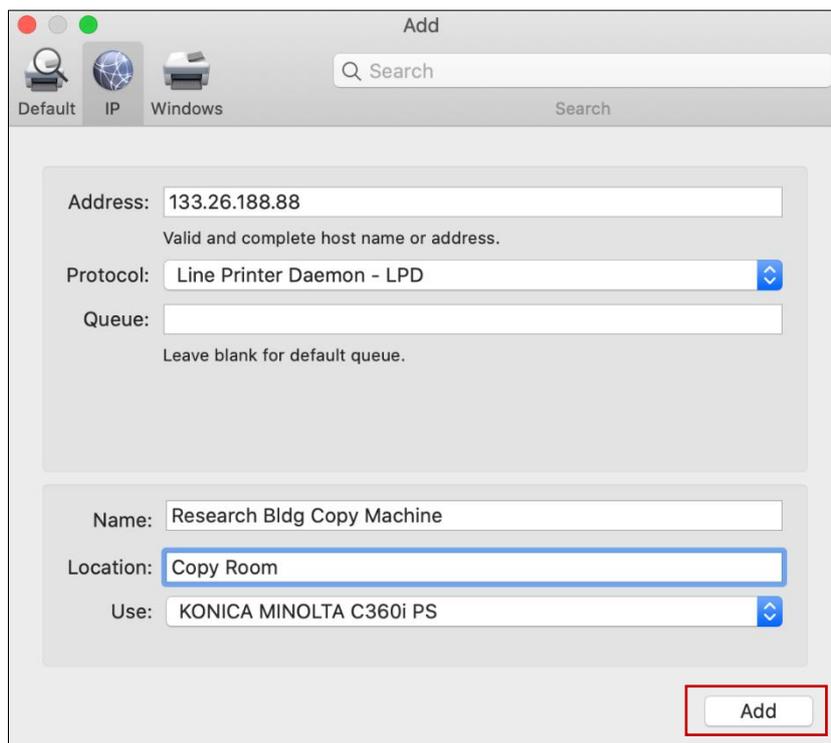
5. From <Use:> pulldown menu select [Select Software...]



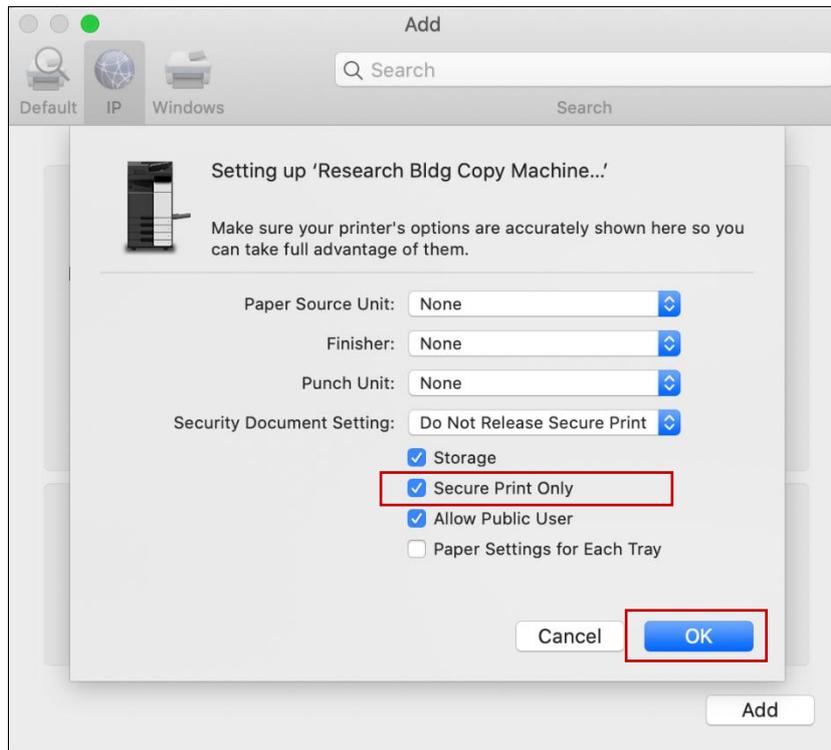
6. Select [KONICA MINOLTA C360i PS] and press [OK]  
\*You can search it by typing [C360i] in the upper right <Filter> search bar.



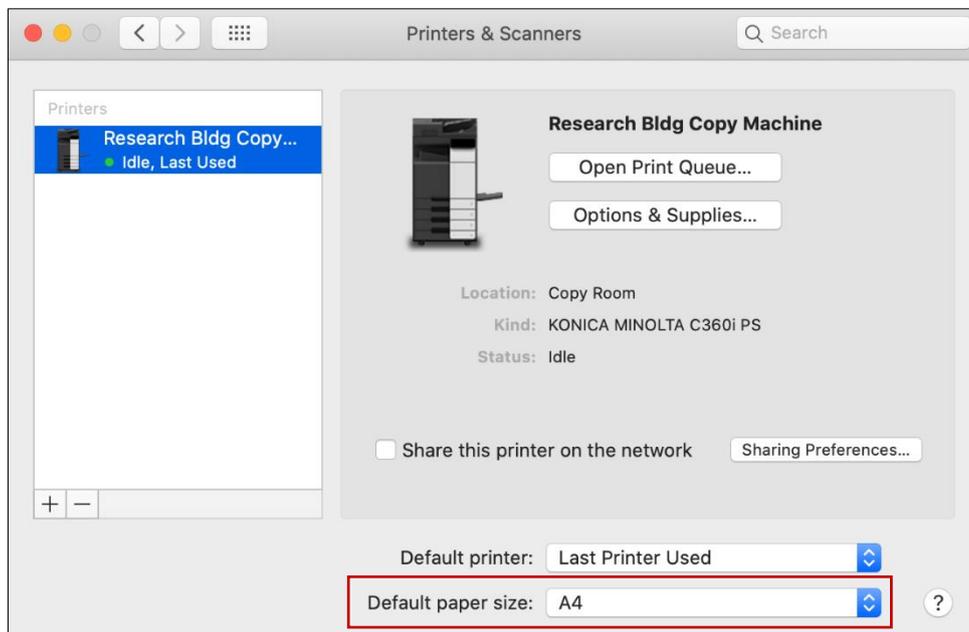
7. Confirm that <Use:> changed to <KONICA MINOLTA C360i PS>, then click [Add]



8. On <Setting up 'Printer's Name...> screen tick [Secure Print Only], then click [OK]  
\*Secure Print setting is required to use the Research Building Copy Machine.

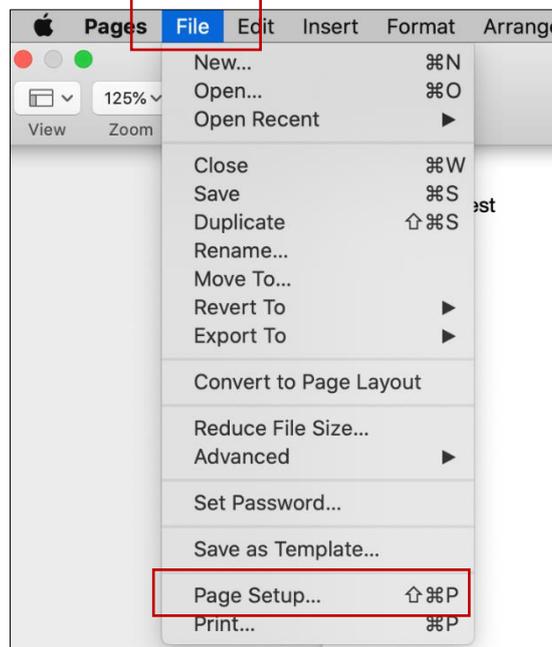


9. Set <Default paper size> to [A4]

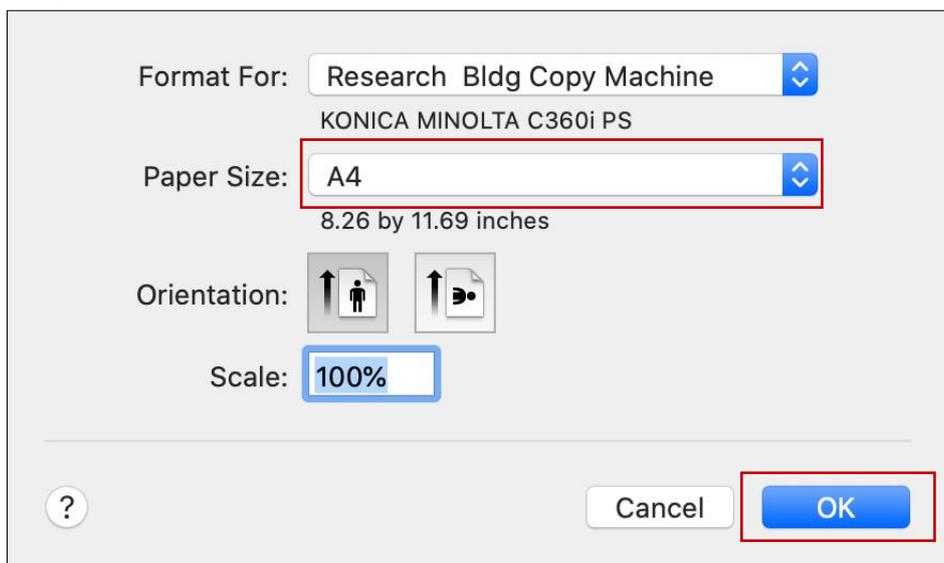


## Send print job

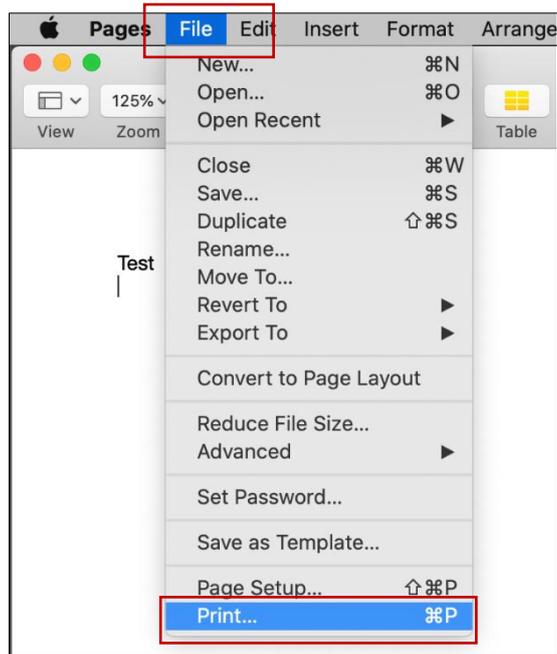
1. Open the file you need to print out and confirm paper size  
In this manual Pages is used as an example: from [File] menu open [Page Setup...]



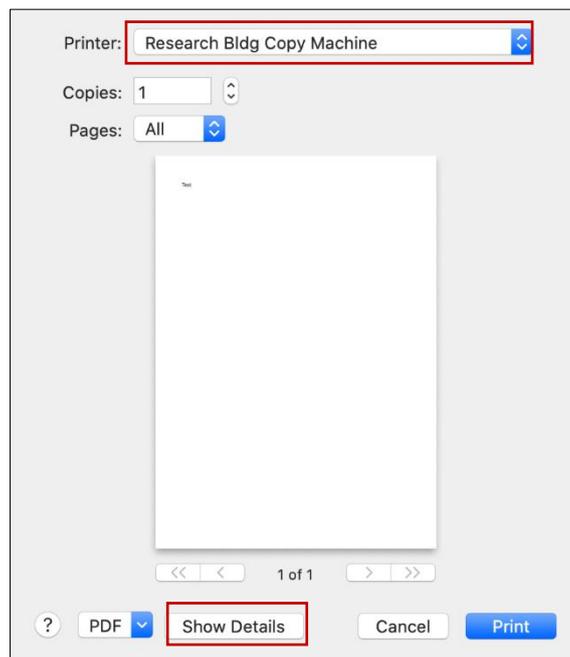
2. Confirm that <Paper size> is set to [A4] or other size available at KONICA MINOLTA C360i Research Building Copy Machine, then click [OK]  
\*Please do not select [Letter] size, as it is unavailable for most printers and copy machines in Japan.



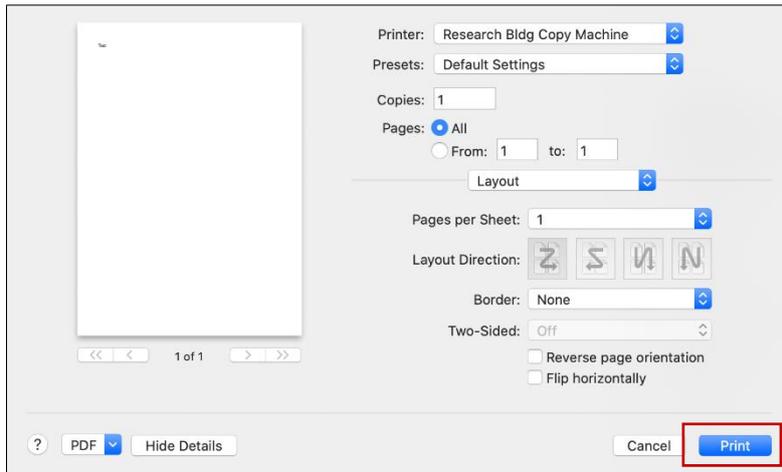
3. From [File] menu open [Print...]



4. First confirm printer selection, then click [Show Details]



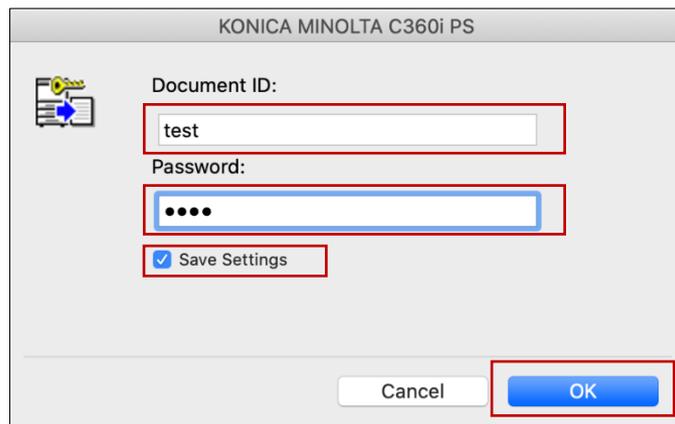
5. Confirm print details such as amount of copies or print range, then click [Print]



6. Type <Document ID> and <Password>, tick [Save Settings], then click [OK]

\*You will need to input Document ID and Password when using the copy machine, so please remember them.

\*Save Settings = Document ID and Password will be input automatically when you send a print job.

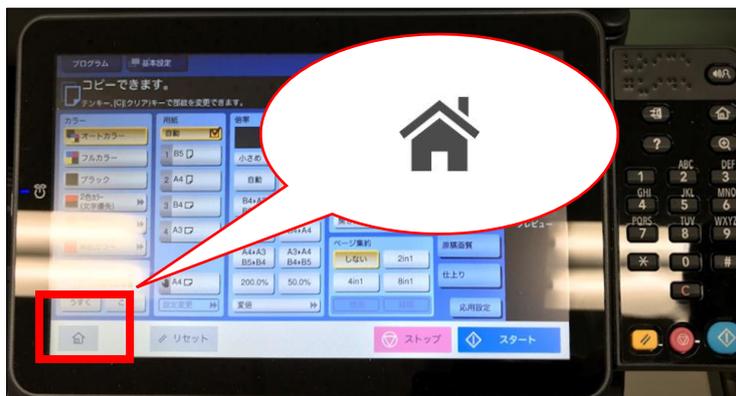


## Print out

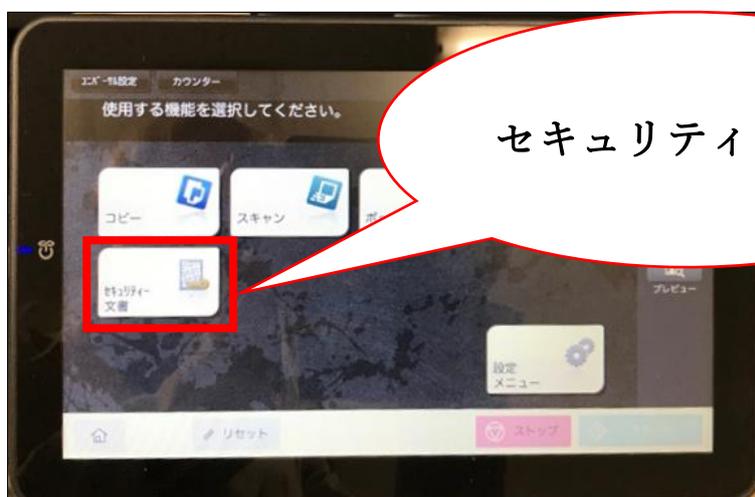
1. Insert your copy card into the [KONICA MINOLTA bizhub C360i] copy machine  
\*No English menu available.



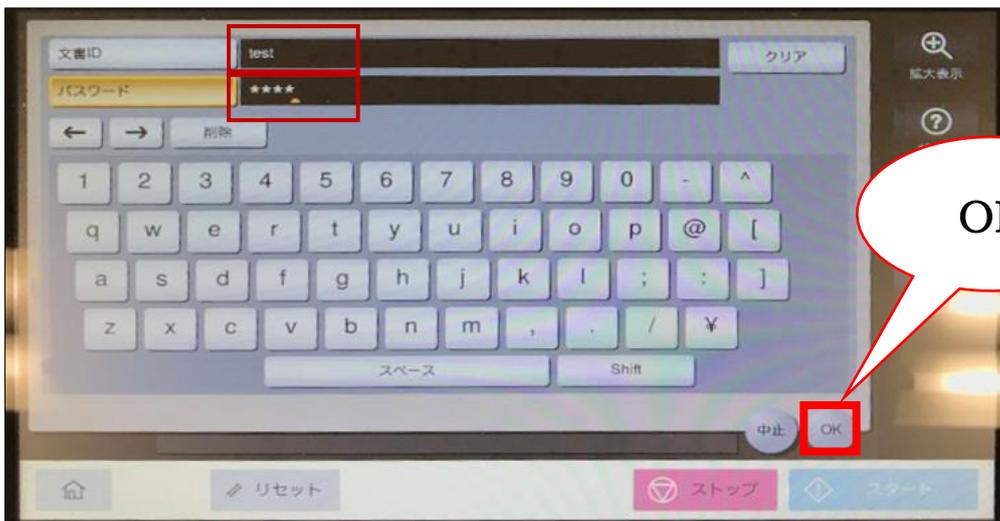
2. Tap [Home] icon on the touch panel



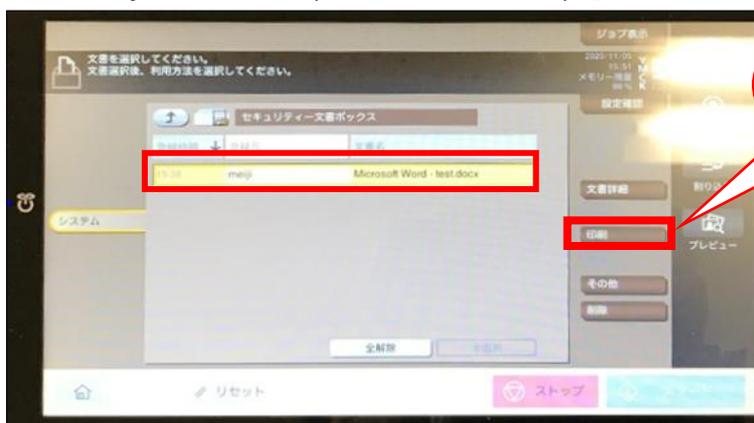
3. Tap [セキュリティー文書(=Secure Print)]



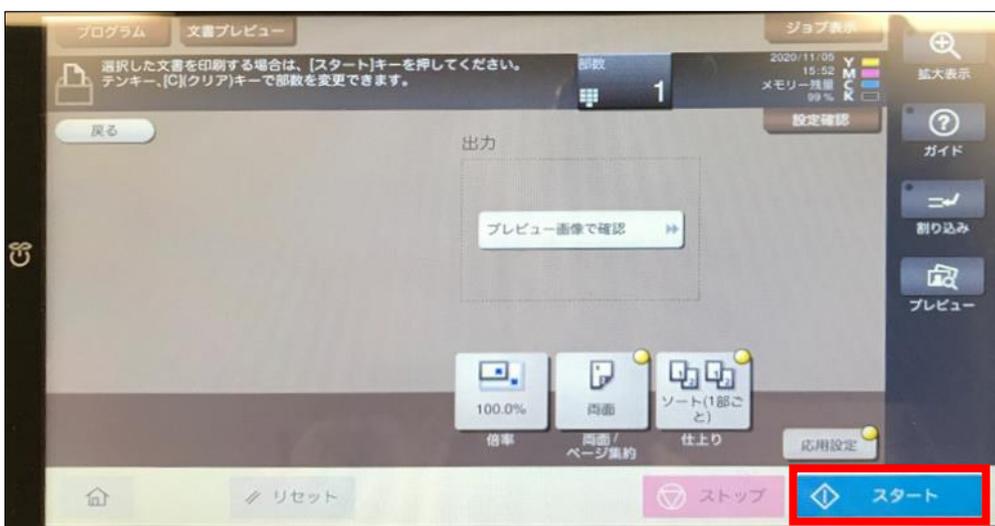
4. Type the <Document ID> and <Password> set during printer installation (see p.15), then tap [OK]



5. First select the document you need to print out, then tap [印刷(=Print out)]



6. Tap [スタート(=Start)]



7. When printing out is finished, tap [Home] icon to return to home screen
8. Eject the copy card  
\*Once printed out, the document will be deleted from the job list.