Installation/User Manual for Research Bldg.

Copy Room Printer (Windows 10)

<KONICA MINOLTA bizhub C360i> copy machine in the Research Building Copy Room can be used as a printer (as of November 2020). This manual is an example of printer installation on a Windows 10 machine. Your screen may look different from this manual, depending on OS version, environment etc. Please connect your computer to the Research Building network before starting the procedure below.

*A copy card is required to use the copy machine as a printer.

Download drivers

- Open the link below in your web browser https://onyxweb.mykonicaminolta.com/OneStopProductSupport
- 2. In <Quick Search> type [bizhub C360i] and press Enter



3. Select [Drivers] tab, then select your operating system (64bit Windows 10 is used in this manual)

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Begin by typing your model name, next select your model from the displayed list, then click the "Search" button Quick Search:	Drivers (712) Drivers V4 /Type	4 (56) Drivers-Commo	on Driver (79) Drive	ers-Universal Printer (390)	PPD (5)	
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4. Click [PCL] tab, download latest version of the driver (zip file) and save to your PC

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	8/24/2020 608.54 MB C750i C650i_C360i_C4050i_C4000i_Series_C3320i_PS_PCL_FAX_v2.1.13.0.zip Release Notes: C750i, C 550i/C4050i/C4050i/C4000i Series, C3320i 2.1.13.0 Driver Initial Release Function Vers ion 2.0 SEE DLKM_BT2014661EN

Install drivers

1. Right-click the downloaded zip file and select [Extract all...]

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2. Click [Browse...] to select destination, then click [Extract]

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3. (wait till extraction is complete)

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4. Open [Driver] folder



5. Right-click [Setup64.exe] and select [Run as administrator] *If your operating system is 32bit, use [Setup.exe] instead.



 If a pop up <Do you want to allow this app to make changes to your device?> is shown, select [Yes]



 On <License Agreement/Select menu to setup> screen read the License Agreement Tick [Agree the Software End User License Agreement] Select [Install printers/MFPs] Click [Next]



 In <Specify Printers/MFPs> select [Select from the list of detected Printers/MFPs] Tick [KONICA MINOLTA bizhub C360i (Address/ Port 133.26.188.88)] Tick [Advanced settings]

> <Print type default settings>: select [2-Sided] or [1-Sided] <Components to be installed>: [PCL] <Driver language>: English

Click [Next]

Select from the list of detected Printers	/MFPs.	O Specify manually.	
Device Name	Address/Port	Status	
KONICA MINOLTA bizhub C360i	133.26.188.88	Not installed	
	Search Setting	Update List	
Advanced Settings	Print	(2-Sided)	
Components to Be Installed:		CL DPS FAX	
)river Language:	Engl	ish ~	
		- h	
Help	Previous Next		
		$\langle \rangle$	\backslash
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			Installation window.
		(print actting at are
		(print setting etc. are
		1	available in some other

,
*If <konica bizhub="" c360i="" minolta=""> (133.26.188.88) is not detected automatically:</konica>
In <specify mfps="" printers=""> select [Specify manually]</specify>
In <network> select [IPv4, IPv6 Address/IP Host Name] and type [133.26.188.88]</network>
Tick [Advanced settings]
<print default="" settings="" type="">: select [2-Sided] or [1-Sided]</print>
<components be="" installed="" to="">: [PCL]</components>
<driver language="">: English</driver>
Click [Next]
CNNCA MINOLTA Printer Installer - Select Printer/MFP to Install Select Printer/MFP to Install Select Printer/MFP to Install Select Printer/MFP to Install Select Printer/MFP.

9. Confirm <Installation Summary> and click [Install]

KONICA MINOLTA Printer Installer - Confirm	n Installation Settings	
	$\rightarrow \rightarrow \rightarrow$	
Confirm I	nstallation Settings 🝼	
Installation Summary		
Item	Configuration	
Printer Path	133.26.188.88	
Driver Language	English	
Print Type Default Setting	Print (2-Sided)	
Components to Be Installed	KONICA MINOL TA C360iSeriesPCL	
		16
Help	Previous Install Cancel	

10. (wait till the installation is complete)



11. Click [Rename Printer]

stallation Completed.	Review
Default Printer KONICA MINOLTA C360iSeriesPCL	~
Added Printers	
KONICA MINOLTA C360iSeriesPCL (133.26.188.88	Rename Printer
	Property
	Print Setting
	Print Test page

12. Type printer name (for example, Research Bldg Copy Machine) and click [OK]

efault Re	Printer	x
Id	Enter New Printer Name	
	Printer Name	Research Bldg Copy Machine
		OK Cancel

13. Select [Default Printer]

Added Printers KONICA MINOLTA C360/SeriesPCL (133.26.188.88)	Banama Drinter
Added Printers KONICA MINOLTA C360/SeriesPCL (133.26.188.88)	Banama Brintar
KONICA MINOLTA C360iSeriesPCL (133.26.188.88)	Banama Brintar
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14. Click [Print Setting]

nstallation Completed.		F	leview	
Research Bldg Copy Mad	chine	~		
Added Printers				
Research Bldg Copy Mad	chine (133.26.188.88)		Rename Printer	
			Property	
			Print Setting	
			Print Test page	

15. Open [Basic] tab, then set <Original Size> to [A4]

v4 (210x297 mm)	Favorite Setting Untitled	✓ Add Edit
4 (210x297 mm)	Original Orientation Portrait C Landscape	Output Method
	A4	User Settings
	Paper Size Same as Original Size Zoom [25400%] Auto 100	Authentication/Account Track. Copies
	Paper Tray Auto	☐ Offset
	Paper Type Plain Paper	Paper Settings for Each Tray

16. Set <Output Method> to [Secure Print]*Secure Print is required to use the Research Building Copy Machine.



17. Type <Document ID> and <Password>, then press [OK]

*You will need to input Document ID and Password when using the copy machine, so please remember them.

Document ID test Max. 1	6	Save in User Box File Name		Max. 30	
Password Max. 6	4	User Box Number	Max.	9	
Operate the printer's control pane	l in order to use	User Box Informatio	n Display count:0		-11
Document [D] can be changed to [D] hu changing the main unit set	Windows login ine (or) machine				
			Obtain D	evice Information	1
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18. Click [OK]



19. Click [Finish]

Default Printer	Review
Research Bldg Copy Machine	~
Added Printers	
Research Bldg Copy Machine (133.26.188.88)	Rename Printer
	Property
	Print Setting
	Print Test page

*To confirm or change <Document ID/Password> later, <Print Setting> can be accessed from your computer as follows:

Windows settings>Devices>Printers &scanners> KONICA_MINOLTA_C360iSeriesPCL(Research Bldg Copy Machine)>Manage>Printing preferences>Basic>Output method>Secure print>User settings

Send print job

Open the file you need to print out and then open <Print> menu
 In this manual Microsoft Word is used as an example: from [File] menu open [Print]
 First confirm printer selection, then click [Print]

$\langle \in \rangle$	test.docx - Word	Sign in	?	_	٥	×
Info	Print					
New Open	Copies: 1					
Save	Print Tex document					
Save As History	Printer Research Bldg Copy Mac Research Bldg Copy Mac					
Print	Printer Properties					
Share	Settings					
Export	Print All Pages The whole thing					
Close	Pages:					
Account						
Feedback	Portrait Orientation V					

Print out



 Insert your copy card into the [KONICA MINOLTA bizhub C360i] copy machine *No English menu available.

2. Tap [Home] icon on the touch panel



3. Tap [セキュリティー文書(=Secure Print)]



 Type the <Document ID> and <Password> set during printer installation (see p.10), then tap [OK]



5. First select the document you need to print out, then tap [印刷(=Print out)]



6. Tap $[\mathcal{A} \varphi - \mathcal{F} (= \text{Start})]$



- 7. When printing out is finished, tap [Home] icon to return to home screen
- 8. Eject the copy card

*Once printed out, the document will be deleted from the job list.