



DESCRIPTION OF ASSIGNMENT

Preamble:

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers.

In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities.

In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General

Assignment title:	Associate External Relations Analyst
UN Host Entity:	UNRWA
Country of assignment:	Jordan
Duty station:	Amman
Family / non-family duty station:	Family Duty Station
Volunteer category:	International UN University Volunteer
Duration:	5 months
Expected starting date:	20 September 2023
Sustainable Development Goal:	17. Partnerships for the Goals

Details

Organization mission and objectives

UNRWA, the United Nations Relief and Works Agency for Palestine Refugees in the Near East, provides assistance and protection to over 5 million Palestine refugees in the Middle East. The agency's mission is to help Palestine refugees achieve their full potential in human development, pending a just and lasting solution to their plight.

Assignment context

2023 marks the 70th anniversary of the Japan-UNRWA partnership, which has been instrumental in providing support to Palestine refugees. To commemorate this milestone, UNRWA and the Government of Japan aim to raise awareness of the ongoing Japanese support to Palestine refugees and strengthen engagement. One significant step in this direction is the exploration of the feasibility of creating a UNRWA National Committee in Japan, which will enhance outreach to the private sector and amplify support for Palestine refugees. The UNV will support these efforts.

Task description

Under the supervision of the Chief Private Partnerships and Senior Donor Relations Officer (Asia), the UN University Volunteer will undertake the following tasks:

- Conduct research and provide analysis on relevant topics to support UNRWA's external relations and resource mobilization efforts vis-à-vis Asia, particularly Japan.
- Support the implementation of the visibility plan for the 70th anniversary of the UNRWA-Japan relations through outreach, events, knowledge management, multi-media, and other means.
- Help in researching, writing and editing Japan-related visibility materials, such as press releases, features, photo-essays and short films for posting on the UNRWA website and other social media platforms.
- Assist in the development of a private sector engagement strategy for most potential markets in Asia with a specific focus on Japan, working with colleagues and partners in Amman, Jerusalem and Tokyo
- Participate in relevant meetings, workshops, and events and provide support as needed.
- Perform any other duties as assigned by the supervisor.

Furthermore, UN Volunteers are required to:

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- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day);
- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country;
- Reflect on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities;
- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.;
- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers;
- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Requirements

Required education level Secondary Education

Minimum experience 0 years

Skills and experience description

- Demonstrated interest or experience in development cooperation and humanitarian action
- Previous experience as a volunteer and/or experience of another culture, (i.e. studies, volunteer work, internship) would be highly regarded;

Language skills

English mandatory optional
 basic fair working knowledge fluent mother tongue

Japanese mandatory optional
 basic fair working knowledge fluent mother tongue

Arabic mandatory optional
 basic fair working knowledge fluent mother tongue

Competencies and Values

- Accountability
- Adaptability and Flexibility
- Building Trust
- Client Orientation
- Commitment and Motivation

- Commitment to Continuous Learning
- Communication
- Creativity
- Empowering Others
- Ethics and Values
- Integrity
- Judgement and Decision-making
- Knowledge Sharing
- Leadership
- Managing Performance
- Planning and Organizing
- Professionalism
- Respect for Diversity
- Self-Management
- Technological Awareness
- Vision
- Working in Teams

Driving license needed:

No

Living conditions

Location: The Hashemite Kingdom of Jordan is located in the Middle East. Bound by Syria to the north, Iraq to the northeast, Saudi Arabia to the east and south, Red Sea to the south and the Palestinian National Authority to the west.

Weather: Jordan's climate can be classified as semi-arid (Bsh) on the Koeppen-Geiger classification. It features a hot, dry climate characterized by long, hot, dry summers and short, cool winters. The climate is influenced by Jordan's location between the subtropical aridity of the Arabian desert areas and the subtropical humidity of the eastern Mediterranean area. January is the coldest month, with temperatures from 5°C to 10°C, and August is the hottest month at 20°C to 35°C. Daily temperatures can be quite hot, especially in the summer; on some days it can be 40°C or more, especially when a hot, dry southerly wind blows. Such winds can sometimes be very strong and can cause sandstorms.

About 70 percent of the average rainfall in the country falls between November and March;

June through August are often rainless. Rainfall varies from

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season to season and from year to year. Precipitation is often concentrated in violent storms, causing erosion and local flooding, especially in the winter months.

Safety and Security: Jordan is a relatively stable country. The potentials for internal or external armed conflict are considered very unlikely in the current political environment. Peaceful demonstrations, and sometimes road blockages, do occur in Jordan, motivated by domestic factors such as unemployment, deprivation of resources and development or for regional issues such as solidarity with the Palestinian cause or with the Syrian crises. Most of these events are driven by civil society unions and Islamic parties. Domestic tribal civil unrest sometimes turns violent, especially outside main cities, due to tribal disputes or socio-economic reasons. In all occasions law enforcement agencies usually manage to contain the situation rapidly.

Road traffic accidents are the primary threat against UN personnel in Jordan. Poor road conditions and bad driving behaviours are the main reasons for the high rate of traffic accidents. Amman is a category A duty station with security level 1.

Transportation and housing: Taxis as well as ride-hailing services (Uber and Careem) are abundant and affordable in Amman. Medical facilities are generally very good, particularly in Amman where there are several modern, well-equipped public and private hospitals. Public minibuses are the most common form of public transport. They normally only leave when full, so waiting times of an hour or more are inevitable, especially in rural areas. The larger air-con buses offer a speedy and reliable service, departing according to a fixed schedule. Housing is readily available with rents for one- to two-bedroom apartments ranging between 500 and 800 JD (1 JD = 0.708 USD) depending on the location.

Health Services: Medical facilities are generally very good, particularly in Amman where there are several modern, well-equipped public and private hospitals. Almost all doctors (and most pharmacists) speak English; many have studied abroad.

Language: The official language of Jordan is Arabic, but English is widely spoken – especially in the cities. Many Jordanians have travelled or have been educated abroad so French,



German, Italian and Spanish are also spoken, but to a lesser extent.

Learn more about Jordan from the Ministry of Tourism's website:

https://www.mota.gov.jo/EN/Pages/Get_to_know_Jordan

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